



Rolling Hills Committee Meeting

May 20, 2024

**Present:** David Kuderer, Toni Wissestad, Adam Balz, Eric Devine, Wallace Habhegger

**Other:** Linda Smith, Chelsea Karacson, Tina Osterberg

**Absent:**

**Meeting was called to order at 5:01 p.m.** in the Rolling Hills multipurpose room by David Kuderer.

**Public Comment-** no comment.

**Review of Minutes-** Adam Balz stated corrections to be made.

Motion to enter Closed Session Motion by Toni Wissestad, second by Wallace Habhegger. Toni Wissestad- Yes. David Kuderer – Yes. Wallace Habhegger- Yes. Adam Balz- Yes. Eric Devine- Yes.

**Wis. Stat. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding the Rolling Hills Facility. Discussion/Action**

Motion to return to Open Session Motion by Wallace Habhegger, second by Eric Devine at 5:25pm. Toni Wissestad- Yes. David Kuderer – Yes. Wallace Habhegger- Yes. Adam Balz- Yes. Eric Devine- Yes

#### **Building Project**

- **Building Update/Warranty Issues.**
  - **Cooler/Freezer-** They will be bringing out trailers on 5.23.24 and will start work on 5.28.24. Should complete by the end of the week. Everything is still on track for these dates.

#### **Business Report**

- **Monthly Financials-** Chelsea presents financials and also spoke to progress being made with Retro Claims.

**Budget Adjustment-** Motion by Toni Wissestad and second by Eric Devine to approve the budget adjustment in the amount of \$486,240.00 for the Bus Garage. Carried.

#### **Administrator's Report**

- **Census Update** - Skilled Nursing= 46, CBRF=17, RCAC= 20 Apartments 25 Residents
- **Staffing Update-** Still looking for C.N.A, RN, and LPN.
- **Monthly Report-** State was in for a complaint. It was determined to be unsubstantiated. The contractor from state for the appraisal was here this week. Waiting for their final report. Supplemental payment from DHS will now be given through the daily rate. We will see additional payments come in with our care payments. Also we are starting to purchase Capital items within the next couple months.

**Election of the Committee Vice-Chair-** Nomination made for Toni Wissestad by Adam Balz. Motion to Elect Toni Wissestad as Vice Chair motion by Wallace Habhegger and second by Eric Devine. Carried.

*The minutes are not official until approved by the Rolling Hills Committee at their next regular meeting*



**Monthly Meeting date and time for term-** 3<sup>rd</sup> Monday of the month at 5:00pm.

**Next Meeting Date and Time-** June 17, 2024 at 5:00 p.m. at Rolling Hills Multipurpose Room.

**Adjournment-** Motion by Eric Devine, second by Toni Wissestad to adjourn at 6:01pm. Carried.

Recorded by Chelsea Karacson, Rolling Hills Accounting Manager

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