

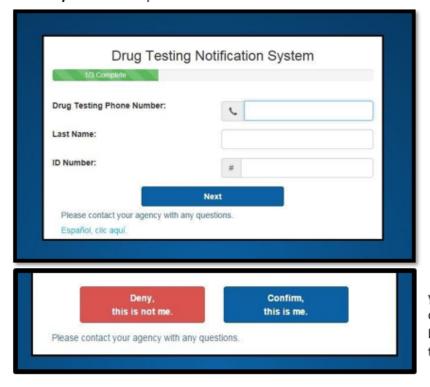
New UA Testing Form

Effective 10/01/2017

	CIR	ent Information	
Client Name:		Date of Birth:	
Client PERSON ID #:		Program:	
Hours of Operation			
I hereby acknowledge the current changes that Monroe County Justice Department is undergoing. I am aware that I am responsible for calling between the hours of 5AM and 2PM DAILY to see if I am required to test. I am aware that if I am unable to call into the phone line system, I am to utilize the MyCallin.com web check-in feature (SEE ATTACHED GUIDE).			
UA Call Line Phone Number			
The phone number that I am responsible for calling is:			
1-866-207-2911			
I understand that I am not allowed to "make-up" a test if I fail to test the day I am required to. Failure to submit on the day I am required will result in the test being considered dirty. Please realize that everyone that tests calls the number listed above, if you fail to get through the first time continue to call until you get through.			
Details for the UA Call line			
When calling the UA call line phone number you will receive the following prompt (during the times stated above)		You have reached the drug testing notification system. Press 1 for English. Press 2 for Spanish	
	election has been made, You ne following prompt:	Please enter your client ID number:	
	entered you will receive the ving prompt:	Does your last name begin with XXX? If yes press 1. If no, press 2. (if you press 2 you will be looped back to please enter your client ID number)	
	ed and the last name is also correct:	You are required to test today/ Do Not Test Today (it will repeat this three times)	
	e following prompt they have d too early:	You have called the drug testing notification system too early, please call back	
	e following prompt they have	Vou hove colled the drug to	ation matification average to a late
Can	ed too late:		sting notification system too late, back tomorrow.
Can			
By signing this form, you	Acknowledgen	please call nent of Receipt of Warning e information that has been listed	
By signing this form, you	Acknowledgen	please call nent of Receipt of Warning e information that has been listed	back tomorrow.
By signing this form, you agree to follow regulation	Acknowledgen	please call nent of Receipt of Warning e information that has been listed	d above. You also confirm that you
By signing this form, you agree to follow regulation	Acknowledgen	please call nent of Receipt of Warning e information that has been listed erque	d above. You also confirm that you
By signing this form, you agree to follow regulation	Acknowledgen I confirm that you understand the Ins made by NM CYFD – Albuqu	please call nent of Receipt of Warning e information that has been listed erque	above. You also confirm that you Date

How to Use Mycallin.com

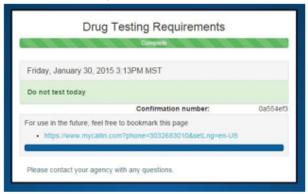
Go to mycallin.com in your browser.



- Please enter the phone number provided above, including the area code.
- Please enter your Last name in the next field, and your unique identification number in the "ID Number" field.
- After filling out the form, please hit "Next".
- 4. Please confirm that your information has displayed properly on the next page using the buttons at the bottom of the page. If your information is not displayed, please hit the red button to have another chance to check in.

The final page will display whether or not you are required to test that day.





Please contact your agency with any questions

By signing this form, you confirm that you understand the information that has been listed above. You also confirm that you agree to follow regulations made by NM CYFD – Albuquerque..

Client Signature

Date

Witness Signature (if client understands warning but refuses to sign)

Date