

## January 16, 2024 meeting of the Monroe County Highway Committee

### 1. Call to Order/Roll Call

Meeting called to order at 8:45 am by Chairperson David Pierce.

Members present: David Pierce, Wally Habhegger, Douglas Rogalla, and Nodji VanWychen.

Members absent: Zach Zebell

Others present: Highway Commissioner – David Ohnstad, County Administrator – Tina Osterberg, and Office Manager – Brooke Adams

### 2. Period of Public Comment

No public comment

### 3. Last Meeting Minutes

**Motion to approve the minutes of the December 19, 2023 regular meeting made by Doug Rogalla, seconded by Nodji VanWychen. All ayes, motion carried.**

### 4. Review Vouchers and Credit Card Charges (Discussion)

Highway Department vouchers and expenditures were reviewed. Month vouchers: \$1,320,167.96.

### 5. Amendment, Repurpose of Funds (Discussion & Decision)

Commissioner Ohnstad said that after the last update of the Schedule of Obligations, we were awarded discretionary funding for CTH BC Putnam Ridge Project. We were awarded funding of \$506,687.50, and the program is 50% funding meaning we will need to match the same amount. Design for the project is nearly complete, and we are anticipating advertising for project bids as soon as the signed agreement is completed with the funding program. The first step to move forward would be to approve the amendment to the Schedule of Obligations.

**Motion to approve the Amendment of the Schedule of Obligations made by Doug Rogalla, seconded by Wally Habhegger. All ayes, motion carried.**

Commissioner Ohnstad continued – we have established several non-lapsing capital reserve accounts. By statute, the Highway Committee has the jurisdiction to approve expenditures on those accounts, however according to county policy we need to go through the process of requesting a repurpose of funds through the appropriate committees.

**Motion to approve the Repurpose of Funds to for CTH BC Putnam Ridge Project made by Doug Rogalla, seconded by Wally Habhegger. All ayes, motion carried.**

### 6. Commissioners Report (Discussion)

Commissioner Ohnstad provided a report on projects:

- CTH ET, federal lands access project from Forbes to CTH N - we have applied for change management through the program for 100% funding. Bids are due to be opened February 13<sup>th</sup>. We have the final 6 right of way parcels going through condemnation. That is not the preferred course of conduct, but for various reasons we had no choice in those cases.
- CTH ET, West Veterans from Noth Avenue to US 12 – Currently advertised and bids are scheduled to close on January 31<sup>st</sup>. It is a cooperative project with the City of Tomah.
- CTH ET, remaining portion to the west – we have applications out for STP Urban that we are hopeful for. The county financial responsibility is approximately 45%. Curb and gutter, bike lanes, landscaping, etc. is the responsibility of the City of Tomah.
- CTH P – Prep work is complete. Culverts will be replaced this summer, and the project remains on track for 2025.
- CTH F – We will be completing preparation work this summer.
- CTH V – Discussion was had with Vernon County to apply for funding together, ultimately they decided not to move forward. We are looking at other funding opportunities as the Monroe County section alone would not have been competitive for the original funding option. We are looking at two different opportunities, one that would be decided this spring and the other to be decided this fall.
- There will be a webinar tomorrow, January 17<sup>th</sup>, on the new short-span bridge inventory and assessment program.
- The recent weather event was mostly uneventful. There were a lot of slide offs, and 4 delayed recoveries.

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**7. Future Agenda Items**

Next meeting date scheduled for Tuesday, February 20, 2024 at 9:00 am at the Highway Administration Building.

**Motion to adjourn made by Doug Rogalla, seconded by Nodji VanWychen. Meeting adjourned at 9:55 am.**

**Design Consultant Review Committee scheduled to meet upon adjournment of the Highway Committee meeting was postponed until Monday, January 22, 2024 at 8:30 am.**