

Property & Maintenance Committee
November 8, 2023

Present: Remy Gomez, Adam Balz, Zach Zebell, David Kuderer, Mary Cook
Others: Derek Pierce, Tina Osterberg, Adrian Lockington, Kerry Sullivan Flock

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Chair Remy Gomez.
- Monthly Meeting Date/Time – December 13, 2023 at 4:00 p.m. in the Monroe County Board Assembly Room. November 21st a special meeting will be held at 4:30 p.m.
- Public Comment Period – No member of the public spoke during the public comment period.
- Minutes Approval – Motion by Zach Zebell second by Adam Balz to approve the October 6 and October 11, 2023 minutes. Carried 5-0.
- Review of NESHAP Inspection Reports – Derek Pierce, Facilities and Property Director explained that final reports are anticipated by Friday.
- RFP for Demo of 14305, 14345 Boiler House, Tunnels, Smoke Shed and Pump House at the North Complex – Derek Pierce provided a draft RFP to members. Discussion. It was suggested to leave the north and south driveways and remove parking lot A & B. Motion by Zach Zebell second by Adam Balz to approve RFP. Carried 5-0.
- Farmhouse Future Water and Sewer Update – Derek Pierce explained that soil sampling will be completed by the end of the week. Once the test has been completed, plans will be drawn.
- RFP for Well/Septic of 14307 County Highway B – Motion by Zach Zebell second by Mary Cook to proceed with RFP for well/septic. Carried 5-0.
- North Complex Utilities – Derek Pierce explained that all employees are out of the north complex. Elevators, sprinklers and heating were discussed. Motion by Zach Zebell second by Mary Cook to begin the shut off of water and heat incrementally at the mains at the north complex. Carried 5-0.
- Consolidated Monroe County Government Building – A special meeting will be held on 11/21/23 beginning at 4:30 p.m. A feasibility study was discussed with funding to potentially come out of utilities.

Zach Zebell left the meeting at 5:20 p.m.

- In-Rem Foreclosure Properties – Kerry Sullivan Flock, Assistant Corporation Counsel explained the tax foreclosure process. The committee will need to determine which properties are defined as homestead. They will also need to decide whether to sell the properties or retain them. If the committee determines to sell them, a minimum bid will need to be set. Discussion. Motion by Adam Balz second by David Kuderer to have Corporation Counsel gather available data in order to assist the committee in setting the minimum bid. Carried 4-0.
- Resolution Authorizing Amendment to Monroe County Ordinance Chapter 14, Finance and Taxation, Article III Purchases and Sales, Division 3 County Personal Property Section 14-96 Surplus County Property – Motion by Adam Balz second by Mary Cook to approve resolution. The resolution updates current committee names and titles. Carried 4-0.
- The Buildings Manager Report was provided by Derek Pierce.
- Future Agenda Items – Consolidated Government Building.
- Motion by Adam Balz second by Mary Cook to adjourn the meeting at 5:55 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk - Recorder

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.