



Rolling Hills Committee Meeting

April 22, 2024

**Present:** Toni Wissestad, Adam Balz, David Kuderer, Wallace Habhegger, Eric Devine

**Other:** Linda Smith, Chelsea Karacson, Tina Osterberg

**Absent:**

**Meeting was called to order at 5:00 p.m.** in the Rolling Hills multipurpose room by Toni Wissestad.

**Public Comment-** no comment.

**Review of Minutes-** Motion by David Kuderer, second by Eric Devine to approve the March 18, 2024 minutes. Carried.

Motion to enter Closed Session Motion by David Kurderer, second by David Kuderer. Toni Wissestad- Yes. David Kuderer – Yes. Wallace Habhegger- Yes. Adam Balz- Yes. Eric Devine- Yes.

**Wis. Stat. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding the Rolling Hills Facility. Discussion/Action**

Motion to return to Open Session Motion by Wallace Habhegger, second by Eric Devine at 5.59pm. Toni Wissestad- Yes. David Kuderer – Yes. Wallace Habhegger- Yes. Adam Balz- Yes. Eric Devine- Yes

#### **Business Report**

- **Monthly Financials-** Chelsea presents financials.

#### **Administrator's Report**

- **Census Update** - Skilled Nursing= 48, CBRF=16, RCAC= 17 Apartments 24 Residents
- **Staffing Update-** Making progress, 1 FT RN and 1 FT LPN, 4 C.N.A. positions open.
- **Monthly Report-** Currently going through OIG Audit for Infection Control. Received CMS Five Star Rating Report. Received 5 Stars in our Overall Rating. CMS did release the Staffing Rule Mandate. Will be 3-5 years before it takes effect.

#### **Building Project**

- **Building Update/Warranty Issues.**
  - **Cooler/Freezer-** They will be bringing out trailers on 5.23.24 and will start work on 5.28.24. Should complete by the end of the week.
  - **Light Pole-** Will be fixed and completed in house.

**Bus Garage RFP Bid Approval** – Recommendation to accept the BID with Simmons Construction for the Bus Garage in the amount of \$441,500.00. Motion by Adam Balz second by Eric Devine. 4-1.

*The minutes are not official until approved by the Rolling Hills Committee at their next regular meeting*



**Pharmacy RFP Bid Approval-** Recommendation to accept the BID with Galesville LTC Pharmacy. Motion by Eric Devine and second by David Kuderer. Carried.

**Next Meeting Date and Time-** May 20, 2024 at 5:00 p.m. at Rolling Hills Multipurpose Room.

**Adjournment-** Motion by Eric Devine, second by David Kuderer to adjourn at 6:34pm. Carried.

Recorded by Chelsea Karacson, Rolling Hills Accounting Manager