

**Monroe County Health and Human Services Board
Meeting of March 5, 2024
Monroe County Assembly Room, Sparta, Wisconsin**

Board Members Present: Chairperson David Pierce, Vice Chairperson Mary Cook, Dr. Emma Ledbetter, Cyndi Wise, Joey Esterline, Jason Jandt & Eric Devine

Members Excused: Kristy Brown

Staff Present: Tracy Thorsen, Chelsea Stenulson & Kelly Gronau, Human Services; Tiffany Giesler (via Teams) & Kelsey Hanson, Health Department

Others Present: Cedric Schnitzler, Monroe County Board Chair

Call to Order: David Pierce called the meeting to order at 8:31 a.m.

Approval of Health & Human Services Board Regular Meeting Minutes for February 6, 2024 – Discussion/Action: A MOTION WAS MADE BY MARY COOK, SECONDED BY ERIC DEVINE, AND CARRIED WITH ALL IN FAVOR to approve the Health and Human Services Board regular meeting minutes from February 2024.

Public Comment Period: None

Monroe County Health Department:

Line Item Transfer – Discussion/Action: Kelsey Hanson presented a line item transfer in the amount of \$26,081.00 to move COVID ARPA monies into Public Health to cover staffing and operational costs. MOTION MADE BY MARY COOK, SECONDED BY CYNDI WISE AND CARRIED WITH ALL IN FAVOR to approve the line item transfer as presented. This request will be forwarded to the County Administrator for review and action

2023 Final Budget Report – Discussion: Kelsey Hanson and Tiffany Giesler presented the year end budget report showing about \$16,000 revenue over expenses.

2023 Monthly Programs Reports – Discussion: Kelsey Hanson presented the January 2024 programs report.

2023 YTD Fiscal Reports – Discussion: Ms. Hanson shared the fiscal report for February 2024.

Monroe County Department of Human Services:

Request to Establish 2024 Purchase of Service Contracts – Discussion/Action: Tracy Thorsen presented two pages of contracts to review. First page was a request to establish a contract with Game-U, LLC which provides services for the CLTS program and bill directly to WPS. No amount was assigned to the contract, as Human Services will not be directly billed for any of the services provided. Following discussion A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY MARY COOK AND CARRIED WITH ALL IN FAVOR to

The minutes are not official until approved by the Health & Human Services Board at their next regular meeting.

approve the contract as presented. The second page was a request to establish contracts with 5 Door Recovery, Arbor Place, Inc., Flocks Guardians, Inc., Trailways, LLC, Compass Group/Chartwell Dining, and Families First of Monroe County. Following brief discussion, A MOTION WAS MADE BY ERIC DEVINE, SECONDED BY JASON JANDT, AND CARRIED WITH ALL IN FAVOR to approve the contracts as presented.

Human Services & ADRC Program and Fiscal Reports/Updates:

Program Area Staff Updates/Reports – Discussion: Tracy Thorsen gave Human Services program and staffing updates related to the ADRC, Behavioral Health, Economic Support and Children and Families Services.

Financial Report – YTD 2023 - Discussion: Chelsea Stenulson presented the year end 2023 financial report, showing \$240,353.00 in revenue over expense.

Date/Location of Next Meeting – Discussion/Action: Board members present agreed to keep the next regular monthly meeting of the Health and Human Services Board as previously scheduled on **Tuesday, April 2, 2024, however the start time will be at 9:00 a.m.** This meeting will be held at the Monroe County Assembly Room in Sparta. Agenda items noted for inclusion for the April meeting at this time were the regular reports and program updates.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY ERIC DEVINE, SECONDED BY JASON JANDT, AND CARRIED WITH ALL IN FAVOR to adjourn the meeting at 9:25 a.m.

Respectfully Submitted,

Kelly J. Gronau
Office Manager

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