



Monroe County  
Natural Resource and Extension Committee  
820 Industrial Drive, Suite 3, Sparta WI 54656  
Phone – 608-269-8973 • Fax – 608-269-4394  
Email – bmicheel@co.monroe.wi.us

**Regular Monthly Meeting**  
**Wednesday, October 11<sup>th</sup>, 2023 @8:30 a.m.**  
**USDA Farm Service Center – Conference Room Sparta, WI**  
**820 Industrial Drive, Sparta, WI 54656**

**Amended Agenda:** *(Times noted below are approximate and subject to change)*

**Committee Members Present:** Nodji VanWychen, David Pierce, Doug Rogalla, Joey Esterline, Todd Sparks

**Committee Members Excused:** Paul Zastoupil

**Also Present:** Aniese Epstein, Ned Gaske, Skip Frazee, Marcus Frazee, Jarrod Roll, Adam Hady, April Anderson, Jason Hornickel, Bob Micheel, Phil Peterson, Chad Ziegler, Nick Wilson, Vicky Kast

This meeting was posted in compliance with open meeting laws.

**The meeting was called to order at 8:32 a.m. by Chair Nodji VanWychen.**

**Public Comment Period** – A statement was handed out to the committee and read by a community member regarding her concerns with management of the Tri-Creek property. Requesting management decision are based off the land use plan that is in development. Three other community members were present and in agreement with the statement read.

**Approve Minutes from the September 13th, 2023 Meeting.** The committee reviewed the minutes. D. Rogalla had a correction to last month's minutes regarding the motion to approve the fishing easement. He was listed as making the motion and approving it. The committee remembers that T. Sparks was the person who seconded that motion. *A motion was made by D. Pierce to approve the minutes as amended, Second by D. Rogalla. Motion carries 5-0*

**Local History Room/Wegner Grotto Report- (Roll)**

- Reports – see attached
- Financial reports – see attached

*A motion was made by T. Sparks to approve the Monroe County Local History Room and Wegner Grotto Reports as presented, Second by D. Rogalla, Motion carries 5-0.*

**Deke Slayton/Bike Museum Report - (Young)**

- Reports – no report sent.

The Committee is requesting Tracy Antonneau send another email to A. Young asking for a report for next month.

Monroe County – Natural Resource & Extension Committee Members

• Nodji VanWychen-Chair • David Pierce • Joey Esterline • Doug Rogalla • Todd Sparks • Paul Zastoupil

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### **Extension Office Business (Hady)**

- Reviewed September Expenditures – see attached
- Extension Educator Report (A. Anderson) – see attached
- 4-H Program Educator Report (J. Hornickel) – see attached

A. Hady said the office will be closed Tuesday, Oct. 24, 2023 for a civil rights audit. D. Pierce asked Hady to share the audit report with the committee when we get it.

D. Rogalla asked if Extension worked on substance abuse issues. Both Educators are on the Monroe County Safe Community Coalition, which will have the Wake up room set up at the Sparta and Tomah high schools during parent teacher conferences. The Wake Up room is to educate parents on what common objects can be used to hide drugs and alcohol. 4-H has an Agents for Change program that has high school youth teaching the younger youth about the effects of drugs and alcohol on their body which discourages them to start using drugs.

*A motion was made by D. Rogalla to approve the Extension Reports as presented, Second by J. Esterline, Motion carries 5-0.*

**Fort McCoy Update (Townsell) – no report**

**NRCS Report (Krause) – no report**

### **Wildlife Abatement Program – (P. Peterson)**

- Establish 2023 Crop Prices

*A motion was made by T. Sparks to set the 2023 crop prices at \$5.58/bushel for corn and \$13.90/bushel for soybean, Seconded by D. Rogalla, Motion carries 5-0.*

- 90% harvest date

*A motion was made by D. Pierce to set December 1, 2023 as the 90% harvest date, Seconded by J. Esterline, Motion carries 5-0.*

- 2024 Budget – see attached

*A motion was made by T. Sparks to approve the 2024 Wildlife Abatement budget, Seconded by J. Esterline, Motion carries 5-0.*

- 5 year Cooperative Service Agreement (CSA) – see attached

*A motion was made by J. Esterline to approve the 5 year Cooperative Service Agreement, Seconded by D. Pierce, Motion carries 5-0.*

- Participate in the Venison Donation Program

*A motion was made by D. Rogalla to participate in the venison donation program, Seconded by T. Sparks, Motion carries 5-0.*

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### **Land Conservation Department (B. Micheel)**

- Review September Expenditures
- Line Item Transfer

B. Micheel explained that the Equipment Service Contract needed to increase by \$1,130.00, and the Motor Vehicle Operation, Postage, and Conservation Promotional expense accounts were adjusted. In addition, \$300 was added to the Personnel Training budget to total \$1,430. *A motion was made by D. Rogalla to approve, Seconded by D. pierce, Motion carries 5-0.*

- Norwalk Sportsmen's Club Lease

*A motion was made by D. Rogalla to approve the Norwalk Sportsmen's Club lease, Seconded by T. Sparks, Motion carries 5-0.*

- Tri-Creek Management Plan Discussion

Four public persons made statements at the beginning of the meeting. B. Micheel said the land use plan was 90% completed. When completed it will be made public and meetings set to discuss and answer questions.

- Tri-Creek Adjoining Property Sale

The first right of refusal deadline is Nov. 11, 2023. The property is listed for \$130,000. There is money in the ATC account that is designated for property acquisition. Other sources of funding could be too applied for: A no-interest free project loan, or a stewardship grant. *A motion was made by T. Sparks to pursue purchasing this property, Seconded by D. Pierce, Motion carries 5-0.*

D. Rogalla left the meeting at 10:50 a.m.

- LCD – Director's Report – see attached
- Land Use Planner Report (R. Anderson) – see attached
- Soil & Water Conservationist Reports (T. Torkelson, L. Lefebvre) – see attached
- Conservation Agronomist Reports (B. Robson) – see attached

### **Forestry & Parks (C. Ziegler)**

- Forestry Updates – see attached
- 2024 Annual Work Plan Resolution – see attached

*A motion was made by T. Sparks to approve the 2024 Annual Work Plan Resolution, Second by J. Esterline, Motion carries 4-0.*

- Non-lapsing Forestry Account

There was discussion on the history of this non-lapsing account. C. Ziegler will develop a resolution for the non-lapsing forestry account and bring it to the Committee.

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- Discussion/action: Resolution to Enroll county lands into the Lake States Bat Habitat Conservation Plan (HCP) – see attached

*A motion was made by T. Sparks to approve the Resolution to Enroll County Lands into the Lake States Bat Habitat Conservation Plan (HCP), Second by Esterline, Motion carries 4-0.*

### **Parks (N. Wilson)**

- Reservation System Update
- Review September Expenditures – see attached

### **DNR Reports**

- Warden Report (Modjeski) – no report
- Forester Report (Mickelson/Gilman) – no report
- Managed Forest Law Program (Bauer) – no report
- Wildlife Biologist Report – (Napierala) – no report

*A motion was made by T. Sparks to adjourn the meeting at 12:02 p.m., Second by D. Pierce, Motion carries 4-0.*

**Next Meeting: November 8th, 2023 @ 8:30 a.m.**

**Recorded by Vicky Kast, Administrative Associate**

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*Bringing history to life  
since 1976.*

**MCLHR Director's Report, September 2023**

Submitted by Jarrod Roll

**Highlighted Projects and Activities by Jarrod Roll, Hannah Scholze, and Volunteers**

- Created a presentation for, organized, promoted, and hosted the 100<sup>th</sup> Anniversary of the Masonic Temple Building program with 54 attending
- Continued designing/planning the 2023 Miniature Christmas Village Holiday Display including experimenting with building materials and lighting, and also ordering some pieces for the display
- Hosted two separate "Taste Monroe County History" bus tours—a total of 72 guests (one group from Kansas and the other from Dodge County, WI)
- Attended the semi-regional meeting of historic groups in Onalaska
- Processed artifact donations to LHR, assigning accession numbers and home locations, cataloging and taking photos of each
- Attended special meeting of the Monroe County Economic Development and Tourism Committee to discuss marketing/branding strategies
- Begin planning our presentation for the Wisconsin Local History / Historic Preservation Annual Conference
- Met with Town of Sheldon representatives to review their records housed in their non-environmentally controlled environment; selected tax records needed for the county collection
- Prepared for the "Spirit Walk" at Wilton Hillside Cemetery, including researching the individual, creating a visual aid, assembling a costume, writing a script, practicing the presentation, and attended the event—an estimated 70 people attended
- Assembled the 2023 Annual Fund mailing list

**In addition to the projects listed above, the Director supervises the following volunteer and support staff who are currently performing their tasks in the Museum Building:**

- Hannah Scholze (Museum Services Associate): runs Facebook; teaches students; assists with research, exhibits, marketing, and most projects listed above, etc.
- Agnes Jenkins: indexes newspapers
- Dennis Burek: photo scanning projects; artifact cataloging; assist with clerical duties; also works on call
- Barb Reedich: answers research requests; works on research projects relating to LHR collections; assists with exhibits
- Marilyn Beall: indexing county records; assisting with exhibits and collections
- Barb Reisinger: indexing newspapers and other archival resources
- Erica Koonmen: on call employee who assists with a variety of office and library tasks
- Doug Furnier: assists with research requests
- Stephanie Clark: on call employee who assists with a variety of office and library tasks

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# Monroe County

## NATURAL RESOURCES & EXTENSION

SEPTEMBER 2023

FOR 2023 09

JOURNAL DETAIL 2023 9 TO 2023 9

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJUSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15120 LOCAL HISTORY ROOM							
<b>FOR 2023 09 GENERAL HISTORY ROOM</b>							
15120000 492800 TRNSF HIST	-34,970	0	-34,970	-18,385.97	.00	-16,584.03	52.6%*
2023/09/000201 09/13/2023 CRP	-2,377.95 REF 117395						
		STATE BANK FINANCIAL				HISTORY RM MMI TO 3105	
TOTAL UNDEFINED ROLLUP CODE	-34,970	0	-34,970	-18,385.97	.00	-16,584.03	52.6%
<b>FOR 2023 09 SALARY &amp; BENEFIT BENEFITS</b>							
15120000 511000 SALARIES	112,555	197	112,752	78,265.51	.00	34,486.49	69.4%
2023/09/000020 09/08/2023 PRJ	4,320.75 REF 230908					WARRANT=230908	RUN=1 BI-WEEKL
2023/09/000418 09/22/2023 PRJ	4,246.64 REF 220922					WARRANT=230922	RUN=1 BI-WEEKL
15120000 515005 RETIREMENT	7,656	13	7,669	5,183.24	.00	2,485.76	67.6%
2023/09/000020 09/08/2023 PRJ	283.28 REF 230908					WARRANT=230908	RUN=1 BI-WEEKL
2023/09/000418 09/22/2023 PRJ	283.27 REF 220922					WARRANT=230922	RUN=1 BI-WEEKL
15120000 515010 SOC SEC	6,980	12	6,992	4,718.13	.00	2,273.87	67.5%
2023/09/000020 09/08/2023 PRJ	260.61 REF 230908					WARRANT=230908	RUN=1 BI-WEEKL
2023/09/000418 09/22/2023 PRJ	256.01 REF 220922					WARRANT=230922	RUN=1 BI-WEEKL
15120000 515015 MEDICARE	1,634	3	1,637	1,103.36	.00	533.64	67.4%
2023/09/000020 09/08/2023 PRJ	60.95 REF 230908					WARRANT=230908	RUN=1 BI-WEEKL
2023/09/000418 09/22/2023 PRJ	59.87 REF 220922					WARRANT=230922	RUN=1 BI-WEEKL
15120000 515020 HLTH INS	31,840	0	31,840	23,765.85	.00	8,074.15	74.6%
2023/09/000020 09/08/2023 PRJ	1,326.62 REF 230908					WARRANT=230908	RUN=1 BI-WEEKL
2023/09/000418 09/22/2023 PRJ	1,326.62 REF 220922					WARRANT=230922	RUN=1 BI-WEEKL
15120000 515025 DENTAL INS	1,062	0	1,062	780.84	.00	281.16	73.5%
2023/09/000020 09/08/2023 PRJ	86.76 REF 230908					WARRANT=230908	RUN=1 BI-WEEKL

# Monroe County

## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09			JOURNAL DETAIL 2023 9 TO 2023 9					
ACCOUNTS FOR:	ORIGINAL	TRANSFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
15120 LOCAL HISTORY ROOM	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
15120000 515030 LIFE INS	18	0	18	13.50	.00	4.50	75.0%	
2023/09/000020 09/08/2023 PRJ	1.50 REF 230908							
15120000 515040 WORK COMP	66	-1	65	44.54	.00	20.46	68.5%	
2023/09/000020 09/08/2023 PRJ	2.45 REF 230908							
2023/09/000418 09/22/2023 PRJ	2.42 REF 220922							
TOTAL SALARIES & FRINGE BENEFITS	161,811	224	162,035	113,874.97	.00	48,160.03	70.3%	
<b>PROGRAM COSTS</b>								
15120000 534005 OPERAT EXP	30,000	0	30,000	17,882.34	449.52	11,668.14	61.1%	
2023/09/000005 09/01/2023 API	73.96 VND 015514 IN 1RKG-WM7P-1PQF			AMAZON	EXHIBITS	1069579		
2023/09/000020 09/08/2023 PRJ	36.25 REF 230908				WARRANT=230908	RUN=1 BI-WEEKL		
2023/09/000418 09/22/2023 PRJ	23.75 REF 220922				WARRANT=230922	RUN=1 BI-WEEKL		
2023/09/000438 09/22/2023 API	2.48 VND 002764 IN 656382488			CENTURYLINK COMMUNIC	SHORETEL INTEGRATI	1069943		
2023/09/000438 09/22/2023 API	106.77 VND 017778 IN 301284843 230904			CONNECT PARENT CORP	TELEPHONE/INTERNET	1069950		
2023/09/000488 09/01/2023 API	45.00 VND 000001 IN 181446			ONE TIME PAY	4\$ Promotions - An			
2023/09/000488 09/01/2023 API	264.00 VND 000001 IN 181449			ONE TIME PAY	Gift Shop Merch			
2023/09/000488 09/01/2023 API	-13.20 VND 000001 IN 181451			ONE TIME PAY				
2023/09/000488 09/01/2023 API	85.18 VND 003366 IN 181450			WAL-MART STORES INC	41.22 EXHIBITS; 21			
2023/09/000488 09/01/2023 API	347.44 VND 007415 IN 181448			4IMPRINT	Tabletop display b			
2023/09/000488 09/01/2023 API	5.42 VND 015513 IN 181447			PCARD: USPS	Merch postage			
2023/09/000488 09/01/2023 API	17.86 VND 015513 IN 181452			PCARD: USPS	2.79 ART; 15.07 ME			
TOTAL PROGRAM COSTS	30,000	0	30,000	17,882.34	449.52	11,668.14	61.1%	
TOTAL LOCAL HISTORY ROOM	156,841	224	157,065	113,371.34	449.52	43,244.14	72.5%	
TOTAL LOCAL HISTORY ROOM	156,841	224	157,065	113,371.34	449.52	43,244.14	72.5%	
TOTAL REVENUES	-34,970	0	-34,970	-18,385.97	.00	-16,584.03		
TOTAL EXPENSES	191,811	224	192,035	131,757.31	449.52	59,828.17		

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FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
15121 WEGNER GROTTO	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
15121000 492800 TRNSF GROT	-50,000	0	-50,000	-5,283.61	.00	-44,716.39	10.6%*	
2023/09/000201 09/13/2023 CRP	-563.39 REF 117396	STATE BANK FINANCIAL				SWEEP WEGNER GR TO 3105		
15121000 524720 HR520 GROTTO MNT	4,673	0	4,673	3,416.53	.00	1,256.47	73.1%	
2023/09/000005 09/01/2023 API	53.62 VND 009405 IN 52-4158345-3 230822	XCEL ENERGY				ELECTRIC USE AT GR	1069677	
2023/09/000005 09/01/2023 API	300.00 VND 017907 IN 8/03/23 & 8/15/23	FINN RASMUS UNVERZAG				MOWING AT GROTTO	1069609	
2023/09/000438 09/22/2023 API	90.10 VND 010414 IN 111714	BLACK RIVER PORTABLE				PORTABLE TOILET	10547	
15121000 524720 HR540 SPEC PROJ	50,000	0	50,000	5,338.00	.00	44,662.00	10.7%	
2023/09/000005 09/01/2023 API	25.00 VND 001779 IN 000000298	SPARTA FLORAL & GREE FLOWERS AT GROTTO				10425		
2023/09/000020 09/08/2023 PRJ	54.39 REF 230908	WARRANT=230908 RUN=1 BI-WEEKL						
TOTAL UNDEFINED ROLLUP CODE	4,673	0	4,673	3,470.92	.00	1,202.08	74.3%	
TOTAL WEGNER GROTTO	4,673	0	4,673	3,470.92	.00	1,202.08	74.3%	
TOTAL WEGNER GROTTO	4,673	0	4,673	3,470.92	.00	1,202.08	74.3%	
TOTAL REVENUES	-50,000	0	-50,000	-5,283.61	.00	-44,716.39		
TOTAL EXPENSES	54,673	0	54,673	8,754.53	.00	45,918.47		



**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
15600000 UW-EXTENSION-OFFICE								
15600000 467700 OTH EXT RV	-900	0	-900	.00	.00	-900.00	.0%*	
TOTAL UNDEFINED ROLLUP CODE	-900	0	-900	.00	.00	-900.00	.0%	
<b>UO100 SALARIES &amp; FRINGE BENEFITS</b>								
15600000 511000 SALARIES	53,242	212	53,454	35,083.23	.00	18,370.77	65.6%	
2023/09/000020 09/08/2023 PRJ	1,751.20	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	1,751.20	REF 220922				WARRANT=230922	RUN=1 BI-WEEKL	
15600000 515005 RETIREMENT	3,056	14	3,070	2,383.81	.00	686.19	77.6%	
2023/09/000020 09/08/2023 PRJ	119.08	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	119.08	REF 220922				WARRANT=230922	RUN=1 BI-WEEKL	
15600000 515010 SOC SEC	3,303	13	3,316	2,175.11	.00	1,140.89	65.6%	
2023/09/000020 09/08/2023 PRJ	108.57	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	108.57	REF 220922				WARRANT=230922	RUN=1 BI-WEEKL	
15600000 515015 MEDICARE	774	3	777	508.71	.00	268.29	65.5%	
2023/09/000020 09/08/2023 PRJ	25.39	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	25.39	REF 220922				WARRANT=230922	RUN=1 BI-WEEKL	
15600000 515025 DENTAL INS	855	0	855	629.10	.00	225.90	73.6%	
2023/09/000020 09/08/2023 PRJ	69.90	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL	
15600000 515030 LIFE INS	18	0	18	13.50	.00	4.50	75.0%	
2023/09/000020 09/08/2023 PRJ	1.50	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL	
15600000 515040 WORK COMP	32	-1	31	19.98	.00	11.02	64.5%	
2023/09/000020 09/08/2023 PRJ	1.00	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	1.00	REF 220922				WARRANT=230922	RUN=1 BI-WEEKL	

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 SEPTEMBER 2023

FOR 2023 09				JOURNAL DETAIL 2023 9 TO 2023 9				
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
15600 UW-EXTENSION-OFFICE								
TOTAL SALARIES & FRINGE BENEFITS	61,280	241	61,521	40,813.44	.00	20,707.56	66.3%	
<b>UO200 OFFICE ADMINISTRATIVE COSTS</b>								
15600000 531000 OFFIC SUPL	3,500	0	3,500	489.03	.00	3,010.97	14.0%	
2023/09/000043 09/08/2023 API	61.10 VND 016148 IN 541174			COMPLETE OFFICE OF	OFFICE SUPPLIES	1069696		
2023/09/000488 09/01/2023 API	91.29 VND 000001 IN 181469			ONE TIME PAY	INK CARTRIDGE FOR			
2023/09/000488 09/01/2023 API	12.45 VND 003366 IN 181464			WAL-MART STORES INC	OFFICE SUPPLIES			
2023/09/000488 09/01/2023 API	5.96 VND 003366 IN 181467			WAL-MART STORES INC	OFFICE SUPPLIES			
15600000 531050 POSTAGE	1,400	0	1,400	647.52	.00	752.48	46.3%	
2023/09/000488 09/01/2023 API	29.07 VND 000001 IN 181463			ONE TIME PAY	4H SHAKE MACHINE R			
15600000 532000 BK/PUB/SUB	800	0	800	.00	.00	800.00	.0%	
TOTAL OFFICE ADMINISTRATIVE COSTS	5,700	0	5,700	1,136.55	.00	4,563.45	19.9%	
<b>UO300 TECHNOLOGY &amp; EQUIPMENT</b>								
15600000 521415 COMP OP	500	0	500	500.00	.00	.00	100.0%	
15600000 522025 TELEPHONE	200	0	200	34.52	.00	165.48	17.3%	
2023/09/000038 09/08/2023 API	6.51 VND 016567 IN 723300			AUGUST 2023	LVT CORP	ACCT #8100 9/1/23	1069751	
15600000 553100 EQUIP SERV	2,910	0	2,910	1,752.86	-36.74	1,193.88	59.0%	
2023/09/000438 09/22/2023 API	164.55 VND 002162 IN 31225075			CANON FINANCIAL SERV CONTRACT NUMBER 14		10549		
2023/09/000506 09/28/2023 API	36.74 VND 006687 IN 4464883			LOFFLER COMPANIES IN CONTRACT CHARGES		10598		
TOTAL TECHNOLOGY & EQUIPMENT	3,610	0	3,610	2,287.38	-36.74	1,359.36	62.3%	
<b>UO350 IT POOL</b>								
15600000 599000 IT POOL	186	0	186	186.00	.00	.00	100.0%	

**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
15600 UW-EXTENSION-OFFICE								
15600000 UW-EXTENSION-OFFICE								
TOTAL IT POOL	186	0	186	186.00	.00	.00	100.0%	
<b>U0400 CONF / EDUCATION &amp; TRAVEL</b>								
15600000 533200 MILEAGE	200	0	200	201.00	.00	-1.00	100.5%*	
TOTAL CONF / EDUCATION & TRAVEL	200	0	200	201.00	.00	-1.00	100.5%	
TOTAL UW-EXTENSION-OFFICE	70,076	241	70,317	44,624.37	-36.74	25,729.37	63.4%	
TOTAL UW-EXTENSION-OFFICE	70,076	241	70,317	44,624.37	-36.74	25,729.37	63.4%	
TOTAL REVENUES	-900	0	-900	.00	.00	-900.00		
TOTAL EXPENSES	70,976	241	71,217	44,624.37	-36.74	26,629.37		

**NATURAL RESOURCES & EXTENSION**

SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15610	UW-EXTENSION-AGENTS							
<b>15610000 UW-EXTENSION-AGENTS</b>								
<b>UA100 SALARIES &amp; FRINGE BENEFITS</b>								
15610000	511000 SALARIES	57,350	0	57,350	6,225.00	.00	51,125.00	10.9%
15610000	514000 PER DIEM	50	0	50	.00	.00	50.00	.0%
	TOTAL SALARIES & FRINGE BENEFITS	57,400	0	57,400	6,225.00	.00	51,175.00	10.8%
<b>UA400 CONF / EDUCATION &amp; TRAVEL</b>								
15610000	533010 CONF/SEM	1,000	0	1,000	135.00	.00	865.00	13.5%
15610000	533200 MILEAGE	4,725	0	4,725	372.25	.00	4,352.75	7.9%
	TOTAL CONF / EDUCATION & TRAVEL	5,725	0	5,725	507.25	.00	5,217.75	8.9%
	TOTAL UW-EXTENSION-AGENTS	63,125	0	63,125	6,732.25	.00	56,392.75	10.7%
	TOTAL UW-EXTENSION-AGENTS	63,125	0	63,125	6,732.25	.00	56,392.75	10.7%
	TOTAL EXPENSES	63,125	0	63,125	6,732.25	.00	56,392.75	

**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09 JOURNAL DETAIL 2023 9 TO 2023 9

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15620 UW-PROGRAM - NON-LAPSING							
<b>15620613 HEALTH &amp; WELL BEING</b>							
15620613 467700 HLTH WELL	0	-949	-949	-949.50	.00	.50	100.1%
TOTAL UNDEFINED ROLLUP CODE	0	-949	-949	-949.50	.00	.50	100.1%
<b>EP600 PROGRAM COSTS</b>							
15620613 579100 HLTH & WEL	0	9,199	9,199	335.23	.00	8,864.02	3.6%
TOTAL PROGRAM COSTS	0	9,199	9,199	335.23	.00	8,864.02	3.6%
TOTAL HEALTH & WELL BEING	0	8,250	8,250	-614.27	.00	8,864.52	-7.4%

**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09				JOURNAL DETAIL 2023 9 TO 2023 9			
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

**15620615 YOUTH DEVELOPMENT AGENT**

15620615 467700 YTH DEV RV	0	-3,268	-3,268	-4,368.09	.00	1,100.00	133.7%
2023/09/000013 09/05/2023 CRP	-500.00	REF 117033	TEASDALE FAMILY	TEASDALE FAMILY DONATION			
2023/09/000013 09/05/2023 CRP	-50.00	REF 117034	CLOVERBUD PARTICIPAN	CLOVERBUD DAY CAMP			
2023/09/000013 09/05/2023 CRP	-40.00	REF 117035	BENZING FAMILY	SHOOTING SPORTS			
2023/09/000013 09/05/2023 CRP	-30.00	REF 117036	BETTHAUSER FAMILY	SHOOTING SPORTS			
2023/09/000013 09/05/2023 CRP	-20.00	REF 117037	BOCK FAMILY	SHOOTING SPORTS			
2023/09/000013 09/05/2023 CRP	-20.00	REF 117038	BUCHOLZ FAMILY	SHOOTING SPORTS			
2023/09/000013 09/05/2023 CRP	-20.00	REF 117039	FENNIGKOH FAMILY	SHOOTING SPORTS			
2023/09/000013 09/05/2023 CRP	-10.00	REF 117040	LAMB FAMILY	SHOOTING SPORTS			
2023/09/000013 09/05/2023 CRP	-40.00	REF 117041	LEIS FAMILY	SHOOTING SPORTS			
2023/09/000013 09/05/2023 CRP	-20.00	REF 117042	OROURKE FAMILY	SHOOTING SPORTS			
2023/09/000013 09/05/2023 CRP	-10.00	REF 117043	GOEDE FAMILY	SHOOTING SPORTS			
2023/09/000013 09/05/2023 CRP	-10.00	REF 117044	TURNER FAMILY	SHOOTING SPORTS			
2023/09/000013 09/05/2023 CRP	-10.00	REF 117045	WEBER FAMILY	SHOOTING SPORTS			
2023/09/000077 09/11/2023 CRP	-50.00	REF 117359	& SEW MUCH MORE	4H CALENDAR			
2023/09/000077 09/11/2023 CRP	-30.00	REF 117360	KATHRYN SCHMIDT LAW	PLATBOOK			
2023/09/000077 09/11/2023 CRP	-30.00	REF 117361	ALLAN MARX	PLATBOOK			
2023/09/000077 09/11/2023 CRP	-30.00	REF 117362	TERRY CHRISTEN	PLATBOOK			
2023/09/000077 09/11/2023 CRP	-90.00	REF 117363	WALK IN - PUBLIC	PLATBOOKS			
2023/09/000077 09/11/2023 CRP	-90.00	REF 117364	WALK IN - PUBLIC	PLATBOOK			
TOTAL UNDEFINED ROLLUP CODE	0	-3,268	-3,268	-4,368.09	.00	1,100.00	133.7%

**EP600 PROGRAM COSTS**

15620615 579100 CONTR EXP	0	13,020	13,020	3,907.23	.00	9,112.88	30.0%
2023/09/000257 09/08/2023 API	766.08	VND 001346	IN UPHAM CAMP-MONROE 23	UNIVERSITY OF WISCON	UPHAM WOODS 4H CAM	1069916	
2023/09/000257 09/08/2023 API	56.70	VND 017450	IN 2306-0811-03299	AMERICAN INCOME LIFE	INSURANCE FOR 4H S	1069827	
2023/09/000488 09/01/2023 API	163.37	VND 000001	IN 181463	ONE TIME PAY	4H SHAKE MACHINE R		
2023/09/000488 09/01/2023 API	50.00	VND 000001	IN 181465	ONE TIME PAY	4H PROGRAM - PAVIL		
2023/09/000488 09/01/2023 API	101.25	VND 003366	IN 181466	WAL-MART STORES INC	4H CLOVER CAMP SUP		
2023/09/000488 09/01/2023 API	6.96	VND 003366	IN 181468	WAL-MART STORES INC	4H CLOVER CAMP SUP		
TOTAL PROGRAM COSTS	0	13,020	13,020	3,907.23	.00	9,112.88	30.0%
TOTAL YOUTH DEVELOPMENT AGENT	0	9,752	9,752	-460.86	.00	10,212.88	-4.7%

**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
15620 UW-PROGRAM - NON-LAPSING								
TOTAL UW-PROGRAM - NON-LAPSING	0	18,002	18,002	-1,075.13	.00	19,077.40	-6.0%	
TOTAL REVENUES	0	-4,217	-4,217	-5,317.59	.00	1,100.50		
TOTAL EXPENSES	0	22,219	22,219	4,242.46	.00	17,976.90		

## April Anderson

### **Monroe County Nutrition Coalition**

Members provided updates. We discussed policy, systems, and environments strategies that align with our strategic plan. We decided to focus on a physical activity strategy first. We are going to begin by compiling a list of options that are available in Monroe County.

### **Monroe County Mental Health Coalition**

Members provided updates. Vicki Riley presented on Human Services Behavioral Health programs. We discussed getting this coalition together with the Suicide Prevention Task Force, and the Safe Community Coalition to discuss activities and plan events together.

### **HEAL (Healthy Eating, Active Living)**

On September 20<sup>th</sup> I presented on StrongBodies to the OWLS (Older, Wiser, Loving, Seniors) group at the Bible Evangelical Free Church in Tomah. I demonstrated how to do all of the exercises and explained all the options there are to participate. A few members of the group have already reached out to sign up for StrongBodies.

### **FoodWise**

I wrapped up lessons with two 3<sup>rd</sup> grade classes at Lemonweir Elementary on September 13<sup>th</sup>. Lessons with third grade students that participate in the WIN after school program at Herrmann Elementary began October 2<sup>nd</sup>.

On September 25<sup>th</sup> I was in Madison to assist with a FoodWise new educator training. I provided feedback on the new educators' nutrition lessons and shared about my experiences as a coordinator.

### **WeCOPE**

I began providing the WeCOPE program at the Sparta Free Library on September 7<sup>th</sup>. There were five participants for the first class and more participants have joined each class since then. So far the participants have learned about emotional awareness, gratitude, noticing and savoring positive events, mindfulness, and positive reappraisal.

### **Youth Mental Health First Aid**

On September 29<sup>th</sup> I co-taught a virtual statewide youth mental health first aid training. Participants learned how to recognize the signs and symptoms that suggest a potential mental health or substance use challenge and how to refer the youth to appropriate support and services.

### **Nutrition Presentation**

On September 14<sup>th</sup> and 28<sup>th</sup> I gave a thirty-minute presentation on "Fruits, Veggies, & Overall Nutrition". This presentation was for Monroe County employees through the employee wellness program: "Wealth in Wellness—For the Health of It".

### **StrongBodies**

The Fall in-person session at Tomah Rec Park is going very well! There are 32 participants and 6 volunteer leaders. We are currently in the process of ordering StrongBodies t-shirts. While the virtual session is on break I have been completing fidelity checks with the volunteer leaders to ensure the program is being provided as intended.

### **Sparta Farmers Market**

I was at the market on September 16<sup>th</sup> to provide information on how to use, cook, and



## April Anderson

store produce that is available at the market. Children had the opportunity to answer food jokes and identify foods inside of mystery bags. I also provided the Nutrition Coalition's fruits and veggies bingo challenge activity.

### Health Matters Newspaper Column

I submitted four articles to the newspaper in September. The first article was all about StrongBodies and all the options to participate. The second article was about suicide prevention month and it emphasized the role that everyone plays in preventing suicide. The third article provided healthy aging resources. The fourth article was all about mushrooms in recognition of National Mushroom month.

### Professional Development

- FoodWise Focus on Culture webinar
- FoodWise Communication Series recordings

### Coming Soon

- October 4<sup>th</sup>- HCE Executive Board Meeting
- October 10<sup>th</sup>- Nutrition Coalition meeting
- October 18<sup>th</sup>- Leadership Conference-Madison
- October 19<sup>th</sup>- Mental Health Coalition Meeting
- October 26<sup>th</sup>- RTIC Meeting
- October 27<sup>th</sup>- Suicide Prevention Task Force Meeting



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON

**Jason Hornickel**  
**4H Program Educator**  
**Monroe County UW Extension**

**Date: Wednesday, October 11th, 2023**

**National 4-H Week:**

- National 4-H Week was October 1st-7th. Gathered stories and pictures from the county clubs and members to submit to the Monroe County Herald. Had daily challenges to promote 4-H awareness.

**4-H Reporting:**

- Annual Financial Reports (AFR) were due to the State Office by October 1st.
- Club Charter Renewals were also due on October 1st.
  - All Monroe County 4-H Clubs' Annual Financial reports and Club Charters were submitted on time.
- Personal Plans of Work were due on 10/1.
- Summary of Goals for Plan of Work and 4-H Programming 2023-24:
  - Grow opportunities for unique and diverse educational experiences.
  - Expand Junior Leader's Program mentorship and program planning roles.
  - Provide program scholarship opportunities for increased member participation in experiential activities such as summer camps and out-of-the-county experiences to promote leadership and make financially feasible for all families in 4-H.

**Professional Development/Training:**

- **Upham Woods Trainings: Travelled to the UW-Extension Upham Woods for two full-day separate trainings:**
  - Upham Woods hosts Monroe County's Summer Camp Opportunity for grades 3rd-6th as campers and 7th-13th grade as counselors.
  - Upham Woods is a model residential outdoor learning center, managed by the University of Wisconsin – Madison Division of Extension. The center sits in a prime location on the Wisconsin River, two miles north of the Wisconsin Dells, offering an excellent “river classroom” to study both the natural and cultural history of Wisconsin. The center rests on 318 total acres of forested land, including a 210-acre island called “Blackhawk Island.”
- 1) **Educator Collaboration Training: Wednesday, September 20th.**
  - Program educators from around the state met to share the importance of attending camp, educator resources, experiences from last year's camp, and collaboration sessions to plan and improve the camp experience for next year.
- 2) **Increasing Accessibilities for Children with Disabilities Training: Friday, September 29th.**
  - Topics included accommodations for the disability culture, requesting accommodations facilitation through UW, Universal Design to meet the needs of all participants, and how

to use adaptive outdoor equipment that included kayaks, fishing gear, adaptive snow skiing, bird-watching equipment for wheelchairs, and utilizing an all-terrain and beach/water wheelchairs.

**Meetings:**

- Monthly 4-H Leadership Association Meeting
- Monroe County Safe Community Coalition Meeting

**Upcoming Events:**

- 4-H Officer Training & Junior Leadership Meeting & Haunted House on Friday October 13th.
- Family Celebration and Awards Event on Saturday, November 4th.

**COOPERATIVE SERVICE AGREEMENT**  
**between**  
**MONROE County**  
**and**  
**WISCONSIN DEPARTMENT OF NATURAL RESOURCES (WDNR)**  
**and**  
**UNITED STATES DEPARTMENT OF AGRICULTURE**  
**ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)**  
**WILDLIFE SERVICES (WS)**

**ARTICLE 1 – PURPOSE**

The purpose of this Cooperative Service Agreement is to cooperate in a County/State/Federal black bear, white-tailed deer, elk, cougar, Canada goose, wild turkey and Sandhill crane damage management program. The primary objective is to provide commercial agricultural producers the necessary technical and/or operational assistance in identifying, abating, managing, and assessing damage with the species listed.

**ARTICLE 2 – AUTHORITY**

APHIS-WS has statutory authority under the Acts of March 2, 1931, 46 Stat. 1468-69, 7 U.S.C. §§ 8351-8352, as amended, and December 22, 1987, Public Law No. 100-202, § 101(k), 101 Stat. 1329-331, 7 U.S.C. § 8353, to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

**ARTICLE 3 - MUTUAL RESPONSIBILITIES**

The cooperating parties mutually understand and agree to/that:

1. APHIS-WS shall perform services set forth in the Work Plan, which is attached hereto and made a part hereof. The parties may mutually agree in writing, at any time during the term of this agreement, to amend, modify, add or delete services from the Work Plan.
2. The Cooperator certifies that APHIS-WS has advised the Cooperator there may be private sector service providers available to provide wildlife damage management (WDM) services that the Cooperator is seeking from APHIS-WS.
3. All equipment with a purchase price of \$5,000 or more per unit, purchased directly with funds from the cooperator for use on this project shall be subject to disposal according to

APHIS policy, and shall be specifically listed in the attached work plan and financial plan. Property title/disposal shall be determined when this project (including all continuations and revisions of this agreement) terminates, or when the equipment is otherwise directed to other projects, whichever comes first. If the equipment is sold prior to the project end, the proceeds should be allocated according to APHIS policy. Continuations and revisions to this agreement shall list any equipment with a purchase price of \$5,000 or more per unit, carried over from a purchase directly with funds from the cooperator for use on this project. All other equipment purchased for the program is and will remain the property of APHIS-WS.

4. The cooperating parties agree to coordinate with each other before responding to media requests on work associated with this project.

#### **ARTICLE 4 - COOPERATOR RESPONSIBILITIES**

The County (Cooperator) agrees:

1. To designate the following as the authorized representative who shall be responsible for collaboratively administering the activities conducted in this agreement:

County Cooperator Representative:

Bob Micheel  
County Conservationist  
820 Industrial Drive, Suite 3  
Sparta, WI 54656  
608-269-8974  
[Bob.micheel@co.monroe.wi.us](mailto:Bob.micheel@co.monroe.wi.us)

WDNR Representative:

Brad Koele  
Wildlife Damage Specialist  
WDNR Bureau of Wildlife Management  
8770 Hwy J  
Woodruff, WI 54568  
608-576-3914  
[Bradley.Koele@wisconsin.gov](mailto:Bradley.Koele@wisconsin.gov)

2. To authorize APHIS-WS to conduct direct control activities and/or technical assistance to reduce commercial agricultural damage associated to wildlife damage caused by the species identified in the Work Plan. Activities are defined in the Work Plan. APHIS-WS will be considered an invitee on the lands controlled by Wildlife Damage Abatement and Claims Program (WDACP) enrollees. These program enrollees will be required to exercise reasonable care to warn APHIS-WS as to dangerous conditions or activities in the project areas.
3. To reimburse APHIS-WS for costs, not to exceed the annually approved amount specified in the Financial Plan. If costs are projected to exceed the amount reflected in the Financial

Plan, the agreement with amended Work Plan and Financial Plan shall be formally revised and signed by all parties before services resulting in additional costs are performed. The Cooperator agrees to pay all costs of services submitted via an invoice from APHIS-WS within 30 days of the date of the submitted invoice(s). Late payments are subject to interest, penalties, and administrative charges and costs as set forth under the Debt Collection Improvement Act of 1996.

4. To provide a Tax Identification Number or Social Security Number in compliance with the Debt Collection Improvement Act of 1996.
5. As a condition of this agreement, the Cooperator ensures and certifies that it is not currently debarred or suspended and is free of delinquent Federal debt.
6. To designate APHIS-WS the County authorized individual whose responsibility shall be coordination and administration of WDACP activities conducted pursuant to this Agreement.
7. To notify APHIS-WS verbally or in writing as far in advance as practical of the date and time of any proposed meeting related to the program.
8. The Cooperator acknowledges that APHIS-WS shall be responsible for administration of APHIS-WS activities and supervision of APHIS-WS personnel. APHIS-WS will recognize the County as the lead cooperator in this Agreement and the WDNR for providing overall program oversight. APHIS-WS will coordinate activities with the County and WDNR.
9. To obtain the appropriate permits for removal activities for species listed in the Work Plan.
10. The Cooperator will not be connected to the USDA APHIS computer network(s).

#### **ARTICLE 5 – APHIS-WS RESPONSIBILITIES**

APHIS-WS Agrees:

1. To designate the following as the APHIS-WS authorized representative who shall be responsible for collaboratively administering the activities conducted in this agreement:

Daniel Hirschert  
WI State Director  
USDA, APHIS, WS  
732 Lois Drive  
Sun Prairie, WI 53590  
608-837-2727  
[Daniel.L.Hirschert@usda.gov](mailto:Daniel.L.Hirschert@usda.gov)

2. To conduct activities at sites designated by Cooperator as described in the Work Plan, Plan of Administration, and Financial Plans (Attachments A-C). APHIS-WS will provide qualified personnel and other resources necessary to implement the approved WDM activities delineated in the Work Plan, Plan of Administration, and Financial Plan of this agreement.
3. Designate to the County and WDNR the authorized APHIS-WS employee who shall be responsible for the joint administration of the activities conducted pursuant to this Agreement. APHIS-WS employees' rights will be governed by applicable Federal personnel laws, rules, and regulations. County employees' rights will be governed by County ordinances, Personnel Policy, and Union contracts where applicable.
  - a. APHIS-WS will designate the District Supervisor and/or Assistant District Supervisor as the authorized representative who will provide immediate direction and guidance to personnel in performing activities outlined in this Agreement, to include:
    - i. adequate numbers of qualified personnel to initiate and conduct the wildlife damage management activities outlined in the Work Plan of this Agreement.
    - ii. training, technical supervision, and coordination of activities as outlined in the Work Plan of this Agreement.
    - iii. to arrange for office space and provide equipment and other miscellaneous needs for personnel assigned to this program as outlined in the Work Plan of this Agreement.
4. That the performance of wildlife damage management actions by APHIS-WS under this agreement is contingent upon a determination by APHIS-WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS-WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.
5. To invoice the County quarterly for actual costs incurred by APHIS-WS during the performance of services agreed upon and specified in the Work Plan. Authorized auditing representatives of the County shall be accorded reasonable opportunity to inspect the accounts and records of APHIS-WS pertaining to such claims for reimbursement to the extent permitted by Federal law and regulations. APHIS-WS agrees to handle cooperative finances and budgeting as outlined in the Financial Plan of this Agreement.

## **ARTICLE 6 – CONTINGENCY STATEMENT**

This agreement is contingent upon the passage by Congress of an appropriation from which expenditures may be legally met and shall not obligate APHIS-WS upon failure of Congress to so appropriate. This agreement may also be reduced or terminated if Congress only provides APHIS-WS funds for a finite period under a Continuing Resolution.

## **ARTICLE 7 – NON-EXCLUSIVE SERVICE CLAUSE**

Nothing in this agreement shall prevent APHIS-WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this agreement.

## **ARTICLE 8 – CONGRESSIONAL RESTRICTIONS**

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this agreement or to any benefit to arise therefrom.

## **ARTICLE 9 – LAWS AND REGULATIONS**

This agreement is not a procurement contract (31 U.S.C. 6303), nor is it considered a grant (31 U.S.C. 6304). In this agreement, APHIS-WS provides goods or services on a cost recovery basis to nonfederal recipients, in accordance with all applicable laws, regulations and policies.

## **ARTICLE 10 – LIABILITY**

APHIS-WS assumes no liability for any actions or activities conducted under this agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (28 U.S.C. 1346(b), 2401(b), and 2671-2680).

## **ARTICLE 11 – NON-DISCRIMINATION CLAUSE**

The United States Department of Agriculture prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. Not all prohibited bases apply to all programs.

## **ARTICLE 12 - DURATION, REVISIONS, EXTENSIONS, AND TERMINATIONS**

This agreement shall become effective on January 1, 2024 and shall continue through December 31, 2028. This Cooperative Service Agreement may be amended by mutual agreement of the parties in writing. The Cooperator must submit a written request to extend the end date at least 10 days prior to expiration of the agreement. Also, this agreement may be terminated at any time by mutual agreement of the parties in writing, or by one party provided that party notifies the other in writing at least 120 days prior to effecting such action. Further, in the event the Cooperator does not provide necessary funds, APHIS-WS is relieved of the obligation to provide services under this agreement.



In accordance with the Debt Collection Improvement Act of 1996, the Department of Treasury requires a **Taxpayer Identification Number** for individuals or businesses conducting business with the agency.

County Tax ID No.: 39-6005721  
WDNR Tax ID No.: 396006436  
APHIS-WS's Tax ID: 41-0696271

**County:**

BY: \_\_\_\_\_ Date \_\_\_\_\_

Name/ Title:  
Address: 820 Industrial Drive, Suite 3  
Sparta, WI 54656

**Wisconsin Department of Natural Resources:**

BY: \_\_\_\_\_ Date \_\_\_\_\_

Eric Lobner, Bureau Director  
Wisconsin Department of Natural Resources  
101 S. Webster Street  
Madison, WI 53707-7921

**UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES**

BY: \_\_\_\_\_ Date \_\_\_\_\_

Daniel Hirschert, State Director  
USDA, APHIS, WS  
732 Lois Dr.  
Sun Prairie, WI 53590

BY: \_\_\_\_\_ Date \_\_\_\_\_

Keith Wehner, Eastern Region Director  
USDA, APHIS, WS  
920 Main Campus Dr, Suite 200  
Raleigh, NC 27606

## ATTACHMENT A WORK PLAN

In accordance with the Cooperative Service Agreement between the County, WDNR and the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS), this Work Plan sets forth the objectives, activities and budget of this project during the period of this agreement.

### **Introduction**

The U.S. Department of Agriculture (USDA) is authorized to protect American agriculture and other resources from damage associated with wildlife. Wildlife Services activities are conducted in cooperation with other Federal, State, and local agencies, private organizations and individuals.

The APHIS-WS program uses an Integrated Wildlife Damage Management (IWDM) approach (sometimes referred to as IPM or “Integrated Pest Management”) in which a series of methods may be used or recommended to reduce wildlife damage. These methods include the alteration of cultural practices as well as habitat and behavioral modification to prevent damage. However, controlling wildlife damage may require that the offending animal(s) are killed or that the populations of the offending species be reduced.

### **Purpose**

**Objectives and need for assistance:** Agricultural producers need professional wildlife damage management assistance in identifying, abating, and assessing black bear, white-tailed deer, elk, cougar, Canada goose, wild turkey, and sandhill cranes damage. APHIS-WS’s objective will be to provide that assistance.

**Expected results or benefits:** The benefits to be derived from a cooperative black bear, white-tailed deer, elk, cougar, Canada goose, wild turkey, and Sandhill cranes management program include timely availability of the necessary wildlife damage management expertise, technical assistance, loans of necessary abatement equipment, and crop/livestock damage appraisal services for producers experiencing conflicts with one of more of these species. The intended result will be wildlife damage relief.

### **Planned APHIS-WS Activities**

1. Approach: The proposed wildlife damage management program will be comprised of education, extension, technical assistance, and operational efforts. When complaints occur, an evaluation of the situation will be made to determine what appropriate action should be taken. APHIS-WS will consider all applicable methods and combinations of techniques available to alleviate the conflict. APHIS-WS will recommend an integrated wildlife damage management approach which may consist of elements such as: changes in farming or livestock practices, loan of damage abatement equipment, installation of cost-shared permanent fences, WDNR issued shooting permits, and crop damage compensation (WDNR funded). Specific abatement measures to be considered are outlined in Attachment B.

2. Resources Required: Overall supervision and program direction will be provided by the APHIS-WS State Director. Immediate supervision and program direction will be provided by the APHIS-WS District Supervisor and/or Assistant District Supervisor. All County Wildlife Damage Abatement and Claims Program (WDACP) funds will be managed as an integral part of the APHIS-WS districts WDACP budget. Specific financial details are outlined in Financial Plan.
3. Procurement: Purchase of supplies, equipment, and miscellaneous needs including salaries will be made by APHIS-WS as outlined in the Financial Plan. All WDACP expenditures will be processed through APHIS-WS financial administrative systems (FMMI) and charged to the County WDACP account as outlined in the APHIS-WS District WDACP budget.
4. Stipulations and Restrictions: APHIS-WS activities under this cooperative effort will be limited to the State of Wisconsin. Techniques will be environmentally sound, safe, and effective. Wildlife damage management activities will be performed within the policy guidelines of APHIS-WS, the State of Wisconsin, and the County in compliance with applicable State and Federal regulations.
5. Reports: Upon request, APHIS-WS will provide an annual report to the County on APHIS-WS activities conducted under this Cooperative Agreement.

**Effective Dates**

This agreement shall become effective on January 1, 2024 and continue through December 31, 2028 unless otherwise modified or terminated as described in ARTICLE 12.

**ATTACHMENT B**  
**WISCONSIN WILDLIFE DAMAGE ABATEMENT & CLAIMS PROGRAM (WDACP)**  
**PLAN OF ADMINISTRATION**  
**MONROE COUNTY**

As confirmed in the County Board of Supervisor's Resolution No. 48-92, the County request to participate in the Wildlife Damage Abatement and Claims Program (WDACP), established under s. 29.889, Stats., and s. NR 12 Wis. Adm. Code. This Plan of Administration (Plan) outlines the relationships and duties of the County, the Wisconsin Department of Natural Resources (WDNR), and the United States Department of Agriculture, Animal Plant Health Inspection Services, Wildlife Services (APHIS-WS), herein called the parties. By submission of this Plan, the County agrees to fully comply with s. 29.889, Stats., s. NR 12, Wis. Adm. Code and the Wisconsin WDACP Technical and Field Manuals which are made a part of this Plan by reference.

1. Definitions: For the purposes of this Plan, the Parties accept the definitions found in s. 29.889(1) Stats. And s. NR 12.31 WI. Adm. Code. In addition, the Parties agree that:
  - a. "Improperly filed claim" means any wildlife damage claim received by WDNR which does not comply fully with all eligibility requirements of s. 29.889, Stats., s. NR. 12 Wis. Adm. Code or this Plan or procedures described in the WDACP Technical or Field Manual.
  - b. "Permanent fence contract" means any permanent fence contract written in accordance with the Wisconsin WDACP Technical Manual and designed to remain effective for a minimum of 15 years.
2. Level of Participation: The County agrees to administer the full WDACP.
3. Eligible Species: The County agrees to administer the WDACP with respect to the following wild animals: bear, cougar, white-tailed deer, elk, Canada goose, wild turkey, and Sandhill cranes \* (*\*only become eligible for program benefits when a hunting season in Wisconsin has been established*).
4. Eligible Crops: The County agrees to provide WDACP services with respect to the following: damage to commercial seedlings or crops growing on agricultural lands, damage to crops that have been harvested for sale or further use but have not been removed from the agricultural land, damage to orchard trees or nursery stock, damage to livestock, or damage to apiaries.
5. Delegation of Responsibility:
  - a. The County, through an established committee or through a county designee shall provide Administration of the County WDACP pursuant to s. 29.889, Stats., s. NR 12, Wis. Adm. Code including approval of: annual budget requests, permanent fence contracts, crop prices, properly filed wildlife damage claims, shooting permit compliance waivers, and enrollee appeals, (if any).

- b. APHIS-WS shall provide the field management of the County WDACP, including hiring, training, and supervising staff, providing program services, records management, purchasing, and equipment inventory.

6. Budgeting:

a. APHIS-WS agrees to:

- i. Prepare a WDACP budget proposal for the following calendar year for County review and approval by October 31 (or as negotiated).
- ii. Not bind the County to the expenditures of funds exceeding their total County WDACP budget.
- iii. Keep administrative costs to a minimum, by billing WDACP expenses to each County on a quarterly basis.

b. The County agrees to:

- i. Provide an annual budget request to WDNR by November 1 (or as negotiated) for the following calendar year. All budget requests will include cost estimates for administration, abatement, wildlife damage claims, and an estimated number of claimants.
- ii. Prepare quarterly (or as negotiated) reimbursement request to WDNR for eligible WDACP expenditures.
- iii. Not bind WDNR for expenditures beyond the approved County Plan of Administration. The County may request additional funding by written amendment. It is understood that additional funding is not guaranteed and is subject to fund availability.
- iv. Unless otherwise agreed upon, submit advance abatement and administrative fund requests that are compliant with s. 29.889 and NR 12, after submitting a final reimbursement request for previous year for which WDACP participation was approved.

c. WDNR Agrees to:

- i. Review and approve, amend, or deny the annual budget request in accordance with s. 29.889, Stats., s. NR 12.32, Wis. Adm. Code, and advance funds under s. NR 12.34 (unless otherwise agreed upon), Wis. Adm. Code within 30 days of department approval of the annual budget estimate.
- ii. Review and approve, amend, or deny reimbursement requests in accordance with s. NR 12.34 and s. NR 12.35, Wis. Adm. Codes.

- iii. Review and act on properly filed wildlife damage claim requests no later than June 1 following the calendar year in which damage occurred.
- iv. If eligible wildlife damage claims are submitted late by the County, WDNR may accept and process the claims if funds are available, and the payment will not adversely affect claimants for the proceeding calendar year claim payments.
- v. If statewide approved wildlife damage claims exceed available funds, claims shall be paid on a prorated basis as established in s. NR 12.37 (3) Wis. Adm. Code.

d. The Parties mutually recognize and agree:

- i. WDNR may not bind the State of Wisconsin to pay costs beyond the amount appropriated for the WDACP.
- ii. WDNR may defer until after July 1, the payment of County reimbursement requests beyond the initial 25% funds advancement.
- iii. The County and WDNR shall not restrict APHIS-WS to line items estimates in the WDACP budget if total expenditures, per expense category of abatement or administration, do not exceed the total budgeted amount approved by the County and WDNR.
- iv. The County WDACP budget may be spent in its entirety. Any unspent funds will remain with the WDNR WDACP program.
- v. Supplies, materials, and equipment will be purchased with WDACP funds. If this Agreement is terminated by any of the Parties, items purchased will be transferred within the WDACP for use or proceeds of items shall remain with the WDACP or returned for reimbursement if possible.
- vi. WDNR will not reimburse the cost of abatement measures unless those measures were prescribed and implemented according to the Wisconsin WDACP Technical Manual.
- vii. WDNR will not make payment for any wildlife damage claim which does not comply with all eligible requirements of s. 29.889, Stats., s. NR 12, Wis. Adm. Code, or this Plan of Administration.

7. Recordkeeping:

a. APHIS-WS and the County agree to:

- i. Maintain record keeping practices and procedures that conform to accounting practices directed by the WDNR and in compliance with s. NR 12, Wis. Adm. Code.

- ii. Make all records and files relating to the WDACP available to the other Parties, upon request.
- iii. Send copies of any WDACP documentation to the other Parties, upon request.
- iv. Use WDNR authorized databases and forms for billing and reporting.
- b. APHIS-WS agrees to: Maintain separate enrollee files and keep records of all abatement recommendations, appraisals, and all WDACP related interactions with each enrollee.
- c. The County agrees to: Direct all billings to WDNR, Wildlife Damage Specialist
- d. WDNR may: Conduct periodic audits of County record keeping procedures and prepare a written report to the County.
- e. The Parties recognize and agree: All WDACP records are subject to the Wisconsin Open Records Law s.16.61, Stats. Any WDACP records requested will be provided by the County, WDNR, and/or APHIS-WS, as applicable.

8. Abatement Measures:

- a. The parties mutually recognize and agree that:
  - i. WDNR shall maintain web pages detailing the WDACP and describing how services may be requested.
  - ii. All enrollees shall be required to have a signed enrollment form on file to meet the hunting requirements in s. 29.889 (7m), Stats., s. NR 12.36, Wis. Adm. Code prior to receiving WDACP assistance.
  - iii. All abatement measures recommended to alleviate wildlife damage shall conform to the procedures and priorities found in the Wisconsin WDACP Technical Manual and will be accepted by the County as complete and appropriate “recommended abatement”. Other abatement measures may be used if approved in advance, in writing, by WDNR.
  - iv. In the event equipment loaned by APHIS-WS to an enrollee is damaged beyond normal wear and tear, the enrollee/owner shall be billed for parts and labor to repair the damaged equipment, or if repair costs exceed the value of the equipment, the enrollee will be billed for the replacement of the equipment. APHIS-WS agrees to invoice the enrollee for these costs through a separate Cooperative Service Agreement and deposit the proceeds in the County’s WDACP account. If the enrollee refuses to pay:
    - I. The County shall direct APHIS-WS to refuse abatement services until payment is made (consequently the enrollee would be ineligible for a wildlife damage claim) or

2. The County shall take a reasonable legal action to recover the loss of WDACP materials and/or equipment and deposit the proceeds in the County's WDACP account.
- v. Permanent fences for white-tailed deer or elk abatement shall only be recommended subject to the priorities and conditions set forth in the Wisconsin WDACP Technical Manual or as directed by WDNR.
1. A WDACP enrollee for which a permanent fence has been recommended and approved will be required to agree to the design of the fence in advance of letting the project for bid. The enrollee will be responsible for all materials and/or installation costs in excess of the low bid amount if the enrollee requests changes in the fence design subsequent to letting the bids for said fence.
  2. A permanent fence contract shall be signed by the enrollee/landowner, the County, WDNR, and APHIS-WS. This contract shall be registered with the appropriate County Register of Deeds.
  3. All aspects of permanent fencing projects shall comply with requirements in the Wisconsin WDACP Technical Manual.
  4. All permanent fences must be approved by the County and approved in writing by the WDNR prior to soliciting and awarding bids for materials and construction of the fence.
  5. All permanent fences that exceed the specification found in the Wisconsin WDACP Technical Manual must have prior written approval from WDNR.
  6. The County will pay the WDACP's 75% obligation for permanent high-tensile woven wire projects approved by the WDNR, when APHIS-WS has determined that the WDACP requirements for materials and construction have been met.
  7. An initial fence inspection will be completed by APHIS-WS and all information will be entered into the WDNR database including a copy of the registered permanent fence contract.
  8. APHIS-WS shall conduct inspections a minimum of once annually of all permanent fences cost-shared through the WDACP to ensure fence contract compliance. All inspection records will be annually recorded in the WDACP database.
  9. A penalty fee (*fee to be determined*) may be charged to the enrollee if the fence has been awarded and the enrollee withdraws or elects to NOT build the approved fence.



10. Enrollees will be denied additional full program WDACP assistance if a permanent fence has been recommended as the primary abatement and the enrollee refuses the fence. For as long as a permanent fence is the primary recommended abatement for that enrollee full WDACP program assistance (any abatement and/or claims) will be denied in all subsequent years until a fence is erected. NOTE: Enrollee may remain eligible for Act 82 permits, as long as all conditions for Act 82 enrollment have been met.
  11. The contractor shall be liable for the payment of penalties to the WDACP accruing in the amount described in the permanent fence Bid Request, in the event the Contractor fails to meet the delivery and/or installation schedules as specified. Penalties, if applicable, shall be deducted from the payment that is owed to the contractor under the terms of the Bid and its associated bid conditions.
  12. APHIS-WS will prepare all Satisfaction of Contract paperwork and record this paperwork with the appropriate county Register of Deeds, when the fence has reached the end of its 15-year term and/or when the contract has been otherwise satisfied (i.e., enrollee has provided payment to end the contract prior to the end of the 15-year term according to the pay back clause of the clause of the register permanent fence contract).
    - vi. Enrollees shall be encouraged to integrate sound conservation practices with their normal agricultural practices.
    - vii. The County, in accordance with s. NR 12.35(4) Wis. Adm. Code will not administer abatement measures to persons not cooperating with County personnel or the County's agents responsible for administering the County's WDACP. Abusive language, behavior, threats of violence, or otherwise will be considered a failure on the part of the enrollee to cooperate. This condition of administration will be provided by the County or its agent, in writing to program enrollees.
  - b. WDNR and APHIS-WS agree to: Provide current information, as available, on the effectiveness of the above abatement measures and/or changes to the Wisconsin WDACP Technical Manual.
9. Wildlife Damage Claims:
- a. APHIS-WS agrees to:
    - i. Advise the County WDACP enrollees in writing procedures and requirements for submitting a wildlife damage claim, and all other WDACP eligibility requirements through the use of the current program Farmers Fact sheet and/or other informational materials.

- ii. Require that potential claimants specify the location of damage, crop(s) being damaged, species of wildlife causing damage, and the date damage first occurred with a written, telephone, or personal consultation.
- iii. Require that enrollees have signed enrollment form(s) (WDNR form) on file to meet the hunting requirements in s. 29.889 (7M), Stats. And s. NR 12.36(2) Wis. Adm. Code.
- iv. Inspect reported damage to verify eligibility requirement and recommend abatement measures.
- v. Determine the amount of huntable land and the applicable number of hunters for each enrollee in accordance with s. NR 12.31(4) or (4e), Wis Adm. Code, notify each enrollee of the requirement to allow open public hunting or managed hunting access (at least 2 hunters per 40 acres of land suitable for hunting). Land suitable for hunting all eligible species other than deer and elk shall be determined in a manner consistent with s. NR 12.31(4e) Wis. Adm. Code. Participants who only receive a deer shooting permit and waive any eligibility to receive a wildlife damage claim payment or other WDACP program assistance, are exempt from the public hunting requirement (Act 82 enrollment), (s. NR 12.36 (1m) Wis. Adm. Code). Participants who receive abatement only on leased land properties for bear damages to apiaries are exempt from the public hunting requirements as defined in s. 29.889 (7m), Stats.
- vi. Prepare maps of properties enrolled in the WDACP that are required to open to the public for hunting the species causing damage. Maps must detail the acres enrolled, Township, Range, Section number(s), identifying owned and leased land properties enrolled, and the enrollee's contract information. APHIS-WS will obtain approval from the enrollee to assure that the map includes complete and accurate information regarding all properties enrolled. APHIS-WS staff will enter a copy of the map into the WDNR database, per the WDNR mapping guidelines.
- vii. Notify WDACP enrollees that any site will be ineligible if they fail to:
  - 1. Control hunting access on all contiguous land under the same ownership and control, except in situations involving apiaries on land not controlled by the enrollee as defined in s. 29.889 (7m), Stats.
  - 2. Allow public hunting for the species causing damage (two options available)
    - a. Open public hunting (OPH)
    - b. Managed Hunting Access (MHA) – the presence of 2 hunters per 40 acres of land suitable for hunting.

3. Sign the appropriate enrollment form(s) including obtaining landowner consent for enrollment of leased properties in a timely manner.
  4. File a wildlife damage complaint with APHIS-WS within 14 days of first damage each year.
  5. Follow APHIS-WS's recommended abatement according to the WDACP Technical Manual list of approved methods.
  6. Request an appraisal for each crop and/or cutting from APHIS-WS orally or in writing at least 10 days prior to the harvest of crops, and delay harvest of said crops for a period of up to 10 days to allow APHIS-WS time to appraise the unharvested crops, or until the appraisal is completed.
  7. Notify APHIS-WS if they charge any fees for hunting or hunting access, or any other activity that includes hunting for the species causing the damage.
- viii. Inspect the crop or individual fields identified by the enrollee, prior to harvest, and access the eligible wildlife damage and prepare a wildlife damage claim.
  - ix. Retain the claim until the end of the calendar year or end of the state harvest season for the enrolled species, whichever is later, to determine the enrollee's compliance with the WDACP requirements.
  - x. Establish, as described below, uniform unit prices for eligible crops and calculated the value of the eligible wildlife damage claims (see Mutual Agreement between all parties 4b).
  - xi. Ensure that crop damage resulting from improper crop management, compromised growing conditions and weather, or wildlife other than the covered species, is not included in the official crop damage appraisals conducted by APHIS-WS prior to preparation of the enrollee's official wildlife damage claim.
  - xii. Summarize and prepare the necessary WDNR forms for all wildlife damage claims for review by the County prior to the succeeding March 1<sup>st</sup>. Upon approval by the County, claims will be submitted to the WDNR, unless otherwise negotiated by the succeeding March 1<sup>st</sup>.
  - xiii. Notify, in writing, any enrollee whose wildlife damage claim has been rejected and provided the reason for the rejection, as well as the appropriate appeal procedures.

b. The County agrees to:

- i. Review and approve all properly filed wildlife damage claims.
  - ii. Establish crop prices in accordance with the WDACP Technical Manual or approve prices as recommended by APHIS-WS.
  - iii. Deny all wildlife damage claims for a crop site where an invalid enrollment form has been signed by the enrollee and filed with APHIS-WS
  - iv. Deny all wildlife damage claims where APHIS-WS did not receive a complaint within 14 days of first damage.
  - v. Deny all wildlife damage claims for crop sites where APHIS-WS abatement recommendations were not followed.
  - vi. Deny all wildlife damage claims for crops that were harvested before an appraisal request was made to APHIS-WS or before an appraisal was completed (within a 10-day period from notification of harvest).
  - vii. Deny all wildlife damage claims on row crops for damage occurring to these crops during a particular growing season after 90 percent of the County's harvest for this crop has been completed, as required by s. NR 12.37(1)(c), Wis. Adm. Code. The County may consult with the local FSA and UW extension offices for assistance in making the 90 percent determination (if desired).
  - viii. Deny all wildlife damage claims if an enrollee is not compliant with the prescribed harvest objective if issued a deer damage shooting permit, and the consulting group consisting of the County, the damage specialist and WDNR, does not collectively recommend an exemption to the harvest objective requirement.
  - ix. The County shall take reasonable legal action to recover claim payments made on the basis of fraudulent or negligent claims or statements.
- c. WDNR agrees to: Accept the amount of wildlife damage for all properly filed wildlife damage claims approved by the County as final for purposes of review.
- d. It is mutually agreed by the County, APHIS-WS, and WDNR that:
- i. Damage assessment for compensation will be performed by APHIS-WS staff in accordance with the Wisconsin WDACP Technical Manual and Field Handbook and will be accepted by the County as complete and accurate "assessed damage".
  - ii. Compensation prices will be developed by APHIS-WS using information from UW Extension and/or local marketplace data and proposed to the County for approval, each year. Such prices will be established according to procedures set forth in the Wisconsin WDACP Technical Manual. Such

prices will be applied to all individuals with eligible wildlife damage to those crops throughout the County.

- iii. Public complaints (abatement compliance, fraud, etc.) must be written and received by APHIS-WS by December 31<sup>st</sup>, to be given consideration in the wildlife damage claims determination process. Hunting access denial complaints shall be written and received by APHIS-WS within 10 days of hunting access denial to be given consideration in the wildlife damage claims determination process, as described in the WDACP Technical Manual.
- iv. The County will not administer a damage appraisal and/or claim to persons not cooperating with County personnel or its agent responsible for administering the County's Wildlife Damage Abatement and Claims Program. Abusive language, behavior, threats of violence, or otherwise will be considered a failure on the part of the enrollee to cooperate. This condition of administration will be provided by the county or its agent, in writing to program enrollees.
- v. As required by s. NR 12.37(4)(a) 4.b., Wis. Adm. Code as part of the claims approval process, if an enrollee who has been issued a shooting permit is found not to be compliant with the harvest objective prescribed under his/her permit under s. NR 12.163(2)(a), Wisc. Adm. Code, then the County, its agent, and the department shall consult before making a collective recommendation to grant an exemption to the harvest objective requirement. This group shall review the evidence if there is consensus that an exemption is warranted, they shall recommend that the County designated committee charged with the approval of such damage claims, grant approval of the damage claim for the year in which the permit was issued. Compelling evidence that shall be used is detailed in s. NR 12.163(2)(b)2., Wis. Adm. Code.

10. Charges: The terms of this Agreement may be changed by written amendment approved by all Parties.

11. Termination:

- a. The County may terminate participation in the WDACP upon notifying WDNR in writing thirty (30) days prior to termination.
- b. WDNR shall terminate a County Plan of Administration if the County does not comply with all conditions of s. 29.889, Stats., s. NR 12, Wis. Adm. Code, this Plan of Administration, the Wisconsin WDACP Technical Manual, or fails to properly report costs of the program or claims.
- c. WDNR agrees to reimburse the County for WDACP costs incurred and determined proper by DNR under this Plan of Administration prior to the effective date of termination.

- d. That upon termination of the Agreement, the County shall reimburse APHIS-WS for all County WDACP obligations created by APHIS-WS as a result of this Agreement and not previously reimbursed, to the limits of the County WDACP budget.
  - e. In the event that the County chooses to exercise its right to overrule APHIS-WS on a particular case under the general policy provision, APHIS-WS reserves the right to withdraw administrative and/or fiscal support of that case. Either action may occur without termination of this Agreement.
12. Length of Effect: This Plan shall remain in effect until December 31, 2028, unless otherwise changed or terminated as described in Article 12 and sections 10 and 11.

**ATTACHMENT C  
FINANCIAL PLAN**

Annual Budgets will be completed by APHIS-WS representative, approved by all Parties, and signed by County, WDNR, and APHIS-WS representatives.

Financial Point of Contact/Billing Address:

County representative Name, Address,  
Phone Number, Email

Bob Micheel  
County Conservationist  
820 Industrial Drive, Suite 3  
Sparta, WI 54656  
608-269-8974  
Bob.micheel@co.monroe.wi.us

APHIS-WS State Office Name, Address, Phone  
Number, Email

Tina Stott, Budget Analyst  
USDA, APHIS, WS  
732 Lois Drive  
Sun Prairie, WI 53590  
608-478-3742  
Tina.stott@usda.gov

**SECTION IV: COUNTY BUDGET/ FINANCIAL PLAN - REQUIRED BY ALL PARTIES  
 MONROE COUNTY (COOPERATOR)  
 2024**

<b>COST ELEMENT</b>	<b>Price charged to Cooperator (Payable to APHIS WS)</b>	<b>Additional WDNR Funding Requested by Cooperator (county Reimbursed Directly from WDNR)</b>	<b>COST SHARED BY WS</b>	<b>FULL COST</b>
Salaries (includes venison donation admin)	\$20,950.00		\$3,990.48	\$24,940.48
Abatement Materials	\$2,223.73			\$2,223.73
Mileage/Travel/Services	\$3,764.07			\$3,764.07
<b>Subtotal Direct Costs</b>	<b>\$26,937.80</b>		<b>\$3,990.48</b>	<b>\$30,928.27</b>
Pooled Job Costs	\$2,963.16			\$2,963.16
Deer Donation Processing		\$7,500.00		\$7,500.00
County Administration		\$250.00		\$250.00
Indirect Costs (Administrative Overhead)	\$4,350.45			\$4,350.45
Permanent Fence		\$0.00		\$0.00
<b>Agreement Total</b>	<b>\$34,251.41</b>	<b>\$7,750.00</b>	<b>\$3,990.48</b>	<b>\$45,991.88</b>
The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:	<b>\$42,001.41</b>			<b>\$45,991.88</b>

We expect to assist 30-40 growers with damage that may result in wildlife damage requests equaling or exceeding \$20,000 worth of claims.

**Signatures of Intention:**

**COUNTY:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**WDNR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**USDA-APHIS-WS:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**MONROE COUNTY (COOPERATOR)  
 2024**

<b>COST ELEMENT</b>	<b>County Request</b>	<b>*County Administration included in County Salary request</b>	<b>USDA-WS FUNDING APPROVED</b>	<b>TOTAL FUNDING APPROVED</b>
Salaries (includes County Admin.)	\$20,866.67	\$250.00	\$3,990.48	\$24,857.15
Abatement Materials	\$2,223.73			\$2,223.73
Mileage/Travel/Services	\$6,727.23			\$6,727.23
Office Overhead	\$4,350.45			\$4,350.45
Venison Admin	\$333.33			\$333.33
Venison Processing	\$7,500.00			\$7,500.00
				\$0.00
Permanent Fence	\$0.00			\$0.00
<b>Agreement Total</b>	<b>\$42,001.41</b>		<b>\$3,990.48</b>	
<b>WDNR FUNDING APPROVED:</b> The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:	<b>\$42,001.41</b>			<b>\$45,991.88</b>

We expect to assist 30-40 growers with damage that may result in wildlife damage requests equaling or exceeding \$20,000 worth of claims.

**Signatures of Intention:**

**COUNTY:** \_\_\_\_\_

Date: \_\_\_\_\_

**WDNR:** \_\_\_\_\_

Date: \_\_\_\_\_

**USDA-APHIS-WS:** \_\_\_\_\_

Date: \_\_\_\_\_



**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09 JOURNAL DETAIL 2023 9 TO 2023 9

ACCOUNTS FOR:	ORIGINAL APPROP	TRNFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
16940 LAND CONSERVATION							
<b>16940000 LAND CONSERVATION</b>							
16940000 432750 NRCS AGRMT	-69,511	0	-69,511	-12,847.26	.00	-56,663.74	18.5%*
16940000 435528 COVID/ARPA	0	0	0	-960.00	.00	960.00	100.0%
16940000 435800 SOIL WAT R	-156,919	0	-156,919	.00	.00	-156,919.00	.0%*
16940000 445000 MANURE STG	-200	0	-200	-100.00	.00	-100.00	50.0%*
16940000 468120 TREE SALES	-15,000	0	-15,000	-14,072.00	.00	-928.00	93.8%*
16940000 468200 NONMET FEE	-18,000	0	-18,000	-17,450.00	.00	-550.00	96.9%*
16940000 482000 TRI-CRK RT	-22,066	0	-22,066	-11,033.00	.00	-11,033.00	50.0%*
16940000 485000 DONATION	0	-2,825	-2,825	-2,825.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	-281,696	-2,825	-284,521	-59,287.26	.00	-225,233.74	20.8%
<b>LC100 SALARIES &amp; FRINGE BENEFITS</b>							
16940000 511000 SALARIES	352,896	-973	351,923	231,257.76	.00	120,665.24	65.7%
2023/09/000020 09/08/2023 PRJ	13,993.62	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL
2023/09/000418 09/22/2023 PRJ	13,993.60	REF 220922				WARRANT=230922	RUN=1 BI-WEEKL
16940000 515005 RETIREMENT	23,999	-66	23,933	14,723.58	.00	9,209.42	61.5%
2023/09/000020 09/08/2023 PRJ	951.57	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL
2023/09/000418 09/22/2023 PRJ	951.56	REF 220922				WARRANT=230922	RUN=1 BI-WEEKL

**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09			JOURNAL DETAIL 2023 9 TO 2023 9					
ACCOUNTS FOR:	ORIGINAL APPROP	TRNFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
16940000 539075 PROMO	1,000	0	1,000	201.80	.00	798.20	20.2%	
TOTAL OFFICE ADMINISTRATIVE COSTS	4,310	0	4,310	2,902.81	.00	1,407.19	67.4%	
<b>LC300 TECHNOLOGY &amp; EQUIPMENT</b>								
16940000 522025 TELEPHONE	1,367	0	1,367	939.87	.00	427.13	68.8%	
2023/09/000005 09/01/2023 API	102.16	VND 017028 IN JULY/AUG 2023			AT&T MOBILITY LLC	FIRST NET ACCT# 28	1069587	
2023/09/000038 09/08/2023 API	6.03	VND 016567 IN 713300 AUGUST 2023			LVT CORP	ACCT #8100 9/1/23	1069751	
2023/09/000506 09/28/2023 API	135.89	VND 017028 IN 287319671265X0915202			AT&T MOBILITY LLC	FIRST NET ACCT# 28	1070105	
16940000 553100 EQUIP SERV	821	0	821	1,361.55	-64.94	-475.61	157.9%*	
2023/09/000438 09/22/2023 API	101.81	VND 002162 IN 31225075			CANON FINANCIAL SERV CONTRACT NUMBER 14		10549	
2023/09/000506 09/28/2023 API	64.94	VND 006687 IN 4464883			LOFFLER COMPANIES IN CONTRACT CHARGES		10598	
TOTAL TECHNOLOGY & EQUIPMENT	2,188	0	2,188	2,301.42	-64.94	-48.48	102.2%	
<b>LC350 IT POOL</b>								
16940000 599000 IT POOL	1,456	0	1,456	1,456.00	.00	.00	100.0%	
TOTAL IT POOL	1,456	0	1,456	1,456.00	.00	.00	100.0%	
<b>LC400 CONF / EDUCATION &amp; TRAVEL</b>								
16940000 515700 ED & TRAIN	1,700	0	1,700	1,563.33	.00	136.67	92.0%	
TOTAL CONF / EDUCATION & TRAVEL	1,700	0	1,700	1,563.33	.00	136.67	92.0%	
<b>LC600 OPERATING EXPENSE</b>								
16940000 521520 PREVENT PG	0	30,000	30,000	3,220.50	.00	26,779.50	10.7%	

**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09			JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT		
16940 LAND CONSERVATION	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL		
16940000 515010 SOC SEC	21,883	-61	21,822	14,288.75	.00	7,533.25	65.5%		
2023/09/000020 09/08/2023 PRJ	864.93 REF 230908							WARRANT=230908 RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	864.93 REF 220922							WARRANT=230922 RUN=1 BI-WEEKL	
16940000 515015 MEDICARE	5,120	-14	5,106	3,341.66	.00	1,764.34	65.4%		
2023/09/000020 09/08/2023 PRJ	202.28 REF 230908							WARRANT=230908 RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	202.28 REF 220922							WARRANT=230922 RUN=1 BI-WEEKL	
16940000 515020 HLTH INS	68,704	0	68,704	39,519.06	.00	29,184.94	57.5%		
2023/09/000020 09/08/2023 PRJ	2,862.54 REF 230908							WARRANT=230908 RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	2,862.54 REF 220922							WARRANT=230922 RUN=1 BI-WEEKL	
16940000 515025 DENTAL INS	2,260	0	2,260	1,445.76	.00	814.24	64.0%		
2023/09/000020 09/08/2023 PRJ	207.24 REF 230908							WARRANT=230908 RUN=1 BI-WEEKL	
16940000 515030 LIFE INS	108	0	108	66.00	.00	42.00	61.1%		
2023/09/000020 09/08/2023 PRJ	9.00 REF 230908							WARRANT=230908 RUN=1 BI-WEEKL	
16940000 515040 WORK COMP	3,611	49	3,660	2,350.32	.00	1,309.68	64.2%		
2023/09/000020 09/08/2023 PRJ	144.09 REF 230908							WARRANT=230908 RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	144.09 REF 220922							WARRANT=230922 RUN=1 BI-WEEKL	
TOTAL SALARIES & FRINGE BENEFITS	478,581	-1,065	477,516	306,992.89	.00	170,523.11	64.3%		
<b>LC200 OFFICE ADMINISTRATIVE COSTS</b>									
16940000 531000 OFFIC SUPL	750	0	750	584.27	.00	165.73	77.9%		
2023/09/000026 09/07/2023 GEN	125.76 REF							REPAIRS TO OFFICE SUPPLIES	
16940000 531050 POSTAGE	450	0	450	6.74	.00	443.26	1.5%		
16940000 532500 DUES	2,110	0	2,110	2,110.00	.00	.00	100.0%		

**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
16940 LAND CONSERVATION	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
16940000 521705 TREE SALES	13,800	0	13,800	13,798.10	.00	1.90	100.0%	
TOTAL OPERATING EXPENSE	13,800	30,000	43,800	17,018.60	.00	26,781.40	38.9%	
<b>LC616 VEHICLE OPS &amp; MAINTENANCE</b>								
16940000 524510 VHCL MAINT	4,500	0	4,500	2,377.30	.00	2,122.70	52.8%	
2023/09/000258 09/15/2023 API	373.53 VND	004972 IN	00362338 230831	KWIK TRIP		ACCT# 00362338	10507	
TOTAL VEHICLE OPS & MAINTENANCE	4,500	0	4,500	2,377.30	.00	2,122.70	52.8%	
<b>LC617 REPAIR &amp; MAINTENANCE</b>								
16940000 524600 EQP MAINT	500	0	500	360.40	.00	139.60	72.1%	
2023/09/000026 09/07/2023 GEN	-125.76 REF					REPAIRS TO OFFICE SUPPLIES		
TOTAL REPAIR & MAINTENANCE	500	0	500	360.40	.00	139.60	72.1%	
<b>LC618 RENT</b>								
16940000 553050 BLDG RENT	20,175	0	20,175	16,812.50	.00	3,362.50	83.3%	
2023/09/000258 09/15/2023 API	1,681.25 VND	005940 IN	OCTOBER 2023 RENT	BADGER HOUSING ASSOC BUILDING RENT OCTO			10491	
TOTAL RENT	20,175	0	20,175	16,812.50	.00	3,362.50	83.3%	
<b>LC950 GRANTS &amp; CONTRIBUTIONS</b>								
16940000 579100 LC860 AGRONOMIST	0	25,573	25,573	.00	.00	25,573.09	.0%	

**NATURAL RESOURCES & EXTENSION**  
**SEPTEMBER 2023**

FOR 2023 09			JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:			ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
16940	LAND CONSERVATION		APPROP	ADJUSTMTS	BUDGET			BUDGET	USE/COL
16940000	579200	DONAT EXP	0	4,934	4,934	1,980.00	.00	2,953.86	40.1%
		TOTAL GRANTS & CONTRIBUTIONS	0	30,507	30,507	1,980.00	.00	28,526.95	6.5%
		TOTAL LAND CONSERVATION	245,514	56,617	302,131	294,477.99	-64.94	7,717.90	97.4%
		TOTAL LAND CONSERVATION	245,514	56,617	302,131	294,477.99	-64.94	7,717.90	97.4%
		TOTAL REVENUES	-281,696	-2,825	-284,521	-59,287.26	.00	-225,233.74	
		TOTAL EXPENSES	527,210	59,442	586,652	353,765.25	-64.94	232,951.64	

**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9							
ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
16941 P.L. 566 STRUCTURES (DAMS)									
<b>16941000 P.L. 566 STRUCTURES (DAMS)</b>									
<b>DM600 PROGRAM COSTS</b>									
16941000 522040 FLD WRN TR	420	0	420	344.00	.00	76.00	81.9%		
2023/09/000258 09/15/2023 API	42.00 VND 001291 IN 55449002 230905			OAKDALE ELECTRIC COO FLOOD WARNING SYST			10522		
16941000 534005 PL 566 STR	5,500	0	5,500	2,929.50	.00	2,570.50	53.3%		
2023/09/000005 09/01/2023 API	1,488.00 VND 015391 IN CON10071			STEVE LEIS EXCAVAT MOWING NORWALK PON			1069659		
TOTAL PROGRAM COSTS	5,920	0	5,920	3,273.50	.00	2,646.50	55.3%		
TOTAL P.L. 566 STRUCTURES (DAMS)	5,920	0	5,920	3,273.50	.00	2,646.50	55.3%		
TOTAL P.L. 566 STRUCTURES (DAMS)	5,920	0	5,920	3,273.50	.00	2,646.50	55.3%		
TOTAL EXPENSES	5,920	0	5,920	3,273.50	.00	2,646.50			

**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
16943 STATE COST SHARE PROGRAM	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
<b>16943000 STATE COST SHARE PROGRAM</b>								
16943000 435800 ST CST SHR	-109,000	0	-109,000	-6,631.50	.00	-102,368.50	6.1%*	
TOTAL UNDEFINED ROLLUP CODE	-109,000	0	-109,000	-6,631.50	.00	-102,368.50	6.1%	
<b>C5600 PROGRAM COSTS</b>								
16943000 534005 OPERAT EXP	6,000	0	6,000	1,259.49	.00	4,740.51	21.0%	
2023/09/000005 09/01/2023 API	220.00	VND 015391 IN CON10078						
2023/09/000015 09/06/2023 CRP	60.00	REF 117102						
2023/09/000015 09/06/2023 CRP	60.00	REF 117102						
2023/09/000015 09/06/2023 CRP	-60.00	REF 117102						
2023/09/000488 09/01/2023 API	69.96	VND 017212 IN 181473						
TOTAL PROGRAM COSTS	6,000	0	6,000	1,259.49	.00	4,740.51	21.0%	
<b>C5950 GRANTS &amp; CONTRIBUTIONS</b>								
16943000 579100 GRNT EXP	109,000	0	109,000	19,749.58	.00	89,250.42	18.1%	
2023/09/000258 09/15/2023 API	61.74	VND 005194 IN A448126 / B380469						
2023/09/000488 09/01/2023 API	107.80	VND 015889 IN 181474						
2023/09/000488 09/01/2023 API	107.80	VND 015889 IN 181476						
2023/09/000504 09/28/2023 API	1,190.00	VND 006923 IN SWRM 230818						
16943000 579100 L2022 GRNTS CNTR	0	100,000	100,000	.00	.00	100,000.00	.0%	
TOTAL GRANTS & CONTRIBUTIONS	109,000	100,000	209,000	19,749.58	.00	189,250.42	9.4%	
TOTAL STATE COST SHARE PROGRAM	6,000	100,000	106,000	14,377.57	.00	91,622.43	13.6%	
TOTAL STATE COST SHARE PROGRAM	6,000	100,000	106,000	14,377.57	.00	91,622.43	13.6%	
TOTAL REVENUES	-109,000	0	-109,000	-6,631.50	.00	-102,368.50		
TOTAL EXPENSES	115,000	100,000	215,000	21,009.07	.00	193,990.93		

STEVE LEIS EXCAVAT 2023/ LUCCASSON DAM RESHA 2069659  
 2107  
 Fish Exent. 2023/ 2107  
 CHS Ready 2023/ 2107  
 CWD MEETING LUNCH



**NATURAL RESOURCES & EXTENSION**  
 SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
16945 WILDLIFE DAMAGE & ABATEMENT								
<b>16945000 WILDLIFE DAMAGE &amp; ABATEMENT</b>								
16945000 435800 WILDLIFE R	-30,000	-108,933	-138,933	.00	.00	-138,933.16	.00%	
TOTAL UNDEFINED ROLLUP CODE	-30,000	-108,933	-138,933	.00	.00	-138,933.16	.0%	
<b>WD600 PROGRAM COSTS</b>								
16945000 521710 ABAT PRACT	30,000	108,933	138,933	107,886.84	.00	31,046.32	77.7%	
2023/09/000438 09/22/2023 API	31,462.50	VND 007666 IN 333193		STRAIGHT LINE FENCE	WILDLIFE ABATEMENT	1070070		
2023/09/000438 09/22/2023 API	59,092.50	VND 007666 IN 297858		STRAIGHT LINE FENCE	WILDLIFE ABATEMENT	1070070		
TOTAL PROGRAM COSTS	30,000	108,933	138,933	107,886.84	.00	31,046.32	77.7%	
TOTAL WILDLIFE DAMAGE & ABATEMENT	0	0	0	107,886.84	.00	-107,886.84	100.0%	
TOTAL WILDLIFE DAMAGE & ABATEMENT	0	0	0	107,886.84	.00	-107,886.84	100.0%	
TOTAL REVENUES	-30,000	-108,933	-138,933	.00	.00	-138,933.16		
TOTAL EXPENSES	30,000	108,933	138,933	107,886.84	.00	31,046.32		

## LEASE

THIS INDENTURE of Lease, made and entered into made this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by Monroe County (Lessor), and the Norwalk Sportsmen's Club, Inc. a non-profit organization, (Lessee) and

WITNESSETH:

1. Description: The Lessor, for and in consideration of the conditions hereinafter provided and the covenants and agreements hereinafter contained, hereby demises, lets, and leases unto the Lessee the following described premises:

A parcel of land located in Section Twenty-One (21), Township Sixteen (16) North, Range Two (2) West, Monroe County, Wisconsin, described as follows: All of that land located South of Tri-Creek Watershed Structure No. 1 and East of the Sparta-Elroy Bike Trail located in the Northwest Quarter of the Northwest Quarter (NW ¼ of NW ¼).

That the Lessee is also granted the right of ingress and egress to the above described parcel of land during the term of this Lease over the following described property: The existing roadway located in the Northwest Quarter of the Northwest Quarter (NW ¼ of NW ¼) of Section Twenty-One (21), Township Sixteen (16) North, Range Two (2) West, running from Kingfisher Avenue South of Tri-Creek Watershed Structure No. 1 to the demised premises.

2. Length of Term and Rent: To have and to hold the said premises for the term of five (5) years, beginning from September 1, 2023 and ending September 1, 2028. The consideration for this Lease is the maintenance of the premises set out in No. 7 of this agreement.

3. Limitation on Liability of Lessor: The Lessee agrees to keep the premises in neat and orderly condition. Norwalk Sportsmen's Club, Inc. agrees that it shall hold Monroe County harmless and shall defend and indemnify Monroe County and its employees from any and all claims, injuries, liability, damages, expenses, costs, demands and requests of any nature caused by any alleged wrongful act and/or omission of Norwalk Sportsmen's Club, Inc. arising out of and/or relating to the Norwalk Sportsmen's Club, Inc. use, and/or its invitees and members use, of the Premises.

The Lessee agrees to hold harmless the Lessor, its successors, assigns, agents, officers and directors from any and all liability and expense, including but not limited to legal expenses, that may arise as a result of the Lessee's use of the demised premises, in any manner, whether specifically listed herein or not, whether accidentally or otherwise caused, and further that the Lessee shall cause to be paid any and all judgments that may be awarded to an adverse party or parties and against the Lessor, its' successors, assigns, agents, officers and directors, with respect to the Lessee's use of the demised premises and any improvements that it may elect to put thereon, and any equipment that may be brought upon the demised premises whether by this Lessee or any party to whom the Lessee may sublet the demised premises, regardless of the nature of such action or actions.

4. Insurance: The Lessee further covenants and agrees that it will provide to the Lessor a copy of a paid up insurance policy, such policy to be prepaid for a one (1) year period, prior to September 1 of each year of this Lease, which policy shall specifically name the Lessor as a named insured and further which policy shall specifically note the hold harmless clause contained herein and provide comprehensive general liability coverage up to One Million Dollars (\$1,000,000).

5. Alterations and Repairs by Lessee: The Lessee, may at its' expense, make such alterations and repairs to the demised premises and may place such improvements upon the demised premises as may be required for its' purposes, provided, however, that the placement of any improvements upon the demised premises or the alteration of the demised premises in any manner, must be approved by the Lessor prior to such placement or alteration. All improvements and alterations must meet applicable local, county, and state codes and regulations.

6. Lessee's Right to Remove Improvements: The Lessee shall have the right to remove from the demised premises all improvements, including machinery, apparatus and equipment installed whether or not such improvements, machinery, apparatus and equipment be attached to the real estate, excepting that such right of removal shall not apply to any improvements, machinery, apparatus or equipment paid for in whole or in part by the Lessor, and provided that such improvements, machinery, apparatus, and equipment shall be removed at the date of the termination of this Lease and provided further that the Lessee shall restore and repair any damage to the demised premises caused by the removal of such improvements, machinery, apparatus and equipment.

7. Maintenance of Premises: The Lessee agrees that it will keep said premises in as good a repair as at the commencement of the term of this Lease, will keep the premises free from debris and will observe all ordinances and laws which in any way may effect said premises and upon termination of this Lease in any manner will yield up said premises to the Lessor in as good a condition as the commencement of the term of this Lease, excepting only ordinary wear and tear and injury due to loss or fire and not caused by negligence of the Lessee, and excepting as specifically provided otherwise herein.

8. Payment of Charges: The Lessee agrees to pay all charges against said premises during the term of this Lease, including electrical bills and all taxes whether real or personal. In the event that the Lessee fails to pay such obligations charged against the premises when due, then this Lease shall immediately terminate.

9. Lessor Access: The Lessor, its' successors, assigns, agents, officers and directors, shall have free access to the premises for the purpose of examining the same or exhibiting the same to prospective tenants or purchasers.

10. Default on Lease: If the Lessee shall break any of the covenants and agreements herein contained, or shall willfully or maliciously do injury to the premises, or shall file a petition in bankruptcy or have an involuntary petition in bankruptcy filed against it, or make an assignment for the benefit of creditors, the Lessor or its legal representatives shall have the right at any time thereafter, without notice, to declare this Lease terminated and terms herein contained ended, and may re-enter the premises and expel the Lessee, using such force as may be necessary, without prejudice to any remedies which the Lessor may have to collect arrears of damages, and it is agreed that upon the occurrence of any default by the Lessee under this Lease the Lessor shall have a valid and first lien upon the personal property of the Lessee, whether located upon said premises or not, and whether exempt by law or not, and as security for obligations herein provided for. The Lessee agrees not to remove from the premises any of its' equipment, books of accounts or fixtures until the accounts of the Lessor and Lessee under this Lease have been finally and completely settled, and agrees not to remove any stock after any default provided hereunder until such accounts have been settled.

11. Subleasing: The Lessee shall not have the right to sublet the demised premises without approval from the Lessor.

12. Voluntary Termination: Monroe County may immediately terminate this Lease Agreement if the Norwalk Sportsmen's Club, Inc. breaches any material term of this Lease, including but not limited to any material requirements contained in paragraphs 3, 4, 5, 6, 7, 8, or 10 of this Lease Agreement. Monroe County may further immediately terminate this Lease Agreement upon the Norwalk Sportsmen's Club, Inc. filing for bankruptcy or receivership, or the failure of the Norwalk Sportsmen's Club, Inc. to timely pay any and all wages and taxes owed to or on behalf of the Norwalk Sportsmen's Club, Inc.'s employees, or failure of the Norwalk Sportsmen's Club, Inc. to substantially use the Premises for any consecutive 60-day period during any Lease Period. Either the Lessor or the Lessee may voluntarily terminate this Lease by giving the other party thirty (30) days written notice of its intention to so terminate such Lease. Such written notice shall be given to the chief executive officer designated in Article 14 or successors as designated in writing of the party to whom the termination notice is to be given.

13. Covenant Binding Assigns: The covenants, conditions and terms of this Lease shall be binding upon the respective parties and the successors and assigns of the Lessor. The Lessee shall have no right to assign their rights under this Lease.

14. Notices: Any and all notices required under this Lease Agreement shall be provided:

To County: Monroe County Land Conservation- Director  
Bob Micheel  
820 Industrial Dr., Suite 3  
Sparta, WI 54656

To Norwalk Sportsman's Club: Norwalk Sportsmen's Club, Inc., President  
Greg Decker  
303 W. North St.  
Norwalk, WI 54648

IN WITNESS WHEREOF, Monroe County, by the Natural Resource & Extension Committee Chair, and the Norwalk Sportsmen's Club, Inc. by their respective chief executive officers have signed and countersigned this instrument, and caused their seals to be hereto affixed, pursuant to authority duly granted, on the day and year first above written.

MONROE COUNTY, BY:

\_\_\_\_\_  
Nodji VanWychen, Chair,  
Monroe County Natural Resource and Extension Committee

NORWALK SPORTSMENS CLUB, INC.

BY:

  
\_\_\_\_\_  
Greg Decker - President

  
\_\_\_\_\_  
Dana Martenson - Secretary

# October 11<sup>th</sup>, 2023 - Staff Report

Bob Micheel – LCD - Director

## LCD Business:

- 5 Year Review of the Monroe County Land & Water Plan – Doug Rogalla & I presented to the DATCP board on Tuesday, October 3<sup>rd</sup> through Microsoft Teams. Received numerous questions about our activities and programs initiated by the Land Conservation Department. Plan review approved by the DATCP Board.
- PL566 Structures – DNR revised the inspection schedule for the 8 structures (3 breached) over the next 10 years.
- P-Trading – working with the VPP Group (meat packing plant) on another riprap site for p-trading.
- Private Well Water Testing (PFAS) – The Health Department and 6 private landowners received their water quality test for PFAS from Northern Lake Service in Crandon, WI. All samples meet the safe water quality standard for PFAS.
- CCTF Meeting – Hosted Randy Jackson & John Strauser from UW-Madison who presented on Grassland 2.0, flood modeling and human dynamics of creating change. Excellent presentation to move the current agricultural system to regenerative more sustainable farming. Soil health and specifically managed grazing to combat, soil erosion, water quality and carbon emissions. Reaching out to farmers for demo projects ranging from planting covers, trees & COMET modeling.
- CWD Task Force – Flyer complete and dispersed, schools will be limited this year hosting kiosk because of liability issues with minors. Cashton will be the only host this year with new agreements in place. Members of the task force will participate in the creation of an educational video highlighting dumpsters to manage deer carcasses.
- Contour Strip Layout – Herrick's farm, used as training for the new staff.
- Stewardship Awards – A drone was recently purchased by the department that will be used to capture the conservation practices and unique features of each winner. Meeting with landowners, nominators to collect interviews for the stewardship award videos.
- Disabled Hunt – will be held at the tri-creek property on October 12-15<sup>th</sup>. One participant signed up this year from Viroqua.
- NACD Summer Meeting – Wisconsin Land & Water was successful in landing the summer meeting in Milwaukee for 2025. This will bring every conservation district in the nation to Wisconsin for the first time.

## Meeting Schedule:

- October 11<sup>th</sup> – Leopold Student Tour
- October 19<sup>th</sup> – WI Land & Water Strategic Planning Retreat
- October 20<sup>th</sup> – Grassland 2.0 Scape training
- October 23<sup>rd</sup> – Budget Review
- October 25<sup>th</sup> – CREP monthly meeting
- October 25-27 – Midwest Climate Conference
- November 8<sup>th</sup> – Natural Resource & Extension Committee

# October 2023 - Land Use Planner's Report

## Roxie Anderson

### Activities:

- Broadband Planning Activities: Participate in Broadband Special Committee to assist with Broadband planning activities. Provide updates on BEAD and other grant programs. Submit BEAD grant budget amendment to Public Service Commission. Attend 2-day BEAD Broadband workshop hosted the UW-EXT and Public Service Commission.
- DNR Surface Water Grant Program: Submitted pre-application to the WI DNR Surface Water Grant Program for project proposal titled "Little La Crosse River Open Space Shoreland Protection". The project location is located on the Volden buy-out property in the Town of Portland. Final application will be due November 15. Project design and specifications will be completed by Lily or Tom.
- DNR Municipal Flood Control Grants: Submit annual status reports on buy-out properties that received grant funding in the Towns of Leon and Portland. Provided updated project timeline for Open Space Management Plan and status of FEMA grant subaward closeout status to grant program manager. Grant period ends November 2023 with final close-out documents due in February 2024.
- Monitoring Stations: Trouble-shooting stations that have stopped reporting or are intermittently reporting, all 3 stations are still under 3-year warranty. Started discussions with NWS and Intellisense regarding displaying rain data and no solutions were determined. Plan to reach out to Iowa Flood Center to help problem-solve displaying rain data.
- Comprehensive Plans: Completed Chapters 3 & 4 of Comprehensive Plan for the Town of Tomah and Town of Wells. Downloaded updated Census Bureau data sets for the final chapter, Chapter 5 - Community Profile. A draft plan will be presented to the Towns of Tomah and Wells later this month.

### Upcoming Meetings/Trainings:

- Oct. 4 – Climate Change Task Force meeting
- Oct. 11 – Mississippi River Regional Planning Commission meeting
- Oct. 11 – CDBG Southwest Housing Regional planning meeting
- Oct. 12 – Economic Development and Tourism Committee meeting
- Oct. 17 – Town of Tomah – draft Comprehensive Plan review
- Oct. 24 – Broadband Special Committee
- Oct. 25 – Town of Wells – draft Comprehensive Plan review

# October 11<sup>th</sup>, 2023-- Soil & Water Conservationist's Report

## Tom Torkelson

- Finishing up the last of our streambank designs for 2023.
- Scheduled my drone pilot exam for Friday the 20<sup>th</sup> in Marshfield.
- Completed the design work and installed a contour strips project in Portland.
- Attended a training on the 4<sup>th</sup> for Significant Discharge from feedlots and barnyards, in Muscoda.
- Started dam surveys that need to be completed this fall, for next year's projects.

NNM: Hi-Crush is adding some 15.8 acres to their mine in Byron Township. This section of the mine is under DNR jurisdiction, but the reclamation plan will need to be amended. I will be in contact with the DNR to make sure that they have everything that they need as far as the reclamation plan goes.

## Lily Lefebvre

### CREP:

- Finalizing agreement with L. Greeno on Big Creek.
- Set up monthly meetings with our CREP partners (NRCS/FSA).
- Finished maintenance inspections with DATCP intern.

### Poster Contest:

- Sent out poster contest information to interested teachers and posted it on our website/Facebook pages.
- Posters are due December 15<sup>th</sup>, 2023 with the judging at the January NR&E meeting.

### Stewardship Awards:

- Collecting pictures and videos from our stewardship award winners. Tom will be flying the drone over their properties.

### Training:

- Starting to learn about what is needed for dam designs and surveys.
- Completed correction documents for some of our fishing easements that had incorrect parcel identification.
- Attended significant discharge training in Iowa County.

## Conservation Agronomist report

10-11-23

### Past month:

- Attended Coon Creek 90<sup>th</sup> anniversary tour and celebration
- Worked with Coon Creek on hosting and educating The Nature Conservancy team
- Continued education on Nutrient management plans
- Attended UW Grasslands 2.0 annual meeting as a representative from our area
- Hosted UW Grasslands 2.0 speakers for our Climate Change Task Force monthly meeting
- Continued involvement with the Coon Creek Watershed group for monthly and event planning
- Continued discussion with LCD and NRCS staff to form work plans for the future
- Farmer discussions and visits to plan future programs
- Attended NRCS Soil Health in depth training for working with future development of program
- Attended the annual update meeting for DATCP on Snap+ nutrient management planning

### Looking ahead:

- Continued work with staff to fine tune FPP information gathering and tracking
- Continue to get to know the landowners and operators in the county and develop our plans
- Identify farmers wanting to do some trial projects relating to soil health building and better land use plans for the future
- Reaching out to landowners in the FPP areas that need a NMP and pairing with planners



## Forestry & Parks Report (October) – Ziegler

### Forestry:

- Sale 165, New Lyme
- Sale 163, Scott
- Invasive spraying
- 2024 Budget Update

### Parks:

- Campground Revenue \$190k, \$5,000 more than 2022

### Snowmobile:

- Mud Creek Bridge
- Highway PP Recreation Lane – Hwy Dept & WDOT
- Elroy – Sparta Trail Project

### Other:

- Department Head Meeting
- Reservation System Review – Jellystone Park - Warrens
- Budget meeting

Monroe County



NATURAL RESOURCES & EXTENSION  
SEPTEMBER 2023

FOR 2023 09 JOURNAL DETAIL 2023 9 TO 2023 9

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15200000 PARKS							
15200000 435700 ADM GR PRK	-27,000	0	-27,000	-30,435.38	.00	3,435.38	112.7%
15200000 467200 P1000 ANGELO WYS	-500	0	-500	.00	.00	-500.00	.0%*
15200000 467200 P2000 WAR-FIREWD	-4,700	0	-4,700	-4,464.47	.00	-235.53	95.0%*
2023/09/000517 09/28/2023 CRP	-957.35 REF 117932	MONROE COUNTY PARK D			PK - FIREWOOD		
15200000 467200 P2002 WAR-SHLTR	-440	0	-440	-454.92	.00	14.92	103.4%
15200000 467200 P2003 WAR-CAMP	-195,000	0	-195,000	-182,473.93	.00	-12,526.07	93.6%*
2023/09/000494 09/27/2023 GEN	-151.66 REF						
2023/09/000517 09/28/2023 CRP	-41,241.70 REF 117933	MONROE COUNTY PARK D			PK - CAMPING REGISTRATIONS		
15200000 467200 P2004 SNTRY PUMP	-2,600	0	-2,600	-2,293.84	.00	-306.16	88.2%*
2023/09/000517 09/28/2023 CRP	-417.06 REF 117928	MONROE COUNTY PARK D			PK - SANITARY PUMPING		
15200000 467200 P2005 DUMP FEES	-150	0	-150	-37.92	.00	-112.08	25.3%*
2023/09/000517 09/28/2023 CRP	-9.48 REF 117930	MONROE COUNTY PARK D			PK - DUMP STATION		
15200000 467900 OTH PARK	-500	0	-500	-75.00	.00	-425.00	15.0%*
2023/09/000517 09/28/2023 CRP	-25.00 REF 117935	STEVE UTECHT			PK - MISC OTHER REVENUE		
15200000 485000 PARK DONAT	0	-308	-308	-355.00	.00	47.00	115.3%
2023/09/000490 09/20/2023 BUA	-25.00 REF						
2023/09/000517 09/28/2023 CRP	-47.00 REF 117926	MONROE COUNTY PARK D			PARK DONATIONS REVENUE PK - DONATIONS		
TOTAL UNDEFINED ROLLUP CODE	-230,890	-308	-231,198	-220,590.46	.00	-10,607.54	95.4%
<b>PK100 SALARIES &amp; FRINGE BENEFITS</b>							
15200000 511000 SALARIES	112,997	946	113,943	76,710.99	.00	37,232.01	67.3%
2023/09/000020 09/08/2023 PRJ	5,048.86 REF 230908				WARRANT=230908	RUN=1 BI-WEEKL	

# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09 JOURNAL DETAIL 2023 9 TO 2023 9

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15200000 PARKS							
15200000 511000 SALARIES 2023/09/000418 09/22/2023 PRJ	5,963.88 REF 220922					WARRANT=230922 RUN=1 BI-WEEKL	
15200000 515005 RETIREMENT	7,687	64	7,751	4,254.44	.00	3,496.56	54.9%
2023/09/000020 09/08/2023 PRJ 2023/09/000418 09/22/2023 PRJ	269.88 REF 230908 269.88 REF 220922				WARRANT=230908 RUN=1 BI-WEEKL WARRANT=230922 RUN=1 BI-WEEKL		
15200000 515010 SOC SEC	7,009	58	7,067	4,733.93	.00	2,333.07	67.0%
2023/09/000020 09/08/2023 PRJ 2023/09/000418 09/22/2023 PRJ	311.81 REF 230908 368.54 REF 220922				WARRANT=230908 RUN=1 BI-WEEKL WARRANT=230922 RUN=1 BI-WEEKL		
15200000 515015 MEDICARE	1,640	14	1,654	1,107.23	.00	546.77	66.9%
2023/09/000020 09/08/2023 PRJ 2023/09/000418 09/22/2023 PRJ	72.93 REF 230908 86.20 REF 220922				WARRANT=230908 RUN=1 BI-WEEKL WARRANT=230922 RUN=1 BI-WEEKL		
15200000 515020 HLTH INS	33,119	0	33,119	23,769.71	.00	9,349.29	71.8%
2023/09/000020 09/08/2023 PRJ 2023/09/000418 09/22/2023 PRJ	1,546.20 REF 230908 1,546.20 REF 220922				WARRANT=230908 RUN=1 BI-WEEKL WARRANT=230922 RUN=1 BI-WEEKL		
15200000 515025 DENTAL INS	1,183	0	1,183	835.35	.00	347.65	70.6%
2023/09/000020 09/08/2023 PRJ	108.35 REF 230908				WARRANT=230908 RUN=1 BI-WEEKL		
15200000 515030 LIFE INS	28	0	28	17.97	.00	10.03	64.2%
2023/09/000020 09/08/2023 PRJ	2.33 REF 230908				WARRANT=230908 RUN=1 BI-WEEKL		
15200000 515040 WORK COMP	517	20	537	510.97	.00	26.03	95.2%
2023/09/000020 09/08/2023 PRJ 2023/09/000418 09/22/2023 PRJ	31.94 REF 230908 42.47 REF 220922				WARRANT=230908 RUN=1 BI-WEEKL WARRANT=230922 RUN=1 BI-WEEKL		
15200000 515100 UNEMP COMP	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL SALARIES & FRINGE BENEFITS	165,680	1,102	166,782	111,940.59	.00	54,841.41	67.1%
<b>PK200 OFFICE ADMINISTRATIVE COSTS</b>							
15200000 531050 POSTAGE	50	0	50	31.50	.00	18.50	63.0%

# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

JOURNAL DETAIL 2023 9 TO 2023 9

FOR 2023 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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15200000 531060 PRINTING	1,351	0	1,351	488.23	-.02	862.79	36.1%
2023/09/000438 09/22/2023 API	15.51 VND 002162 IN 31225075						10549
2023/09/000506 09/28/2023 API	.02 VND 006687 IN 4464883						10598
TOTAL OFFICE ADMINISTRATIVE COSTS	1,401	0	1,401	519.73	-.02	881.29	37.1%

**PK300 TECHNOLOGY & EQUIPMENT**

15200000 522025 TELEPHONE	1,818	0	1,818	933.79	.00	884.21	51.4%
2023/09/000005 09/01/2023 API	92.96 VND 017028 IN JULY/AUG 2023						1069587
2023/09/000038 09/08/2023 API	.25 VND 016567 IN 723200 AUGUST 2023						1069752
2023/09/000506 09/28/2023 API	119.76 VND 017028 IN 287319671265X0915202						1070105
15200000 553100 EQPMT SERV	171	0	171	.00	.00	171.00	.0%
TOTAL TECHNOLOGY & EQUIPMENT	1,989	0	1,989	933.79	.00	1,055.21	46.9%

**PK350 IT POOL**

15200000 599000 IT POOL	1,425	0	1,425	1,425.00	.00	.00	100.0%
TOTAL IT POOL	1,425	0	1,425	1,425.00	.00	.00	100.0%

**PK400 CONF / EDUCATION & TRAVEL**

15200000 515700 ED & TRAIN	200	0	200	.00	.00	200.00	.0%
TOTAL CONF / EDUCATION & TRAVEL	200	0	200	.00	.00	200.00	.0%

# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09 JOURNAL DETAIL 2023 9 TO 2023 9

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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**PK600 PROGRAM COSTS**

15200000 534125 PARK SUPPL	2,800	500	3,300	2,712.40	.00	587.60	82.2%
2023/09/000264 09/06/2023 BUA	500.00 REF						
2023/09/000488 09/01/2023 API	60.99 VND 003366 IN 181421						
2023/09/000488 09/01/2023 API	5.58 VND 004972 IN 181445						
TOTAL PROGRAM COSTS	2,800	500	3,300	2,712.40	.00	587.60	82.2%

**PK613 PROFESSIONAL SERVICES**

15200000 521340 CONTR SERV	11,335	-2,500	8,835	4,327.42	.00	4,507.58	49.0%
2023/09/000043 09/08/2023 API	280.00 VND 001035 IN 17775						
2023/09/000043 09/08/2023 API	175.00 VND 008833 IN 15532						
2023/09/000043 09/08/2023 API	429.86 VND 009220 IN 500,152895						
2023/09/000264 09/06/2023 BUA	-2,500.00 REF						
TOTAL PROFESSIONAL SERVICES	11,335	-2,500	8,835	4,327.42	.00	4,507.58	49.0%

**PK616 VEHICLE OPS & MAINTENANCE**

15200000 524510 VHCL MAINT	6,613	2,000	8,613	2,307.65	.00	6,305.35	26.8%
2023/09/000258 09/15/2023 API	172.46 VND 004972 IN 00362338 230831						
2023/09/000264 09/06/2023 BUA	2,000.00 REF						
2023/09/000488 09/01/2023 API	35.38 VND 000001 IN 181417						
2023/09/000488 09/01/2023 API	4.99 VND 006654 IN 181418						
TOTAL VEHICLE OPS & MAINTENANCE	6,613	2,000	8,613	2,307.65	.00	6,305.35	26.8%

**PK617 REPAIR & MAINTENANCE**

15200000 524505 BLDG MAINT	3,000	0	3,000	1,219.70	.00	1,780.30	40.7%
2023/09/000488 09/01/2023 API	-2.12 VND 000001 IN 181419						
2023/09/000488 09/01/2023 API	38.59 VND 000001 IN 181420						

Monroe County



NATURAL RESOURCES & EXTENSION  
SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
15200	PARKS							
15200000 PARKS								
TOTAL REPAIR & MAINTENANCE	3,000	0	3,000	1,219.70	.00	1,780.30	40.7%	
<b>PK700 UTILITIES</b>								
15200000 522010 ELECTRIC	21,000	0	21,000	12,625.98	.00	8,374.02	60.1%	
2023/09/000258 09/15/2023 API	480.53 VND 001291 IN 14105003 230905			OAKDALE ELECTRIC COO ACCT # 14105001-14			10522	
2023/09/000258 09/15/2023 API	699.41 VND 001291 IN 14105002 230905			OAKDALE ELECTRIC COO ACCT # 14105001-14			10522	
2023/09/000258 09/15/2023 API	745.01 VND 001291 IN 14105004 230905			OAKDALE ELECTRIC COO ACCT # 14105001-14			10522	
2023/09/000258 09/15/2023 API	384.77 VND 001291 IN 14105005 230905			OAKDALE ELECTRIC COO ACCT # 14105001-14			10522	
2023/09/000258 09/15/2023 API	690.29 VND 001291 IN 14105006 230905			OAKDALE ELECTRIC COO ACCT # 14105001-14			10522	
2023/09/000258 09/15/2023 API	56.68 VND 001291 IN 14105001 230905			OAKDALE ELECTRIC COO ACCT # 14105001-14			10522	
TOTAL UTILITIES	21,000	0	21,000	12,625.98	.00	8,374.02	60.1%	
<b>PK950 GRANTS &amp; CONTRIBUTIONS</b>								
15200000 579200 DONAT EXP	0	6,737	6,737	.00	.00	6,736.80	.0%	
2023/09/000490 09/20/2023 BUA	25.00 REF					PARK DONATIONS EXPENSE		
TOTAL GRANTS & CONTRIBUTIONS	0	6,737	6,737	.00	.00	6,736.80	.0%	
TOTAL PARKS	-15,447	7,531	-7,916	-82,578.20	-.02	74,662.02	1043.2%	
TOTAL PARKS	-15,447	7,531	-7,916	-82,578.20	-.02	74,662.02	1043.2%	
TOTAL REVENUES	-230,890	-308	-231,198	-220,590.46	.00	-10,607.54		
TOTAL EXPENSES	215,443	7,839	223,282	138,012.26	-.02	85,269.56		

# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09

JOURNAL DETAIL 2023 9 TO 2023 9

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15300 SNOBMOBILE							
<b>15300000 SNOBMOBILE</b>							
15300000 435700 SNOBMOBILE	-481,300	0	-481,300	-257,177.35	.00	-224,122.65	53.4%*
TOTAL UNDEFINED ROLLUP CODE	-481,300	0	-481,300	-257,177.35	.00	-224,122.65	53.4%
<b>SM950 GRANTS &amp; CONTRIBUTIONS</b>							
15300000 579100 GRNTS CNTR	481,300	0	481,300	145,088.28	.00	336,211.72	30.1%
2023/09/000005 09/01/2023 API	1,886.00	VND 001348 IN 230602					
2023/09/000057 09/08/2023 GEN	50.00	REF					
						VILLAGE OF OAKDALE INVOICE-INVESTIGAT 1069671 ZONING DEPT/SNOBMOBILE GRANT	
TOTAL GRANTS & CONTRIBUTIONS	481,300	0	481,300	145,088.28	.00	336,211.72	30.1%
TOTAL SNOBMOBILE	0	0	0	-112,089.07	.00	112,089.07	100.0%
TOTAL SNOBMOBILE	0	0	0	-112,089.07	.00	112,089.07	100.0%
TOTAL REVENUES	-481,300	0	-481,300	-257,177.35	.00	-224,122.65	
TOTAL EXPENSES	481,300	0	481,300	145,088.28	.00	336,211.72	

# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09			JOURNAL DETAIL 2023 9 TO 2023 9					
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
16910 FORESTRY	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
<b>16910000 FORESTRY</b>								
16910000 433000 FORT MCCOY	-750	0	-750	-750.00	.00	.00	100.0%	
16910000 468100 FOREST RV	-65,000	0	-65,000	-47,721.45	.00	-17,278.55	73.4%*	
2023/09/000240 09/14/2023 CRP	-14,000.00	REF 117463	HAYES LOGGING INC			FY - FORESTRY REVENUE - STATE		
2023/09/000464 09/22/2023 CRP	-2,073.09	REF 117722				2023/ 2114		
2023/09/000517 09/28/2023 CRP	-1,750.00	REF 117936	LAMBERT FOREST PRODU			FY - FORESTRY REVENUE - STATE		
2023/09/000517 09/28/2023 CRP	-3,500.00	REF 117937	LAMBERT FOREST PRODU			FY - FORESTRY REVENUE - STATE		
16910000 468109 FOREST LN	-30,000	0	-30,000	-13,549.03	.00	-16,450.97	45.2%*	
2023/09/000240 09/14/2023 CRP	-4,000.00	REF 117463	HAYES LOGGING INC			FY - FORESTRY REVENUE - STATE		
2023/09/000464 09/22/2023 CRP	-592.30	REF 117722				2023/ 2114		
2023/09/000517 09/28/2023 CRP	-500.00	REF 117936	LAMBERT FOREST PRODU			FY - FORESTRY REVENUE - STATE		
2023/09/000517 09/28/2023 CRP	-1,000.00	REF 117937	LAMBERT FOREST PRODU			FY - FORESTRY REVENUE - STATE		
16910000 468120 TREE PLNT	-500	0	-500	-180.00	.00	-320.00	36.0%*	
16910000 489900 OTH CNT RV	-500	0	-500	.00	.00	-500.00	.0%*	
TOTAL UNDEFINED ROLLUP CODE	-96,750	0	-96,750	-62,200.48	.00	-34,549.52	64.3%	
<b>FY100 SALARIES &amp; FRINGE BENEFITS</b>								
16910000 511000 SALARIES	45,290	70	45,360	32,291.16	.00	13,068.84	71.2%	
2023/09/000020 09/08/2023 PRJ	1,676.12	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	1,676.12	REF 220922				WARRANT=230922	RUN=1 BI-WEEKL	
16910000 515005 RETIREMENT	2,936	5	2,941	2,106.16	.00	834.84	71.6%	
2023/09/000020 09/08/2023 PRJ	113.97	REF 230908				WARRANT=230908	RUN=1 BI-WEEKL	
2023/09/000418 09/22/2023 PRJ	113.97	REF 220922				WARRANT=230922	RUN=1 BI-WEEKL	



# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09			JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:			ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
16910000	515010	SOC SEC	2,810	4	2,814	1,979.55	.00	834.45	70.3%
	2023/09/000020	09/08/2023 PRJ	102.71	REF 230908			WARRANT=230908	RUN=1 BI-WEEKL	
	2023/09/000418	09/22/2023 PRJ	102.71	REF 220922			WARRANT=230922	RUN=1 BI-WEEKL	
16910000	515015	MEDICARE	658	1	659	463.01	.00	195.99	70.3%
	2023/09/000020	09/08/2023 PRJ	24.02	REF 230908			WARRANT=230908	RUN=1 BI-WEEKL	
	2023/09/000418	09/22/2023 PRJ	24.02	REF 220922			WARRANT=230922	RUN=1 BI-WEEKL	
16910000	515020	HLTH INS	13,169	0	13,169	9,947.61	.00	3,221.39	75.5%
	2023/09/000020	09/08/2023 PRJ	548.66	REF 230908			WARRANT=230908	RUN=1 BI-WEEKL	
	2023/09/000418	09/22/2023 PRJ	548.66	REF 220922			WARRANT=230922	RUN=1 BI-WEEKL	
16910000	515025	DENTAL INS	471	0	471	346.05	.00	124.95	73.5%
	2023/09/000020	09/08/2023 PRJ	38.45	REF 230908			WARRANT=230908	RUN=1 BI-WEEKL	
16910000	515030	LIFE INS	10	0	10	7.47	.00	2.53	74.7%
	2023/09/000020	09/08/2023 PRJ	.83	REF 230908			WARRANT=230908	RUN=1 BI-WEEKL	
16910000	515040	WORK COMP	502	10	512	352.29	.00	159.71	68.8%
	2023/09/000020	09/08/2023 PRJ	18.24	REF 230908			WARRANT=230908	RUN=1 BI-WEEKL	
	2023/09/000418	09/22/2023 PRJ	18.24	REF 220922			WARRANT=230922	RUN=1 BI-WEEKL	
	TOTAL SALARIES & FRINGE BENEFITS		65,846	90	65,936	47,493.30	.00	18,442.70	72.0%
<b>FY200 OFFICE ADMINISTRATIVE COSTS</b>									
16910000	531000	OFFIC SUPL	200	0	200	197.70	.00	2.30	98.9%
16910000	531050	POSTAGE	50	0	50	31.50	.00	18.50	63.0%
16910000	531060	PRINTING	106	0	106	175.91	-.37	-69.54	165.6%*
	2023/09/000438	09/22/2023 API	15.51	VND 002162 IN 31225075			CANON FINANCIAL SERV CONTRACT NUMBER 14	10549	
	2023/09/000506	09/28/2023 API	.37	VND 006687 IN 4464883			LOFFLER COMPANIES IN CONTRACT CHARGES	10598	

Monroe County



NATURAL RESOURCES & EXTENSION  
SEPTEMBER 2023

FOR 2023 09			JOURNAL DETAIL 2023 9 TO 2023 9					
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
16910 FORESTRY								
16910000 532500 DUES	2,050	0	2,050	2,044.16	.00	5.84	99.7%	
TOTAL OFFICE ADMINISTRATIVE COSTS	2,406	0	2,406	2,449.27	-.37	-42.90	101.8%	
<b>FY300 TECHNOLOGY &amp; EQUIPMENT</b>								
16910000 553100 EQPMT SERV	176	0	176	.00	.00	176.00	.0%	
TOTAL TECHNOLOGY & EQUIPMENT	176	0	176	.00	.00	176.00	.0%	
<b>FY350 IT POOL</b>								
16910000 599000 IT POOL	225	0	225	225.00	.00	.00	100.0%	
TOTAL IT POOL	225	0	225	225.00	.00	.00	100.0%	
<b>FY400 CONF / EDUCATION &amp; TRAVEL</b>								
16910000 515700 ED & TRAIN	100	0	100	.00	.00	100.00	.0%	
16910000 533010 CONF/SEM	942	0	942	180.00	.00	762.00	19.1%	
TOTAL CONF / EDUCATION & TRAVEL	1,042	0	1,042	180.00	.00	862.00	17.3%	
<b>FY600 PROGRAM COSTS</b>								
16910000 521455 BOUD MAINT	2,000	0	2,000	279.50	.00	1,720.50	14.0%	

# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09 JOURNAL DETAIL 2023 9 TO 2023 9

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
16910 FORESTRY							
16910000 521730 SITE CONV	4,250	0	4,250	48.23	.00	4,201.77	1.1%
16910000 534120 FOREST SUP	3,110	0	3,110	1,968.40	3.38	1,138.22	63.4%
2023/09/000258 09/15/2023 API	1,312.93	VND 002306 IN 100 230828		JACKSON COUNTY	INVOICE#100 8-28-	1069867	
TOTAL PROGRAM COSTS	9,360	0	9,360	2,296.13	3.38	7,060.49	24.6%
<b>FY617 REPAIR &amp; MAINTENANCE</b>							
16910000 524600 EQP MAINT	500	0	500	.00	.00	500.00	.0%
TOTAL REPAIR & MAINTENANCE	500	0	500	.00	.00	500.00	.0%
<b>FY619 ROAD MAINTENANCE</b>							
16910000 523530 RD MAINT	2,800	0	2,800	.00	.00	2,800.00	.0%
TOTAL ROAD MAINTENANCE	2,800	0	2,800	.00	.00	2,800.00	.0%
<b>FY950 GRANTS &amp; CONTRIBUTIONS</b>							
16910000 579100 GRNTS CNTR	750	0	750	750.00	.00	.00	100.0%
TOTAL GRANTS & CONTRIBUTIONS	750	0	750	750.00	.00	.00	100.0%
<b>FY960 LOAN PAYMENTS</b>							
16910000 569600 LOAN PAY	30,000	0	30,000	13,240.71	.00	16,759.29	44.1%

# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
16910 FORESTRY								
TOTAL LOAN PAYMENTS	30,000	0	30,000	13,240.71	.00	16,759.29	44.1%	
TOTAL FORESTRY	16,355	90	16,445	4,433.93	3.01	12,008.06	27.0%	
TOTAL FORESTRY	16,355	90	16,445	4,433.93	3.01	12,008.06	27.0%	
TOTAL REVENUES	-96,750	0	-96,750	-62,200.48	.00	-34,549.52		
TOTAL EXPENSES	113,105	90	113,195	66,634.41	3.01	46,557.58		

# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09		JOURNAL DETAIL 2023 9 TO 2023 9						
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
<b>16913000 FORESTRY STATE AID</b>								
16913000 435700 ADM GR FOR	-54,000	0	-54,000	-60,870.76	.00	6,870.76	112.7%	
16913000 435800 DIME-AN-AC	-350	0	-350	-345.48	.00	-4.52	98.7%*	
16913000 436400 FOR CRP MG	-21,000	0	-21,000	-21,611.26	.00	611.26	102.9%	
2023/09/000348 09/19/2023 CRP	-21,611.26	REF 117562	DEPT OF ADMINISTRATI			FY - FOREST CROP/MANAGED REVEN		
TOTAL UNDEFINED ROLLUP CODE	-75,350	0	-75,350	-82,827.50	.00	7,477.50	109.9%	
<b>FS950 GRANTS &amp; CONTRIBUTIONS</b>								
16913000 534050 GRNT SUPPL	0	698	698	.00	.00	698.08	.0%	
TOTAL GRANTS & CONTRIBUTIONS	0	698	698	.00	.00	698.08	.0%	
<b>FY950 GRANTS &amp; CONTRIBUTIONS</b>								
16913000 579100 GRNT EXP	27,000	0	27,000	30,435.38	.00	-3,435.38	112.7%*	
TOTAL GRANTS & CONTRIBUTIONS	27,000	0	27,000	30,435.38	.00	-3,435.38	112.7%	
TOTAL FORESTRY STATE AID	-48,350	698	-47,652	-52,392.12	.00	4,740.20	109.9%	
TOTAL FORESTRY STATE AID	-48,350	698	-47,652	-52,392.12	.00	4,740.20	109.9%	
TOTAL REVENUES	-75,350	0	-75,350	-82,827.50	.00	7,477.50		
TOTAL EXPENSES	27,000	698	27,698	30,435.38	.00	-2,737.30		

Monroe County



NATURAL RESOURCES & EXTENSION  
 SEPTEMBER 2023

FOR 2023 09 JOURNAL DETAIL 2023 9 TO 2023 9

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
16916 FIRE SUPPRESSION							
<b>16916000 FIRE SUPPRESSION</b>							
<b>FIG00 PROGRAM COSTS</b>							
16916000 534005 OPERAT EXP	5,000	0	5,000	2,586.25	.00	2,413.75	51.7%
TOTAL PROGRAM COSTS	5,000	0	5,000	2,586.25	.00	2,413.75	51.7%
TOTAL FIRE SUPPRESSION	5,000	0	5,000	2,586.25	.00	2,413.75	51.7%
TOTAL FIRE SUPPRESSION	5,000	0	5,000	2,586.25	.00	2,413.75	51.7%
TOTAL EXPENSES	5,000	0	5,000	2,586.25	.00	2,413.75	

# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09			JOURNAL DETAIL 2023 9 TO 2023 9					
ACCOUNTS FOR:	ORIGINAL	TRNFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
16919 FORESTRY ACQUISITION	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE / COL	
<b>16919000 FORESTRY ACQUISITION</b>								
<b>EQ600 PROGRAM COSTS</b>								
16919000 521700 REFORST	0	1,471	1,471	.00	.00	1,471.13	.0%	
16919000 580100 LAND PURCH	0	36,057	36,057	.00	.00	36,057.35	.0%	
TOTAL PROGRAM COSTS	0	37,528	37,528	.00	.00	37,528.48	.0%	
TOTAL FORESTRY ACQUISITION	0	37,528	37,528	.00	.00	37,528.48	.0%	
TOTAL FORESTRY ACQUISITION	0	37,528	37,528	.00	.00	37,528.48	.0%	
TOTAL EXPENSES	0	37,528	37,528	.00	.00	37,528.48		

# Monroe County



## NATURAL RESOURCES & EXTENSION SEPTEMBER 2023

FOR 2023 09 JOURNAL DETAIL 2023 9 TO 2023 9

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
17620 CAPITAL OUTLAY - PARKS							

**17620620 CAPITAL OUTLAY - PARKS**

**PK815 CAPITAL OUTLAY**

17620620 580500 BUILDINGS	315,086	53,729	368,815	292,249.95	.00	76,565.06	79.2%
2023/09/000005 09/01/2023 API	91,836.50 VND 017872	IN APP #3	7/12 - 8/11	RHI LLC	MCMULLEN	BLDG PROJ	1069655
2023/09/000258 09/15/2023 API	5,446.35 VND 004231	IN 115657		DON'S PLUMBING SERVI	MCMULLEN	BLDG PROJ	1069859
TOTAL CAPITAL OUTLAY	315,086	53,729	368,815	292,249.95	.00	76,565.06	79.2%
TOTAL CAPITAL OUTLAY - PARKS	315,086	53,729	368,815	292,249.95	.00	76,565.06	79.2%
TOTAL CAPITAL OUTLAY - PARKS	315,086	53,729	368,815	292,249.95	.00	76,565.06	79.2%
TOTAL EXPENSES	315,086	53,729	368,815	292,249.95	.00	76,565.06	





# Property Cover Type Acreage

Print Date: 10/6/2023

Report 101

## 4200 - MONROE COUNTY FOREST

### Acreage

<b>Recon Acres</b>	<b>7,674</b>	
<b>Forested Acres</b>	<b>6,921</b>	Forested acres include acreage from stands that have a true forest type for their Primary Type.
<b>Scheduled for Management</b>	6,868	
<b>Not Scheduled for Management</b>	53	Acreage not scheduled for management includes acreage from stands with a prefix of: R - Designated Wild River Zone Y - Designated Wilderness Area Z - Other Stand Omitted from Management
<b>Non-Forested Acres</b>	<b>753</b>	

---



# Property Cover Type Acreage

Print Date: 10/6/2023

Report 101

## 4200 - MONROE COUNTY FOREST

		Forest Type Acreage			
Type	Type Description	Stands	Acres	Percent of Forested Acres	Percent of Recon Acres
A	ASPEN	8	136	2%	2%
BH	BOTTOMLAND HARDWOODS	2	53	1%	1%
CH	CENTRAL HARDWOODS	7	115	2%	1%
MR	RED MAPLE	9	180	3%	2%
O	OAK	43	1,248	18%	16%
OX	SCRUB OAK	66	2,820	41%	37%
PJ	JACK PINE	9	140	2%	2%
PR	RED PINE	34	921	13%	12%
PW	WHITE PINE	40	1,193	17%	16%
SH	SWAMP HARDWOODS	4	89	1%	1%
T	TAMARACK	2	26	0%	0%
<b>Total:</b>		<b>224</b>	<b>6,921</b>	<b>100%</b>	<b>90%</b>



# Property Cover Type Acreage

Print Date: 10/6/2023

Report 101

## 4200 - MONROE COUNTY FOREST

Non-Forest Type Acreage					
Type	Type Description	Stands	Acres	Percent of Non-Forested Acres	Percent of Recon Acres
CSG	COOL SEASON GRASS	2	9	1%	0%
GH	HERBACEOUS VEGETATION - *OLD CODE, RECODE	1	4	1%	0%
ICG	CAMPGROUND	1	107	14%	1%
K	MARSH - *OLD CODE, RECODE	3	512	68%	7%
KG	LOWLAND GRASS - *OLD CODE, RECODE	1	41	5%	1%
LB	LOWLAND BRUSH - *OLD CODE, RECODE	2	25	3%	0%
LM	MINOR LAKE	1	38	5%	0%
ROW	RIGHT OF WAY	1	9	1%	0%
RPS	REMNANT SAND PRAIRIE	1	1	0%	0%
UB	UPLAND BRUSH - *OLD CODE, RECODE	1	7	1%	0%
<b>Total:</b>		<b>14</b>	<b>753</b>	<b>99%</b>	<b>9%</b>

\*Percentages may not sum to 100% due to rounding



# Long Term Harvest Goals

Print Date: 10/6/2023

Report 201

## 4200 - MONROE COUNTY FOREST

Forest Type	15 Year Total (acres)	15 Year Average (acres)	Forest Type Description
A	4	0	ASPEN
CH	66	4	CENTRAL HARDWOODS
MR	48	3	RED MAPLE
O	633	42	OAK
OX	1,383	92	SCRUB OAK
PJ	68	5	JACK PINE
PR	881	59	RED PINE
PW	909	61	WHITE PINE
SH	89	6	SWAMP HARDWOODS
<b>Total:</b>	<b>4,081</b>	<b>272</b>	

\* This report reflects average acreage goals over a 15 year period. The specific acreage goals for each year are presented on the Annual Goals page. The information presented above should not be used for annual target amounts.



# Property Cover Type Acreage

Print Date: 10/6/2023

Report 101

## 4214 - MONROE COUNTY - NON - CFL

### Acreage

<b>Recon Acres</b>	<b>870</b>	
<b>Forested Acres</b>	<b>533</b>	Forested acres include acreage from stands that have a true forest type for their Primary Type.
<b>Scheduled for Management</b>	533	
<b>Not Scheduled for Management</b>	0	Acreage not scheduled for management includes acreage from stands with a prefix of: R - Designated Wild River Zone Y - Designated Wilderness Area Z - Other Stand Omitted from Management
<b>Non-Forested Acres</b>	<b>337</b>	



# Property Cover Type Acreage

Print Date: 10/6/2023

Report 101

## 4214 - MONROE COUNTY - NON - CFL

		Forest Type Acreage				
Type	Type Description	Stands	Acres	Percent of Forested Acres	Percent of Recon Acres	
A	ASPEN	1	7	1%	1%	
CH	CENTRAL HARDWOODS	4	120	23%	14%	
NH	NORTHERN HARDWOODS	4	126	24%	14%	
O	OAK	8	222	42%	26%	
PR	RED PINE	3	49	9%	6%	
T	TAMARACK	1	9	2%	1%	
		<b>Total:</b>	<b>21</b>	<b>533</b>	<b>101%</b>	<b>62%</b>



# Property Cover Type Acreage

Print Date: 10/6/2023

Report 101

## 4214 - MONROE COUNTY - NON - CFL

Non-Forest Type Acreage						
Type	Type Description	Stands	Acres	Percent of Non-Forested Acres	Percent of Recon Acres	
CSG	COOL SEASON GRASS	1	32	9%	4%	
F	FARMLAND	1	134	40%	15%	
KH	LOWLAND HERBACEOUS VEGETATION - *OLD CODE, RECODE	1	19	6%	2%	
LBA	LOWLAND BRUSH - ALDER - *OLD CODE, RECODE	1	146	43%	17%	
PP	PLANTED PRAIRIE/WARM SEASON GRASS	1	6	2%	1%	
<b>Total:</b>		<b>5</b>	<b>337</b>	<b>100%</b>	<b>39%</b>	

\*Percentages may not sum to 100% due to rounding



# Long Term Harvest Goals

Print Date: 10/6/2023

Report 201

## 4214 - MONROE COUNTY - NON - CFL

Forest Type	15 Year Total (acres)	15 Year Average (acres)	Forest Type Description
A	7	0	ASPEN
CH	120	8	CENTRAL HARDWOODS
NH	126	8	NORTHERN HARDWOODS
O	222	15	OAK
PR	49	3	RED PINE
T	9	1	TAMARACK
<b>Total:</b>	<b>533</b>	<b>35</b>	

\* This report reflects average acreage goals over a 15 year period. The specific acreage goals for each year are presented on the Annual Goals page. The information presented above should not be used for annual target amounts.



**RESOLUTION APPROVING THE  
MONROE COUNTY FOREST ANNUAL WORK PLAN - 2024**

1 **WHEREAS**, it is required that the Monroe County Board of Supervisors approve the Monroe  
2 County Forest Annual Work Plan (see attached); and  
3

4 **WHEREAS**, the Monroe County Natural Resources and Extension Committee has reviewed  
5 and approved the attached plan.  
6

7 **NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors that  
8 they do hereby approve the attached Annual Work Plan for the calendar year of 2024 for the  
9 Monroe County Forest.

Dated this 27<sup>th</sup> of September 2023.

Offered by the NATURAL RESOURCES and EXTENSION COMMITTEE.

Fiscal Note: Revenue from the County Forest Administrator Grant from the WDNR will be approximately \$60,000.00 and be incorporated into the annual budget.

Purpose: To approve the Annual County Forest Work Plan for the calendar year of 2024; which will allow Monroe County to apply for the County Forest Administrator Grant.

Reviewed as to form on _____  _____ Lisa Aldinger Hamblin, Corporation Counsel	Committee of Jurisdiction Forwarded on: _____ 20____ ____ Yes ____ No ____ Absent  Committee Chair: _____ _____ _____
Finance Vote (If required): ____ Yes ____ No ____ Absent	
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED  <input type="checkbox"/> OTHER _____  County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the County Board of Supervisors at the meeting held on _____.  _____ SHELLEY R. BOHL, MONROE COUNTY CLERK (A raised seal certifies an official document)

# MONROE COUNTY FOREST ANNUAL WORK PLAN - 2024

## REFERENCES:

1. Annual Planning Meeting (once per year with minutes)
2. Fifteen Year Comprehensive Plan (2021-2035)

## INTRODUCTION:

This work plan is intended to give an overview of the accomplishment goals for 2024, not be a blueprint of what will or will not be completed. Issues such as funding, weather, harvesting activity and workload will impact what will be accomplished. Due to unforeseen circumstances it maybe expedient and prudent to perform more of one activity at the expense of another, with the understanding that at another time the situation may be reversed.

## TIMBER SALE ADMINISTRATION:

There are twelve active timber sale contracts on the county forest. Normal administrative procedures for timber sales include:

- Advertising the sale and negotiating the contract.
- Meeting with the purchaser before the job is started to go over the sale requirements.
- Routinely inspecting the sale once the harvest has started to confirm contract compliance.
- Collecting load tickets, scaling forest products and tracking the volume and type of wood being harvested.
- Making sure landing and road repair is done properly following the harvest.
- Balancing the sale ledger and completing the cutting report at sale close out.

## TIMBER SALE PLANNING AND ESTABLISHMENT:

The goals for timber sale establishment and sale in 2024 are:

- Approximately 300 acres of timber will be set up and sold.
- One hundred acres will be even-aged harvests with reserve trees and reserve pockets of trees.
- Two hundred acres will be hardwood and pine thinning.

Normal sale establishment procedures include:

- Consulting the compartment reconnaissance to determine harvest needs for the year.
- Inspecting the scheduled stands to determine if a harvest is appropriate.
- Marking the timber to be sold in a manner appropriate for the type of sale.
- Preparing a sale prospectus and completing the cutting notice.

## FOREST RECONNAISSANCE:

- The goal for compartment reconnaissance in 2024 is 430 acres.
- Reconnaissance of completed timber sales will be done as they are closed out.
- Regeneration surveys will be performed on stands 2-4 years after harvest.

## TIMBER STAND IMPROVEMENT:

- Invasive treatments with herbicides will be performed on timber sale areas.

## REFORESTATION:

Natural regeneration is anticipated on the mature sites that will be harvested.

## BOUNDARY ESTABLISHMENT:

- 3-4 miles of boundary maintenance.
- Survey missing corners as needed.

## FISH AND WILDLIFE MANAGEMENT ACTIVITIES:

- Karner blue butterfly:
  - maintenance of wildlife openings

THE FINANCE COMMITTEE:  
ler, Earl G. Brey, Ruth Roberts,  
Giraud, Arthur L. Jerdee

was read and moved for adoption by Supervisor  
Moistad and adopted by a roll call vote with  
voting aye: Joe Schaitel, Loren Pierce, Grant  
Herrman, Steve Treu, Richard Campfield, John  
Henry Laufenberg, Earl Brey, David Sullivan,  
Jerdee, Howard Rasmussen, Harry Isensee, Ken-  
rens. The following 10 supervisors voted no: Ted  
Falkner, Harold Gerke, Wayne Selbrede, Harvey  
Raymer, Ron McMullin and Ed Westphal. Super-  
were absent.

RESOLUTION NO. 87-156

COUNTY LAUNDRY BUILDING

and Purchasing Committee has determined there  
County Laundry Building, and  
for the Aging Department is in need of additional  
nd

ing will provide additional storage for other agen-  
se conference room, and  
ing firm has determined that remodeling and  
project should not exceed \$40,000.

IT RESOLVED by the Monroe County Board of  
placed in the 1988 County Budget for remodel-

VED that the Property and Purchasing Committee  
on Engineering of Tomah, Wisconsin to propose  
to receive bids for said project.  
tober, 1987.

0,000 outlay account for Laundry Building remodel-

PROPERTY & PURCHASING COMMITTEE:

sen, Arthur L. Jerdee, Stan Herrman,  
en S. Treu, Joe J. Schaitel

was read and moved for adoption by Supervisor  
pervisor Jernander and adopted by a voice vote.

RESOLUTION NO. 87-157

WISCONSIN COUNTY FOREST VARIABLE  
EAGE SHARE PAYMENTS

n Counties having lands entered as "County forest  
of Section 28.11 (4)(b) of the Wisconsin Statutes,  
State as a non-interest bearing loan, the amount  
ntered to be used for the purchase, development,  
nce of such land;

onies are repaid through a 20% severance tax on  
ng from county forest lands, unless a higher rate  
y the County and the Department; and  
ns of Section 28.11 (4)(b), enacted in 1979, make  
its option, to receive a payment of up to \$.150 per  
entified in the county forest tenure plan; and

County Sanitation, Zoning and Forestry Commit-  
age share payments program at their meeting  
o recommend that Monroe County request the pay-  
ty be on the basis of \$.10 for each acre of county

IT RESOLVED by the Monroe County Board of  
n of meeting the needs identified in our county forest

tenure plan hereby request the Department of Natural Resources to provide  
the 1988 payment to Monroe County under Section 28.11(8)(b)1, on the basis  
of \$.10 per each acre of the county forest lands; and

BE IT FURTHER RESOLVED that the Monroe County Clerk is hereby  
authorized and directed to file this request with the Department of Natural  
Resources prior to December 31, 1987, the preceding year in which said pay-  
ment is being requested to be made.

Dated this 7th day of October, 1987.

OFFERED BY THE SANITATION, ZONING AND  
FORESTRY COMMITTEE:

Wayne Selbrede, Harvey Jernander, Harold Gerke,  
Earl G. Brey, Howard Falkner

The following resolution was read and moved for adoption by Supervisor  
Selbrede, seconded by Supervisor Gerke. The resolution was tabled on mo-  
tion by Supervisor Olson, seconded by Supervisor Westphal and tabled by a  
voice vote.

RESOLUTION NO. 87-158  
CREATING A FORESTRY MAINTENANCE  
AND LAND ACQUISITION FUND

WHEREAS, the County owns various parcels of land acquired by tax deeds  
which have not been improved for or dedicated to public use by the County  
pursuant to 59.07(1) Wisconsin Statutes and

WHEREAS, Wisconsin Statutes 75.35 and 75.69 and County Ordinance Sec-  
tion 3.07 provide for the sale by the County of tax delinquent lands, and

WHEREAS, from time to time it is beneficial to the County to sell various  
parcel of said land and

WHEREAS, on September 18, 1987 the Sanitation, Zoning and Forestry Com-  
mittee did recommend that a separate non-lapsing fund be created; that all  
proceeds from the sale of tax delinquent lands by the County be deposited  
into said fund; that the interest earned on said fund be deposited in the Coun-  
ty General Fund annually; and that the proceeds from said sales be designated  
for use for County land acquisition and general forestry purposes

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of  
Supervisors that there be created a separate non-lapsing Forestry Maintenance  
and Land Acquisition Fund and

BE IT FURTHER RESOLVED that all proceeds from the sale of tax delin-  
quent lands by the County be deposited into said Fund and

BE IT FURTHER RESOLVED that interest earned on said Fund be deposited  
in the County General Fund at the end of each fiscal year and

BE IT FURTHER RESOLVED that the proceeds deposited into said account  
be used for general forestry purposes and land acquisitions for the benefit of  
the county.

Dated this 7th day of October, 1987.

OFFERED BY THE SANITATION, ZONING AND FORESTRY DEPT.

Wayne Selbrede, Howard Falkner, Harold Gerke,  
Earl Brey, Harvey Jernander

The following resolution was read and moved for adoption by Supervisor  
Selbrede, seconded by Supervisor Jernander and adopted by a roll call vote  
with the following 25 supervisors voting aye: Loren Pierce, Grant Moseley, Ted  
Olson, Ethel Moistad, Stan Herrman, Steve Treu, Ruth Roberts, Howard  
Falkner, Harold Gerke, Richard Campfield, John Habelman, Wayne Selbrede,  
Myrna Giraud, Harvey Jernander, Henry Laufenberg, Earl Brey, Harold Lyon,  
David Sullivan, Clarence Habegger, John Raymer, Art Jerdee, Ron McMullin,  
Harry Isensee, Kenneth Peterson, and John Behrens. The following three super-  
visors voted no: Joe Schaitel, Howard Rasmussen and Ed Westphal. Super-  
visors Brandau and Bender were absent.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A SPECIAL REVENUE FUND FOR THE FORESTRY DEPARTMENT

WHEREAS, Monroe County has been managing the county forest since 1933; and

WHEREAS, the demand for forest products, recreational opportunities, wildlife habitat and watershed protection have increased substantially during the past 80 years; and

WHEREAS, the Monroe County Forestry Department has returned significant amounts of surplus funds to the General Fund in past years and the timber sale revenues obtained from the county forest should be used to maintain and improve the county forest for future use; and

WHEREAS, the Land Conservation, Forestry, & Parks Committee realizes that the county forest will need on-going management and the resources and equipment necessary to perform these management duties in the future; and

WHEREAS, the Land Conservation, Forestry, & Parks Committee is recommending that the Monroe County board authorize the establishment of a special revenue fund for the Forestry department; and

WHEREAS, the purpose of this special revenue fund will be to increase operational efficiencies and provide fiscal planning for unanticipated operational expenses and county forest development; and

WHEREAS, the fund would be established with yearend 2012 audited balances and would be monitored by the Monroe County Finance Committee and the Monroe County Land Conservation, Forestry, & Parks Committee. Approval for the use of these funds will be through the appropriate budgeting procedures as set forth by the Monroe County Board. The fund shall have a maximum balance of one hundred thousand dollars.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that they do hereby authorize the Finance Department to establish a special revenue fund for the Forestry Department using yearend 2012 audited balances.

Dated this 24th day of April, 2013.

OFFERED BY THE LAND CONSERVATION, FORESTRY & PARKS COMMITTEE:

\_\_\_\_\_  
\_\_\_\_\_

Land Conservation, Forestry & Parks Committee vote: \_\_\_ Yes; \_\_\_ No

Finance Committee vote: \_\_\_ Yes; \_\_\_ No

Statement of Purpose: This Resolution will authorize the Finance Department to establish a special revenue fund for the forestry department.

Fiscal note: This resolution will authorize carrying the surplus funds forward into the special revenue account. Per Wisconsin Statute 65.90 this resolution will require a 2/3 vote of the entire membership of the Monroe County Board of Supervisors for approval.

Resolution drafted by: Chad Ziegler, Forest & Parks Administrator

Corporation Counsel approved as to form: \_\_\_\_\_

# Lake States Forest Management Bat Habitat Conservation Plan Summary

January 2023

## Background

- Populations of cave hibernating bats in precipitous decline due to a white-nose syndrome (WNS).
  - WNS discovered in WI in 2014 and is now widespread in all known hibernacula.
- When USFWS listed the northern long-eared bat (NLEB) as Threatened in 2015 they specifically identified forest management as a potential source of take for the species.
  - During the summer these species utilize trees for maternity colonies and day roosts and they forage in forested areas.
- NLEB, Tri-colored bat and possibly little brown bat (LBB) will be listed as endangered due the impacts of WNS, and any take of an endangered species is prohibited. WI will need an incidental take permit to continue forest management activities.
- WI, MI, MN have jointly developed the Lake States Forest Management Bat Habitat Conservation Plan to obtain a federal Incidental Take Permit under the Endangered Species Act (ESA) section 10 requesting authorization for the incidental take of bats during forest management activities.
- Permit expected to be issued March 2023.

## Covered Species:

- Northern Long-eared Bat
  - Federally endangered as of 3/31/2023
- Tri-colored Bat
  - Federal listing expected in 2023
- Little Brown Bat
  - Under review for federal listing by USFWS

## Covered Activities and Required Conservation Actions:

- Timber harvest and related forest practices:
  - Implement state tree retention guidelines.
  - 150 ft year-round buffer around known maternity roost trees.
  - 0.25 mile buffer around known hibernacula entrances.
    - No harvest except where objective is improving habitat for bats.
- Prescribed fire:
  - Ensure wind will carry smoke away from the entrance(s) of hibernacula.
  - Prohibit prescribed burns within 150 feet of known occupied maternity roost trees during pup season (June 1–July 31).
  - Reduce fire intensity within 0.25 miles of hibernacula entrances during spring and fall.
- Maintenance of existing permanent forestry roads and recreational trails on public lands:
  - Refers to maintenance that requires tree cutting on permanent roads maintained by WI DNR or County Forests (not DOT roads).
  - Remove trees from October 1 to March 1 within 150 feet of a known maternity roost.
  - Remove trees from October 15 to March 31 or from May 15 to August 15 within 2.5 miles of a known hibernaculum.
  - Removal of hazard trees always allowed.

- Construction of new permanent forestry roads and recreational trails on public lands:
  - Refers to permanent roads maintained by WI DNR or County Forests for the purpose of supporting land management and public recreation (not DOT roads).
  - Temporary roads built to support a specific management project and then closed are covered as a forestry practice.
  - No removal of large-diameter trees (i.e., 9 inches dbh) during pup season (June 1 – July 31).
  - No new roads and trails within 150 feet of a known occupied maternity roost tree.
  - No new roads or trails within 0.25 miles of a known hibernaculum entrance year round.
  - Remove trees from October 15 to March 31 or from May 15 to August 15 within 2.5 miles of a known hibernaculum.
  
- Other conservation strategies:
  - Bat management zones on state lands:
    - Protected areas, no management June 1 to July 31
    - Already designated as protected wilderness areas, wild river areas, old growth areas, wild areas in WISFIRS
  - Maintain hibernacula entrances on DNR lands:
    - Gates, remove obstructions
  - Provide a way for other landowners to receive take authorization through the HCP.

**Landowner Enrollment Program:**

- Landowners who meet certain criteria can receive incidental take coverage by joining WDNR's permit.
- All County Forests are eligible.
- Acreage threshold for private landowners:
  - 10,000 acres for NLEB and TCB.
  - 500 acres for LBB (if LBB is listed as endangered).
  - Below these acreage thresholds risk of taking bats during management is extremely low/insignificant.
- Applicant owns lands (of any size) containing a known roost or known hibernaculum entrance.
- LEP application and agreement are in development.
- Goal to have eligible landowners enrolled by end of March 2023.
- WI DNR will hire a Bat HCP Coordinator to help guide folks through the process and handle annual reporting requirements.
- Annual Reporting Requirements:
  - Total acres of timber harvest - if possible, broken out by even-aged, uneven-aged, intermediate and salvage harvests
  - Acres of Rx Fire in forest or brushland
  - Possibly miles of newly constructed permanent roads or trails.

# Highway Department Bat HCP Land



1 inch = 500 feet



## Lake States Forest Management Bat Habitat Conservation Plan

# Landowner Enrollment Program: County Forest Application

1. All County Forests are eligible to enroll regardless of size or the presence of special habitat features (known roost trees or hibernaculum).
2. Submit form and necessary documentation to the Wisconsin Department of Natural Resources (DNR).

### A. Applicant Information

Applicant Type (check one) <input checked="" type="checkbox"/> County Forest			
County Name <sup>1</sup> Monroe County			
Mailing Address 14345 County Highway B, Suite 5			
City Sparta	State WI	Zip 54656	Email <a href="mailto:chad.ziegler@co.monroe.wi.us">chad.ziegler@co.monroe.wi.us</a>
Phone 608-269-8635			
Primary Point of Contact Name Chad Ziegler			
Phone (primary) 608-269-8635		Phone (secondary) 608-855-0144	

### B. Location of Forestlands to be Enrolled

County: Monroe County
<input checked="" type="checkbox"/> Digital files showing all parcel boundaries and County forestlands to be enrolled is available in WISFIRS.



## C. Description of County Forestlands to be Enrolled

List total acres of forestlands to be enrolled. (Note: Acres enrolled do not have to total the acres of the entire property; however, *all acres enrolled must be forested*.)

Indicate type and percent of forestlands to be enrolled.

Total Forested Acres: 7,494 acres (CF: 6,921; Tri Creek: 533, Highway Dept: 40) (See attached WISFIRS Report 101)

1. Type of forestlands (check all that apply):

- Deciduous and mixed forest types;<sup>2</sup> estimated percent of total forestland acres = 70%
- Coniferous forest types;<sup>3</sup> estimated percent of total forestland acres = 30%
- See attached WISFIRS Report 102

2. Any other relevant information:

<sup>1</sup> Deciduous and mixed forest types are dominated by the following tree species: oak/pine, oak/hickory, maple/beech/birch, aspen/birch, other hardwoods, and elm/ash/cottonwood.

<sup>1</sup> Coniferous forest types are dominated by the following tree species: red/jack pine, spruce/fir (upland and lowland), other eastern softwoods, Scotch pine and Norway spruce, aspen/birch, and exotic hardwoods (tree of heaven, princess tree, Norway maple, and Siberian elm).

## D. Estimate of Covered Activities on Enrolled Lands

Provide estimated acreages over the next 5-year period, as well as over the permit duration (e.g., the time between enrollment and 2072), on which covered activities will occur. DNR understands that these acreages are estimates and could change but requests a “best guess” based on past experience. DNR will use the information provided below to determine the total level of take coverage to issue to the landowner via the Landowner Agreement and Certificate of Inclusion. The take allocation provided in the Landowner Agreement and Certificate of Inclusion will be binding for the duration of the permit term unless the agreement is terminated or modified. Note, DNR has a finite level of take coverage that can be allocated to landowners. As a result, DNR will evaluate each request for take coverage against the total allocation and determine, on a case-by-case basis, if the program can extend take coverage to the applicant. If DNR is unable to allocate enough take coverage to an applicant, that landowner may be encouraged to seek take coverage from the U.S.

Fish and Wildlife Service on their own. For this reason, DNR requests that the landowner makes every attempt to estimate the take coverage need as precisely as possible.

<b>Timber Harvest and Related Forest Management Practices (acres)</b>	<b>Estimated Maximum Acres over 5-year Period</b>	<b>Maximum Total Acres over Entire Permit Term (2023–2073)</b>
Even-aged Harvest – Removing live trees through clearcuts, shelterwood, or seed tree management.	<b>See attached WISFIRS Report 201</b>	
Uneven-aged Harvest – Removing one live tree at a time (single-tree selection) throughout the stand, or by removing small clusters of live trees (group selection).	<b>See attached WISFIRS Report 201</b>	
Salvage Harvest- Removing dead, dying, or damaged trees to avoid economic loss.	<b>unknown</b>	
Total Harvest :	<b>1,750</b>	<b>17,500</b>
<b>Prescribed Fire (acres)</b>	<b>Estimated Maximum Acres over 5-year Period</b>	<b>Maximum Total Acres over Entire Permit Term (2023–2073)</b>
Prescribed burns and fire breaks	25	250
<b>Roads and Trails Construction, Maintenance, and Use<sup>a</sup> (miles)</b>	<b>Estimated Maximum Miles over 5-year Period</b>	<b>Maximum Miles over Entire Permit Term (2023–2073)</b>
County forest road construction	<b>2</b>	<b>20</b>
County forest road maintenance	<b>5</b>	<b>50</b>
County forest trail construction	<b>3</b>	<b>30</b>
County forest trail maintenance	<b>6</b>	<b>60</b>

<sup>a</sup> Temporary county forest road(s) associated with forest management is covered as part of timber harvest and related forest management practices for all ownership types and should not be included in road estimates. Incidental take resulting from construction and maintenance of forest roads and trails that are primarily used for forest management and public recreation are only covered on county lands. Please estimate the total miles of county forest roads and trails that are expected to require tree removal during the permit term.

**Explanation of Acreage Estimates – Optional.** For the purposes of estimating coverage, DNR assumes regular implementation of covered activities (e.g., xx acres every xx years). Please describe below the implementation of any covered activities that will occur on an irregular basis throughout the permit terms or

if multiple treatments are planned on the same area over time. For example, prescribed fire might occur during the first 5 years of enrollment and then not again during the remaining permit term. Similarly, another example to describe here is if you plan on completing a thinning timber harvest followed a few years later by a clearcut timber harvest.

County forest road and trail maintenance will occur at irregular intervals on an as needed basis. Prescribed fire could occur on an irregular basis or on a regular basis depending on the current conditions. Many of our stands will be thinned every 10-15 years (after age 25 for most conifers and after 35 for hardwood and oak stands); as the stand approaches maturity, a regeneration harvest will occur. Some stands may not be thinned during their life span and will be harvested at maturity.

## E. Forest Certification Program

Check all forest certification programs in which land to be enrolled is currently participating. If not enrolled in any program listed, then check None.

- Forest Stewardship Council (FSC)
- Sustainable Forestry Initiative (SFI)
- American Tree Farm System
- None

## F. Additional County-owned lands to be enrolled

Provide location (maps if possible), acreage and covered activity information for other county-owned lands you wish to enroll that are not part of the County Forest Law. You may use additional pages or include information as attachments.

Lake States Forest Management Bat Habitat Conservation Plan  
Landowner Enrollment Program Application

<b>Timber Harvest and Related Forest Management Practices (acres)</b>	<b>Estimated Maximum Acres over 5-year Period</b>	<b>Maximum Total Acres over Entire Permit Term (2023–2073)</b>
Even-aged Harvest – Removing live trees through clearcuts, shelterwood, or seed tree management.	<b>See attached WISFIRS Report 201</b>	
Uneven-aged Harvest – Removing one live tree at a time (single-tree selection) throughout the stand, or by removing small clusters of live trees (group selection).	<b>See attached WISFIRS Report 201</b>	
Salvage Harvest- Removing dead, dying, or damaged trees to avoid economic loss.	<b>unknown</b>	
<b>Total Harvest :</b>	<b>200</b>	<b>2,000</b>
<b>Prescribed Fire (acres)</b>	<b>Estimated Maximum Acres over 5-year Period</b>	<b>Maximum Total Acres over Entire Permit Term (2023–2073)</b>
Prescribed burns and fire breaks	10	50
<b>Roads and Trails Construction, Maintenance, and Use<sup>a</sup> (miles)</b>	<b>Estimated Maximum Miles over 5-year Period</b>	<b>Maximum Miles over Entire Permit Term (2023–2073)</b>
Tri Creek road construction	<b>1</b>	<b>10</b>
Tri Creek road maintenance	<b>2</b>	<b>20</b>
Tri Creek trail construction	<b>2</b>	<b>20</b>
Tri Creek trail maintenance	<b>3</b>	<b>30</b>

Tri-Creek Property – 4214 WISFIRS

<sup>a</sup> Temporary road(s) associated with forest management are covered as part of timber harvest and related forest management practices for all ownership types and should not be included in road estimates. Incidental take resulting from construction and maintenance of forest roads and trails that are primarily used for forest management and public recreation are only covered on county lands. Please estimate the total miles of county forest roads and trails that are expected to require tree removal during the permit term.

**For DNR use only:**  
DNR Application ID:  
September 2022

Date Application Received:

Lake States Forest Management Bat Habitat Conservation Plan  
 Landowner Enrollment Program Application

<b>Timber Harvest and Related Forest Management Practices (acres)</b>	<b>Estimated Maximum Acres over 5-year Period</b>	<b>Maximum Total Acres over Entire Permit Term (2023–2073)</b>
Even-aged Harvest – Removing live trees through clearcuts, shelterwood, or seed tree management.		
Uneven-aged Harvest – Removing one live tree at a time (single-tree selection) throughout the stand, or by removing small clusters of live trees (group selection).		
Salvage Harvest- Removing dead, dying, or damaged trees to avoid economic loss.	<b>unknown</b>	
Total Harvest :	<b>40</b>	<b>80</b>
<b>Prescribed Fire (acres)</b>	<b>Estimated Maximum Acres over 5-year Period</b>	<b>Maximum Total Acres over Entire Permit Term (2023–2073)</b>
Prescribed burns and fire breaks	4	40
<b>Roads and Trails Construction, Maintenance, and Use<sup>a</sup> (miles)</b>	<b>Estimated Maximum Miles over 5-year Period</b>	<b>Maximum Miles over Entire Permit Term (2023–2073)</b>
road construction	<b>1</b>	<b>1</b>
road maintenance	<b>1</b>	<b>1</b>
trail construction	<b>1</b>	<b>1</b>
trail maintenance	<b>1</b>	<b>1</b>

Monroe County Highway Department Lands – NESE,

**RESOLUTION APPROVING THE  
MONROE COUNTY SPECIES AND HABITAT CONSERVATION AGREEMENT**

1 **WHEREAS**, Monroe County manages approximately 7,600 acres of County Forest Lands  
2 and other county owned lands along with numerous recreation trails and facilities which are  
3 managed for multiple benefits; and  
4

5 **WHEREAS**, the Northern Long-eared Bat is listed as federally endangered and the Tri-  
6 colored Bat and the Little Brown Bat are under review for listing; and  
7

8 **WHEREAS**, the states of Wisconsin, Minnesota and Michigan have jointly developed the  
9 Lakes States Forest Management Bat Habitat Conservation Plan in order to receive an  
10 incidental take permit for forest management activities issued by the U.S. Fish and Wildlife  
11 Service; and  
12

13 **WHEREAS**, Monroe County plans to engage in activities that could result in the incidental  
14 take of the bats and seeks to be included in under the Incidental Take Permit issued to the  
15 Wisconsin Department of Natural Resources; and  
16

17 **WHEREAS**, Monroe County will comply with the terms of the Species and Habitat  
18 Conservation Agreement.  
19

20 **NOW, THEREFORE, BE IT RESOLVED**, by the Monroe County Board of Supervisors in  
21 consideration of the needs to conserve the bat populations in Wisconsin while continuing  
22 multiple use management consistent with the Monroe County Forest Comprehensive Land  
23 Use Plan, hereby agree to enter into a Landowner Agreement and Certificate of Inclusion into  
24 the Lake States Forest Management Bat Habitat Conservation Plan; and  
25

26 **BE IT FURTHER RESOLVED**, that the County Forest Administrator be authorized to  
27 complete the application, sign the agreement and submit this document to the Wisconsin  
28 Department of Natural Resources.

Dated this 25<sup>th</sup> of October 2023.

Offered by the NATURAL RESOURCES and EXTENSION COMMITTEE.

Fiscal Note: Timber sale setup and administrative costs may increase slightly. The impact to Forestry Revenue will most likely be minimal.

Purpose: To enter into a Landowner Agreement and Certificate of Inclusion into the Lake States Forest management Bat Habitat Conservation Plan; which will allow Monroe County to continue managing the Monroe County Forest for multiple uses.

Reviewed as to form on \_\_\_\_\_  
\_\_\_\_\_  
Lisa Aldinger Hamblin, Corporation Counsel

Finance Vote (If required):  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent

Committee of Jurisdiction Forwarded on: \_\_\_\_\_ 20\_\_\_\_  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent  
Committee Chair: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ADOPTED  FAILED  AMENDED  
 OTHER \_\_\_\_\_  
County Board Vote on: \_\_\_\_\_ 20\_\_\_\_  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent

STATE OF WISCONSIN  
COUNTY OF MONROE  
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing  
is a true and correct copy of Resolution # \_\_\_\_\_ acted on by the County  
Board of Supervisors at the meeting held on \_\_\_\_\_  
\_\_\_\_\_  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
(A raised seal certifies an official document)