



Rolling Hills Committee Meeting

March 18, 2024

**Present:** Toni Wissestad, Adam Balz, David Kuderer, Wallace Habegger

**Other:** Linda Smith, Chelsea Karacson, Tina Osterberg, Cedric Schnitzler

**Absent:** Eric Devine

**Meeting was called to order at 5:01 p.m.** in the Rolling Hills multipurpose room by Toni Wissestad.

**Public Comment-** no comment.

**Review of Minutes-** Motion by Adam Balz, second by David Kuderer to approve the February 26, 2024 minutes. Carried.

Motion to enter Closed Session Motion by David Kurderer, second by Wallace Habegger. Toni Wissestad- Yes. David Kuderer – Yes. Wallace Habegger- Yes. Adam Balz- Yes.

**Wis. Stat. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding the Rolling Hills Facility. Discussion/Action**

Motion to return to Open Session Motion by Wallace Habegger, second by Adam Balz at 6:20pm. Toni Wissestad- Yes. David Kuderer – Yes. Wallace Habegger- Yes. Adam Balz- Yes.

#### **Building Project**

- **Building Update/Warranty Issues.**
  - **Cooler/Freezer-** Linda discussed she is waiting on Bolter to hear when they can start work to complete fix.
  - **Patio Door –** Waiting on remainder of replacement doors to come in.

#### **Business Report**

- **Monthly Financials-** Chelsea presents financials
- **Reimbursement Rates Update-** was able to back bill \$237,013.71 for Family Care. Also working through a list of final totals still owed.
- **Write Off-** Motion to approve Write Off of \$104,922.34 Adam Balz second by Dave Kurderer. Carried

**Bus Garage Plans and Financing-** BID Opening for 3.13.2024 was cancelled and new BID Opening will be 4.18.2024 at 10:15am.

**Budget Adjustment-** Motion to approve Budget Adjustment \$27,500.00 By David Kuderer second by Adam Balz. Carried.

*The minutes are not official until approved by the Rolling Hills Committee at their next regular meeting*



**Administrator's Report**

- **Census Update** - Skilled Nursing= 48, CBRF=15, RCAC= 18 Apartments 24 Residents
- **Staffing Update**- Staff on the CBRF is looking good the Full Time positions are filled. We will be looking for RN for CBRF/RCAC. Still using travel C.N.A for Nursing Home. Have night shift positions needing filled. There is a need for LPN and RN in the Nursing Home.
- **Monthly Report**- Linda spoke to recent staff incentives.

**Next Meeting Date and Time**- April 8, 2024 at 5:00 p.m. at Rolling Hills Multipurpose Room.

**Adjournment**- Motion by Adam Balz, second by David Kuderer to adjourn at 7:02pm. Carried.

Recorded by Chelsea Karacson, Rolling Hills Accounting Manager