



Rolling Hills Committee Meeting
July 15, 2024

Present: David Kuderer, Adam Balz, Eric Devine, Wallace Habegger
Other: Linda Smith, Chelsea Karacson
Absent: Toni Wissestad

Meeting was called to order at 5:00 p.m. in the Lobby at the Executive Center by David Kuderer.

Public Comment- no comment.

Review of Minutes- Motion by Eric Devine, second by Adam Balz to approve the June 17, 2024 minutes. Carried.

Tree Area Signage- Bob Micheel spoke to the proposal on a sign for the acreage next to Rolling Hills. Motion to move forward with the design for the growing wild with purpose sign motion by Eric Devine second by David Kuderer. Carried.

Bus Garage

- Building Update- All the walls are fixed, the trusts will start to be getting set starting tomorrow. Thermal Doors are on backorder and should be in within 3 weeks.
- Invoice Review- Pay out #1 was received in the amount of \$88,350.00. Motion to approve pay out #1 in the amount of \$88,350.00 motion by Adam Balz second by Wallace Habegger. Carried.
- Change Orders- None at this time.

Building Project

- **Building Update/Warranty Issues.**
 - **Roof-** Additional bracing is still needing to be complete. They will be back in the beginning of October to complete the work.
 - **Cooler/Freezer-** The final valve changes will be made this week. The rest of the work has been completed and has been working ok.

Business Report

- **Monthly Financials-** Chelsea presents financials
- **Retro Claims-** Medicaid retro claims are paid for 2023 waiting for 2022 they are under manual review. Family Care is still a battle for 2022 and 2023. Still working through and making phone calls to get payment for claims.

Administrator's Report

- **Census Update** - Skilled Nursing= 47, CBRF=18, RCAC= 20 Apartments 24 Residents
- **Staffing Update-** RN FT- Meadows and Prairie Hills RN FT 3rd shift supervisor. LPN, C.N.A and P.C.A still have open positions as well.
- **Monthly Report-** Linda is working on credentialing and licenses. The Pharmacy changeover is in process the CBRF was official July 1st and the Nursing Home will be August 1. We are going to cloud hosted for our electronic records.

Committee Education- Linda presented and reviewed education for the Ethics and Compliance Program along with the Facility Assessment.

The minutes are not official until approved by the Rolling Hills Committee at their next regular meeting



Next Meeting Date and Time- August 19, 2024 at 5:00 p.m. at Rolling Hills Multipurpose Room.

Adjournment- Motion by Eric Devine, second by Adam Balz to adjourn at 6:08pm. Carried.

Recorded by Chelsea Karacson, Rolling Hills Accounting Manager

The minutes are not official until approved by the Rolling Hills Committee at their next regular meeting