

**Monroe County Health and Human Services Board
Meeting of July 2, 2024
Monroe County Assembly Room, Sparta, Wisconsin**

Board Members Present: Chairperson Jason Jandt, Mary Cook, Dr. Emma Ledbetter, Cyndi Wise, Joey Esterline, David Burnett, Kristy Brown, David Pierce & James Kuhn

Staff Present: Tracy Thorsen & Kelly Gronau, Human Services; Tiffany Giesler, Health Department

Others in Attendance: Tara Nichols, Justice Programs

Call to Order: Jason Jandt called the meeting to order at 8:30 a.m.

Approval of Health & Human Services Board Regular Meeting Minutes for June 4, 2024 – Discussion/Action: A MOTION WAS MADE BY DAVID PIERCE, SECONDED BY JAMES KUHN AND CARRIED WITH ALL IN FAVOR to approve the Health and Human Services Board regular meeting minutes from June 2024.

Public Comment Period: None

Monroe County Health Department:

New Positions Analysis – Discussion/Action:

- a. **Environmental Health Coordinator:** Tiffany Giesler presented a resolution for an environmental health coordinator position. A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY CYNDI WISE AND CARRIED WITH ALL IN FAVOR to approve the proposed position as presented. This request will be forwarded to the appropriate committees for review and action.
- b. **Community Health Manager:** Ms. Giesler presented a resolution for a Community Health Manager. A MOTION WAS MADE BY JOEY ESTERLINE, SECONDED BY MARY COOK AND CARRIED WITH ALL IN FAVOR to approve the position as presented. This request will be forwarded to the appropriate committees for review and action.

Resolution Approving & Establishing Monroe County Ordinance Article IV, Public Health Standard for Lodging, Recreation & Food Establishments – Discussion/Action: Ms. Giesler presented the rules and license requirements relating to environmental health as well as a resolution to establish Monroe County Ordinance, Article IV. A MOTION WAS MADE BY DAVID PIERCE, SECONDED BY DR. EMMA LEDBETTER AND CARRIED WITH ALL IN FAVOR to approve the resolution as presented. This will be forwarded to the Finance Committee for their review and action.

Notice of Budgetary Adjustment, RICE Grant – Discussion/Action: Ms. Giesler presented a budgetary adjustment in the amount of \$24,590.79 to utilize Routine Immunizations Through Community Engagement (RICE) grant funds awarded by the Department of Health Services. A MOTION WAS MADE BY DAVID PIERCE, SECONDED BY KRISTY BROWN AND

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CARRIED WITH ALL IN FAVOR to approve the budgetary adjustment as presented. This request will be forwarded to the Finance Committee for their review and action.

Notice of Budgetary Adjustment, Medical Reserve Core Grant – Discussion/Action: Ms. Giesler presented a budgetary adjustment in the amount of \$898.00 to utilize Medical Reserve Core grant funds received in conjunction with La Crosse County to allow pre-identification of individuals interested in assisting the community or state during a disaster or health event. Education and training will be made available to identified individuals. A MOTION WAS MADE BY KRISTY BROWN, SECONDED BY MARY COOK AND CARRIED WITH ALL IN FAVOR to approve the budgetary adjustment as presented. This request will be forwarded to the Finance Committee for their review and action.

2024 Monthly Programs Reports – Discussion: Ms. Giesler presented the May 2024 programs report.

2024 YTD Fiscal Reports – Discussion: Ms. Giesler shared the fiscal report for May 2024.

Monroe County Department of Human Services:

Request to Establish New 2024 Purchase of Service Contracts – Discussion/Action: Tracy Thorsen presented a request for a new contract with Red Pine Reiki, a CLTS service provider. A MOTION WAS MADE BY DAVID PIERCE, SECONDED BY MARY COOK, AND CARRIED WITH ALL IN FAVOR to approve the contract as presented.

Human Services & ADRC Program and Fiscal Reports/Updates:

Program Area Staff Updates/Reports – Discussion: Tracy Thorsen gave Human Services program and staffing updates related to the ADRC, Behavioral Health, Community Based Services, Economic Support and Children and Families Services.

Financial Report – YTD 2024 - Discussion: Year to date budget report was not available, therefore not presented.

Date/Location of Next Meeting – Discussion/Action: Board members present agreed to keep the next regular monthly meeting of the Health and Human Services Board as previously scheduled on **Tuesday, August 6, 2024 at 8:30 a.m.** This meeting will be held at the Monroe County Assembly Room in Sparta. Agenda items noted for inclusion for the August meeting at this time were the regular reports and program updates.

Date/Location of September Meeting – Discussion/Action: Due to planned vacation/trainings, Human Services representatives will be unable to attend regularly scheduled September meeting. An alternate date of Friday, September 13th at 8:30am was proposed. This will be confirmed at next month's meeting.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY MARY COOK, SECONDED BY KRISTY BROWN, AND CARRIED WITH ALL IN FAVOR to adjourn the meeting at 9:53 a.m.

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Respectfully Submitted,

Kelly J. Gronau
Office Manager

/kjg