



Rolling Hills Committee Meeting
August 21, 2023

Present: Toni Wissestad, Wallace Habhegger, Adam Balz, David Kuderer
Other: Linda Smith, Chelsea Karacson, Tina Osterberg
Absent: Eric Devine

Meeting was called to order at 5:00 p.m. in the Executive Building by Toni Wissestad

Review of Minutes- Motion by David Kuderer second by Wallace Habhegger to approve the July 17, 2023 minutes. Carried

Public Comment- No public comment.

Business Report

- **Monthly Financials-** Linda Smith talks to Financials. There was a handout of updated estimated rate increases to reflect the back date to compare what additional revenue that would be coming in. Discussed updated Cash flow along with AR Report.
- **Rate Increase Update-**Linda Smith updates that the 6 month cost report was just submitted. Waiting for review from DHS. Discussed estimates of final rates. Request to increase SNF Daily Rate for Jan 2024 to \$295.00. Motion by Wallace Habhegger to increase Private Pay daily rate to \$310.00 for existing residents on 1.1.2024 and increase Private Pay daily rate to \$310.00 for new incoming residents on 10.1.2023. Second by David Kuderer. Carried. Request to increase CBRF level 2 care to \$155.00 and level 3 to \$175.00. Motion by Wallace Habhegger to increase CBRF level 2 to \$160.00 and level 3 to \$190.00 on 1.1.2024. Second by David Kuderer. Carried. Request to increase RCAC One Bedroom and Two Bedroom by \$100.00/per month along with level 2 and level 3 increase by \$100.00/per month for existing residents on 1.1.24 and for new residents 10.1.23. Motion by Wallace Habhegger second by David Kuderer. Carried
- **Budget – Plan for 2024 Preparation** – Linda spoke in regards to budget. Working through what best estimate would be for incoming rates along with supplemental payment rate. Capital budget requests handed out for review. 1. Handicap buttons added to a few doors. 2. Step Exercise Bike for Prairie Hills. 3. New AED replacement. 4. Vita-Mix Blender for Kitchen. 5. Pergola. 6. Fridge with a Freezer. 7. Intercom-System. Then looking at adding to long range capital as well.

Administrator's Report

- **Census Update** - Skilled Nursing= 49 CBRF=10 + 1 admit RCAC= 13 Apartments 19 Residents +2 admits in the works.
- **Staffing Update-** Will discuss in Admin and Personnel Wage
- **Monthly Report-** Currently in COVID Outbreak status. Currently with one unit under quarantine.

Building Project

- **Building Update-** Linda Smith states to have been going through the list of issues. Maintenance has been working on projects on the north side of the building for concrete. Issues with roof leaking that ended up going into the cooler. Found standing water within the cooler as well.
- **Invoices(s) and Payment of Retainage** – First invoice for the building project for 3RT installation and parts \$3,773.14. Second invoice is for the design for the bus garage for \$2,654.10. Motion to approve payment in the amount of \$6,427.24 by Adam Balz and second by David Kuderer. Carried.

The minutes are not official until approved by the Rolling Hills Committee at their next regular meeting



Bus Garage Plans- Waiting for engineering portion to be completed. Should have something for September meeting.

Admin and Personnel Wage- Linda Smith gave out a handout from what was discussed at personnel. That summarizes the different questions. There was an increase for the shift differentials on nursing PM and overnight shifts as well as weekend shifts. There is also an increase in shift differential for all weekend staff as well.

Next Meeting Date and Time- September 25th, 2023 at 5:00 p.m. at Rolling Hills Multipurpose Room.

Adjournment- Motion by Adam Balz second by David Kuderer to adjourn at 6:45pm. Carried.

Recorded by Chelsea Karacson, Rolling Hills Accounting Manager

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