



Rolling Hills Committee Meeting
June 17, 2024

Present: David Kuderer, Toni Wissestad, Adam Balz, Eric Devine, Wallace Habegger

Other: Linda Smith, Chelsea Karacson

Absent:

Meeting was called to order at 5:01 p.m. in the Rolling Hills multipurpose room by David Kuderer.

Public Comment- no comment.

Review of Minutes- Motion by Adam Balz, second by Toni Wissestad to approve the May 20, 2024 and June 17, 2024 minutes. Carried.

Business Report

- **Monthly Financials-** Chelsea presents financials and also spoke to progress being made with Retro Claims.

Administrator's Report

- **Census Update** - Skilled Nursing= 49, CBRF=16, RCAC= 21 Apartments 26 Residents
- **Staffing Update-** RN and LPN are our big positions open. C.N.A and P.C.A still have open positions as well.
- **Monthly Report-** Pharmacy change is occurring now. Assisted Living is switching first in July followed by the Nursing Home side in August 1. We participated in Medical Response Surge Exercise with our Region.

Building Project

- **Building Update/Warranty Issues.**
 - **Roof-** Americon has been in making fixes along with Roof Right. Things are looking good so far. Maintenance will be follow up and inspecting.
 - **Cooler/Freezer-** Condensers have been moved now. We have had some problems with the compressors after being moved. There was a quote to get the whole membrane fixed and cost split. When work was done it was only a patch that was made. Not a full replace.

Bus Garage

- Building Update- Footers have gone up and should be pouring tomorrow. Everything has been going good.
- Invoice Review- None at this time.
- Change Orders- None at this time.

Next Meeting Date and Time- July 15, 2024 at 5:00 p.m. at Rolling Hills Multipurpose Room.

Adjournment- Motion by Toni Wissestad, second by Wallace Habegger to adjourn at 5:28pm. Carried.

Recorded by Chelsea Karacson, Rolling Hills Accounting Manager

The minutes are not official until approved by the Rolling Hills Committee at their next regular meeting