



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

MONROE COUNTY BOARD AGENDA

Wednesday, May 22, 2024

6:00 p.m.

Monroe County Board Assembly Room

210 W Oak Street, RM 1200

Sparta, WI 54656

Remote Meeting to Begin at 6:00 p.m.

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 2486 365 5806

Password: Monroe

Join by phone

+1-404-397-1516 United States Toll

Access code: 2486 365 5806

IT Point of Contact, Rick Folkedahl 608-633-2700

5:15 p.m.

County Board Training Session: Federal Decommissioning Plan for the Coon Creek PL566 Dams
Bob Micheel, Land Conservation Director

6:00 p.m.

Call to Order/Roll Call
Pledge of Allegiance

Fort McCoy Colonel Messenger Report

Approval of Minutes – April 16 & April 24, 2024

Public Comment Period

Appointments

Land Conservation Agricultural Use Representative, Paul Zastoupil for a term ending 05/26

Health & Human Services Citizen Members for a term ending 05/26

Emma Ledbetter, Cyndi Wise, David Bernett, Kristy Brown

Economic Development Citizen Members for a term ending 05/26

Tucker Gretebeck, Maila Kuhn, Sean Truskowski

Budget Adjustments - Maintenance & Solid Waste

Repurpose of Funds - Highway

Monthly Treasurer's Report – Mindy Hemmersbach, Treasurer

Monthly Finance Report – Diane Erickson, Finance Director

Monthly Administrator's Report – Tina Osterberg, County Administrator

Resolution(s) – Discussion/Action (Listed on a Separate Sheet)

Motion to Move into Closed Session

Closed Session per Wis. Stat. 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Closed Session with Attorney Jane Landretti regarding possible litigation.

Closed Session per Wis. Stat. 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Closed Session regarding Rolling Hills possible litigation.

Motion to Return to Open Session

Budget Adjustment - Rolling Hills

Chairman's Report

Adjournment

>Supervisors: Do wear your name tags, it helps visitors
>Agenda order may change

The April Organizational meeting of the County Board of Supervisors convened in the Monroe County Board Assembly Room in the City of Sparta, Wisconsin, on Tuesday, April 16, 2024 at 6:00 p.m. County Clerk, Shelley Bohl presiding. Roll Call was called with 14 Supervisors present; Supervisors VanWychen and Wissestad absent. Supervisor Kuderer was excused from the meeting at 7:01 p.m. The pledge of allegiance to the flag was recited.

Judge Ziegler conducted the swearing-in-ceremony. Supervisors signed their Oaths of Office.

Shelley Bohl, County Clerk announced the first item of business was election of a Board Chair. Tina Osterberg, Diane Erickson and Lisa Aldinger Hamblin were appointed tellers. The County Clerk explained that elections for Chair and Vice-Chair will be done by secret ballot. Nominations do not require a second.

Chair

The following nominations were made:

Supervisor Rogalla nominated Supervisor Schnitzler.
Supervisor Gomez nominated Supervisor Wissestad.

Motion by Supervisor Pierce second by Supervisor Kuhn to close nominations. The motion carried by voice vote

1 st Ballot			
	Schnitzler	=	13
	Wissestad	=	1

Supervisor Schnitzler was declared Chair and took the Chairman's seat.

Vice Chair

The following nominations were made:

Supervisor Rogalla nominated Supervisor Habegger.
Supervisor Zebell nominated Supervisor Wissestad.
Supervisor Kuderer nominated Supervisor Zebell.

Motion by Supervisor Habegger second by Supervisor Gomez to close nominations. The motion carried by voice vote.

1 st Ballot			
	Habegger	=	11
	Wissestad	=	1
	Zebell	=	2

Supervisor Habegger was declared Vice-Chair and joined the head table.

Highway Committee Member #1

The following nominations were made:

Supervisor Balz nominated Supervisor VanWychen.
Supervisor Sparks nominated Supervisor Kuhn.
Supervisor Gomez nominated Supervisor Zebell.
Supervisor Rogalla nominated Supervisor Pierce.
Supervisor Gomez nominated Supervisor Habegger.

Motion by Supervisor Gomez second by Supervisor Jandt to close nominations. The motion carried by voice vote.

1st Ballot

VanWychen	=	5	(Sparks, Kuderer, Balz, Esterline, Devine)
Kuhn	=	0	
Zebell	=	4	(Gomez, Zebell, Kuhn, Cook)
Pierce	=	4	(Schnitzler, Rogalla, Jandt, Pierce)
Habhegger	=	1	(Habhegger)

2nd Ballot

VanWychen	=	6	(Devine, Balz, Esterline, Gomez, Sparks, Kuderer)
Kuhn	=	0	
Zebell	=	3	(Cook, Kuhn, Zebell)
Pierce	=	5	(Habhegger, Rogalla, Pierce, Jandt, Schnitzler)
Habhegger	=	0	

Supervisor's Kuhn and Habhegger both withdrew their nominations.

3rd Ballot

VanWychen	=	8	(Kuhn, Esterline, Gomez, Devine, Balz, Sparks, Kuderer, Zebell)
Zebell	=	1	(Cook)
Pierce	=	5	(Pierce, Jandt, Rogalla, Schnitzler, Habhegger)

Supervisor VanWychen was declared Highway Committee #1.

Highway Committee Member #2

The following nominations were made:

Supervisor Kuderer nominated Supervisor Zebell.

Supervisor Habhegger nominated Supervisor Pierce.

Motion by Supervisor Gomez second by Supervisor Balz to close nominations. The motion carried by voice vote.

1st Ballot

Zebell	=	7	(Gomez, Devine, Cook, Sparks, Kuderer, Zebell, Kuhn)
Pierce	=	7	(Balz, Habhegger, Schnitzler, Pierce, Jandt, Esterline, Rogalla)

2nd Ballot

Zebell	=	5	(Cook, Sparks, Devine, Zebell, Kuderer)
Pierce	=	9	(Habhegger, Schnitzler, Gomez, Rogalla, Jandt, Pierce, Balz, Kuhn, Esterline)

Supervisor Pierce was declared Highway Committee #2.

Highway Committee Member #3

The following nominations were made:

Supervisor Gomez nominated Supervisor Zebell.

Supervisor Rogalla nominated Supervisor Habhegger.

Motion by Supervisor Gomez second by Supervisor Sparks to close nominations. The motion carried by voice vote.

1st Ballot

Zebell	=	11	(Kuhn, Gomez, Cook, Sparks, Zebell, Jandt, Esterline, Devine, Balz, Kuderer, Schnitzler)
Habhegger	=	3	(Habhegger, Rogalla, Pierce)

Supervisor Zebell was declared Highway Committee #3

Highway Committee Member #4

The following nominations were made:

Supervisor Pierce nominated Supervisor Rogalla.
Supervisor Zebell nominated Supervisor Kuhn.
Supervisor Rogalla nominated Supervisor Habhegger.

Motion by Supervisor Pierce second by Supervisor Cook to close nominations. The motion carried by voice vote.

1st Ballot

Rogalla	=	2 (Devine, Rogalla)
Kuhn	=	2 (Kuderer, Kuhn)
Habhegger	=	10 (Habhegger, Schnitzler, Esterline, Zebell, Jandt, Cook, Sparks, Balz, Gomez, Pierce)

Supervisor Habhegger was declared Highway Committee #4.

Highway Committee Member #5

The following nominations were made:

Supervisor Gomez nominated Supervisor Kuhn.
Supervisor Pierce nominated Supervisor Rogalla.

Motion by Supervisor Pierce second by Supervisor Zebell to close nominations. The motion carried by voice vote.

1st Ballot

Kuhn	=	8 (Kuderer, Gomez, Cook, Sparks, Zebell, Kuhn, Jandt, Balz)
Rogalla	=	6 (Devine, Rogalla, Esterline, Pierce, Schnitzler, Habhegger)

Supervisor Kuhn was declared Highway Committee #5.

Motion to approve the following appointments by Supervisor Jandt second by Supervisor Rogalla. Housing Authority, Laurie Sagler for a term ending 03/31/29. Couleecap, Joey Esterline. Carried by voice vote.

Repurpose of Funds:

Maintenance – Motion by Supervisor Balz second by Supervisor Zebell to approve repurpose of funds. Derek Pierce, Facilities and Property Director explained 2024 repurpose of funds in the amount of \$50,000.00 for Community Service Center Building air conditioning. Discussion. Motion by Supervisor Rogalla to table until a decision is made on whether or not the new Administration Center is going to be built. The motion died for a lack of a second. The discussion continued. 13 Supervisors voted yes; Supervisor Rogalla voted no.

Budget Adjustments:

Human Services – Motion by Supervisor Pierce second by Supervisor Cook to approve budget adjustment. Tracy Thorsen, Human Services Director explained the 2023 budget adjustment in the amount of \$3,270,423.54 for Children’s Long Term Support Program revenue and expenses. All supervisors voted yes.

Maintenance – Motion by Supervisor Zebell second by Supervisor Jandt to approve budget adjustment. Derek Pierce, Facilities and Property Director explained the 2024 budget adjustment in the amount of \$1,800.00 for farm house electricity. Discussion. All supervisors voted yes.

Maintenance – Motion by Supervisor Gomez second by Supervisor Pierce to approve budget adjustment. Derek Pierce, Facilities and Property Director explained the 2024 budget adjustment in the amount of \$18,500.00 for facilities condition assessment. All supervisors voted yes.

Jail – Motion by Supervisor Rogalla second by Supervisor Jandt to approve budget adjustment. Chris Weaver, Chief Deputy explained the 2024 budget adjustment in the amount of \$10,900.00 for Body Scanner Service Agreement. All supervisors voted yes.

RESOLUTION 04-24-01

RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO ZONING IN THE TOWN OF OAKDALE

The foregoing resolution was moved for adoption by Supervisor Zebell second by Supervisor Sparks. Supervisor Kuhn explained. The resolution passed with all Supervisors voting yes.

RESOLUTION 04-24-02

RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO ZONING IN THE TOWN OF LAGRANGE

The foregoing resolution was moved for adoption by Supervisor Sparks second by Supervisor Cook. Supervisor Kuhn explained. The resolution passed with all Supervisors voting yes.

RESOLUTION 04-24-03

RESOLUTION FOR REAUTHORIZATION OF SELF-INSURANCE

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Zebell. Shelley Bohl, Monroe County Clerk explained. Discussion. The resolution passed with all Supervisors voting yes.

Supervisor Kuderer was excused from the meeting at 7:01 p.m.

Motion by Supervisor Balz second by Supervisor Rogalla to move into closed session. All Supervisors voted yes.

Closed Session per Wis. Stat. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Closed session regarding Sand Creek.

Motion by Supervisor Esterline second by Supervisor Devine to return to open session. All Supervisors voted yes.

Motion by Supervisor Gomez second by Supervisor Sparks to adjourn the meeting at 8:00 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the April Organizational meeting of the Monroe County Board of Supervisors held on April 16, 2024.

The April meeting of the Monroe County Board of Supervisors convened in the Monroe County Board Assembly Room in the City of Sparta, Wisconsin, on Wednesday, April 24, 2024 at 6:00 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 14 Supervisors present; Supervisor Jandt absent; Supervisor Kuderer joined the meeting at 7:37 p.m. The Pledge of Allegiance was recited.

Motion by Supervisor Rogalla second by Supervisor Esterline to approve the March 27, 2024 minutes. Carried by voice vote.

Public Comment Period – No members of the public addressed the board.

Appointments – Motion by Supervisor Rogalla second by Supervisor Pierce to approve below appointments. Carried by voice vote.

Ethics Board – Gail Schoenfeld and Alan McCoy for a term ending 01/31/27;

Housing Authority – Karen McClain for a term ending 03/31/28;

Village of Warrens & Monroe County Sewer Commission – Nodji VanWychen for a term ending 04/26;

Monroe County Justice Coordinating Counsel for a term ending 01/01/25. Monroe County Board Chair, Health/Human Services Board Chair, Monroe County Administrator, Monroe County Corporation Counsel, City of Sparta Chief of Police, City of Tomah Chief of Police, Monroe County District Attorney, Monroe County Sheriff, WI DOC – P & P Field Supervisor, WI Public Defenders Office Rep, Judge Mark Goodman, Judge Todd Ziegler, Judge Richard Radcliffe, Justice Programs Director; Ex-Officio Members: Monroe County Jail Administrator, Monroe Co. Human Services Director

Self-Funded Health Insurance Presentation & Update – Ed Smudde, Human Resources Director, Diane Erickson, Finance Director and Tina Osterberg, County Administrator.

Budget Adjustment:

Finance/Self-Funded Insurance – Motion by Supervisor Gomez second by Supervisor Kuhn to approve budget adjustment. Tina Osterberg, County Administrator explained the 2024 budget adjustment in the amount of \$602,341.96 for health insurance claims. Motion to amend by Supervisor Sparks second by Supervisor Rogalla by adding “ARP” to the explanation line, “Approval of this budget adjustment would commit all ARP current funds and future earned interest payments.” The amendment carried by voice vote. The budget adjustment as amended passed with all Supervisors present voting yes.

Rolling Hills/Bus Garage – Pulled from the agenda.

Review/Action Regarding the Decision of the Department of the Interior/Bureau of Indian Affairs Decision to Place Lands in Trust – Motion by Supervisor Balz second by Supervisor Sparks to allow the placement of lands into the trust. Discussion. The motion passed with 13 Supervisors voting yes; Supervisor Habegger voting no.

Mindy Hemmersbach, Treasurer provided the monthly Treasurer’s report and answered questions.

Diane Erickson, Finance Director provided the monthly Finance Director’s report and answered questions.

Supervisor Kuderer joined the meeting at 7:37 p.m.

Tina Osterberg, County Administrator provided the monthly Administrator's report and answered questions.

RESOLUTION 04-24-04

RESOLUTION AMENDING MONROE COUNTY ORDINANCE CHAPTER 2 ADMINISTRATION, ARTICLE IV COMMITTEES BOARDS AND COMMISSIONS, DIVISION 6 COUNTY BOARD OF SUPERVISORS BOARDS AND COMMITTEES, SUBDIVISION 1 AND CHAPTER 11, CIVIL EMERGENCIES, ARTICLE II EMERGENCY MANGEMENT

The forgoing resolution was moved for adoption by Supervisor Zebell second by Supervisor Kuhn. Lisa Aldinger Hamblin, Corporation Counsel explained. The resolution passed with all Supervisors voting yes.

RESOLUTION 04-24-05

RESOLUTION ALLOCATING ADDITIONAL AMERICAN TRANSMISSION COMPANY (ATC) ENVIRONMENTAL IMPACT FEE FUNDS

The forgoing resolution was moved for adoption by Supervisor Wissestad second by Supervisor Kuhn. Tina Osterberg, County Administrator explained. The resolution passed with all Supervisors voting yes.

RESOLUTION 04-24-06

RESOLUTION APPROVING AMENDMENT TO MONROE COUNTY ORDINANCE CHAPTER 5 ANIMALS

The forgoing resolution was moved for adoption by Supervisor Zebell second by Supervisor Sparks. Supervisor Kuhn explained. Discussion. The resolution passed with all Supervisors voting yes.

RESOLUTION 03-24-01

RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL

The forgoing resolution was moved for adoption by Supervisor Zebell second by Supervisor Rogalla. Ed Smudde, Personnel Director explained. Discussion. Motion by Supervisor Kuhn second by Supervisor Balz to amend the policy by referencing the Sheriff Department as the "Sheriff Office" throughout the document. The amendment carried by voice vote. The resolution with policy amended passed with all Supervisors voting yes.

Chairman's Report – Chair Schnitzler presented the 2024-2026 Committee Appointments.

Motion by Supervisor Pierce second by Supervisor VanWychen to adjourn the meeting at 8:02 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the April meeting of the Monroe County Board of Supervisors held on April 24, 2024.

MONROE COUNTY
Notice of Budgetary Adjustment
 Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 23, 2024
 Department: Maintenance
 Amount: \$50,000.00
 Budget Year Amended: 2024

Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?
 Yes or No? Yes Explain: The use of general fund balance would directly lower future cash balances.

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment would approve funding to hire an Architect in addition to Kraus-Anderson to complete a space planning exercise and a more accurate building cost estimate.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10000001	493000		Fund Balance Applied	\$ 3,810,243.40	\$ 50,000.00	\$ 3,860,243.40
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 50,000.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
11600000	521340		Contracted Services	\$ 18,500.00	\$ 50,000.00	\$ 68,500.00
						\$ -
Total Adjustment					\$ 50,000.00	

Department Head Approval: Derek Paine 5/18/24

Committee of Jurisdiction Approval: [Signature]

5-8-24
Date

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: May 3, 2024
 Department: Sollid Waste
 Amount: \$6,050.85
 Budget Year Amended: 2024

Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?

Yes or No? No. Explain: Sollid Waste is using funds not utilized in the 2023 Sand Creek Professional Fees budget. As an enterprise fund Solid Waste would retain the budgeted funds at year end.

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Requesting to adjust the 2024 Sand Creek Professional Services account for the 2023 remaining Professional Service budget that dropped into the Solid Waste Fund Balance on 12/31/2023.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
63630000	493000		Solid Waste Fund Balance	\$ -	\$ 6,050.85	\$ 6,050.85
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 6,050.85	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
63690000	521000		Professional Services	\$ 55,156.25	\$ 6,050.85	\$ 61,207.10
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 6,050.85	

Department Head Approval: _____

Committee of Jurisdiction Approval: _____

Following this approval please forward to the County Clerk's Office.

_____ Date

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Notice of Re-Purpose of Funds

MONROE COUNTY

Unanticipated Change of What Funds Were Budgeted For

Date: 5/20/2024
 Department: Highway
 Amount: \$ 2,000.00
 Budget Year Amended: 2024

Does this Re-Purpose of Funds decrease future fund balance available for Debt Service Payments in future years?

Yes or No? No Explain: _____

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

The amount of interest earned on the bond funds will exceed the earnings allowed before rebating to the US Treasury. Arbitrage is necessary to determine the amount owed to the US Treasury. The amount requested is for the review of the first two years of the bond by The Arbitrage Group, Inc.

Original Budgeted Line's Purpose:

Org	Object	Project	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
73330319	534005		Highway Supplemental Construct	projects listed on Schedule of Obligation	Arbitrage fees due to Bond	\$ 2,000.00
Total Adjustment						\$ 2,000.00

Department Head Approval: _____

Committee of Jurisdiction Approval: _____

Following this approval please forward to the County Clerk's Office.

_____ Date

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

TREASURER'S REPORT
For the period of April 1, 2024 to April 30, 2024
Mindy Hemmersbach, County Treasurer

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 10,524,239.68
Wires & Disbursements for Current Month:	\$ 9,576,151.72

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 4,266,561.12	none	5.60%
State Investment Pool		\$ 6,449,177.52	none	5.38%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 260,144.85	none	5.01%
Citizens First Bank MM		\$ 3,121,699.51	none	
River Bank MM		\$ 3,002,065.53	none	4.11%
River Bank - CD		\$ 1,013,137.33	11/21/2024	5.32%
River Bank - CD		\$ 1,013,137.33	11/21/2024	5.32%
River Bank - CD		\$ 1,013,137.33	11/21/2024	5.32%
River Bank - CD		\$ 1,000,000.00	2/8/2025	5.05%
River Bank - CD		\$ 500,000.00	8/8/2024	5.05%
State Bank - CDARs		\$ 1,000,000.00	12/5/2024	5.32%
State Bank - CDARs		\$ 1,000,000.00	12/5/2024	5.32%
State Bank - CDARs		\$ 500,000.00	2/13/2025	5.05%
State Bank - CDARs		\$ 500,000.00	8/15/2024	5.05%
TOTAL GENERAL FUND INVESTMENTS		\$ 24,639,564.55		

GENERAL FUND BALANCES	
Month End Balance	\$ -
Outstanding Checks	\$ (365,763.25)
Outstanding Deposits	\$ 147,448.05
General Fund Investments	\$ 24,639,564.55
Totals	\$ 24,421,249.35

TOTAL GENERAL FUND AS OF April 2023	\$ 25,636,061.54
General fund is down from a year ago:	\$ (1,214,812.19)

DELINQUENT TAXES	
Delinquent Taxes in April 2024 were:	\$ 821,747.15
Delinquent Taxes in April 2023 were:	\$ 845,203.66
Delinquent Taxes are down from one year ago:	\$ (23,456.51)

SALES & USE TAX	
Sales tax received April 2024	\$ 1,573,511.08
Sales tax is for the months of Nov thru Feb 2024	
Sales tax received April 2023	\$ 1,390,038.42
Sales tax is for the months of Nov thru Feb 2023	
SALES TAX IS UP FROM ONE YEAR AGO:	\$ 183,472.66

TREASURER'S REPORT
 For the period of March 1, 2024 to March 31, 2024
 Mindy Hemmersbach, County Treasurer

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 10,351,706.57
Wires & Disbursements for Current Month:	\$ 10,149,588.67

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 7,284,282.77	none	5.59%
State Investment Pool		\$ 6,420,888.27	none	5.39%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 259,032.92	none	5.00%
Citizens First Bank MM		\$ 3,110,817.37	none	
River Bank MM		\$ 2,992,132.63	none	4.11%
River Bank - CD		\$ 1,013,137.33	11/21/2024	5.32%
River Bank - CD		\$ 1,013,137.33	11/21/2024	5.32%
River Bank - CD		\$ 1,013,137.33	11/21/2024	5.32%
River Bank - CD		\$ 1,000,000.00	2/8/2025	5.05%
River Bank - CD		\$ 500,000.00	8/8/2024	5.05%
State Bank - CDARs		\$ 1,000,000.00	12/5/2024	5.32%
State Bank - CDARs		\$ 1,000,000.00	12/5/2024	5.32%
State Bank - CDARs		\$ 500,000.00	2/13/2025	5.05%
State Bank - CDARs		\$ 500,000.00	8/15/2024	5.05%
TOTAL GENERAL FUND INVESTMENTS		\$ 27,507,069.98		

GENERAL FUND BALANCES	
Month End Balance	\$ (288,005.58)
Outstanding Checks	\$ (879,397.58)
Outstanding Deposits	\$ 1,000.00
General Fund Investments	\$ 27,607,069.98
Totals	\$ 26,440,666.82

TOTAL GENERAL FUND AS OF March 2023	\$ 25,961,795.68
General fund is up from a year ago:	\$ 478,871.14

DELINQUENT TAXES	
Delinquent Taxes in March 2024 were:	\$ 854,416.17
Delinquent Taxes in March 2023 were:	\$ 885,826.83
Delinquent Taxes are down from one year ago:	\$ (31,410.66)

SALES & USE TAX	
Sales tax received March 2024	\$ 1,265,114.78
Sales tax is for the months of Nov thru Jan 2024	
Sales tax received March 2023	\$ 1,186,877.19
Sales tax is for the months of Nov thru Jan 2023	
SALES TAX IS UP FROM ONE YEAR AGO:	\$ 78,237.59

TREASURER'S REPORT
For the period of February 1, 2024 to February 29, 2024
Mindy Hemmersbach, County Treasurer

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 20,558,935.12
Wires & Disbursements for Current Month:	\$ 21,427,095.29

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 7,029,860.48	none	5.59%
State Investment Pool		\$ 6,391,678.98	none	5.39%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 258,030.42	none	5.00%
Citizens First Bank MM		\$ 3,099,612.38	none	
River Bank MM		\$ 2,981,903.73	none	4.11%
River Bank - CD		\$ 1,013,137.33	11/21/2024	5.32%
River Bank - CD		\$ 1,013,137.33	11/21/2024	5.32%
River Bank - CD		\$ 1,013,137.33	11/21/2024	5.32%
River Bank - CD		\$ 1,000,000.00	2/8/2025	5.05%
River Bank - CD		\$ 500,000.00	8/8/2024	5.05%
State Bank - CDARs		\$ 1,000,000.00	12/5/2024	5.32%
State Bank - CDARs		\$ 1,000,000.00	12/5/2024	5.32%
State Bank - CDARs		\$ 500,000.00	2/13/2025	5.05%
State Bank - CDARs		\$ 500,000.00	8/15/2024	5.05%
TOTAL GENERAL FUND INVESTMENTS		\$ 27,301,002.01		

GENERAL FUND BALANCES	
Month End Balance	\$ (912,168.74)
Outstanding Checks	\$ (487,972.52)
Outstanding Deposits	\$ 31,620.20
General Fund Investments	\$ 27,301,002.01
Totals	\$ 25,932,480.95

TOTAL GENERAL FUND AS OF February 2023	\$ 26,748,781.52
General fund is down from a year ago:	\$ (816,300.57)

DELINQUENT TAXES	
Delinquent Taxes in February 2024 were:	\$ 874,878.27
Delinquent Taxes in February 2023 were:	\$ 940,526.64
Delinquent Taxes are down from one year ago:	\$ (65,648.37)

SALES & USE TAX	
Sales tax received February 2024	\$ 915,742.68
Sales tax is for the months of Nov thru Dec 2023	
Sales tax received February 2023	\$ 858,864.39
Sales tax is for the months of Nov thru Dec 2022	
SALES TAX IS UP FROM ONE YEAR AGO:	\$ 56,878.29

TREASURER'S REPORT
For the period of April 1, 2024 to April 31, 2024
Mindy Hemmersbach, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
State Bank-History Room MMI		\$ 81,265.61	None	5.60%
State Bank-History Room MMII		\$ 16,957.63	None	5.60%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 2,088,895.41	None	
State Bank-Wegner Grotto Trust		\$ 411,224.73	None	5.60%
Wegner Grotto Endowment-Raymond James		\$ 443,442.80	None	
Haney Fund				
State Bank of Sparta MM		\$ 1,018.84	None	5.60%
Transportation - ADRC				
State Bank-ADRC Transportation		\$ 55,564.83	None	5.60%
Jail Assessment				
Bank First MM		\$ 259,409.48	None	5.01%
Monroe County Land Information Board				
Bank First MM		\$ 81,267.86	None	5.01%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 220,892.15	7/25/2024	4.25830%
		\$ 220,167.80	11/29/2024	4.40196%
		\$ 222,601.69	11/29/2024	4.40196%
		\$ 224,793.12	11/29/2024	4.40196%
		\$ 235,818.01	11/29/2024	4.40196%
		\$ 263,738.18	6/20/2024	4.16241%
		\$ 854,121.77	8/1/2024	4.35411%
		\$ 266,711.00	6/27/2024	4.16241%
State Bank - Facility Reserve-MM		\$ 3,702.01	None	5.60%
Section 125 Plan				
State Bank of Sparta		\$ 39,460.59	None	5.60%
Worker's Comp				
State Bank of Sparta		\$ 2,290,539.71	None	5.60%
Self Funded - Employee Insurance				
State Bank of Sparta		\$ 1,043,041.94	None	5.60%
American Rescue Plan				
State Bank of Sparta		\$ 2,649,272.91	None	5.60%
Highway Bonds				
River Bank MM		\$ 1,845,474.00	None	4.11%
Opioid Funds				
River Bank MM		\$ 726,873.12	None	4.11%
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 14,546,255.19		

TREASURER'S REPORT
For the period of March 1, 2024 to March 31, 2024
Mindy Hemmersbach, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
State Bank-History Room MMI		\$ 72,265.45	None	5.59%
State Bank-History Room MMII		\$ 16,569.03	None	5.59%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 2,152,732.16	None	
State Bank-Wegner Grotto Trust		\$ 332,968.81	None	5.59%
Wegner Grotto Endowment-Raymond James		\$ 461,694.82	None	
Haney Fund				
State Bank of Sparta MM		\$ 1,014.18	None	5.59%
Transportation - ADRC				
State Bank-ADRC Transportation		\$ 55,310.94	None	5.59%
Jail Assessment				
Bank First MM		\$ 271,161.62	None	5.00%
Monroe County Land Information Board				
Bank First MM		\$ 135,564.11	None	5.00%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 220,120.43	7/25/2024	4.25830%
		\$ 219,372.70	11/29/2024	4.40196%
		\$ 221,797.81	11/29/2024	4.40196%
		\$ 223,981.33	11/29/2024	4.40196%
		\$ 234,966.40	11/29/2024	4.40196%
		\$ 262,837.48	6/20/2024	4.16241%
		\$ 851,070.74	8/1/2024	4.35411%
		\$ 266,711.00	6/27/2024	4.16241%
State Bank - Facility Reserve-MM		\$ 3,685.09	None	5.59%
Section 125 Plan				
State Bank of Sparta		\$ 40,419.86	None	5.59%
Worker's Comp				
State Bank of Sparta		\$ 2,372,642.50	None	5.59%
Self Funded - Employee Insurance				
State Bank of Sparta		\$ 459,369.17	None	5.59%
American Rescue Plan				
State Bank of Sparta		\$ 2,765,014.80	None	5.59%
Highway Bonds				
River Bank MM		\$ 1,839,367.90	None	4.11%
Opioid Funds				
River Bank MM		\$ 439,182.54	None	4.11%
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 13,919,820.87		

2024 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 25,110,489.98	\$ 327,920.04 Sales Tax for Nov. 2023	\$ 933,604.16 *
February	\$ 27,301,002.01	\$ 587,822.64 Sales for Tax Dec. 2023	\$ 874,878.27 *
March	\$ 27,607,069.98	\$ 349,372.10 Sales for Tax Jan. 2024	\$ 854,416.17 *
April	\$ 24,639,564.55	\$ 308,396.30 Sales Tax for Feb. 2024	\$ 821,747.15 *
May		Sales Tax for Mar. 2024	*
June		Sales Tax for April 2024	*
July		Sales Tax for May 2024	*
August		Sales Tax for June 2024	NOW INCLUDES ALL YEARS DELINQUENT TAXES
September		Sales Tax for July 2024	
October		Sales Tax for Aug. 2024	
November		Sales Tax for Sept. 2024	
December		Sales Tax for Oct. 2024	

\$ 1,573,511.08 ← Sales Tax Received in 2024

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2023

2023 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 27,266,157.04	\$ 355,008.26 Sales Tax for Nov. 2022	\$ 958,148.96 *
February	\$ 26,745,781.52	\$ 503,856.13 Sales for Tax Dec. 2022	\$ 940,526.64 *
March	\$ 25,961,795.68	\$ 328,012.80 Sales for Tax Jan. 2023	\$ 885,826.83 *
April	\$ 25,636,061.54	\$ 326,541.72 Sales Tax for Feb. 2023	\$ 845,203.66 *
May	\$ 24,219,687.27	\$ 400,645.33 Sales Tax for Mar. 2023	\$ 809,824.00 *
June	\$ 22,191,697.77	\$ 433,520.06 Sales Tax for April 2023	\$ 785,030.16 *
July	\$ 32,243,622.79	\$ 384,407.91 Sales Tax for May 2023	\$ 757,288.18 *
August	\$ 24,127,458.26	\$ 547,411.67 Sales Tax for June 2023	\$ 1,582,059.69
September	\$ 23,131,887.42	\$ 469,720.50 Sales Tax for July 2023	\$ 1,383,011.50
October	\$ 22,744,070.48	\$ 421,204.60 Sales Tax for Aug. 2023	\$ 1,199,265.16
November	\$ 22,494,628.96	\$ 516,174.90 Sales Tax for Sept. 2023	\$ 1,126,173.40
December	\$ 20,303,415.11	\$ 392,573.06 Sales Tax for Oct. 2023	\$ 1,000,477.21

NOW INCLUDES
ALL YEARS
DELINQUENT
TAXES

\$ 5,079,076.94 ← Sales Tax Received in 2023

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2022

General Fund Balances

		2021		2022		
January	\$	25,647,464	\$	25,792,910	\$	145,446
February	\$	29,967,952	\$	27,019,205	\$	(2,948,747)
March	\$	28,652,526	\$	28,110,984	\$	(541,542)
April	\$	28,113,123	\$	27,823,059	\$	(290,065)
May	\$	26,914,902	\$	27,730,766	\$	815,864
June	\$	27,102,154	\$	27,247,179	\$	145,025
July	\$	33,597,902	\$	34,729,258	\$	1,131,356
August	\$	27,826,159	\$	26,003,510	\$	(1,822,649)
September	\$	26,918,527	\$	23,267,960	\$	(3,650,567)
October	\$	23,420,672	\$	23,141,098	\$	(279,574)
November	\$	24,788,823	\$	23,676,066	\$	(1,112,757)
December	\$	20,963,521	\$	21,369,234	\$	405,713

		2022		2023		
January	\$	25,792,910	\$	26,683,614	\$	890,704
February	\$	27,019,205	\$	26,748,782	\$	(270,423)
March	\$	28,110,984	\$	25,961,796	\$	(2,149,188)
April	\$	27,823,059	\$	25,636,062	\$	(2,186,997)
May	\$	27,730,766	\$	24,219,687	\$	(3,511,079)
June	\$	27,247,179	\$	22,191,698	\$	(5,055,482)
July	\$	34,729,258	\$	32,243,623	\$	(2,485,635)
August	\$	26,003,510	\$	24,127,458	\$	(1,876,052)
September	\$	23,267,960	\$	23,131,887	\$	(136,073)
October	\$	23,141,098	\$	22,744,070	\$	(397,028)
November	\$	23,676,066	\$	22,494,629	\$	(1,181,437)
December	\$	21,369,234	\$	20,303,415	\$	(1,065,819)

		2023		2024		
January	\$	26,683,614	\$	24,610,129	\$	(2,073,485)
February	\$	26,748,782	\$	25,932,481	\$	(816,301)
March	\$	25,961,796	\$	26,440,667	\$	478,871
April	\$	25,636,062	\$	24,421,249	\$	(1,214,812)
May	\$	24,219,687	\$	-	\$	-
June	\$	22,191,698	\$	-	\$	-
July	\$	32,243,623	\$	-	\$	-
August	\$	24,127,458	\$	-	\$	-
September	\$	23,131,887	\$	-	\$	-
October	\$	22,744,070	\$	-	\$	-
November	\$	22,494,629	\$	-	\$	-
December	\$	20,303,415	\$	-	\$	-

These numbers include the Outstanding checks, deposits, and check account balance at month-end.

5/14/2024

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2024\2024 General Fund Reserved-Committed-20%

Restricted, Committed and Assigned Funds

Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$	969.01	
Redaction Fees 11715000 461390/521350	\$	14,211.55	
K-9 Donations 12116000 485000/579200	\$	-	
Dog Control 14195000 485000/579200	\$	69,586.96	
Justice Dept Donations 1295000 485000/579200	\$	321.21	
Veterans Service 14700000 485000/579200	\$	1,844.50	
Veterans-Suicide Prev 14700000 485005/579205	\$	5,555.00	
Park Donations 15200000 485000/579200	\$	843.80	
Human Services Donations 24900500 485000/579200	\$	596.83	
Crep Program 16140000	\$	19,974.81	
Broadband Restricted Funds 16702100 485010/579100	\$	14,187.10	
Econ Dev & Tourism Funds for Project Grant 16700000 579	\$	10,455.65	(ITBEC)
Forestry Land Acq. 16919000 58010C	\$	36,057.35	
Forestry-Habelman Reforest 16919000 521700	\$	1,471.13	
Wildlife Habitat 16913000 435800/534050	\$	698.08	
Land Cons. CCTF Donations 16942200 485000/579200	\$	384.94	
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$	3,309.06	
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$	88,694.55	
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$	31,047.10	
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$	323,565.57	

Committed Funds

Agronomist Position 16940000 579100 LC860	\$	25,573.09	
Nonlapsing Capital Parks 17620620 582500	\$	11,968.38	
Nonlapsing Forest Maint & Dev 16918000 582950	\$	49,861.56	Resolution 02-24-01
<u>Extension</u>			
Health & Well Being Exp. 15620613 579100	\$	10,746.12	
Youth Development Agent 15620615 579100	\$	13,173.05	

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$	400,000.00	
Contingency Fund Balance 10010000 539200	\$	-	
Retirement/Fringe Pool 11435000 51520C	\$	99,251.49	
Nonlapsing Capital Pool 17100169	\$	884,307.87	
Nonlapsing Capital Vehicle Pool 17100169 581100	\$	417,496.21	

General Fund Total **\$ 2,536,151.97**

Proprietary & Internal Service Funds

Debt Service Fund - Resolution 06-13-02	\$	1,145,487.49	
Capital Project(s) 47100000 582950	\$	1,076,533.33	
Nonlapsing Technology Pool 71490000 599000	\$	631,976.14	
Hwy-Capital Equipment 73310281 581000	\$	2,028,443.47	
Hwy-Cty TH Supplemental Const 73330319 534005	\$	5,599,392.70	

Proprietary, Debt & Internal Service Funds **\$ 10,481,833.13**

SW-Yearly maintenance for filtration system-Williams	2,000.00
SW-Professional Services (3.28.24)	50,000.00
Self Funded Health Ins Transfer	119,914.00
Expenses from 2024 Contingency Fund:	\$ 171,914.00

5/13/2024

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2024\2024 General Fund Reserved-Committed-20%

MONROE COUNTY MINIMUM FUND BALANCE POLICY

April 2024

Fund Balance in Excess of General and Special Revenue Fund Cash Reserves

General and Special Fund Balance MM/ICS -	\$	16,881,837.36
General Fund CD's	\$	7,539,411.99
Total General Fund	\$	24,421,249.35

General and Special Revenue Fund Cash Balance 4/30/24 **\$ 10,772,995.44**

General Fund Restricted Total	\$	623,774.20
General Fund Committed Total	\$	111,322.20
General Fund Assigned Total	\$	1,801,055.57
General Fund Restricted, Committed and Assigned Funds Total:	\$	2,536,151.97

General Fund cash balance less Restricted, Committed and Assigned Funds: \$ 8,236,843.47

Proprietary, Debt & Internal Service Funds Cash:	\$	13,648,253.91
Proprietary, Debt & Internal Service Funds Committed:	\$	10,481,833.13
Proprietary, Debt & Internal Service Funds Cash Less Committed:	\$	3,166,420.78

Actual 2024 total General & Special revenue budgeted operating expenses	\$	44,703,322.00
Minimum Fund Balance %	(X) 20%	
Minimum Fund Balance Amount	\$	8,940,664.40

General Fund Cash Balance Over/(Under) Minimum Fund Balance Amount \$ (703,820.93)

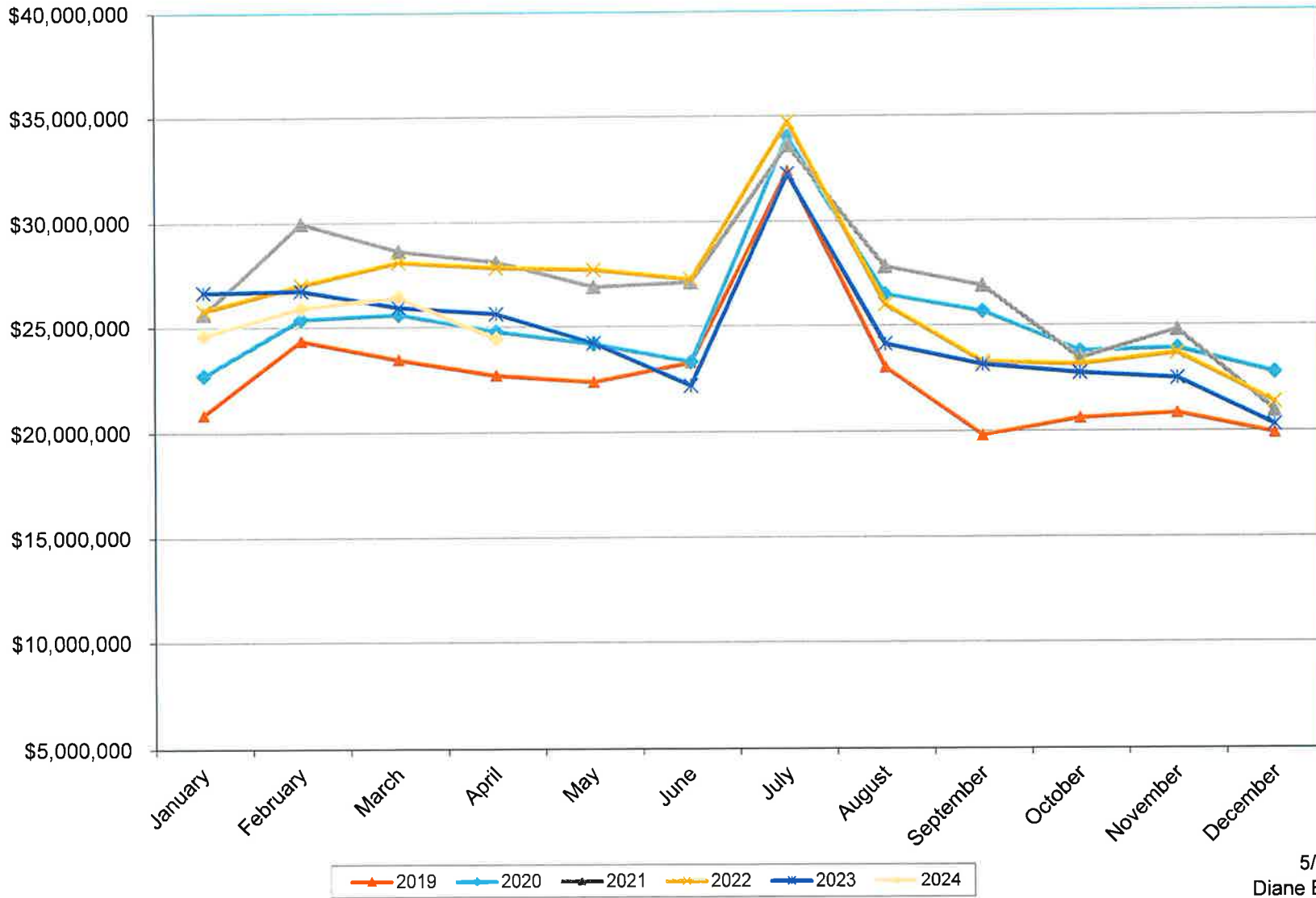
5/14/2024

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2024\2024 General Fund Reserved-Committed-20%

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

County Total General Fund Cash Balance



5/14/2024

Diane Erickson

Monroe County Finance Director

FINANCIAL DATA THROUGH APRIL 30, 2024

Account Type	Revenue					
	2023 Total Annual Budget	2023 Month Actual	2023 Actual to Annual Budget %	2024 Total Annual Budget	2024 Month Actual	2024 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	9,425	0	0.00%	0	0	100.00%
1000 - GENERAL GOVERNMENT	25,226,864	9,066,575	35.94%	21,629,314	8,282,804	38.29%
1110 - COUNTY BOARD	0	0		0	0	0.00%
1121 - CIRCUIT COURT	248,225	79,828	32.16%	248,915	77,998	31.34%
1122 - CLERK OF COURT	569,210	177,649	31.21%	574,335	169,403	29.50%
1124 - FAMILY COURT COMMISSIONER	5,020	860	17.13%	5,000	840	16.80%
1127 - MEDICAL EXAMINER	44,905	16,099	35.85%	49,237	14,793	30.04%
1131 - DISTRICT ATTORNEY	79,171	2,109	2.66%	70,606	8,962	12.69%
1132 - CORPORATION COUNSEL	0	0	100.00%	0	0	100.00%
1141 - ADMINISTRATOR	0	0	100.00%	0	0	100.00%
1142 - COUNTY CLERK	26,020	1,395	5.36%	30,675	2,360	7.69%
1143 - PERSONNEL	0	0	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	796,643	206,131	25.87%	817,679	237,859	29.09%
1152 - TREASURER	12,000	1,988	16.57%	5,500	2,389	43.44%
1160 - MAINTENANCE	1	1	100.00%	1,801	1	0.06%
1171 - REGISTER OF DEEDS	384,647	87,158	22.66%	387,326	98,153	25.34%
1172 - SURVEYOR	1,890	300	15.87%	1,500	570	38.00%
1175 - LAND RECORDS	178,127	116,350	65.32%	367,027	68,909	18.77%
1210 - SHERIFF DEPARTMENT	165,209	106,245	64.31%	104,343	59,218	56.75%
1270 - JAIL	99,305	50,905	51.26%	127,880	61,964	48.45%
1290 - EMERGENCY MANAGEMENT	82,938	0	0.00%	82,938	69,120	-83.34%
1293 - DISPATCH CENTER	41,640	0	100.00%	0	17,475	100.00%
1295 - JUSTICE DEPARTMENT	457,273	66,386	14.52%	456,738	47,491	10.40%
1368 - SANITATION	139,500	22,110	15.85%	169,000	27,015	15.99%
1419 - DOG CONTROL	185,048	107,198	57.93%	157,862	105,930	67.10%
1470 - VETERANS SERVICE	34,833	30,278	86.92%	13,750	1,100	8.00%
1512 - LOCAL HISTORY ROOM	90,970	8,455	9.29%	126,045	12,047	9.56%
1520 - PARKS	231,305	52,955	22.89%	232,890	39,553	16.98%
1530 - SNOWMOBILE	481,300	46,305	9.62%	276,865	51,514	18.61%
1560 - UW-EXTENSION	12,564	2,175	17.31%	2,989	4,508	150.80%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	18,337	0	100.00%	0	384	100.00%
1691 - FORESTRY	175,535	87,967	50.11%	178,100	150,588	84.55%
1694 - LAND CONSERVATION	552,978	37,326	6.75%	627,293	91,872	14.65%
1698 - ZONING	39,824	13,500	33.90%	45,246	16,386	36.21%
1700 - CAPITAL OUTLAY	169,800	0	0.00%	88,050	52,500	59.63%
100 - GENERAL FUND Total	30,560,508	10,388,245	33.99%	26,878,904	9,599,747	35.71%
213 - CHILD SUPPORT	684,166	156,567	22.88%	714,323	168,441	23.58%
241 - HEALTH DEPARTMENT	1,510,765	576,345	38.15%	1,447,435	596,637	41.22%
249 - HUMAN SERVICES	20,032,913	5,227,738	26.10%	17,948,498	5,763,303	32.11%
310 - DEBT SERVICE	4,007,994	2,281,695	56.93%	2,473,166	2,313,726	93.55%
410 - CAPITAL PROJECTS	1,534,623	0	100.00%	1,818,624	0	100.00%
633 - SOLID WASTE	3,653,328	413,127	11.31%	4,297,417	327,696	7.63%
642 - ROLLING HILLS	10,000,467	3,322,264	33.22%	11,240,131	2,728,767	24.28%
714 - INFORMATION SYSTEMS	1,418,723	1,346,322	94.90%	1,536,986	1,457,521	94.83%
715 - INFORMATION TECHNOLOGY POOL	697,726	81,658	11.70%	637,299	93,510	14.67%
717 - SELF FUNDED EMPLOYEE INSURANCE	7,748,669	2,505,591	32.34%	8,171,545	3,710,978	45.41%
719 - WORKERS COMPENSATION	345,320	85,819	24.85%	347,620	97,511	28.05%
732 - HIGHWAY	20,857,740	6,973,190	33.43%	20,249,382	7,017,925	34.66%
820 - JAIL ASSESSMENT	131,689	22,347	16.97%	100,000	24,429	24.43%
830 - LOCAL HISTORY ROOM	90,970	163,002	179.18%	126,045	138,143	109.60%
856 - M.M. HANEY TRUST	0	1	100.00%	0	52	100.00%
Grand Total	103,275,602	33,543,911	32.48%	97,987,376	34,038,385	34.74%

This is 4 out of 12 months

33.33%

FINANCIAL DATA THROUGH APRIL 30, 2024

Account Type	Expense					
	2023 Total Annual Budget	2023 Month Actual	2023 Actual to Annual Budget %	2024 Total Annual Budget	2024 Month Actual	2024 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	2,078,395	0	0.00%	941,499	602,342	100.00%
1000 - GENERAL GOVERNMENT	2,027,308	0	0.00%	1,083,975	0	0.00%
1110 - COUNTY BOARD	123,555	28,508	23.07%	128,429	44,492	34.64%
1121 - CIRCUIT COURT	677,470	169,622	25.04%	690,668	182,196	26.38%
1122 - CLERK OF COURT	881,629	214,483	24.33%	926,174	218,790	23.62%
1124 - FAMILY COURT COMMISSIONER	40,800	10,200	25.00%	40,800	10,200	25.00%
1127 - MEDICAL EXAMINER	278,749	70,162	25.17%	282,786	70,987	25.10%
1131 - DISTRICT ATTORNEY	758,760	202,519	26.69%	771,404	213,257	27.65%
1132 - CORPORATION COUNSEL	339,538	88,192	25.97%	317,703	90,975	28.64%
1141 - ADMINISTRATOR	243,325	68,952	28.34%	255,469	70,878	27.74%
1142 - COUNTY CLERK	304,488	130,945	43.00%	392,806	107,945	27.48%
1143 - PERSONNEL	406,367	94,878	23.35%	424,312	98,520	23.22%
1151 - FINANCE DEPARTMENT	1,284,721	357,105	27.80%	1,334,733	382,166	28.63%
1152 - TREASURER	377,641	94,375	24.99%	421,502	110,726	26.27%
1160 - MAINTENANCE	1,221,680	364,330	29.82%	1,113,991	353,176	31.70%
1171 - REGISTER OF DEEDS	317,601	73,376	23.10%	359,103	77,728	21.64%
1172 - SURVEYOR	27,781	14,855	53.47%	27,781	18,135	65.28%
1175 - LAND RECORDS	182,851	57,707	31.56%	371,055	164,018	44.20%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	566,630	426,262	75.23%	593,795	462,887	77.95%
1210 - SHERIFF DEPARTMENT	3,580,121	1,039,794	29.04%	3,739,442	1,056,883	28.26%
1270 - JAIL	3,260,921	897,059	27.51%	3,392,620	981,484	28.93%
1290 - EMERGENCY MANAGEMENT	180,620	41,916	23.21%	202,235	62,977	31.14%
1293 - DISPATCH CENTER	1,376,692	421,436	30.61%	1,487,680	426,007	28.64%
1295 - JUSTICE DEPARTMENT	1,213,022	313,044	25.81%	1,258,192	315,821	25.10%
1368 - SANITATION	263,120	48,950	18.60%	296,335	67,560	22.80%
1419 - DOG CONTROL	313,543	58,761	18.74%	294,777	63,873	21.67%
1470 - VETERANS SERVICE	238,653	61,783	25.89%	225,992	63,874	28.26%
1511 - LIBRARY	459,426	445,711	97.01%	485,712	485,712	100.00%
1512 - LOCAL HISTORY ROOM	252,708	57,608	22.80%	310,105	60,893	19.64%
1520 - PARKS	223,389	35,225	15.77%	233,194	40,082	17.19%
1530 - SNOWMOBILE	481,300	40,000	8.31%	276,865	9,178	3.31%
1560 - UW-EXTENSION	178,008	18,751	10.53%	176,291	19,515	11.07%
1614 - CONSERV RESERVE ENHANCE PROGR	21,420	0	0.00%	19,975	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	1,768,020	1,055,164	59.68%	73,298	10,738	14.65%
1691 - FORESTRY	186,857	67,333	36.03%	258,157	25,175	9.75%
1694 - LAND CONSERVATION	1,251,112	156,877	12.54%	1,347,681	194,077	14.40%
1698 - ZONING	166,600	40,163	24.11%	179,225	49,972	27.88%
1700 - CAPITAL OUTLAY	3,005,685	858,017	28.55%	2,143,144	334,248	15.60%
100 - GENERAL FUND Total	30,560,508	8,124,064	26.58%	26,878,904	7,547,485	28.08%
213 - CHILD SUPPORT	684,166	192,852	28.19%	714,323	200,055	28.01%
241 - HEALTH DEPARTMENT	1,510,765	337,643	22.35%	1,447,435	361,447	24.97%
249 - HUMAN SERVICES	20,032,913	4,502,981	22.48%	17,948,498	5,190,582	28.92%
310 - DEBT SERVICE	4,007,994	2,344,604	58.50%	2,473,166	2,367,341	95.72%
410 - CAPITAL PROJECTS	1,534,623	0	100.00%	1,818,624	572,091	100.00%
633 - SOLID WASTE	3,653,328	452,346	12.38%	4,297,417	513,320	11.94%
642 - ROLLING HILLS	10,000,467	3,307,011	33.07%	11,240,131	3,535,557	31.45%
714 - INFORMATION SYSTEMS	1,428,148	349,640	24.48%	1,536,986	542,696	35.31%
715 - INFORMATION TECHNOLOGY POOL	688,301	20,345	2.96%	637,299	4,323	0.68%
717 - SELF FUNDED EMPLOYEE INSURANCE	7,748,669	1,324,418	17.09%	8,171,545	2,186,545	26.76%
719 - WORKERS COMPENSATION	345,320	104,001	30.12%	347,620	154,311	44.39%
732 - HIGHWAY	20,857,740	2,942,814	14.11%	20,249,382	3,012,646	14.88%
820 - JAIL ASSESSMENT	131,689	27,368	20.78%	100,000	47,710	47.71%
830 - LOCAL HISTORY ROOM	90,970	8,455	9.29%	126,045	12,047	9.56%
Grand Total	103,275,602	24,038,542	23.28%	97,987,376	26,248,156	26.79%

FINANCIAL DATA THROUGH APRIL 30, 2024

Account Type

Salary & Fringe Expense

	2023		2024		2024	
	Total Annual Budget	Month Actual	2023 Actual to Annual Budget %	Total Annual Budget	Month Actual	2024 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	78,067	12,007	15.38%	80,777	18,306	22.66%
1121 - CIRCUIT COURT	396,509	115,569	29.15%	417,496	121,354	29.07%
1122 - CLERK OF COURT	627,543	171,762	27.37%	677,952	173,371	25.57%
1127 - MEDICAL EXAMINER	179,594	49,830	27.75%	187,835	52,552	27.98%
1131 - DISTRICT ATTORNEY	728,604	196,701	27.00%	740,611	207,541	28.02%
1132 - CORPORATION COUNSEL	328,440	85,458	26.02%	308,137	89,695	29.11%
1141 - ADMINISTRATOR	233,305	66,594	28.54%	245,403	68,671	27.98%
1142 - COUNTY CLERK	220,705	65,320	29.60%	234,242	65,107	27.79%
1143 - PERSONNEL	242,721	69,957	28.82%	258,971	72,723	28.08%
1151 - FINANCE DEPARTMENT	1,214,820	329,507	27.12%	1,264,445	349,404	27.63%
1152 - TREASURER	312,284	90,392	28.95%	361,038	93,833	25.99%
1160 - MAINTENANCE	403,057	109,939	27.28%	403,568	130,958	32.45%
1171 - REGISTER OF DEEDS	241,543	59,179	24.50%	225,892	65,517	29.00%
1175 - LAND RECORDS	83,665	23,732	28.37%	87,152	24,460	28.07%
1210 - SHERIFF DEPARTMENT	3,133,785	913,896	29.16%	3,265,069	932,126	28.55%
1270 - JAIL	2,394,140	652,296	27.25%	2,486,768	717,266	28.84%
1290 - EMERGENCY MANAGEMENT	147,895	38,403	25.97%	162,315	46,757	28.81%
1293 - DISPATCH CENTER	1,147,372	307,861	26.83%	1,251,363	304,750	24.35%
1295 - JUSTICE DEPARTMENT	808,595	227,544	28.14%	863,536	244,370	28.30%
1368 - SANITATION	197,071	44,841	22.75%	209,071	61,083	29.22%
1419 - DOG CONTROL	178,775	49,015	27.42%	187,030	51,015	27.28%
1470 - VETERANS SERVICE	192,200	54,253	28.23%	199,545	56,012	28.07%
1512 - LOCAL HISTORY ROOM	162,035	46,293	28.57%	224,539	54,647	24.34%
1520 - PARKS	162,482	31,976	19.68%	165,552	32,027	19.35%
1560 - UW-EXTENSION	118,921	16,647	14.00%	123,189	15,408	12.51%
1691 - FORESTRY	65,936	20,331	30.83%	88,146	15,490	17.57%
1694 - LAND CONSERVATION	477,516	128,879	26.99%	514,528	145,854	28.35%
1698 - ZONING	144,886	36,485	25.18%	153,516	44,547	29.02%
100 - GENERAL FUND Total	14,622,466	4,014,666	27.46%	15,387,686	4,254,843	27.65%
213 - CHILD SUPPORT	624,209	177,206	28.39%	661,491	185,300	28.01%
241 - HEALTH DEPARTMENT	1,304,139	311,556	23.89%	1,267,174	323,346	25.52%
249 - HUMAN SERVICES	6,726,647	1,854,513	27.57%	7,639,800	2,151,376	28.16%
633 - SOLID WASTE	166,273	48,816	29.36%	173,300	50,112	28.92%
642 - ROLLING HILLS	6,588,341	1,716,765	26.06%	7,898,037	2,029,501	25.70%
714 - INFORMATION SYSTEMS	384,684	111,487	28.98%	405,232	117,395	28.97%
732 - HIGHWAY	4,076,762	1,220,633	29.94%	4,202,626	1,228,034	29.22%
Grand Total	34,493,521	9,455,642	27.41%	37,635,346	10,339,905	27.47%

This is 4 out of 12 months Insurance and 8/26 Payrolls

RESOLUTIONS AND ORDINANCES – MAY 22, 2024

05-24-01

RESOLUTION IN SUPPORT OF HOUSING FOR VETERANS (WCA)

Offered by the Administration & Personnel Committee

05-24-02

**RESOLUTION IN SUPPORT OF FUNDING FOR COUNTY CHILD SUPPORT
IT MODERNIZATION PROJECT**

Offered by the Administration & Personnel Committee

05-24-03

**RESOLUTION ESTABLISHING 2025 ANNUAL BUDGET ALLOCATION
FOR THE COST OF LIVING AND PAY FOR PERFORMANCE
ADJUSTMENTS**

Offered by the Administration & Personnel Committee

05-24-04

**RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY
PERSONNEL POLICY MANUAL – MONROE COUNTY ADMINISTRATOR
SUCCESSION PLAN**

Offered by the Administration & Personnel Committee

05-24-05

**RESOLUTION CREATING NON-LAPSING ACCOUNTS FOR HIGHWAY
DEPARTMENT CORRECTED**

Offered by the Highway Committee

05-24-06

**RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE
PERTAINING TO ZONING IN THE TOWN OF LITTLE FALLS**

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

05-24-07

**RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE
PERTAINING TO ZONING IN THE TOWN OF WILTON**

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

RESOLUTION NO. 05-24-01

RESOLUTION IN SUPPORT OF HOUSING FOR HOMELESS VETERANS

1 **WHEREAS** more than 330,000 military veterans reside in the state of Wisconsin, according to the U.S.
2 Department of Veterans Affairs, and
3

4 **WHEREAS** veterans make up 13.4% of the adult population of Monroe County, the highest percentage of any
5 county in the state of Wisconsin, and
6

7 **WHEREAS** homelessness is a serious problem affecting veterans and their families, and
8

9 **WHEREAS** the number of veterans experiencing homelessness "increased by 7 percent between 2022 and
10 2023," according to the National Alliance to End Homelessness, and
11

12 **WHEREAS** the UWM Center for Economic Development found that "over half of Wisconsin's homeless
13 veterans live in rural areas," and
14

15 **WHEREAS** the Wisconsin Department of Veterans Affairs (DVA) provides a variety of resources to assist
16 homeless veterans, including the Veterans Housing and Recovering Program (VHRP) and the Veterans
17 Outreach and Recovery Program (VORP), and
18

19 **WHEREAS** a 2023 report from the Legislative Fiscal Bureau found that the "current method of funding grant
20 and benefits programs administered by DVA is unnecessarily complex" and made a series of
21 recommendations that would simplify the department's funding, and
22

23 **WHEREAS** the Veterans Rental Assistance Program (VRAP), which was established in 2022 to assist
24 veterans in paying rent and was funded with \$2 million in ARPA funds, has already been exhausted due to
25 "the overwhelming demand for much needed Veterans rental assistance," and
26

27 **WHEREAS** Governor Evers proposed "the creation of a permanent veteran rental assistance program and a
28 new homelessness diversion program" in his 2023-2025 biennium budget, and
29

30 **WHEREAS** the Wisconsin Interagency Council on Homelessness (WICH) recommends a "permanent
31 Wisconsin Housing for Heroes veteran rental assistance program," which would "be funded with \$1 million
32 annually and would assist veterans experiencing homelessness who do not qualify for HUD-VASH," and
33

34 **WHEREAS** Monroe County believes in supporting our veterans, and providing them with the resources they
35 need.
36

37 **THEREFORE BE IT RESOLVED** that the Monroe County Board of Supervisors requests that the Governor
38 and state legislature continue to work together in a bipartisan way to support programs and services that will
39 reduce the number of homeless veterans in Wisconsin;
40

41 **BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Wisconsin Counties
42 Association; the offices of State Senator Patrick Testin, State Senator Brad Pfaff, Representative Nancy
43 VanderMeer, Representative Loren Oldenberg, and Representative Jill Billings; the Wisconsin Department of
44 Veterans Affairs; and the office of Governor Tony Evers.

Dated this 22nd day of May, 2024.

Offered By: Administration & Personnel Committee

Fiscal note: No cost to the County.

Statement of purpose: To support housing for homeless veterans.

Drafted by: Supervisor Adam Balz

Finance Vote (If required):
____ Yes ____ No ____ Absent

Approved as to form on 5/15/2024
Lisa Aldinger Hamblin
Lisa Aldinger Hamblin, Corporation Counsel

Committee of Jurisdiction Forwarded on:
May 14, 2024

VOTE: 3 Yes 0 No 2 Absent

Committee Chair:
Walter Hobbegger
Jason J. [Signature]
Chris [Signature]

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY
CERTIFY that the foregoing is a true and correct copy of
Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on
_____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

RESOLUTION NO. 05-24-02

RESOLUTION IN SUPPORT OF FUNDING FOR COUNTY CHILD SUPPORT IT MODERNIZATION PROJECT

1 **WHEREAS**, Monroe County administers their Child Support Program on behalf of the state, providing a holistic
2 set of services to many of its 47,000 County residents including paternity establishment, assistance with finding
3 employment, obtaining child support and establishing health insurance orders for children, enforcing and
4 modifying these orders; and
5

6 **WHEREAS**, child support is one of the most effective anti-poverty programs in the state, with county child support
7 agencies serving approximately 343,000 children and collecting roughly \$864 million in support for families in
8 fiscal year 2022; and
9

10 **WHEREAS**, child support is proven to reduce childhood poverty rates, lead to better educational and behavioral
11 outcomes for children, and have a positive effect on food security, health, and housing stability; and
12

13 **WHEREAS**, county child support agencies work closely with both parents to ensure that they have the help they
14 need to be successful, including assistance with finding employment, referrals to other social service programs,
15 and right-sizing orders for individuals impacted by substance use disorders or other challenges; and
16

17 **WHEREAS**, Wisconsin's Child Support Enforcement Program is incredibly cost-effective, collecting an average of
18 \$5.96 in support for every dollar invested in the program; and
19

20 **WHEREAS**, each year, the child support enforcement program processes more than \$850 million in child support
21 collections, provides paternity establishment services for more than 23,000 children, creates and prints more than
22 1 million customizable documents at local agencies, and generates an additional 4 million form documents
23 centrally; and
24

25 **WHEREAS**, the Kids Information Data System (KIDS) is the primary system used by state, county, and tribal staff
26 for all of the child support enforcement case and financial management functions; and
27

28 **WHEREAS**, the child support agencies are challenged by software that was created in 1996, which lacks basic
29 modern functionality like drop-down menus and point-and-click technology and contributes to staffing challenges
30 as a majority of child support agencies report that it takes two or more years for new employees to be familiarized
31 and efficient with this system; and
32

33 **WHEREAS**, the Department of Children and Families prepared a report assessing the needs for modernizing its
34 child support enforcement information technology systems and identified several deficiencies in the current
35 system needing improvement, including that the KIDS system: (a) lacks a maintainable architecture; (b) lacks
36 modern functionality for its workforce and users; (c) does not provide necessary capabilities to support program
37 needs; and (d) does not support data-driven decision making; and
38

39 **WHEREAS**, the lack of automation and information needed by county child support caseworkers, and the limited
40 ability to customize current lists and reports, causes caseworkers to increase the amount of time they spend
41 preparing and reviewing reports to manage their caseloads; and
42

43 **WHEREAS**, as a result of system limitations, workers are then solving system problems instead of delivering
44 services, hampering their productivity and customer service; and
45

46 **WHEREAS**, working on a new system, which is called Thrive, for the Child Support Program commenced
47 development in January of 2021 and is expected to be implemented in 2027; and
48

49 **WHEREAS**, one-time funding of \$22,019,900 (\$7,486,800 GPR and \$14,533,100 Federal Match) was put in the
50 2023-2024 budget for the new system, which had to be spent in that biennium; and

51
 52 **WHEREAS**, continued funding for Thrive is needed in the next Budget for the work to continue on the new
 53 system.
 54
 55 **NOW, THEREFORE, BE IT RESOLVED** that the Monroe County Board of Supervisors support continued state
 56 funding for a child support modern web-based information technology system. This investment will ensure that
 57 Wisconsin counties can continue to effectively provide economic support to our children.

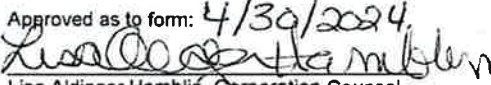
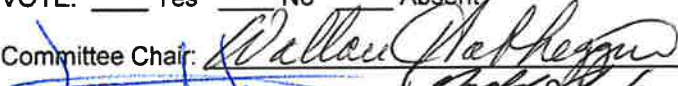


Dated this 22 day of May, 2024.

Offered by Administration & Personnel Committee.

Fiscal Note: No county funding. The funding will need to be addressed in the state's next budget.

Statement of purpose: To support funding of the child support Thrive system.

Drafted by Pamela Pipkin, Monroe County Child Support Director

<p>Finance Vote (If required): ___ Yes ___ No ___ Absent</p> <p>Approved as to form: <u>4/30/2024</u>  Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>May 14</u>, 20<u>24</u></p> <p>VOTE: <u>3</u> Yes <u>0</u> No <u>2</u> Absent</p> <p>Committee Chair:   </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__</p> <p>___ Yes ___ No ___ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION NO. 05-24-03

ESTABLISHING 2025 ANNUAL BUDGETED ALLOCATION FOR COST OF LIVING AND PAY FOR PERFORMANCE ADJUSTMENTS

1 **WHEREAS**, Monroe County strives to provide maximum service to its residents while minimizing the financial
2 impact of County taxes on taxpayers, and
3
4 **WHEREAS**, the State imposed budgetary constraints while providing mandated services to be provided by the
5 County, and
6
7 **WHEREAS**, McGrath Human Resources Group recommended increasing Salary Schedules annually by the
8 Consumer Price Index – Urban (CPI-U) percentage; and
9
10 **WHEREAS**, the CPI-U is often employed as a cost-of-living adjustment (COLA), even though it is not a cost-of-
11 living-index; and
12
13 **WHEREAS**, Monroe County has a policy of compensating employees based on a competitive market salary rate,
14 the quality of their performance, and basing future non-union wage adjustments on the merits of employee
15 performance, and
16
17 **WHEREAS**, the County Administrator will be developing the 2025 Proposed Annual Budget for review and
18 adoption by the Monroe County Board in November 2024, and wage costs must be incorporated into the budget
19 as proposed and adopted.
20
21 **NOW THEREFORE BE IT RESOLVED**, by the Monroe County Board of Supervisors that each departmental
22 2025 budget may include an allocation COLA amount up to 2.0% for increases based on the Consumer Price
23 Index-Urban (CPI-U) for the previous 12 months as of July 1, 2024, and 2.0% of gross wages to be available for
24 increases based on the merits of employee performance as established during their individual annual
25 performance review; and
26
27 **BE IT FURTHER RESOLVED**, that any agreed upon increased allocation in accordance with the (CPI-U) will be
28 applied to the current Monroe County wage scale structure to increase the amounts of the wage ranges effective
29 with the second payroll of April 2025, to ensure it remains current and ensure the longevity of the structure; and
30
31 **BE IT FURTHER RESOLVED**, that any performance and COLA wage increases will be effective with the second
32 payroll of April 2025 and that the funds shall be awarded based strictly COLA and on the merits of the employees
33 performance; and
34
35 **BE IT FURTHER RESOLVED**, that effective January 1, 2025 any non-union, non-elected staff who have held
36 their current position for 5 years or more and have had satisfactory performance evaluations for the past two
37 years will be compensated at a minimum rate of 10% above minimum on the wage scale of their current pay
38 grade; and
39
40 **BE IT FURTHER RESOLVED**, that any departmental funds budgeted for these merit-based wage adjustments,
41 which remain after the annual performance review process has been completed, shall be applied by the Finance
42 Department to any department merit pay line shortages and then transferred to the Non-Lapsing
43 Retirement/Fringe Pool (Acct# 11435000.515200) to be available to cover budget variations that occur due to
44 internal position postings, new position hires, retirements, and the like that are unknown variables that impact
45 budgeted salary/fringe benefits for the year; and
46
47 **BE IT FURTHER RESOLVED**, that the purpose statement and fiscal note are made a directive of the County
48 Board.

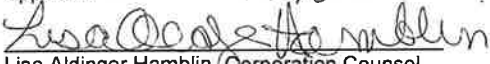
Dated this 22nd day of May, 2024

Offered By The Administration & Personnel Committee.

Fiscal note: For 2025 the levied general pay increase based on CPI-U and employee performance shall not exceed \$782,882. Budgeted funds not allocated as a CPI-U or merit increase shall be transferred to the Non-Lapsing Retirement/Fringe Pool (Acct# 11435000.515200) to cover budget variations that occur do to internal position postings, new position hires, retirements, and other unknown variables that impact budgeted salary/fringe benefits for the year. The 2025 proposed and adopted budget will incorporate pay increases. A simple majority vote of the entire membership of the Monroe County Board of Supervisors is required for approval.

Statement of purpose: To establish 2025 budget for CPI-U and merit-based pay adjustments along with adjusting the wage scale structure by the CPI-U and fund the Non-Lapsing Retirement/Fringe Pool.

Drafted by County Administrator, Tina Osterberg

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent</p> <p>*****</p> <p>Approved as to form: 5/15/2024  Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: May 14, 2024 VOTE: 3 Yes, 0 No, 2 Absent</p> <p>Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – MONROE COUNTY ADMINISTRATOR SUCCESSION PLAN

1 **WHEREAS**, the Monroe County Administration and Personnel Committee recommends approval of the Personnel
2 Policy Manual addition proposed by the County Administrator to Appendix O Monroe County Administrator
3 Succession Plan Policy as referenced on the attached document; and
4

5 **WHEREAS**, to plan for a leadership transition and create stability in the incident that a short-term, long-term, or
6 permanent leadership change were to occur, will provide for continued operations without disruption and ensure
7 County commitments are adequately executed; and
8

9 **WHEREAS**, having a succession plan provides a roadmap for current and future Administration and Personnel
10 Committee and Board of Supervisor members to move forward.
11

12 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that effective this date they do
13 hereby authorize the proposed Personnel Policy Manual addition as set out in the attached document, to go into
14 effect immediately.

Dated this 22nd day of May 2024.

Offered by the Administration & Personnel Committee.

Purpose: Approve added language to Personnel Policy Manual in Appendix O Monroe County Administrator Succession Plan Policy, to go into effect immediately to ensure a plan for a smooth transition in the case of a short-term, long-term, or permanent absence by the County Administrator position.

Fiscal note: No direct costs in 2024.

Drafted by: County Administrator, Tina Osterberg

Finance Vote (If required):
____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: May 14, 2024
3 Yes 0 No 2 Absent

Approved as to form on 5/15/2024
Lisa Aldinger Hamblin
Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair Walter Matheja
Jason Chris

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20____
____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.



APPENDIX O

**MONROE COUNTY ADMINISTRATOR SUCCESSION PLAN
POLICY**

PURPOSE

A change in executive leadership is inevitable for all organizations and can be a very challenging time. Proper planning and policy development in regards to succession issues can help limit the problems of leadership transition and provide a degree of stability. The purpose of this policy is to prepare Monroe County for both planned and unplanned, and short-term and long-term changes in executive leadership in a manner that ensures the healthy functioning, stability and accountability of the organization.

POLICY

The County Board has the responsibility to assess the permanent leadership needs of the organization to help ensure the selection of a qualified and capable leader who is representative of the community, a good fit for the organization’s mission, vision, values, goals, and objectives and who has the necessary skills to lead the organization.

To ensure that the organization’s operations are not interrupted while the Administration and Personnel Committee recruits a permanent County Administrator, the board may appoint an interim executive leadership as described in the Succession Policy. The interim County Administrator shall ensure that the organization continues to operate without disruption and that all organizational commitments previously made are adequately executed.

RESPONSIBILITY AND AUTHORITY

If the County Administrator is not available due to leave of absence, the Executive Assistant or other designee approved by the Administration & Personnel Committee will assume the responsibility only until such time that a County Administrator is properly appointed by the County Board.

PROCEDURES

(1) PRIORITY FUNCTIONS OF THE COUNTY ADMINSTRATOR

The full County Administrator position description is attached to this plan among the duties listed in the position description, the following are considered to be the key functions of the Administrator and have a corresponding Temporary Staffing Strategy.

(a) Definitions

1. A temporary absence is one in which it is expected that the County Administrator will return once the events precipitating the absence are resolved.
2. An unplanned absence is one that arises unexpectedly, in contract to a planned leave such as vacation or a sabbatical.

Key Functions	Temporary Staffing Strategy
Leadership	Executive Assistant
Board Administration & Support	Executive Assistant
Services and Programs	Applicable Department Head
Financial Management	Finance Director
Human Resources Management	Human Resources Director
Spokesperson	Corporation Counsel

The positions assigned in the Temporary Staffing Strategy are based on Monroe County organizational structure as of February 1, 2024. In the event this plan is implemented and assigned positions are vacant or no longer available, the County Administrator or the County Board Chair (in the absence of the Administrator) shall select other senior staff to support each of the key Administrator functions.

(2) SUCCESSION PLAN IN THE EVENT OF A TEMPORARY SHORT-TERM ABSENCE

(a) Definition

A short-term absence is less than 90 days

(b) Procedure

For temporary planned or unplanned short-term absences, the Temporary Staffing Strategy described above shall be initiated as directed by the County Administrator, or Administration and Personnel Committee in the absence of the County Administrator.

(3) SUCCESSION PLAN IN THE EVENT OF A TEMPORARY LONG-TERM ABSENCE

(a) Definition

A long-term absence is 90 consecutive days or more.

(b) Procedure

Procedures and conditions to be followed shall be the same as for a temporary short-term absence with the following additions.

1. Appointing Acting County Administrator

- a. For temporary absences for 90 days or more, and considering the accessibility of the County Administrator, the Administration and Personnel Committee may appoint the Executive Assistant, an alternate designee, or continue to implement the Temporary Staffing Strategy.

2. The Administration and Personnel Committee shall give immediate consideration, in consultation with the County Administrator to temporarily filling the position left vacant by the temporary assignment to Acting County Administrator, or reassigning priority responsibilities where help is needed to other staff. This is in recognition that, for a term of 90 days or more, it may not be reasonable to expect the Acting County Administrator to carry the duties of both positions.

3. The County Board Chair and Administration and Personnel Committee are responsible for gathering input from staff and reviewing the performance of the Acting County Administrator according to the organization's Performance Review Policy. A review may be completed between 30 and 45 days.

(c) Board Oversight and Support to the Acting County Administrator

The Acting County Administrator shall have the authority and duties of the County Administrator and shall report and be accountable to the County Board and the Administration and Personnel Committee as would the County Administrator.

(4) SUCCESSION PLAN IN THE EVENT OF A PERMANENT ABSENCE

(a) Definition

A permanent absence is one in which it is firmly determined that the County Administrator will not be returning to the position.

(b) Procedure

Procedures and conditions to be followed shall be the same as for a temporary short-term absence with the following additions.

1. The Administration and Personnel Committee shall consider the need to appoint or hire an Interim County Administrator.

(c) Hiring an Interim County Administrator

1. Recommended position first in line to be Interim County Administrator is the Executive Assistant.
2. If an Interim County Administrator is hired, the County Board Chair and Administration and Personnel Committee shall negotiate a contract agreement with a defined scope of work.
3. The Scope of the agreement with an interim County Administrator shall be determined based on an assessment of the organization's needs at the time of the leadership transition.

(d) Responsibilities of the Interim County Administrator

An interim County Administrator shall have full authority for day-to-day decision-making and independent action as the regular County Administrator.

(e) Board Oversight and Support to the Interim County Administrator

1. The Interim County Administrator reports to the County Board Chair.
2. The Administration and Personnel Committee shall be alert to the special support needs of the Interim County Administrator in this temporary role.
3. The County Board Chair and Administration and Personnel Committee will consult with staff and the Interim County Administrator to assure a smooth transition within 2 months and at least quarterly thereafter.

(5) COMMUNICATION PLAN

Upon appointment of an Acting or Interim County Administrator, the County Board Chair, Acting or Interim County Administrator, and Administration and Personnel Committee shall announce the organization's temporary leadership to staff and the County Board.

(6) SALARY ADJUSTMENTS

- (a)** There shall be no salary adjustment for the Temporary Staffing Strategy.
- (b)** An appointment to Acting or Interim County Administrator shall be paid as determined by policy.

(7) CROSS TRAINING PLAN

The County Administrator shall exercise best efforts to train staff for each of the key functions of the Administrator listed above and ensure that procedures are in place to achieve the objectives of this policy.

(8) COUNTY ADMINISTRATOR RECRUITMENT PROCEDURE

- (a)** The County shall ensure the recruitment is in compliance with Federal Equal Employment Opportunity (EEO) Laws.
- (b)** The Administration and Personnel Committee shall be the body responsible for the oversight of the selection process for the position of County Administrator.
- (c)** The Administration and Personnel Committee shall review the County Administrator's job description prior to the recruitment process.

- (d) The Administration and Personnel Committee should have an outlined process on file with the Human Resources Department with a ranking system, and interview questions completed for immediate use, if needed.
- (e) The Departments of Human Resources and Corporation Counsel will assist the Administration and Personnel Committee with creation of a post offer contract, salary/benefit negotiations, and development of the appointment resolution.

(9) SUCCESSION PLAN FOR THE DEPARTMENT HEAD AND KEY MANAGEMENT POSITIONS

The County Administrator may discuss succession planning with Department Heads during annual evaluations to be prepared for, in the case of an executive transition that involves the Department Head or other key management positions.

(10) DEPARTMENT HEAD CROSS TRAINING

The Department Heads shall exercise best efforts to train staff for each of the key functions of the organization and ensure procedures are in place to achieve the objectives of the county.

Executive Assistant Succession Work Plan

Reclassification:

What Position: Executive Assistant position (inclusive of previous titles in County Administrator's Office)

New Title: Chief Deputy County Administrator

Requirements for position reclassification:

- Attendance at WCA Legislative and Annual Conferences
- Attend Wisconsin City/County Manager Association (WCMA) Leadership Seminars
- Completion of Local Government Leadership Academy
- Completion of NACo High Performance Leadership Program
- Completion of Certified Public Manager (CPM) Program
- Complete a minimum of 5 years in the Monroe County Executive Assistant position

Reclassification initiation - County Administrator shall review and document completed requirements annually

When all requirements have been met, meet and discuss reclassification with Human Resource Director and Executive Assistant

Reason for Position:

- Facilitate smooth operations should the county administrator be absent for an extended period of time.
- Plan for succession of County Administrator should the need arise.
- Allow for cross training of staff member over 5 plus years:
 - Attend committee meetings to gain knowledge of county operations and challenges
 - Gain historical county operations knowledge
 - Coordination of administrative and management functions
 - Staff oversight and policy review
 - Budget preparation and proposal
 - External and internal training of fiscal management
 - Key member of discussions related to attracting, retaining, and developing a high quality workforce
 - Participate in leadership training
 - Advising department heads
 - Attend WCA Legislative Conference and Annual Conference forums to enhance knowledge of State and Federal administrative, legislative and judicial developments that may impact the County.
 - Gain knowledge of county policies, methods, and procedures
 - Form effective working relationships with department heads and county board supervisors
 - Create relationships with local and State legislators
 - Build local and state business relationships
 - Gain knowledge of community dynamics including intergovernmental relations and civic organizations

Additional Requirement to be Qualified for County Administrator Succession:

- Degree in Public Administration

RESOLUTION CREATING NON-LAPSING ACCOUNTS FOR HIGHWAY DEPARTMENT CORRECTED

1 **WHEREAS**, the Monroe County Highway Department has expenditure accounts for building & grounds,
 2 machinery & equipment, and county supplemental highway improvements; and
 3
 4 **WHEREAS**, the delivery of certain machinery & equipment purchases are subject to supply chain and other
 5 market forces causing payment to be deferred to future fiscal years; and
 6
 7 **WHEREAS**, the process to develop, design, bid and execute building and highway improvement projects can take
 8 several years to complete; and
 9
 10 **WHEREAS**, in order to take advantage of program funding opportunities, the Highway Department requires funds
 11 to be available for project development and design and local match requirements; and
 12
 13 **WHEREAS**, resolution 09-23-01 had conflicting account information in the body and fiscal note sections for
 14 buildings and building improvements.
 15
 16 **NOW, THEREFORE, BE IT RESOLVED**, the Monroe County Board of Supervisors hereby authorizes the
 17 Finance Department to carry forward any Highway Department surplus funds each year going forward from the
 18 following corrected accounts:
 19
 20 • 73310281 581000 Capital Equipment - Highway
 21 • 73310283 580500 Capital Buildings & Improvements - Highway
 22 • 73330319 534005 Capital Highway Improvements - Highway
 23
 24 **BE IT FURTHER RESOLVED**, the amount of surplus funds for each authorized account to be carried forward to
 25 be determined upon the close of the fiscal year accounting.

Dated this 22nd day of May, 2024.

Offered by Highway Committee.

Fiscal Note: The above recommendation will authorize the Finance Department to carry forward surplus Highway Department funds each year in accounts 73310281 581000, 73310283 580500, and 73330319 534005. Approval of this resolution will require a 2/3rds vote of the entire membership of the Monroe County Board of Supervisors for approval.

Statement of purpose: To correct the non-lapsing Highway Department accounts for Capital Equipment, Capital Buildings & Improvements, and Capital Highway Improvements.

Drafted by: County Administrator, Tina Osterberg

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20____ VOTE: ____ Yes ____ No ____ Absent Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.</p>

RESOLUTION NO. 05-24-06

Resolution Under § 59.69 Wis. Stats. to Amend an Ordinance
Pertaining to Zoning in the Town of Little Falls

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WHEREAS, The Sanitation/Planning and Zoning/Dog Control Committee held a public hearing on May 20, 2024 on a petition from Jeff and Macaylee Meil to rezone the real property described below from GA-General Agriculture to R3- Rural Residential; and

WHEREAS, The Town of Little Falls submitted a favorable recommendation on the petition; and

WHEREAS, The primary reason for the rezoning is to reduce building setbacks to property lines; and

WHEREAS, This resolution serves as written recommendation from the Sanitation/Planning and Zoning/Dog Control Committee for approval of adoption of the petition request changing county zoning as described in this resolution.

NOW, THEREFORE, BE IT RESOLVED the zoning of the real property described below shall now be designated as R3-Rural Residential and the official zoning map of the General Code of the County of Monroe, Wisconsin is hereby amended accordingly.

A parcel located in part of the SE 1/4, SE 1/4, Sec. 5, T18N, R4W, Town of Little Falls, tax parcel # 026-00863-2800, 1.5 acres, described as follows:

Lot 3 of 11 CSM 253.

Dated this 22nd day of May, 2024

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

Purpose: To rezone to reduce building setbacks to property lines.

Fiscal Note: None

Finance Vote (If required): ___ Yes ___ No ___ Absent
Approved as to form on _____ _____ Lisa Aldinger Hamblin, Corporation Counsel

Committee of Jurisdiction Forwarded on: _____ ___ Yes ___ No ___ Absent Committee Chair: _____ _____ _____
--

<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ ___ Yes ___ No ___ Absent
--

STATE OF WISCONSIN
 COUNTY OF MONROE
 I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

 SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

RESOLUTION NO. 05-24-07

Resolution Under § 59.69 Wis. Stats. to Amend an Ordinance
Pertaining to Zoning in the Town of Wilton

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WHEREAS, The Sanitation/Planning and Zoning/Dog Control Committee held a public hearing on May 20, 2024 on a petition from Edward M Miller/Jerry H Yoder to rezone the real property described below from GA- General Agriculture to B- Business; and

WHEREAS, The Town of Wilton submitted a favorable recommendation on the petition; and

WHEREAS, The primary reason for the rezoning is to operate a Soffit Roll Forming Business; and

WHEREAS, This resolution serves as written recommendation from the Sanitation/Planning and Zoning/Dog Control Committee for approval of adoption of the petition request changing county zoning as described in this resolution.

NOW, THEREFORE, BE IT RESOLVED the zoning of the real property described below shall now be designated as B-Business and the official zoning map of the General Code of the County of Monroe, Wisconsin is hereby amended accordingly.

A parcel of land at 27276 State Hwy 71, Wilton, WI, in the NE 1/4, NW ¼, Sec. 36, T16N, R1W, Town of Wilton, part of tax parcel # 048-00769-0000, approximately 2.0 acres, described as follows:

A part of the West half of the Northeast Quarter of the Northwest Quarter, commencing at the intersection of the West line of the Northeast Quarter of the Northwest Quarter and the North right of way line of State Highway 71, thence continuing easterly along the North Line of the State Highway 71 right of way line a distance of 300 feet, thence North 300 feet, thence Westerly parallel to the North Line of the State Highway 71 right of way to a point intersecting the West line of the Northeast Quarter of the Northwest Quarter, thence South along the West Line of the Northeast Quarter of the Northwest Quarter to the point of beginning, being part of Section 36, Township 16 North, Range 1 West, Town of Wilton, Monroe County, Wisconsin.

Dated this 22nd day of May, 2024

Offered by the Sanitation, Planning & Zoning, Dog Control Committee
Purpose: To rezone to operate a Soffit Roll Forming Business.
Fiscal Note: None

Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent
Approved as to form on _____ _____ Lisa Aldinger Hamblin, Corporation Counsel
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent

Committee of Jurisdiction Forwarded on: _____, _____ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent Committee Chair: _____ _____ _____
--

STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>
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MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 22, 2024
 Department: Rolling Hills
 Amount: \$486,240.00
 Budget Year Amended: 2024

Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?

Yes or No? No. Explain: This budget adjustment is using Rolling Hills fund balance only.

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment is requesting the use of Rolling Hills fund balance to cover the cost of a new bus and storage garage located behind the new facility. The funds needed to cover the recommended bid is \$486,240. Rolling Hills has adequate Fund balance to cover recommended bid.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210560	493000		RH Fund Balance Applied	\$ 436,262.46	\$ 486,240.00	\$ 922,502.46
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 486,240.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210990	580500		RH Capital Outlay-Buildings	\$ -	\$ 486,240.00	\$ 486,240.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 486,240.00	

Department Head Approval: _____

Committee of Jurisdiction Approval: _____

Following this approval please forward to the County Clerk's Office.

Date _____

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Budget Adjustment

Purpose

To comply with State Statute 65.90 (5)

Policy

A budget adjustment should be made when increasing /(decreasing) both your revenue budget and expenditure budget or when requesting funds from an area of the budget outside its originally budgeted department. These changes come from new grants or changes in grant monies, transfers from sources in the county outside a department's original budget, etc. No budget rollup code should exceed the adopted budget at any time during a fiscal year.

Procedure

To initiate a budget adjustment, the department head shall notice the review, discussion & action of this completed & signed form on the next monthly meeting agenda of their committee of jurisdiction. If the Budgetary Adjustment is approved by the committee of jurisdiction the signed copy of this form shall be forwarded to the County Clerk to be noticed on the Finance Committee agenda for review, discussion & action.

Upon Finance Committee approval the signed Budgetary Adjustment form shall be forwarded to the County Clerk to be noticed on the County Board agenda for review, discussion and action.

Per WI Stats 65.90(5)(are) the Budgetary Adjustment must be authorized by a vote of two-thirds of the entire membership of the County Board.

A department representative must be available at each meeting to address any questions or concerns that may arise during review and discussion.