



MONROE COUNTY HIGHWAY DEPARTMENT
803 WASHINGTON STREET
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DAVID H. OHNSTAD
HIGHWAY COMMISSIONER

WILLIAM PIEPER
FLEET MANAGER

BROOKE ADAMS
OFFICE MANAGER

NOTICE OF MEETING

Amended

COMMITTEE: Highway

TIME: 9:00 A.M.

PLACE: Monroe County Highway Administrative Building
803 Washington Street
Sparta, WI 54656

DATE: Tuesday, February 20, 2024

1) CALL TO ORDER / ROLL CALL

2) PERIOD OF PUBLIC COMMENT

3) LAST MEETING MINUTES (DISCUSSION & DECISION)

4) SPECIAL MEETING MINUTES (DISCUSSION & DECISION)

5) REVIEW VOUCHERS & CREDIT CARD CHARGES (DISCUSSION)

6) BID OPENING, PICK-UP TRUCK (DISCUSSION)

A. Fleet & Facilities Manager, Bill Pieper, will open bids for a pick-up truck.

7) REPURPOSE OF FUNDS, STORAGE BUILDING (DISCUSSION & DECISION)

A. As the project was subject to delays in construction, we propose moving funds from FY23 to FY24 for completion of the heated storage building.

8) FLEET & FACILITIES MANAGEMENT UPDATE (DISCUSSION)

A. Fleet & Facilities Manager, Bill Pieper, will review current strategies.

9) BUDGET ADJUSTMENT, IT POOL (DISCUSSION & DECISION)

A. The Highway Department acquired a used multi-function device through the Information Technologies Department. The IT Department will transfer funds for the servicing of the multi-function device to the Highway Department.

10) LINE ITEM TRANSFER, SALARIES & FRINGE BENEFITS (DISCUSSION & DECISION)

- A. Due to an increased cost in benefits and the level of labor needed in FY23 to complete daily operations and scheduled projects, accounts within the Salaries & Fringe Benefits group ended the year over budget. A line item transfer is proposed to account for the overage.

11) SHORT-SPAN BRIDGE INVENTORY & INSPECTION (DISCUSSION)

12) "ARIP" AGRICULTURAL ROADS PROGRAM (DISCUSSION)

13) HIGHWAY IMPROVEMENT PROJECTS (DISCUSSION)

14) COMMISSIONERS REPORT (DISCUSSION)

Posted February 13, 2024

Amended February 14, 2024