

Aging and Disability Resource Center of Monroe County

Monroe County Aging & Disability Advisory Committee – April 4, 2023

**Monroe County Justice Center Board/Assembly Room
112 South Court Street, Sparta, Wisconsin**

Attendees: Mary Cook, David Pierce, Jason Jandt, Kristy Brown, Larry Tichenor, Gary Nelson, Tonya Olson; Dr. Emma Ledbetter; Mary Von Ruden; Human Services Director, Tracy Thorsen; Human Services Office Manager, Kelly Gronau; ADRC Manager, Pam Weber; Regional Quality Specialist, Diana Adamski

Members Excused: Tim Fuhrmann

Call to Order: The Monroe County Aging & Disability Advisory Committee Meeting was called to order at 10:38 a.m. by Chairperson Dr. Emma Ledbetter.

Approve ADRC Advisory Board Meeting Minutes for February 7, 2023: Following brief review, A MOTION WAS MADE BY JASON JANDT, SECONDED BY DAVID PIERCE AND CARRIED WITH ALL IN FAVOR to approve the ADRC Advisory Committee meeting minutes from February 7, 2023.

Diana Adamski, Regional Quality Specialist Presentation– Discussion: – Diana Adamski spoke about her role in supporting the ADRC as well as factors impacting their work including the Unwinding and lack of increased funding for services.

Newsletters – Discussion: Ms. Weber reported after much investigation, though the cost of printing the ADRC newsletter has gone up substantially with reduced distribution, it is still the cheapest and most quality deal of other options she explored. She indicated the Journal will charge \$800 per month and for an additional \$200 per month, an additional 4,600 newsletters can be printed and could be distributed with the Herald for \$369 per month. Total cost of these things would be \$1,369 per month, using ARPA funds. The committee agreed this sounded like the best plan going forward.

Senior Celebration – Discussion: Ms. Weber announced this year's Senior Celebration will take place May 19th, 2023 in the ADRC parking lot, with entertainment and a picnic style lunch.

ADRC Updates: Ms. Weber shared various ADRC updates including staffing changes and Unwinding changes.

Bulk Food Delivery RFP – Discussion/Action: Ms. Weber indicated there were no bids for the Bulk Food Delivery RFP. No action was necessary.

Consider recommendation to the Health & Human Services Board to create a part-time driver position in the ADRC to deliver the food from the caterer to the meal site utilizing a county vehicle in order to meet the needs of the Nutrition Program – Discussion/Action: A MOTION WAS MADE BY MARY COOK, SECONDED BY JASON JANDT AND CARRIED WITH ALL IN FAVOR to put forth a recommendation to create a part time driver position and purchase a county owned vehicle to utilize for bulk food meal delivery.

The minutes are not official until approved by the Monroe County Aging & Disability Advisory Committee at their next regular meeting.

Meal Contribution Range – Discussion/Action: Ms. Weber indicated many county nutrition programs use a suggested contribution range of \$4-\$6 per meal rather than one suggested fee. A MOTION WAS MADE BY JASON JANDT, SECONDED BY DAVID PIERCE and carried with all in favor to establish a suggested meal contribution range of \$4-\$7 per meal.

Date/Location of Next Regular Meeting – Discussion/Action: Committee members present agreed to meet Tuesday, June 6, 2023 at tentatively 10:00am at the Monroe County Justice Center Assembly Room for the next regularly scheduled Monroe County Aging & Disability Advisory Committee. Future agenda items to be determined.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY DAVID PIERCE, SECONDED BY JASON J ANDT AND CARRIED WITH ALL IN FAVOR to adjourn the meeting at 11:31 a.m.

Respectfully Submitted,

Kelly J. Gronau
Human Services Office Manager

/kjg