

Monroe County Health and Human Services Board
Meeting of January 2, 2024
Monroe County Justice Center Assembly Room, Sparta, Wisconsin

Board Members Present: Chairperson David Pierce, Vice Chairperson Mary Cook, Dr. Emma Ledbetter, Cyndi Wise, Joey Esterline, Jason Jandt

Members excused: Kristy Brown & Eric Devine

Staff Present: Tracy Thorsen, Chelsea Stenulson & Kelly Gronau, Human Services; Tiffany Giesler & Eryn Leahy, Health Department

Others Present: Cedric Schnitzler

Call to Order: David Pierce called the meeting to order at 8:31 a.m.

Approval of Health & Human Services Board Regular Meeting Minutes for December 5, 2023 – Discussion/Action: A MOTION WAS MADE BY JASON JANDT, SECONDED BY DR. EMMA LEDBETTER, AND CARRIED WITH ALL IN FAVOR to approve the Health and Human Services Board regular meeting minutes from December 2023.

Discuss Resignation of Committee Member & Vacant Seat – Discussion: Shelly Egstad resigns as this meeting conflicts with a work meeting every month. Discussion as to ideas for another member to fill the vacancy.

Public Comment Period: None

Monroe County Health Department:

Syringe Services Programming in Monroe County, Eryn Leahy – Discussion/Action: Eryn Leahy provided a presentation on syringe services and the need for services in Monroe County. Following discussion, A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY MARY COOK AND CARRIED WITH ALL IN FAVOR to recommend the Health Department formalize a cooperative agreement with Vivent and/or the State Harm Reduction Response Team to support syringe service programming in Monroe County.

2023 Monthly Programs Reports – Discussion: Tiffany Giesler presented the November 2023 programs report.

2023 YTD Fiscal Reports – Discussion: Ms. Giesler shared the fiscal report for December 2023.

Monroe County Department of Human Services:

CLTS Contract Presentation – Discussion: Chelsea Stenulson provided an overview of contracts for Children’s Long Term Support service providers. Presentation included how services are authorized and how services are paid for. Discussion.

The minutes are not official until approved by the Health & Human Services Board at their next regular meeting.

Request to Establish 2023 Purchase of Service Contract – Discussion/Action: Ms. Stenulson presented a request to establish a contract with Easterseals Wisconsin, Inc who provide services for the CLTS program and bill directly to WPS. No amount was assigned to the contract, as Human Services will not be directly billed for any of the services provided. Following discussion A MOTION WAS MADE BY CYNDI WISE, SECONDED BY JASON JANDT AND CARRIED 6-0-2 to approve the contract as presented.

Request to Amend 2023 Purchase of Service Contracts – Discussion/Action: Ms. Stenulson presented an amendment to the contracts with Northwest Passage, Ltd, Brotoloc Healthcare Systems, Inc, and Monroe County Sheltercare. due to higher than anticipated use of services and additional placements. MOTION MADE BY DR. EMMA LEDBETTER, SECONDED BY MARY COOK AND CARRIED WITH ALL IN FAVOR to approve the contract amendments as presented.

Request to Establish 2024 Purchase of Service Contracts – Discussion/Action: Ms. Stenulson presented 2 pages of provider contracts, including the providers currently contracted with and CLTS service providers. Following discussion A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY MARY COOK, AND CARRIED WITH ALL IN FAVOR to approve the 2024 contracts as presented.

Human Services & ADRC Program and Fiscal Reports/Updates:

Program Area Staff Updates/Reports – Discussion: Tracy Thorsen gave Human Services program and staffing updates related to the ADRC, Behavioral Health, Economic Support and Children and Families Services.

Financial Report – YTD 2023 - Discussion: Chelsea Stenulson presented the November 2023 financial report.

Date/Location of Next Meeting – Discussion/Action: Board members present agreed to keep the next regular monthly meeting of the Health and Human Services Board as previously scheduled on **Tuesday, February 6, 2024 at 8:30 a.m.** This meeting will be held at the Justice Center Assembly Room in Sparta. Agenda items noted for inclusion for the February meeting at this time were the regular reports and program updates.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY DAVID PIERCE, SECONDED BY JASON JANDT, AND CARRIED WITH ALL IN FAVOR to adjourn the meeting at 9:46 a.m.

Respectfully Submitted,

Kelly J. Gronau
Office Manager

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