

Present: Adam Balz, Mary Cook, David Kuderer, Zach Zebell

Absent: Remy Gomez

Others: Derek Pierce, Tina Osterberg, Mindy Hemmersbach, Jeremiah Erickson, Pamela Pipkin, Kerry Sullivan Flock, Pamela Weber, Laura Endres, Linda Kenyon, Press

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Vice Chair Adam Balz.
- Monthly Meeting Date/Time – May 8, 2024 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period – No member of the public spoke during the public comment period.
- Minutes Approval – Motion by Zach Zebell second by David Kuderer to approve the March 13, 2024 minutes. Carried 4-0.
- Roof Leaks in the Justice Center – Derek Pierce, Facilities and Property Director explained that roof leaks have occurred since the Justice Center was built. The roofing company has fixed the issues numerous times since the construction of the Justice Center. Discussion. Derek will work with Corporation Counsel to work on a permanent fix.
- Carport for ADRC – Pamela Weber, ADRC Manager explained the need for a carport for vehicle protection against weather. The estimate is around \$6,000.00. Derek Pierce explained that there is potential of parking the vehicle at the bus barn out at Rolling Hills if the facility builds a new bus garage. This item will be revisited.
- County Property Parcel/IN REM Parcel, Village of Kendall – Kerry Sullivan Flock explained that the parcel taken by tax foreclosure has part of a structure from the neighboring house. Last month members asked to look into whether or not the Village has lot size or setbacks. Jeremiah Erickson explained that the Village prefers not to have it split. With a split, it would create a non-conforming lot. Discussion. Kerry Sullivan flock explained that the only option is to sell by sealed bid. It was a consensus of the committee to place this parcel out for bid with the other in-rem parcels.
- In-Rem Foreclosure Properties – Kerry Sullivan Flock, Assistant Corporation Counsel explained that the foreclosure list will be finalized and the ad drafted. Discussion. Motion by Mary Cook second by Zach Zebell to place vacant parcels out for minimum bid at market value, the properties to be sold as is and to include the Village of Kendall parcel above. Carried 4-0.
- Motion by Mary Cook second by David Kuderer to approve budget adjustment. Derek Pierce explained the 2024 budget adjustment in the amount of \$1,800.00 for farm house electricity. Discussion. Carried 4-0.
- Community Services Center HVAC – Derek Pierce explained that cost difference for the HVAC system is \$7,220.00 for a total \$49,630.00.
- Repurpose of Funds – Motion by Zach Zebell second by Mary Cook to approve repurpose of funds. Derek Pierce explained the 2024 repurpose of funds in the amount of \$50,000.00 for Community Service Center Building air conditioning unit. Carried 4-0.
- Feasibility Assessment – Adam Balz explained that at the last Board meeting, Kraus Anderson included elevators, fire sprinkler systems and security. We had a Board Member that thought these items could be removed from the assessment. Discussion. It was recommended to move forward with an architect in order to obtain a hard number. A budget adjustment will be drafted for next month and asked to be brought forth to a committee of the whole meeting.

- Budget Adjustments – Motion by Mary Cook second by David Kuderer to approve budget adjustment. Derek Pierce explained the 2024 budget adjustment in the amount of \$18,500.00 for facilities condition assessment. Carried 4-0.
- Future North Complex Usage – No further information to add.
- North Complex Demo Update – Derek Pierce explained that at this time the interior demo is being completed. It is anticipated to last three weeks.
- The Buildings Manager Report was provided by Derek Pierce.
- Future Agenda Items: ADRC Carport; Monroe County Parcel Inventory; Homestead Parcels; Brownfield Property Update; North Complex Future Usage.
- Motion by Zach Zebell second by Mary Cook to adjourn the meeting at 5:25 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder