

Aging and Disability Resource Center of Monroe County

Monroe County Aging & Disability Advisory Committee – February 7, 2023

**Monroe County Justice Center Board/Assembly Room
112 South Court Street, Sparta, Wisconsin**

Attendees: Mary Cook, David Pierce, Jason Jandt, Kristy Brown, Tim Fuhrmann, Larry Tichenor, Gary Nelson, Tonya Olson, Dr. Emma Ledbetter; Human Services Office Manager, Kelly Gronau; ADRC Manager, Pam Weber

Members Not in Attendance: Mary Von Ruden, Tracy Thorsen

Call to Order: The Monroe County Aging & Disability Advisory Committee Meeting was called to order at 10:30 a.m. by ADRC Manager, Pam Weber.

Review of Resolution Approving the Combining of the ADRC of Monroe County Advisory Board and the Monroe County Commission on Aging and Establishing the Monroe County Aging and Disability Advisory Committee – Discussion: Ms. Weber presented a copy of the resolution combining the two groups, approved on December 6, 2022 and effective January 1, 2023.

Elect Officers – Discussion/Action: Resolution states the chairperson must be a member of the Health and Human Services Board. A MOTION WAS MADE BY DAVID PIERCE, SECONDED BY MARY COOK AND CARRIED WITH ALL IN FAVOR to elect Dr. Emma Ledbetter as chairperson. A MOTION WAS MADE BY MARY COOK, SECONDED BY LARRY TICHENOR, AND CARRIED WITH ALL IN FAVOR to elect Kristy Brown as vice-chairperson.

Approval ADRC Advisory Board Meeting Minutes for October 13, 2022: Following brief review, A MOTION WAS MADE BY MARY COOK, SECONDED BY KRISTY BROWN AND CARRIED WITH ALL IN FAVOR to approve the ADRC Advisory Committee meeting minutes from October 13, 2022.

Frequency of Meetings – Discussion/Action: – Discussion. MOTION MADE BY JASON JANDT, SECONDED BY KRISTY BROWN to meet on the 1st Tuesday of every other month at approximately 10 a.m. following the conclusion of the Health & Human Services Board meetings. Should there be actionable items that would need to be forwarded to the Health & Human Services Board for approval, the start time of the meeting could change at the discretion of the chairperson and ADRC manager. Notice of any changes will be posted for the public and relayed to all committee members at minimum, 24 hours prior to the meeting. MOTION CARRIED WITH ALL IN FAVOR.

Conflict of Interest Training – Discussion: Ms. Weber presented a handout with explanation of conflicts of interest and requested all committee members sign the Conflict of Interest Policy Assurance attached.

ADRC Updates: Ms. Weber shared various ADRC updates including staffing changes and newsletter distribution changes.

Date/Location of Next Regular Meeting – Discussion/Action: Committee members present agreed to meet Tuesday, April 4, 2023 at tentatively 10:00am at the Monroe County Justice Center Assembly

The minutes are not official until approved by the Monroe County Aging & Disability Advisory Committee at their next regular meeting.

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Room for the next regularly scheduled Monroe County Aging & Disability Advisory Committee.
Future agenda items to be determined.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY KRISTY BROWN, SECONDED BY MARY COOK, AND CARRIED WITH ALL IN FAVOR to adjourn the meeting at 11:20 a.m.

Respectfully Submitted,

Kelly J. Gronau
Human Services Office Manager

/kjg

DRAFT