

Present: Zach Zebell, Adam Balz, Mary Cook, David Kuderer

Absent: Remy Gomez

Others: Derek Pierce, Tina Osterberg, Jeremiah Erickson, Kerry Sullivan Flock, Bob Janovick, Press

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Chair Zach Zebell.
- Election of Vice Chair - Motion by Mary Cook to nominate Adam Balz as Committee Vice-Chair. Chair Zebell called three times for any more nominations. Motion to close nominations by David Kuderer. Carried 4-0.
- Set Monthly Meeting Date/Time for the 2024-2026 Term – Chair Zebell opened the floor for discussion on the monthly meeting date/time for the new term. The committee agreed to set the 2nd Wednesday of each month at 4:30 p.m. The next meeting will be held on June 12, 2024 at 4:30 p.m. in the Monroe County Board Assembly Room. A special meeting will be held on May 21, 2024 at 4:30 p.m.
- Public Comment Period – One member of the public spoke during the public comment period.
- Minutes Approval – Motion by David Kuderer second by Mary Cook to approve the April 5 and April 10, 2024 minutes. Carried 4-0.
- Budget Adjustment - Derek Pierce, Facilities & Property Manager explained the 2024 budget adjustment in the amount of \$50,000.00 for architect costs for a building cost estimate of a new Administration Center. Motion by Mary Cook second by David Kuderer to approve budget adjustment. Discussion. Carried 4-0.
- In-Rem Foreclosure Properties – Kerry Sullivan Flock, Assistant Corporation Counsel explained that homestead parcel and right of way parcel letters have been sent. Discussion. The committee noted that they would like to have a separate meeting to take a look at all of the counties right of way parcels and establish which parcels to set out for bid. A special meeting will be held on May 21st at 4:30 p.m.
- County Property Parcels #185-01455-0252 and #185-01455-0253 – Derek Pierce explained that there is interest in two Village of Warren's parcels. Discussion. Motion by David Kuderer second by Mary Cook to place parcels #185-01455-0252 and #185-01455-0253 out for bid with the other in-rem foreclosure parcel listing. Carried 4-0.
- Carport for the ADRC – Derek Pierce explained that there is potential of parking the vehicle at the bus barn at Rolling Hills if a new bus garage is approved.
- Future North Complex Usage – Derek Pierce explained that our Forest/Parks Department will take a full view of the land once the north buildings are fully removed for future use of the complex.
- North Complex Demo Update – Derek Pierce explained that September is the anticipated date for the demo to be complete.
- Brownfield Property Update – Derek Pierce explained that there are no new updates from the DNR in regards to the Brownfield Property.
- The Buildings Manager Report was provided by Derek Pierce.
- Future Agenda Items: In-Rem Foreclosure Properties.
- Motion by Adam Balz second by David Kuderer to adjourn the meeting at 4:45 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk - Recorder

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.