



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 [www.co.monroe.wi.us](http://www.co.monroe.wi.us)

## MONROE COUNTY BOARD AGENDA

Wednesday, September 27, 2023

Monroe County Justice Center

County Board Assembly Room – 1<sup>st</sup> Floor, Room #1200

112 South Court Street Sparta, WI 54656

*\*(Please use South Side/Oak Street Entrance)\**

**Remote Meeting to Begin at 6:00 p.m.**

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 2492 595 9343

Password: Meeting

Join by phone

+1-404-397-1516 United States Toll

Access code: 2492 595 9343

IT Point of Contact, Rick Folkedahl 608-633-2700

**5:00 p.m.**

**County Board Training Session**

Tina Osterberg, County Administrator - Budget at a Glance

**6:00 p.m.  
WebEx to  
begin**

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes – August 30, 2023

Appointment – Broadband Committee Member, Chris Bernett

Public Comment Period

Budget Adjustments

Maintenance

Public Health

Personnel/HR

Finance-Self Fund Health Insurance

Re-purpose of Funds

Highway (2)

Sheriff's Office

Monthly Treasurer's Report – Justin Derhammer, Interim Treasurer

Monthly Finance Report – Diane Erickson, Finance Director

Monthly Administrators Report – Tina Osterberg, County Administrator

Resolution(s) – Discussion/Action (Listed on a Separate Sheet)

Chairman's Report

Adjournment

>Supervisors: Do wear your name tags, it helps visitors  
>Agenda order may change

The August meeting of the Monroe County Board of Supervisors convened at McMullen Park in the Town of Lincoln, Wisconsin, on Wednesday, August 30, 2023 at 5:30 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 15 Supervisors present; Supervisor Kuderer absent. The Pledge of Allegiance was recited. At 2:00 p.m., a tour of Solid Waste was taken; at 4:15 p.m. the Grand Opening of the McMullen Park shower was held.

Motion by Supervisor Rogalla second by Supervisor Balz to approve the July 25, 2023 minutes. Carried by voice vote.

Public Comment Period – No members of the public addressed the board.

Appointments – Motion by Supervisor Wissestad second by Supervisor Gomez to appoint Adam Balz to the Winding Rivers Library System Board for a term ending 12/31/24. Carried by voice vote.

Budget Adjustments:

Solid Waste – Motion by Supervisor Zebell second by Supervisor VanWychen to approve budget adjustment. David Hesel, Solid Waste Director explained the 2023 budget adjustment in the amount of \$58,925.00 for well installation. Discussion. The adjustment passed with all Supervisors voting yes.

Maintenance – Motion by Supervisor Gomez second by Supervisor Pierce to approve budget adjustment. Derek Pierce, Facilities & Property Director explained the 2023 budget adjustment in the amount of \$37,854.47 for asbestos and hazardous materials survey. Discussion. The adjustment passed with all Supervisors voting yes.

Jail – Motion by Supervisor Jandt second by Supervisor Rogalla to approve budget adjustment. Sheriff Wes Revels explained the 2023 budget adjustment in the amount of \$16,600.00 for jail medical expenses. The adjustment passed with all Supervisors voting yes.

Re-Purpose of Funds:

Sheriff – Motion by Supervisor Rogalla second by Supervisor Wissestad to approve re-purpose of funds. Sheriff Wes Revels explained the 2023 re-purpose of funds in the amount of \$33,488.00 for squad car. Discussion. The re-purpose of funds passed with all Supervisors voting yes.

**RESOLUTION 08-23-01**

**REPEALING MONROE COUNTY ORDINANCE SEC. 2-573 DESTRUCTION AND  
AUTHORIZING MONROE COUNTY ORDINANCE SEC. 2-573 ADOPTING RECORDS  
RETENTION**

The forgoing resolution was moved for adoption by Supervisor Devine second by Supervisor Sparks. Lisa Aldinger Hamblin, Corporation Counsel explained. Discussion. The resolution passed with all Supervisors voting yes.

**RESOLUTION 08-23-02**

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF FULL-TIME-WOMEN AND INFANT  
CHILDREN (WIC) NUTRITIONIST BY REDUCTION OF THE PROGRAM ASSISTANT – WIC  
TO PART-TIME**

The forgoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Devine. Tiffany Giesler, Health Director explained. Discussion. The resolution passed with all Supervisors voting yes.

**RESOLUTION 08-23-03**

**RESOLUTION AUTHORIZING PART-TIME MUSEUM SERVICES ASSOCIATE POSITION IN THE LOCAL HISTORY ROOM**

The forgoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Sparks. Jarrod Roll, Local History Room Director explained. The resolution passed with all Supervisors voting yes.

**RESOLUTION 08-23-04**

**RESOLUTION AUTHORIZING TEN ADDITIONAL HOURS PER WEEK FOR THE MUSEUM SERVICES ASSOCIATE POSITION IN THE LOCAL HISTORY ROOM**

The forgoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Balz. Jarrod Roll, Local History Room Director explained. The resolution passed with all Supervisors voting yes.

**RESOLUTION 08-23-05**

**RESOLUTION AUTHORIZING CONTRACT SETTLEMENT FOR 2024-2025 COLLECTIVE BARGAINING AGREEMENT BETWEEN MONROE COUNTY AND THE MONROE COUNTY PROFESSIONAL POLICE ASSOCIATION**

The forgoing resolution was moved for adoption by Supervisor Sparks second by Supervisor Kuhn. Vice-Chair Wallace Habegger explained. Discussion. The resolution passed with all Supervisors voting yes.

**RESOLUTION 08-23-06**

**RESOLUTION AUTHORIZING THE MONROE COUNTY HEALTH DEPARTMENT TO EXPLORE OBTAINING ENVIRONMENTAL HEALTH AGENT STATUS FROM THE STATE OF WISCONSIN DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION**

The forgoing resolution was moved for adoption by Supervisor Devine second by Supervisor Cook. Tiffany Giesler, Health Director explained. Discussion. The resolution passed with 14 Supervisors voting yes; Supervisor Habegger voting no.

**RESOLUTION 08-23-07**

**RESOLUTION AUTHORIZING MONROE COUNTY LAND CONSERVATION DEPARTMENT TO SUBMIT APPLICATION TO THE SURFACE WATER GRANT PROGRAM AND ENTER A GRANT AGREEMENT TO COMPLETE AN OPEN SPACE SHORELAND PROTECTION ALONG THE LITTLE LA CROSSE RIVER**

The forgoing resolution was moved for adoption by Supervisor VanWychen second by Supervisor Gomez. Dirk Lueck, GIS intern explained. Discussion. Motion by Supervisor Kuhn second by Supervisor Habegger to postpone for six months. Discussion. The motion failed with 14 Supervisors voting no; Supervisor Kuhn voting yes. The discussion continued. The resolution passed with all Supervisors voting yes.

**RESOLUTION 08-23-08**

**RESOLUTION TO APPROVE THE STRATEGIC PLAN FOR MONROE COUNTY**

The forgoing resolution was moved for adoption by Supervisor Wissestad second by Supervisor Jandt. Supervisor Wissestad explained. Discussion. The resolution passed with all Supervisors voting yes.

**RESOLUTION 08-23-09**

**RESOLUTION APPROVING METHOD FOR IMPLEMENTATION AND MONITORING OF THE STRATEGIC PLAN**

The forgoing resolution was moved for adoption by Supervisor Sparks second by Supervisor Esterline. Supervisor Wissestad explained. Discussion. The resolution passed with all Supervisors voting yes.

**RESOLUTION 08-23-10**

**RESOLUTION TO AFFIRM AND ADOPT THE RECOMMENDATION TO MOVE FORWARD WITH A CONSOLIDATED MONROE COUNTY GOVERNMENT BUILDING AT THE ADMINISTRATIVE CENTER BLOCK SITE IN THE CITY OF SPARTA**

The forgoing resolution was moved for adoption by Supervisor Zebell second by Supervisor Gomez. Chair Schnitzler explained. Discussion. The resolution passed with all Supervisors voting yes.

Motion by Supervisor Balz second by Supervisor Zebell to move into the Committee of the Whole. The motion passed with all Supervisors voting yes.

Property & Maintenance Committee, County Building - Consolidation Recommendation/Option 1 – Supervisor Gomez explained the Property & Maintenance Committee recommendation. This option has 4 stories, one level of below-grade parking below the building foot print with the remaining lot at-grade parking.

Monroe County Consolidated Government Building Located at the Administrative Center Block Site in the City of Sparta/Options 1 through 4 – Discussion/Recommendation – The board discussed items but not limited to: options, timelines, cost and referenda. Motion by Supervisor Sparks second by Supervisor Devine to recommend an RFP for a feasibility study to explore all options at the downtown location. Discussion. A recess was taken at 7:13 p.m., the meeting reconvened at 7:22 p.m. Discussion. Motion by Supervisor Habegger second by Supervisor Cook to have a feasible study of the old Rolling Hills Building for renovation costs. Discussion. Both Habegger and Cook withdrew the motion. The discussion continued. The motion to recommend an RFP for a feasibility study to explore all of the options at the downtown location carried with 13 Supervisors voting yes and 2 voting no, Habegger and VanWychen.

Motion by Supervisor Kuhn second by Supervisor Gomez to return to the board meeting and adjourn at 7:30 p.m. All Supervisors voted yes.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the August meeting of the Monroe County Board of Supervisors held on August 30, 2023

**MONROE COUNTY**  
**Notice of Budgetary Adjustment**  
 Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 13, 2023  
 Department: Maintenance  
 Amount: \$814.13  
 Budget Year Amended: 2023

**Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?**  
 Yes or No? No Explain: \_\_\_\_\_

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

This Budget Adjustment is to cover the cost of previously approved electrical work that was needed be completed to reroute power to the out buildings after Building A demo was completed.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
17100169	580570		Electrical- Building Impr.	\$ 37,566.95	\$ (814.13)	\$ 36,752.82
17100160	580570		Capital Equipment- Maint.	\$ 7,760.87	\$ 814.13	\$ 8,575.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: *Dent Price*

Date Approved by Committee of Jurisdiction: *[Signature]* 9/13/23  
 Date

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 09/20/23  
 Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 5, 2023  
 Department: Public Health  
 Amount: \$105,000.00  
 Budget Year Amended: 2023

**Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?**

Yes or No? No Explain: \_\_\_\_\_

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

New Public Health Vending Machine Grant to house narcan & fentanyl test strips.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000			PH Vending Machine	\$ -	\$ 105,000.00	\$ 105,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 105,000.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	534050		Grant Supplies	\$ 67,614.00	\$ 105,000.00	\$ 172,614.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 105,000.00	

Department Head Approval: *Tiffany E. Aisler*  
 Date Approved by Committee of Jurisdiction: *Carol A. Quinn*

9-5-23  
 Date

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 09/20/23  
 Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 12, 2023  
 Department: Personnel/HR  
 Amount: \$10,000.00  
 Budget Year Amended: 2023

**Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?**  
 Yes or No? No Explain: This adjustment is to offset a large increase in labor relations expenses outside of the Personnel Department.

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

This is based on legal counsel to address a personnel matter. Extra counsel was needed and is above what the Personnel Department had expected and budgeted for 2023.


**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
11430000	519000		Labor Relations	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00
10010000	539200		Contingency Fund	\$ 22,723.53	\$ (10,000.00)	\$ 12,723.53
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 

09/12/23  
Date

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 09/20/23

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 20, 2023  
 Department: Finance-Self Fund Health Insurance  
 Amount: \$200,000.00  
 Budget Year Amended: 2023

**Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?**  
 Yes or No? Yes Explain: The transfer of these funds from the general fund will decrease the funds available December 31, 2023 to go towards the Minimum Fund Balance policy calculation.

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Health insurance claims have been higher than anticipated during the months of August and September.  
At this time, we are requesting \$200,000 from the General Fund to cover future health insurance  
claim timing. Claim expenditures are pulled from the County's health insurance bank account every  
Thursday and payroll premium fees are deposited after payroll is processed every other Friday.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
71730000	499999		Self Funded Ins. Transfer In	\$ -	\$ 200,000.00	\$ 200,000.00
10000001	493000		General Funds Applied	\$ 8,647,996.12	\$ 200,000.00	\$ 8,847,996.12
						\$ -
						\$ -
Total Adjustment					\$ 400,000.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10000000	5999999		Transfer Out	\$ 1,570,020.31	\$ 200,000.00	\$ 1,770,020.31
71730000	573010		Insurance Claims	\$ 5,187,319.00	\$ 200,000.00	\$ 5,387,319.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 400,000.00	

Department Head Approval: *Marie Erickson*

Committee of Jurisdiction Approval: \_\_\_\_\_

09/20/23  
Date

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 09/20/23

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_



# Notice of Re-Purpose of Funds

MONROE COUNTY

## *Unanticipated Change of What Funds Were Budgeted For*

Date: 9/19/2023  
 Department: Highway  
 Amount: \$ 1,629.50  
 Budget Year Amended: 2023

**Does this Re-Purpose of Funds decrease future fund balance available for Debt Service Payments in future years?**

Yes or No? No Explain: \_\_\_\_\_

Explanation/Reason funds are being re-purposed and affect on Program:  
 (If needed attached separate brief explanation.)

Due to supply chain issues and other market forces, the equipment ordered in 2021 was not delivered until 2023. Price escalation due to record level inflation increased the purchase price to \$128,629.50 exceeding the budgeted amount of \$127,000.00.

**Original Budgeted Line's Purpose:**

Org	Object	Project	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
73310281	581000		Acq. Capital Equipment-Highway	Acq. Capital Equipment-Major Repair	Acq. Capital Equipment-Quad Axle	\$ 1,629.50
Total Adjustment						\$ 1,629.50

Department Head Approval: \_\_\_\_\_

Committee of Jurisdiction Approval: \_\_\_\_\_

*Following this approval please forward to the County Clerk's Office.*



9-19-23

Date

Date Approved by Finance Committee: \_\_\_\_\_

09/20/23

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# Notice of Re-Purpose of Funds

MONROE COUNTY

## *Unanticipated Change of What Funds Were Budgeted For*

Date: 9/19/2023  
 Department: Highway  
 Amount: \$ 2,029.50  
 Budget Year Amended: 2023

**Does this Re-Purpose of Funds decrease future fund balance available for Debt Service Payments in future years?**

Yes or No? No Explain: \_\_\_\_\_

Explanation/Reason funds are being re-purposed and affect on Program:  
 (If needed attached separate brief explanation.)

Due to supply chain issues and other market forces, the equipment ordered in 2021 was not delivered until 2023. Price escalation due to record level inflation increased the purchase price to \$129,029.50 exceeding the budgeted amount of \$127,000.00.

**Original Budgeted Line's Purpose:**

Org	Object	Project	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
73310281	581000		Acq. Capital Equipment-Highway	Acq. Capital Equipment-Major Repair	Acq. Capital Equipment-Tri Axle	\$ 2,029.50
Total Adjustment						\$ 2,029.50

Department Head Approval: \_\_\_\_\_

Committee of Jurisdiction Approval: \_\_\_\_\_

*[Signature]*  
 \_\_\_\_\_

9-19-23  
 \_\_\_\_\_  
 Date

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

09/20/23  
 \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# Notice of Re-Purpose of Funds

MONROE COUNTY  
*Unanticipated Change of What Funds Were Budgeted For*

Date: 9/5/2023  
 Department: SHERIFF  
 Amount: \$ 23,400.00  
 Budget Year Amended: 2023

**Does this Re-Purpose of Funds decrease future fund balance available for Debt Service Payments in future years?**  
 Yes or No? NO Explain: FUNDS ARE PRESENT IN NON-LAPSING VEHICLE ACCOUNT.

Explanation/Reason funds are being re-purposed and affect on Program:  
 (If needed attached separate brief explanation.)

IT DEPARTMENT PURCHASED NEW MDCS FOR SHERIFF'S OFFICE VEHICLES. NEW DOCKING STATIONS ARE NEEDED TO SECURE THE NEW MDCS IN VEHICLES. PURCHASE OF NEW MDC DOCKING STATIONS WAS NOT ANTICIPATED BY SHERIFF'S OFFICE, BUT FUNDS ARE AVAILABLE.

**Original Budgeted Line's Purpose:**

Org	Object	Project	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
17100169	581100		NON-LAPS SHERIFF VEHS	VEHICLES & VEHICLE EQUIPMENT	VEHICLES & VEHICLE EQUIPMENT	\$ 23,400.00
Total Adjustment						\$ 23,400.00

Department Head Approval: \_\_\_\_\_

Committee of Jurisdiction Approval: \_\_\_\_\_

*Wesley D. Givels*  
 \_\_\_\_\_  
*Adam Balz*  
 \_\_\_\_\_

9/14/2023  
 \_\_\_\_\_  
 Date

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

09/20/23  
 \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

**TREASURER'S REPORT**  
For the period of August 1, 2023 to August 31, 2023  
Justin Derhammer, Interim County Treasurer

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
<b>Receipts for Current Month:</b>	<b>\$ 18,432,368.25</b>
<b>Wires &amp; Disbursements for Current Month:</b>	<b>\$ 19,225,560.65</b>

<b>INVESTMENTS - GENERAL FUND</b>				
<b>Bank</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
State Bank		\$ 5,867,138.08	none	5.35%
State Investment Pool		\$ 4,271,830.87	none	5.31%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 251,871.61	none	4.73%
Citizens First Bank MM		\$ 5,537,664.99	none	
River Bank MM		\$ 8,866,987.11	none	4.13%
<b>TOTAL GENERAL FUND INVESTMENTS</b>		<b>\$ 24,795,996.69</b>		

<b>GENERAL FUND BALANCES</b>	
Month End Balance	
Outstanding Checks	\$ (730,592.54)
Outstanding Deposits	\$ 62,054.11
General Fund Investments	\$ 24,795,996.69
<b>Totals</b>	<b>\$ 24,127,458.26</b>

TOTAL GENERAL FUND AS OF AUGUST 2022	\$ 26,003,510.31
General fund is down from a year ago:	\$ (1,876,052.05)

<b>DELINQUENT TAXES</b>	
Delinquent Taxes in August 2023 were:	\$ 1,582,059.69
Delinquent Taxes in August 2022 were:	\$ 1,615,881.19
<b>Delinquent Taxes are down from one year ago:</b>	<b>\$ (33,821.50)</b>

<b>SALES &amp; USE TAX</b>	
Sales tax received August 2023	\$ 3,279,403.88
Sales tax is for the months of Nov 2022 thru June 2023	
Sales tax received August 2022	\$ 2,987,918.95
Sales tax is for the months of Nov 2021 thru June 2022	
<b>SALES TAX IS UP FROM ONE YEAR AGO:</b>	<b>\$ 291,484.93</b>

**TREASURER'S REPORT**  
**For the period of July 1, 2023 to July 31, 2023**  
**Debbie Carney, County Treasurer**

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
<b>Receipts for Current Month:</b>	<b>\$ 17,212,969.16</b>
<b>Wires &amp; Disbursements for Current Month:</b>	<b>\$ 15,379,672.14</b>

<b>INVESTMENTS - GENERAL FUND</b>				
<b>Bank</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
State Bank		\$ 11,259,455.96	none	5.29%
State Investment Pool		\$ 6,244,818.26	none	5.15%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 250,884.50	none	4.66%
Citizens First Bank MM		\$ 5,526,714.41	none	
River Bank MM		\$ 8,836,591.66	none	4.13%
<b>TOTAL GENERAL FUND INVESTMENTS</b>		<b>\$ 32,118,968.82</b>		

<b>GENERAL FUND BALANCES</b>	
Month End Balance	
Outstanding Checks	\$ (688,225.00)
Outstanding Deposits	\$ 812,878.97
General Fund Investments	\$ 32,118,968.82
<b>Totals</b>	<b>\$ 32,243,622.79</b>

<b>TOTAL GENERAL FUND AS OF JULY 2022</b>	<b>\$ 34,729,258.10</b>
General fund is down from a year ago:	<b>\$ (2,485,635.31)</b>

<b>DELINQUENT TAXES</b>	
Delinquent Taxes in July 2023 were:	\$ 757,288.18
Delinquent Taxes in July 2022 were:	\$ 663,058.00
<b>Delinquent Taxes are up from one year ago:</b>	<b>\$ 94,230.18</b>

<b>SALES &amp; USE TAX</b>	
<b>Sales tax received July 2023</b>	
Sales tax is for the months of Nov 2022 thru May 2023	\$ 2,731,992.21
<b>Sales tax received July 2022</b>	
Sales tax is for the months of Nov 2021 thru May 2022	\$ 2,555,352.26
<b>SALES TAX IS UP FROM ONE YEAR AGO:</b>	<b>\$ 176,639.95</b>

**TREASURER'S REPORT**  
**For the period of August 1, 2023 to August 31, 2023**  
**Justin Derhammer, Interim County Treasurer**

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
State Bank-History Room MMI		\$ 82,457.52	None	5.35%
State Bank-History Room MMII		\$ 13,706.81	None	5.35%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,981,866.40	None	
State Bank-Wegner Grotto Trust		\$ 252,060.05	None	5.35%
Wegner Grotto Endowment-Raymond James		\$ 411,302.43	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,033.05	None	5.35%
<b>Transportation - ADRC</b>				
State Bank-ADRC Transportation		\$ 53,548.48	None	5.35%
<b>Jail Assessment</b>				
Bank First MM		\$ 299,232.80	None	4.73%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 104,396.39	None	4.73%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 214,718.19	7/25/2024	4.25830%
		\$ 218,663.35	11/30/2023	3.72978%
		\$ 229,387.61	11/30/2023	3.72978%
		\$ 216,531.65	11/30/2023	3.72978%
		\$ 214,164.13	11/30/2023	3.72978%
		\$ 256,530.35	6/20/2024	4.16241%
		\$ 829,719.57	8/1/2024	4.35411%
		\$ 266,711.00	6/27/2024	4.16241%
State Bank - Facility Reserve-MM		\$ 3,567.67	None	5.35%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 31,152.29	None	5.35%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 2,283,599.41	None	5.35%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 457,092.93	None	5.35%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 3,287,794.46	None	5.35%
<b>Highway Bonds</b>				
River Bank MM		\$ 5,063,688.16	None	4.13%
<b>Opioid Funds</b>				
River Bank MM		\$ 385,609.42	None	4.13%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 16,772,924.70</b>		



**TREASURER'S REPORT**  
**For the period of July 1, 2023 to July 31, 2023**  
**Debbie Carney, County Treasurer**

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
<b>History Room</b>				
State Bank-History Room MMI		\$ 81,397.13	None	5.29%
State Bank-History Room MMII		\$ 13,644.81	None	5.29%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 2,030,639.54	None	
State Bank-Wegner Grotto Trust		\$ 253,926.37	None	5.29%
Wegner Grotto Endowment-Raymond James		\$ 422,185.31	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,028.98	None	5.29%
<b>Transportation - ADRC</b>				
State Bank-ADRC Transportation		\$ 53,300.27	None	5.29%
<b>Jail Assessment</b>				
Bank First MM		\$ 286,151.39	None	4.66%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 99,734.45	None	4.66%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 213,943.08	7/25/2024	4.25830%
		\$ 217,971.81	11/30/2023	3.72978%
		\$ 228,662.15	11/30/2023	3.72978%
		\$ 215,846.85	11/30/2023	3.72978%
		\$ 213,486.81	11/30/2023	3.72978%
		\$ 255,625.11	6/20/2024	4.16241%
		\$ 826,681.02	8/3/2023	3.82606%
		\$ 266,711.00	6/27/2024	4.16241%
State Bank - Facility Reserve-MM		\$ 3,551.53	None	5.29%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 34,533.65	None	5.29%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 2,296,150.99	None	5.29%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 785,428.50	None	5.29%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 3,272,922.84	None	5.29%
<b>Highway Bonds</b>				
River Bank MM		\$ 5,046,330.17	None	4.13%
<b>Opioid Funds</b>				
River Bank MM		\$ 330,600.85	None	4.13%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 17,119,859.15</b>		

PREVIOUS MONTH

## 2023 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 27,266,157.04	\$ 355,008.26 Sales Tax for Nov. 2022	\$ 958,148.96 *
February	\$ 26,745,781.52	\$ 503,856.13 Sales for Tax Dec. 2022	\$ 940,526.64 *
March	\$ 25,961,795.68	\$ 328,012.80 Sales for Tax Jan. 2023	\$ 885,826.83 *
April	\$ 25,636,061.54	\$ 326,541.72 Sales Tax for Feb. 2023	\$ 845,203.66 *
May	\$ 24,219,687.27	\$ 400,645.33 Sales Tax for Mar. 2023	\$ 809,824.00 *
June	\$ 22,191,697.77	\$ 433,520.06 Sales Tax for April 2023	\$ 785,030.16 *
July	\$ 34,729,258.10	\$ 384,407.91 Sales Tax for May 2023	\$ 757,288.18 *
August	\$ 26,003,510.31	\$ 547,411.67 Sales Tax for June 2023	\$ 1,582,059.69
September		Sales Tax for July 2023	NOW INCLUDES ALL YEARS DELINQUENT TAXES
October		Sales Tax for Aug. 2023	
November		Sales Tax for Sept. 2023	
December		Sales Tax for Oct. 2023	

**\$ 3,279,403.88 ← Sales Tax Received in 2023**

\*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2022



## 2022 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 25,792,909.82	\$ 326,204.52 Sales Tax for Nov. 2021	\$ 856,763.80 *
February	\$ 27,019,204.85	\$ 420,814.34 Sales for Tax Dec. 2021	\$ 841,523.50 *
March	\$ 28,110,984.03	\$ 289,326.42 Sales for Tax Jan. 2022	\$ 795,327.02 *
April	\$ 27,823,058.91	\$ 353,693.14 Sales Tax for Feb. 2022	\$ 769,442.30 *
May	\$ 27,730,766.13	\$ 331,738.81 Sales Tax for Mar. 2022	\$ 725,094.55 *
June	\$ 27,247,179.31	\$ 441,458.42 Sales Tax for April 2022	\$ 686,167.88 *
July	\$ 34,729,258.10	\$ 392,116.61 Sales Tax for May 2022	\$ 663,058.00 *
August	\$ 26,003,510.31	\$ 432,566.69 Sales Tax for June 2022	\$ 1,615,881.19
September	\$ 23,267,960.04	\$ 429,806.34 Sales Tax for July 2022	\$ 1,335,157.91
October	\$ 23,141,098.36	\$ 444,645.03 Sales Tax for Aug. 2022	\$ 1,195,438.03
November	\$ 23,676,066.42	\$ 455,697.66 Sales Tax for Sept. 2022	\$ 1,107,824.37
December	\$ 21,868,233.83	\$ 460,092.05 Sales Tax for Oct. 2022	\$ 987,485.38

NOW INCLUDES  
ALL YEARS  
DELINQUENT  
TAXES

**\$ 4,778,160.03 ← Sales Tax Received in 2022**

Monroe County



FINANCE  
AUGUST 2023

FOR 2023 08 JOURNAL DETAIL 2023 8 TO 2023 8

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
11520	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL

**11520000 TREASURER**

11520000 461900 OTH TREAS	-3,000	0	-3,000	-1,381.01	.00	-1,618.99	46.0%*
2023/08/000037 08/04/2023 CRP	-1.00 REF 116058	COPIES					
2023/08/000111 08/08/2023 CRP	-1.00 REF 116201	COPIES					
2023/08/000646 08/30/2023 GEN	-10.74 REF						
							COPIES SALES TAX JULY 2023
TOTAL UNDEFINED ROLLUP CODE	-3,000	0	-3,000	-1,381.01	.00	-1,618.99	46.0%

**TR100 SALARIES & FRINGE BENEFITS**

11520000 511000 SALARIES	207,128	4,984	212,112	134,794.51	.00	77,317.80	63.5%
2023/08/000183 08/11/2023 PRJ	8,742.36 REF 230811						WARRANT=230811 RUN=1 BI-WEEKL
2023/08/000594 08/25/2023 PRJ	8,102.51 REF 230825						WARRANT=230825 RUN=1 BI-WEEKL
11520000 511200 OVERTIME	600	0	600	370.07	.00	229.93	61.7%
2023/08/000183 08/11/2023 PRJ	370.07 REF 230811						WARRANT=230811 RUN=1 BI-WEEKL
11520000 515005 RETIREMENT	14,059	259	14,318	9,041.00	.00	5,276.60	63.1%
2023/08/000183 08/11/2023 PRJ	576.13 REF 230811						WARRANT=230811 RUN=1 BI-WEEKL
2023/08/000594 08/25/2023 PRJ	550.98 REF 230825						WARRANT=230825 RUN=1 BI-WEEKL
11520000 515010 SOC SEC	12,883	333	13,216	8,380.32	.00	4,836.08	63.4%
2023/08/000183 08/11/2023 PRJ	564.98 REF 230811						WARRANT=230811 RUN=1 BI-WEEKL
2023/08/000594 08/25/2023 PRJ	502.37 REF 230825						WARRANT=230825 RUN=1 BI-WEEKL
11520000 515015 MEDICARE	3,016	79	3,095	1,959.84	.00	1,135.31	63.3%
2023/08/000183 08/11/2023 PRJ	132.13 REF 230811						WARRANT=230811 RUN=1 BI-WEEKL
2023/08/000594 08/25/2023 PRJ	117.48 REF 230825						WARRANT=230825 RUN=1 BI-WEEKL
11520000 515020 HLTH INS	47,884	0	47,884	43,371.76	.00	4,512.24	90.6%
2023/08/000183 08/11/2023 PRJ	2,992.65 REF 230811						WARRANT=230811 RUN=1 BI-WEEKL
2023/08/000594 08/25/2023 PRJ	2,992.65 REF 230825						WARRANT=230825 RUN=1 BI-WEEKL

# Monroe County



## FINANCE AUGUST 2023

FOR 2023 08				JOURNAL DETAIL 2023 8 TO 2023 8				
ACCOUNTS FOR:	ORIGINAL	TRNFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
11520	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
11520000 515025	DENTAL INS	2,565	0	2,565	2,047.12	.00	517.88	79.8%
2023/08/000183	08/11/2023 PRJ	279.60 REF 230811				WARRANT=230811	RUN=1 BI-WEEKL	
11520000 515030	LIFE INS	72	0	72	48.00	.00	24.00	66.7%
2023/08/000183	08/11/2023 PRJ	6.00 REF 230811				WARRANT=230811	RUN=1 BI-WEEKL	
11520000 515040	WORK COMP	122	2	124	77.02	.00	46.52	62.3%
2023/08/000183	08/11/2023 PRJ	5.20 REF 230811				WARRANT=230811	RUN=1 BI-WEEKL	
2023/08/000594	08/25/2023 PRJ	4.61 REF 230825				WARRANT=230825	RUN=1 BI-WEEKL	
TOTAL SALARIES & FRINGE BENEFITS		288,329	5,657	293,986	200,089.64	.00	93,896.36	68.1%
<b>TR200 OFFICE ADMINISTRATIVE COSTS</b>								
11520000 521405	BANK SERV	7,800	0	7,800	2,156.12	.00	5,643.88	27.6%
11520000 531000	OFFIC SUPL	2,500	0	2,500	473.97	176.15	1,849.88	26.0%
11520000 531050	POSTAGE	6,000	0	6,000	2,406.14	.00	3,593.86	40.1%
2023/08/000665	08/02/2023 API	426.00 VND 015513 IN 179587			PCARD: USPS	POSTAGE STAMPS		
11520000 532000	BK/PUB/SUB	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL OFFICE ADMINISTRATIVE COSTS		17,300	0	17,300	5,036.23	176.15	12,087.62	30.1%
<b>TR300 TECHNOLOGY &amp; EQUIPMENT</b>								
11520000 522025	TELEPHONE	531	0	531	37.20	7.70	486.10	8.5%
2023/08/000027	08/04/2023 API	3.18 VND 016567 IN 714300 JULY 2023			LVT CORP	ACCT #8100 8/1/23	1069149	

# Monroe County



## FINANCE AUGUST 2023

FOR 2023 08				JOURNAL DETAIL 2023 8 TO 2023 8				
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
11520 TREASURER								
11520000 553100 EQUIP SERV	5,618	393	6,011	2,706.03	.00	3,304.91	45.0%	
2023/08/000030 08/04/2023 API	72.74 VND 006687 IN 4412578						10242	
2023/08/000444 08/18/2023 API	43.66 VND 002162 IN 30442257 A						10307	
2023/08/000444 08/18/2023 API	248.51 VND 002162 IN 30987268						10307	
2023/08/000444 08/18/2023 API	70.15 VND 006687 IN 4438632						10321	
2023/08/000608 08/25/2023 API	248.51 VND 002162 IN 31060028						10375	
LOFFLER COMPANIES IN CONTRACT CHARGES								
CANON FINANCIAL SERV CONTRACT NUMBER 14								
CANON FINANCIAL SERV CONTRACT NUMBER 14								
LOFFLER COMPANIES IN CONTRACT CHARGES								
CANON FINANCIAL SERV CONTRACT NUMBER 14								
TOTAL TECHNOLOGY & EQUIPMENT	6,149	393	6,542	2,743.23	7.70	3,791.01	42.1%	
<b>TR350 IT POOL</b>								
11520000 599000 IT POOL	964	0	964	964.00	.00	.00	100.0%	
TOTAL IT POOL	964	0	964	964.00	.00	.00	100.0%	
<b>TR400 CONF / EDUCATION &amp; TRAVEL</b>								
11520000 533010 CONF/SEM	2,418	-393	2,025	320.00	.00	1,705.06	15.8%	
2023/08/000608 08/25/2023 API	140.00 VND 016638 IN 09 20-22 '23						1069574	
WISCONSIN REAL PROP REGISTRATION FOR A								
11520000 533200 MILEAGE	759	0	759	.00	.00	759.00	.0%	
TOTAL CONF / EDUCATION & TRAVEL	3,177	-393	2,784	320.00	.00	2,464.06	11.5%	
<b>TR600 PROGRAM COSTS</b>								
11520000 531020 OFFIC ASR	7,000	0	7,000	633.13	.00	6,366.87	9.0%	
11520000 533210 MLG ASR	500	0	500	.00	.00	500.00	.0%	

**FINANCE**  
AUGUST 2023

FOR 2023 08			JOURNAL DETAIL 2023 8 TO 2023 8						
ACCOUNTS FOR:			ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11520000	556000	REF TX CNT	13,000	0	13,000	.00	.00	13,000.00	.0%
11520000	556100	UNCOLL TAX	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL PROGRAM COSTS			21,500	0	21,500	633.13	.00	20,866.87	2.9%
TOTAL TREASURER			334,419	5,657	340,076	208,405.22	183.85	131,486.93	61.3%
TOTAL TREASURER			334,419	5,657	340,076	208,405.22	183.85	131,486.93	61.3%
TOTAL REVENUES			-3,000	0	-3,000	-1,381.01	.00	-1,618.99	
TOTAL EXPENSES			337,419	5,657	343,076	209,786.23	183.85	133,105.92	

# Monroe County



## FINANCE AUGUST 2023

FOR 2023 08			JOURNAL DETAIL 2023 8 TO 2023 8					
ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE./COL	
11521 TAX DEEDS								
<b>11521000 TAX DEEDS</b>								
11521000 418900 TX DEED R	-9,000	0	-9,000	-2,200.00	.00	-6,800.00	24.4%*	
TOTAL UNDEFINED ROLLUP CODE	-9,000	0	-9,000	-2,200.00	.00	-6,800.00	24.4%	
<b>TX600 PROGRAM COSTS</b>								
11521000 539200 TX DEED EX	20,000	0	20,000	14,294.20	.00	5,705.80	71.5%	
TOTAL PROGRAM COSTS	20,000	0	20,000	14,294.20	.00	5,705.80	71.5%	
TOTAL TAX DEEDS	11,000	0	11,000	12,094.20	.00	-1,094.20	109.9%	
TOTAL TAX DEEDS	11,000	0	11,000	12,094.20	.00	-1,094.20	109.9%	
TOTAL REVENUES	-9,000	0	-9,000	-2,200.00	.00	-6,800.00		
TOTAL EXPENSES	20,000	0	20,000	14,294.20	.00	5,705.80		



**FINANCE**  
AUGUST 2023

FOR 2023 08 JOURNAL DETAIL 2023 8 TO 2023 8

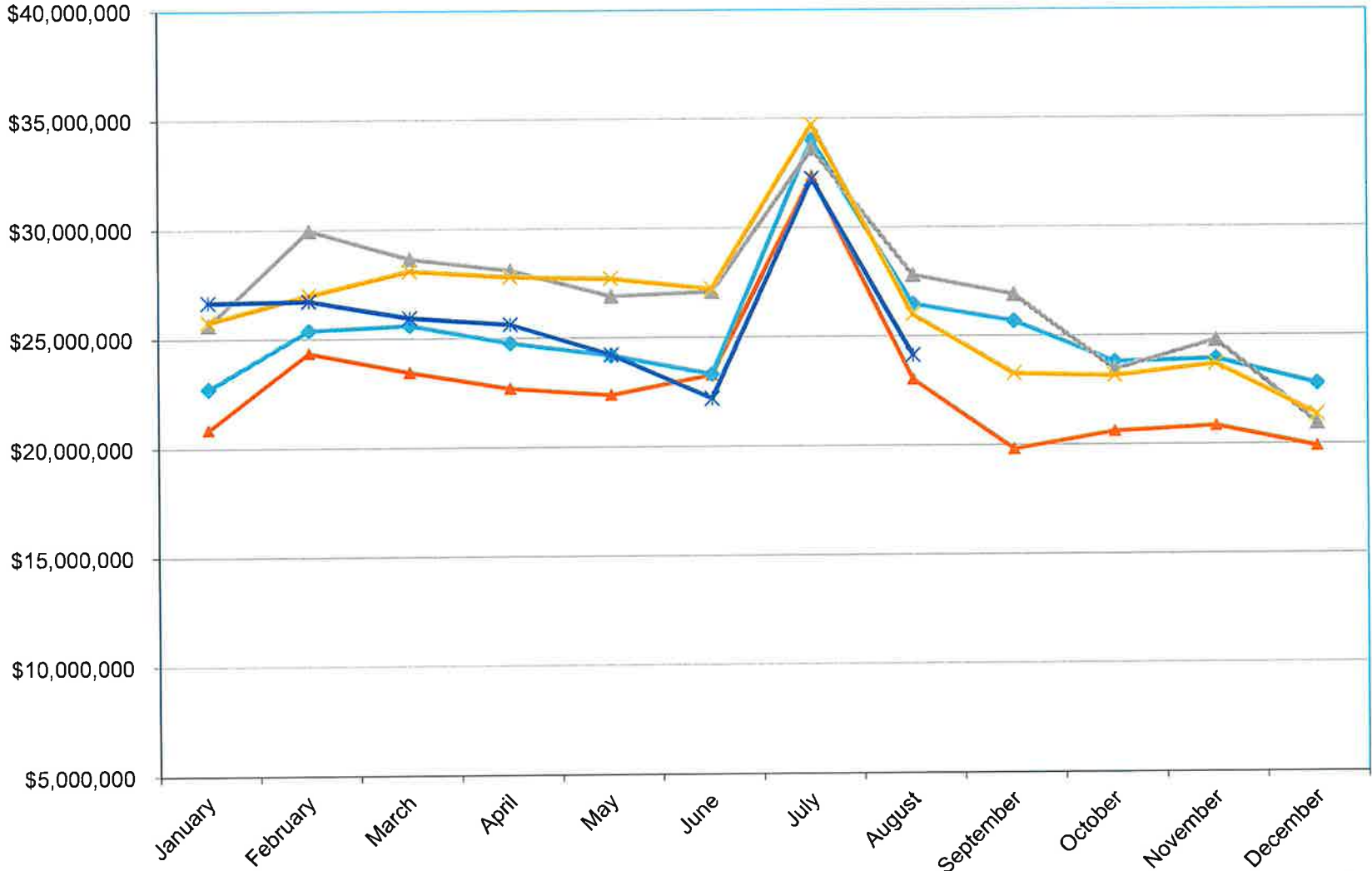
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL.
GRAND TOTAL	956,225	6,484	962,709	657,353.95	519.07	304,835.98	68.3%

\*\* END OF REPORT - Generated by ADRIAN LOCKINGTON \*\*



Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

### County Total General Fund Cash Balance



2019 2020 2021 2022 2023

9/15/2023

Diane Erickson

Monroe County Finance Director



## Restricted, Committed and Assigned Funds

### Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$	916.65	
Child Support - Designated Fund Balance	\$	22,816.88	
Software/computers 21300000 342100 E2200			
Redaction Fees 11715000 461390/521350	\$	14,211.55	
K-9 Donations 12116000 485000/579200	\$	11,186.76	
Dog Control 14195000 485000/579200	\$	68,146.13	
Justice Dept Donations 1295000 485000/579200	\$	339.00	
Veterans Service 14700000 485000/579200	\$	1,744.50	
Park Donations 15200000 485000/579200	\$	6,736.80	
Human Services Donations 24900500 485000/579200	\$	822.08	
Crep Program 16140000	\$	19,974.81	
Broadband Restricted Funds 16702100 485000/579100	\$	14,187.10	
Econ Dev & Tourism Funds for Project Grant 16700000 579100	\$	11,455.65	(ITBEC)
Forestry Maint. Land Acq. 16919000 580100	\$	36,057.35	
Forestry-Habelman Reforest 16919000 521700	\$	1,471.13	
Wildlife Habitat 16913000 435800/534050	\$	698.08	
Land Cons. CCTF Donations 16942200 485000/579200	\$	384.94	
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$	2,953.86	
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$	88,694.55	
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$	35,456.10	
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$	290,000.00	

### Committed Funds

Agronomist Position 16940000 579100 LC860	\$	25,573.09	
Nonlapsing Capital Parks 17620620 582500	\$	76,565.06	Res 08-21-03, Capital Bldgs Exp Budget

### Extension

Health & Well Being Exp. 15620613 579100	\$	8,864.02	
Youth Development Agent 15620615 579100	\$	10,257.24	

### Assigned Funds

Human Services Reserve Fund 24900000 343000	\$	300,000.00	
Contingency Fund Balance 10010000 539200	\$	22,723.53	
Retirement/Fringe Pool 11435000 515200	\$	91,065.41	
Nonlapsing Capital Pool 17100169	\$	624,559.00	
Nonlapsing Capital Vehicle Pool 17100169 581100	\$	500,552.77	

<b>General Fund Total</b>	<b>\$</b>	<b>2,288,414.04</b>	
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### Proprietary & Internal Service Funds

Debt Service Fund - Resolution 06-13-02	\$	1,534,623.31	
Nonlapsing Technology Pool 71490000 599000	\$	553,793.58	

<b>Proprietary, Debt &amp; Internal Service Funds</b>	<b>\$</b>	<b>2,088,416.89</b>	
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Former Treasurer to work 80 hours	1,714.00
Maintenance Truck Bid Overage	1,884.00
SW-Professional fees at Sand Creek site	20,000.00
Finance - GASB 87	1,950.00
SW-Filter systems on 6 homes	5,397.00
Dispatch - late 2022 invoice	16,392.00
Zoning-Board of Adjustment	10,000.00
SW-Professional fees at Sand Creek site	10,000.00
Asbestos/Hazard Survey-North Complex	37,854.47
<b>Expenses from 2023 Contingency Fund:</b>	<b>\$ 105,191.47</b>

9/15/2023

Diane Erickson Monroe County Finance Director

**General Fund Balances**

		<b>2020</b>		<b>2021</b>		
January	\$	22,711,767	\$	25,647,464	\$	2,935,697
February	\$	25,386,603	\$	29,967,952	\$	4,581,349
March	\$	25,609,602	\$	28,652,526	\$	3,042,925
April	\$	24,778,942	\$	28,113,123	\$	3,334,181
May	\$	24,183,414	\$	26,914,902	\$	2,731,488
June	\$	23,314,454	\$	27,102,154	\$	3,787,700
July	\$	34,031,682	\$	33,597,902	\$	(433,779)
August	\$	26,500,992	\$	27,826,159	\$	1,325,167
September	\$	25,685,674	\$	26,918,527	\$	1,232,853
October	\$	23,782,519	\$	23,420,672	\$	(361,846)
November	\$	23,908,747	\$	24,788,823	\$	880,076
December	\$	22,768,894	\$	20,963,521	\$	(1,805,372)

		<b>2021</b>		<b>2022</b>		
January	\$	25,647,464	\$	25,792,910	\$	145,446
February	\$	29,967,952	\$	27,019,205	\$	(2,948,747)
March	\$	28,652,526	\$	28,110,984	\$	(541,542)
April	\$	28,113,123	\$	27,823,059	\$	(290,065)
May	\$	26,914,902	\$	27,730,766	\$	815,864
June	\$	27,102,154	\$	27,247,179	\$	145,025
July	\$	33,597,902	\$	34,729,258	\$	1,131,356
August	\$	27,826,159	\$	26,003,510	\$	(1,822,649)
September	\$	26,918,527	\$	23,267,960	\$	(3,650,567)
October	\$	23,420,672	\$	23,141,098	\$	(279,574)
November	\$	24,788,823	\$	23,676,066	\$	(1,112,757)
December	\$	20,963,521	\$	21,369,234	\$	405,713

		<b>2022</b>		<b>2023</b>		
January	\$	25,792,910	\$	26,683,614	\$	890,704
February	\$	27,019,205	\$	26,748,782	\$	(270,423)
March	\$	28,110,984	\$	25,961,796	\$	(2,149,188)
April	\$	27,823,059	\$	25,636,062	\$	(2,186,997)
May	\$	27,730,766	\$	24,219,687	\$	(3,511,079)
June	\$	27,247,179	\$	22,191,698	\$	(5,055,482)
July	\$	34,729,258	\$	32,243,623	\$	(2,485,635)
August	\$	26,003,510	\$	24,127,458	\$	(1,876,052)
September	\$	23,267,960	\$	-		
October	\$	23,141,098	\$	-		
November	\$	23,676,066	\$	-		
December	\$	21,369,234	\$	-		

**These numbers include the Outstanding checks, deposits, and check account balance at month-end.**

9/15/2023

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2023\2023 General Fund Reserved-Committed-20%

**FINANCIAL DATA THROUGH AUGUST 31, 2023**

Account Type	Revenue			2023		
	2022 Total Annual Budget	2022 Month Actual	2022 Actual to Annual Budget %	2023 Total Annual Budget	2023 Month Actual	2023 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	8,784	0	0.00%	9,425	0	100.00%
1000 - GENERAL GOVERNMENT	26,393,781	18,763,355	71.09%	24,718,490	12,047,677	48.74%
1110 - COUNTY BOARD	0	0		0	0	0.00%
1121 - CIRCUIT COURT	264,157	251,219	95.10%	248,225	238,696	96.16%
1122 - CLERK OF COURT	577,250	401,827	69.61%	569,210	402,456	70.70%
1124 - FAMILY COURT COMMISSIONER	5,180	3,360	64.86%	5,020	2,840	56.57%
1127 - MEDICAL EXAMINER	43,300	29,031	67.05%	44,905	35,157	78.29%
1131 - DISTRICT ATTORNEY	78,711	37,158	47.21%	79,171	29,977	37.86%
1132 - CORPORATION COUNSEL	0	0	100.00%	0	0	100.00%
1141 - ADMINISTRATOR	0	0	100.00%	0	0	100.00%
1142 - COUNTY CLERK	23,310	17,677	75.83%	23,005	26,301	114.33%
1143 - PERSONNEL	0	0	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	729,697	385,073	52.77%	796,643	455,615	57.19%
1152 - TREASURER	13,000	1,346	10.35%	12,000	3,581	29.84%
1160 - MAINTENANCE	1	0	0.00%	1	1	100.00%
1171 - REGISTER OF DEEDS	411,814	264,590	64.25%	384,647	210,266	54.66%
1172 - SURVEYOR	2,300	1,140	49.57%	1,890	750	39.68%
1175 - LAND RECORDS	227,031	115,959	51.08%	178,127	136,259	76.50%
1210 - SHERIFF DEPARTMENT	126,600	80,597	63.66%	165,108	166,980	101.13%
1270 - JAIL	132,933	66,522	50.04%	99,305	92,698	93.35%
1290 - EMERGENCY MANAGEMENT	82,938	13,221	-15.94%	82,938	875	-1.06%
1293 - DISPATCH CENTER	0	0	100.00%	41,640	0	100.00%
1295 - JUSTICE DEPARTMENT	457,045	138,681	30.34%	457,273	152,133	33.27%
1368 - SANITATION	139,500	63,633	45.62%	139,500	62,885	45.08%
1419 - DOG CONTROL	157,622	134,195	85.14%	165,378	155,136	93.81%
1470 - VETERANS SERVICE	12,650	12,650	100.00%	30,278	30,278	100.00%
1512 - LOCAL HISTORY ROOM	84,128	20,067	23.85%	84,970	20,728	24.39%
1520 - PARKS	213,970	171,271	80.04%	231,173	177,741	76.89%
1530 - SNOWMOBILE	238,915	231,467	96.88%	481,300	257,177	53.43%
1560 - UW-EXTENSION	22,206	15,519	69.89%	5,117	4,218	82.42%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	11,956	11,956	100.00%	0	1,000	100.00%
1691 - FORESTRY	476,403	178,339	37.43%	172,100	97,854	56.86%
1694 - LAND CONSERVATION	540,980	138,668	25.63%	551,863	65,919	11.94%
1698 - ZONING	30,600	27,100	88.56%	39,824	36,586	91.87%
1700 - CAPITAL OUTLAY	113,155	52,500	46.40%	169,800	24,401	14.37%
<b>100 - GENERAL FUND Total</b>	<b>31,619,916</b>	<b>21,601,678</b>	<b>68.32%</b>	<b>29,988,326</b>	<b>14,934,435</b>	<b>49.80%</b>
213 - CHILD SUPPORT	653,435	383,846	58.74%	680,380	343,458	50.48%
241 - HEALTH DEPARTMENT	1,412,416	813,824	57.62%	1,488,990	807,189	54.21%
249 - HUMAN SERVICES	17,103,337	9,329,917	54.55%	16,262,415	10,298,880	63.33%
310 - DEBT SERVICE	7,012,646	49,923	0.71%	4,007,994	3,844,769	95.93%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,828,294	1,216,142	43.00%	3,577,280	1,322,569	36.97%
642 - ROLLING HILLS	21,791,456	7,212,444	33.10%	10,000,467	5,334,722	53.34%
714 - INFORMATION SYSTEMS	1,314,689	1,254,915	95.45%	1,418,723	1,407,463	99.21%
715 - INFORMATION TECHNOLOGY POOL	630,401	63,174	10.02%	697,726	81,658	11.70%
717 - SELF FUNDED EMPLOYEE INSURANCE	6,117,349	4,296,542	70.24%	6,146,038	4,768,465	77.59%
719 - WORKERS COMPENSATION	333,820	127,871	38.31%	345,320	189,195	54.79%
732 - HIGHWAY	20,181,831	12,964,028	64.24%	20,857,740	8,864,237	42.50%
820 - JAIL ASSESSMENT	140,000	49,594	35.42%	96,600	52,821	54.68%
830 - LOCAL HISTORY ROOM	84,128	174,089	-206.93%	84,970	181,252	213.31%
856 - M.M. HANEY TRUST	0	3	100.00%	0	1	100.00%
<b>Grand Total</b>	<b>111,223,719</b>	<b>59,189,811</b>	<b>53.22%</b>	<b>95,652,970</b>	<b>52,431,115</b>	<b>54.81%</b>

This is 8 out of 12 months

These Revenue numbers include the tax appropriations for 2023

66.67%

**FINANCIAL DATA THROUGH AUGUST 31, 2023**

Account Type

Expense

	2022		2022 Actual to		2023		2023 Actual to	
	Total Annual Budget	Month Actual	Annual Budget %	Total Annual Budget	Month Actual	Annual Budget %		
<b>100 - GENERAL FUND</b>								
0000 - UNDEFINED	2,943,749	2,438,418	82.83%	1,560,020	1,873,852	100.00%		
1000 - GENERAL GOVERNMENT	3,687,957	0	0.00%	2,060,031	0	0.00%		
1110 - COUNTY BOARD	119,729	68,423	57.15%	123,555	77,003	62.32%		
1121 - CIRCUIT COURT	678,997	374,179	55.11%	677,470	373,278	55.10%		
1122 - CLERK OF COURT	838,209	423,622	50.54%	881,629	498,023	56.49%		
1124 - FAMILY COURT COMMISSIONER	40,800	23,800	58.33%	40,800	23,800	58.33%		
1127 - MEDICAL EXAMINER	245,951	127,527	51.85%	278,815	148,645	53.31%		
1131 - DISTRICT ATTORNEY	729,014	440,128	60.37%	758,760	445,415	58.70%		
1132 - CORPORATION COUNSEL	310,600	160,184	51.57%	339,538	189,960	55.95%		
1141 - ADMINISTRATOR	246,205	137,887	56.00%	243,325	152,381	62.62%		
1142 - COUNTY CLERK	349,631	205,009	58.64%	301,473	210,631	69.87%		
1143 - PERSONNEL	448,182	220,859	49.28%	398,209	191,584	48.11%		
1151 - FINANCE DEPARTMENT	1,174,119	676,001	57.58%	1,284,721	786,792	61.24%		
1152 - TREASURER	331,375	175,265	52.89%	363,076	224,080	61.72%		
1160 - MAINTENANCE	1,008,280	548,303	54.38%	1,221,680	684,367	56.02%		
1171 - REGISTER OF DEEDS	324,166	164,080	50.62%	317,601	157,770	49.68%		
1172 - SURVEYOR	27,556	18,875	68.50%	27,781	20,360	73.29%		
1175 - LAND RECORDS	229,953	94,555	41.12%	182,851	92,168	50.41%		
1190 - CNTY INS./MRRPC/SMRT/FARM ED	524,767	646,386	123.18%	566,630	689,666	121.71%		
1210 - SHERIFF DEPARTMENT	3,522,140	2,036,905	57.83%	3,548,122	2,192,352	61.79%		
1270 - JAIL	3,188,447	1,808,933	56.73%	3,292,820	1,908,930	57.97%		
1290 - EMERGENCY MANAGEMENT	175,113	106,919	61.06%	152,816	96,283	63.01%		
1293 - DISPATCH CENTER	1,297,050	776,306	59.85%	1,404,496	828,660	59.00%		
1295 - JUSTICE DEPARTMENT	1,122,058	566,466	50.48%	1,213,022	703,337	57.98%		
1368 - SANITATION	204,321	94,462	46.23%	263,120	113,419	43.11%		
1419 - DOG CONTROL	267,483	110,458	41.30%	293,873	132,350	45.04%		
1470 - VETERANS SERVICE	205,633	98,668	47.98%	234,098	133,933	57.21%		
1511 - LIBRARY	388,328	388,328	100.00%	459,426	459,426	100.00%		
1512 - LOCAL HISTORY ROOM	226,573	110,094	48.59%	246,708	126,476	51.27%		
1520 - PARKS	148,852	73,575	49.43%	223,257	117,857	52.79%		
1530 - SNOWMOBILE	238,915	0	0.00%	481,300	143,152	29.74%		
1560 - UW-EXTENSION	232,598	120,797	51.93%	170,561	63,965	37.50%		
1614 - CONSERV RESERVE ENHANCE PROGR	21,347	0	0.00%	21,420	1,446	100.00%		
1670 - ECON DEV COMMERCE & TOURISM	1,810,183	73,423	4.06%	1,749,683	1,701,977	97.27%		
1691 - FORESTRY	237,513	82,770	34.85%	183,422	93,321	50.88%		
1694 - LAND CONSERVATION	1,347,753	518,442	38.47%	1,390,284	382,194	27.49%		
1698 - ZONING	124,977	75,787	60.64%	166,600	91,264	54.78%		
1700 - CAPITAL OUTLAY	2,601,392	904,992	34.79%	2,865,333	1,189,994	41.53%		
<b>100 - GENERAL FUND Total</b>	<b>31,619,916</b>	<b>14,890,827</b>	<b>47.09%</b>	<b>29,988,326</b>	<b>17,320,109</b>	<b>57.76%</b>		
213 - CHILD SUPPORT	653,435	424,201	64.92%	680,380	426,477	62.68%		
241 - HEALTH DEPARTMENT	1,412,416	720,069	50.98%	1,488,990	756,014	50.77%		
249 - HUMAN SERVICES	17,103,337	8,647,615	50.56%	16,262,415	9,880,418	60.76%		
310 - DEBT SERVICE	7,012,646	7,011,418	99.98%	4,007,994	2,471,945	61.68%		
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%		
633 - SOLID WASTE	2,828,294	1,421,082	50.25%	3,577,280	1,381,407	38.62%		
642 - ROLLING HILLS	21,791,456	15,475,389	71.02%	10,000,467	5,933,197	59.33%		
714 - INFORMATION SYSTEMS	1,314,689	842,427	64.08%	1,428,148	784,963	54.96%		
715 - INFORMATION TECHNOLOGY POOL	630,401	6,253	0.99%	688,301	67,212	9.76%		
717 - SELF FUNDED EMPLOYEE INSURANCE	6,117,349	3,391,763	55.44%	6,146,038	3,781,640	61.53%		
719 - WORKERS COMPENSATION	333,820	217,703	65.22%	345,320	235,501	68.20%		
732 - HIGHWAY	20,181,831	4,237,707	21.00%	20,857,740	7,063,911	33.87%		
820 - JAIL ASSESSMENT	140,000	90,852	64.89%	96,600	48,616	50.33%		
830 - LOCAL HISTORY ROOM	84,128	20,067	23.85%	84,970	20,728	24.39%		
<b>Grand Total</b>	<b>111,223,719</b>	<b>57,397,372</b>	<b>51.61%</b>	<b>95,652,970</b>	<b>50,172,137</b>	<b>52.45%</b>		

This is 8 out of 12 months

66.67%

## FINANCIAL DATA THROUGH AUGUST 31, 2023

Account Type

### Salary & Fringe Expense

Account Type	2022		2022 Actual to Annual Budget %	2023		2023 Actual to Annual Budget %
	Total Annual Budget	Month Actual		Total Annual Budget	Month Actual	
100 - GENERAL FUND						
1110 - COUNTY BOARD	76,220	35,408	46.46%	80,782	44,980	55.68%
1121 - CIRCUIT COURT	365,790	198,462	54.26%	394,328	250,867	63.62%
1122 - CLERK OF COURT	582,090	292,711	50.29%	637,543	387,084	60.71%
1127 - MEDICAL EXAMINER	159,541	71,259	44.67%	179,594	111,465	62.06%
1131 - DISTRICT ATTORNEY	701,863	366,984	52.29%	731,039	432,407	59.15%
1132 - CORPORATION COUNSEL	302,934	131,313	43.35%	328,440	184,234	56.09%
1141 - ADMINISTRATOR	237,335	115,937	48.85%	233,305	147,119	63.06%
1142 - COUNTY CLERK	206,652	111,528	53.97%	220,705	140,602	63.71%
1143 - PERSONNEL	223,278	119,682	53.60%	244,721	153,379	62.68%
1151 - FINANCE DEPARTMENT	1,122,086	542,704	48.37%	1,214,820	723,738	59.58%
1152 - TREASURER	265,564	138,331	52.09%	293,986	200,090	68.06%
1160 - MAINTENANCE	369,943	195,857	52.94%	393,207	253,961	64.59%
1171 - REGISTER OF DEEDS	249,238	123,150	49.41%	241,543	134,323	55.61%
1175 - LAND RECORDS	78,399	42,339	54.00%	83,665	52,768	63.07%
1210 - SHERIFF DEPARTMENT	2,989,345	1,546,045	51.72%	3,134,158	1,956,531	62.43%
1270 - JAIL	2,332,546	1,173,329	50.30%	2,423,907	1,415,738	58.41%
1290 - EMERGENCY MANAGEMENT	140,984	85,289	60.50%	120,091	91,012	75.79%
1293 - DISPATCH CENTER	1,071,159	527,503	49.25%	1,175,176	663,715	56.48%
1295 - JUSTICE DEPARTMENT	761,810	344,760	45.26%	808,595	505,114	62.47%
1368 - SANITATION	142,133	76,778	54.02%	197,071	106,058	53.82%
1419 - DOG CONTROL	155,231	74,977	48.30%	178,775	107,500	60.13%
1470 - VETERANS SERVICE	186,282	76,052	40.83%	192,200	120,795	62.85%
1512 - LOCAL HISTORY ROOM	141,883	73,790	52.01%	162,035	101,357	62.55%
1520 - PARKS	88,120	42,307	48.01%	166,782	96,271	57.72%
1560 - UW-EXTENSION	158,227	80,471	50.86%	118,921	42,957	36.12%
1691 - FORESTRY	60,557	33,008	54.51%	65,936	42,487	64.44%
1694 - LAND CONSERVATION	383,185	216,788	56.58%	477,516	268,739	56.28%
1698 - ZONING	115,443	61,687	53.43%	144,886	83,357	57.53%
<b>100 - GENERAL FUND Total</b>	<b>13,667,839</b>	<b>6,898,448</b>	<b>50.47%</b>	<b>14,643,727</b>	<b>8,818,647</b>	<b>60.22%</b>
213 - CHILD SUPPORT	539,508	293,837	54.46%	620,423	391,981	63.18%
241 - HEALTH DEPARTMENT	1,262,996	592,285	46.90%	1,284,564	701,002	54.57%
249 - HUMAN SERVICES	5,888,558	3,002,819	50.99%	6,876,647	4,164,407	60.56%
633 - SOLID WASTE	159,989	87,781	54.87%	166,273	105,954	63.72%
642 - ROLLING HILLS	6,265,306	2,940,156	46.93%	6,588,341	3,714,943	56.39%
714 - INFORMATION SYSTEMS	377,067	200,582	53.20%	384,684	244,174	63.47%
732 - HIGHWAY	3,925,622	2,019,025	51.43%	3,932,716	2,594,096	65.96%
<b>Grand Total</b>	<b>32,086,885</b>	<b>16,034,932</b>	<b>49.97%</b>	<b>34,497,375</b>	<b>20,735,205</b>	<b>60.11%</b>

This is 8 out of 12 months Insurance and 17/26 Payrolls

**RESOLUTIONS AND ORDINANCES – SEPTEMBER 27, 2023**

09-23-01

**RESOLUTION CREATING NON-LAPSING ACCOUNTS FOR HIGHWAY DEPARTMENT**

Offered by the Highway Committee

09-23-02

**AMENDMENT OF CHAPTER 38, ARTICLE VI. ALL-TERRAIN AND UTILITY TERRAIN VEHICLES OF THE MONROE COUNTY CODE**

Offered by the Highway Committee

09-23-03

**RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR THE CONSTRUCTION AND MAINTENANCE OF THE MEMORIAL ROCK GARDEN ON THE MONROE COUNTY JUSTICE CENTER GROUNDS**

Offered by the Property & Maintenance Committee

09-23-04

**RESOLUTION AUTHORIZING REQUEST FOR PROPOSALS FOR FEASIBILITY STUDY FOR CONSOLIDATED GOVERNMENT BUILDING AT ADMINISTRATIVE CENTER BLOCK SITE**

Offered by the Property & Maintenance Committee

09-23-05

**RESOLUTION AUTHORIZING INCREASE IN PER DIEM PAYMENTS FOR THE MONROE COUNTY BOARD OF SUPERVISORS EFFECTIVE APRIL 16, 2024**

Offered by the Administration & Personnel Committee

09-23-06

**RESOLUTION AUTHORIZING INCREASE IN SALARY FOR THE MONROE COUNTY BOARD CHAIRPERSON AND VICE CHAIRPERSON EFFECTIVE APRIL 16, 2024**

Offered by the Administration & Personnel Committee

09-23-07

**RESOLUTION ASSIGNING DECEMBER 31, 2022 EXCESS FUNDS OVER THE MINIMUM FUND BALANCE POLICY FOR FUTURE BUILDING PROJECT TO REDUCE OVERALL TAX BURDEN**

Offered by the Finance Committee

**RESOLUTION CREATING NON-LAPSING ACCOUNTS FOR HIGHWAY DEPARTMENT**

1 **WHEREAS**, the Monroe County Highway Department has expenditure accounts for building & grounds,  
 2 machinery & equipment and county supplemental highway improvements; and  
 3  
 4 **WHEREAS**, the delivery of certain machinery & equipment purchases are subject to supply chain and other  
 5 market forces causing payment to be deferred to future fiscal years; and  
 6  
 7 **WHEREAS**, the process to develop, design, bid, and execute building & grounds and highway improvement  
 8 projects can take several years to complete; and  
 9  
 10 **WHEREAS**, in order to take advantage of program funding opportunities, the Highway Department requires funds  
 11 to be available for project development and design and local match requirements; and  
 12  
 13 **NOW, THEREFORE, BE IT RESOLVED**, the Monroe County Board of Supervisors hereby authorizes the  
 14 Finance Department to carry forward any Highway Department surplus funds each year going forward from the  
 15 following accounts:  
 16  
 17 • 73310281 581000 Capital Equipment - Highway  
 18 • 73310283 580550 Building Improvements - Highway  
 19 • 73330319 534005 County TH Supplemental Construction  
 20  
 21 **BE IT FURTHER RESOLVED**, the amount of surplus funds for each authorized account to be carried forward to  
 22 be determined upon the close of the fiscal year accounting.

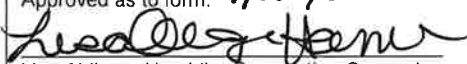
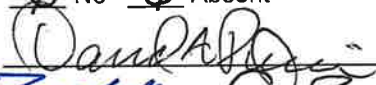
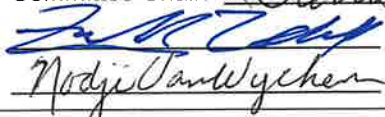
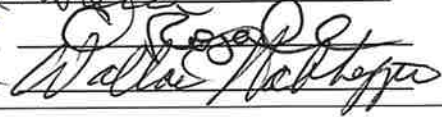
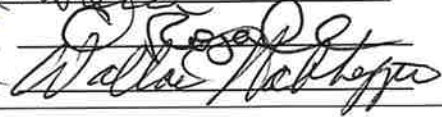
Dated this 27<sup>th</sup> day of September, 2023.

Offered by Highway Committee.

Fiscal Note: The above recommendation will authorize the Finance Department to carry forward surplus Highway Department funds each year in accounts 73310281 581000, 73310283 580500 and 73330319 534005. Approval of this resolution will require a 2/3<sup>rd</sup>s vote of the entire membership of the Monroe County Board of Supervisors for approval.

Statement of purpose: To create four non-lapsing Highway Department accounts for capital equipment, building improvements, and county supplemental highway improvements.

Drafted by: County Administrator, Tina Osterberg

<p>Finance Vote (If required):  <u>5</u> Yes <u>0</u> No <u>0</u> Absent</p> <p>.....</p> <p>Approved as to form: <u>9/20/2023</u>                    Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>September 19</u>, 20 <u>23</u>                  VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent</p> <p>Committee Chair:       </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__                  _____ Yes _____ No _____ Absent</p>	<p>STATE OF WISCONSIN                  COUNTY OF MONROE                  I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK                  A raised seal certifies an official document.</p>

RESOLUTION NO. 09-23-02

**AMENDMENT OF CHAPTER 38, ARTICLE VI. ALL-TERRAIN AND UTILITY TERRAIN VEHICLES OF THE MONROE COUNTY CODE**

1 **WHEREAS**, all county trunk highways have been opened to ATV traffic under Sec. 38-212 of the  
2 Monroe County Code, and  
3

4 **WHEREAS**, the Wisconsin Department of Transportation has requested an amendment to the Monroe  
5 County All-Terrain and Utility Terrain Vehicles ordinance to authorize ATV/UTV traffic on:  
6

- 7 **1. State Trunk Highway (STH) 16 between CTH T and Hawthorn Road in the Town of Adrian.**  
8

9 **WHEREAS**, enacting such an amendment invokes §23.33(4)(d)3.b. Wis. Stats.  
10

11 A person may operate an all-terrain vehicle or utility terrain vehicle on the roadway or shoulder of  
12 any highway to cross a bridge that is 1,000 feet in length or less if the operation is in compliance  
13 with a county ordinance adopted under sub. (11) (am) 3. that applies to that bridge and a city,  
14 village, or town ordinance adopted under sub. (11) (am) 3. that applies to that bridge.  
15

16 **WHEREAS**, the Highway Committee has discussed and recommends the amendment to authorize  
17 ATV traffic on:  
18

- 19 **1. STH 16 for the purpose of crossing a bridge over an un-named tributary of Chub Creek.**  
20

21 **NOW, THEREFORE, BE IT RESOLVED**, the Monroe County Board of Supervisors does ordain the  
22 amendment of the following section of Chapter 38 of the Monroe County Code to read as follows:  
23

24 Sec. 38-212. – Designated and authorized ATV and UTV routes.

25 (a) All Monroe County CTHs are designated as ATV and UTV routes, except where otherwise indicated.

26 (b) ATV and UTV operation is authorized on:

- 27 1. STH 71 in the Village of Norwalk from CTH T (north) to the 25/55 MPH speed limit transition to  
28 cross the bridge over Moore Creek, and  
29 2. STH 71 in the Village of Norwalk from the 25/55 MPH speed limit transition to the Town of  
30 Ridgeville boundary, and from the Town of Ridgeville boundary to CTH T (south), to cross the  
31 bridge over Moore Creek tributary, and  
32 3. STH 21 in the Town of Angelo from CTH I to CTH A to cross the bridge over the La Crosse  
33 River, and  
34 4. STH 131 in the Town of Wellington from Mead Avenue to South Street to cross the bridge over  
35 the Kickapoo River, and  
36 5. STH 16 in the Town of Tomah from CTH M (west) to CTH M (south) to cross the bridge over  
37 the Southfork Lemonweir River.  
38 6. **STH 16 in the Town of Adrian from CTH T to Hawthorn Road to cross an un-named tributary of**  
39 **Chub Creek.**

40 (c) Drivers crossing bridges on an ATV or UTV shall do all of the following:

- 41 1. Cross the bridge in the most direct manner practicable and at a place where no obstruction  
42 prevents a quick and safe crossing.  
43 2. Stay as far to the right of the roadway or shoulder as practicable.  
44



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- 3. Stop the vehicle prior to the crossing.
- 4. Yield the right-of-way to other vehicles, pedestrians, electric scooters, and electric personal assistive mobility devices using the roadway or shoulder.
- 5. Exit the highway as quickly and safely as practicable after crossing the bridge.

**FURTHER BE IT RESOLVED**, This ordinance shall not be published and made effective until the County Clerk receives copies of similar ordinances passed by the:

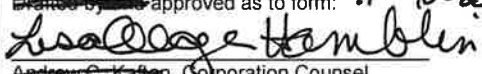
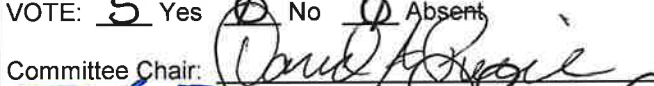
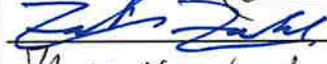
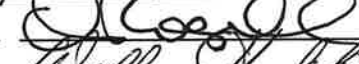
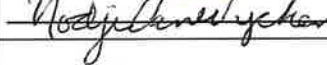

- 1. **Town of Adrian which authorizes ATV and UTV operation over the same portion of STH 16.**

Offered by the Highway Committee this 19<sup>th</sup> day of September, 2023.

Purpose: To amend the ATV route ordinance to authorize travel on:

- 1. **STH 16 in the Town of Adrian for the purpose of crossing a bridge over an un-named tributary of Chub Creek.**

Fiscal Note: The costs of amending an ordinance. Signage cost will be covered by route sponsors.

Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <hr/> Approved by _____ approved as to form: <u>9/20/2023</u>  Andrew C. Kaffen, Corporation Counsel Lisa Aldinger Hamblin	Committee of Jurisdiction Forwarded on: <u>September 19</u> , 20 <u>23</u> VOTE: <u>5</u> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Absent Committee Chair:     
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. <hr/> SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>

RESOLUTION NO. 09-23-03

RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR THE CONSTRUCTION AND MAINTENANCE OF THE MEMORIAL ROCK GARDEN ON THE MONROE COUNTY JUSTICE CENTER GROUNDS

1 WHEREAS, there has been a proposal received for the construction and maintenance of a Memorial Rock
2 Garden on the grounds of the Monroe County Justice Center; and
3
4 WHEREAS, there has also been a Memorandum of Understanding ( herein after referred to as MOU ) provided to
5 Monroe County which outlines the details of construction and maintenance of this Memorial Rock Garden; and
6
7 WHEREAS, this MOU has been considered by the Property & Maintenance Committee; and
8
9 WHEREAS, the Property & Maintenance Committee has determined that this type of request along with the
10 attached MOU is best considered by the full County Board of Supervisors; and
11
12 WHEREAS, consistent with this position, the Property and Maintenance Committee is forwarding this MOU for the
13 construction and maintenance of the Memorial Rock Garden on the grounds of the Monroe County Justice Center
14 to the full Monroe County Board of Supervisors for consideration without a recommendation by the committee.
15
16 THEREFORE BE IT RESOLVED by the Monroe County Board of Supervisors that they do hereby approve the
17 attached MOU for the construction and maintenance of a Memorial Rock Garden on the grounds of the Monroe
18 County Justice Center.

Dated this 30th day of August, 2023.

OFFERED BY THE PROPERTY & MAINTENANCE COMMITTEE: The Property & Maintenance Committee vote was only to forward the request and accompanying MOU to the full Monroe County Board of Supervisors for consideration.

Fiscal note: The memorandum of understanding provides that none of the expense of the construction nor maintenance of the memorial rock garden shall be borne by Monroe County.

Statement of purpose: To approve the memorandum of understanding proposed for the construction and maintenance of a memorial rock garden on the grounds of the Monroe County Justice Center.

Drafted by: Kerry Sullivan-Flock

Finance Vote (If required):
Yes No Absent

Committee of Jurisdiction Forwarded on: September 13 2024
3 Yes 1 No 1 Absent

Approved as to form on 9/18/2023
Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair:
Adam Balz

ADOPTED FAILED AMENDED
OTHER
County Board Vote on: 20
Yes No Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # acted on by the Monroe County Board of Supervisors at the meeting held on
SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

MEMORANDUM OF UNDERSTANDING (MOU)  
FOR THE CONSTRUCTION AND MAINTENANCE OF  
MEMORIAL ROCK GARDEN



BETWEEN MONROE COUNTY  
AND  
JASON HAUSER  
AND  
MONROE COUNTY DRUG TREATMENT COURT

**Purpose of the MOU:**

The MOU is used to clarify the respective roles and expectations of Jason Hauser and Drug Treatment Court. The parties involved in this MOU agree to support and take on the responsibility for maintaining the cleanliness and appearance of Rock Memorial Garden. This project will be located in the grass square to the left of the Justice Center if one is facing the entrance of the Justice Center.

**Individual and Agency Roles and Responsibilities:**

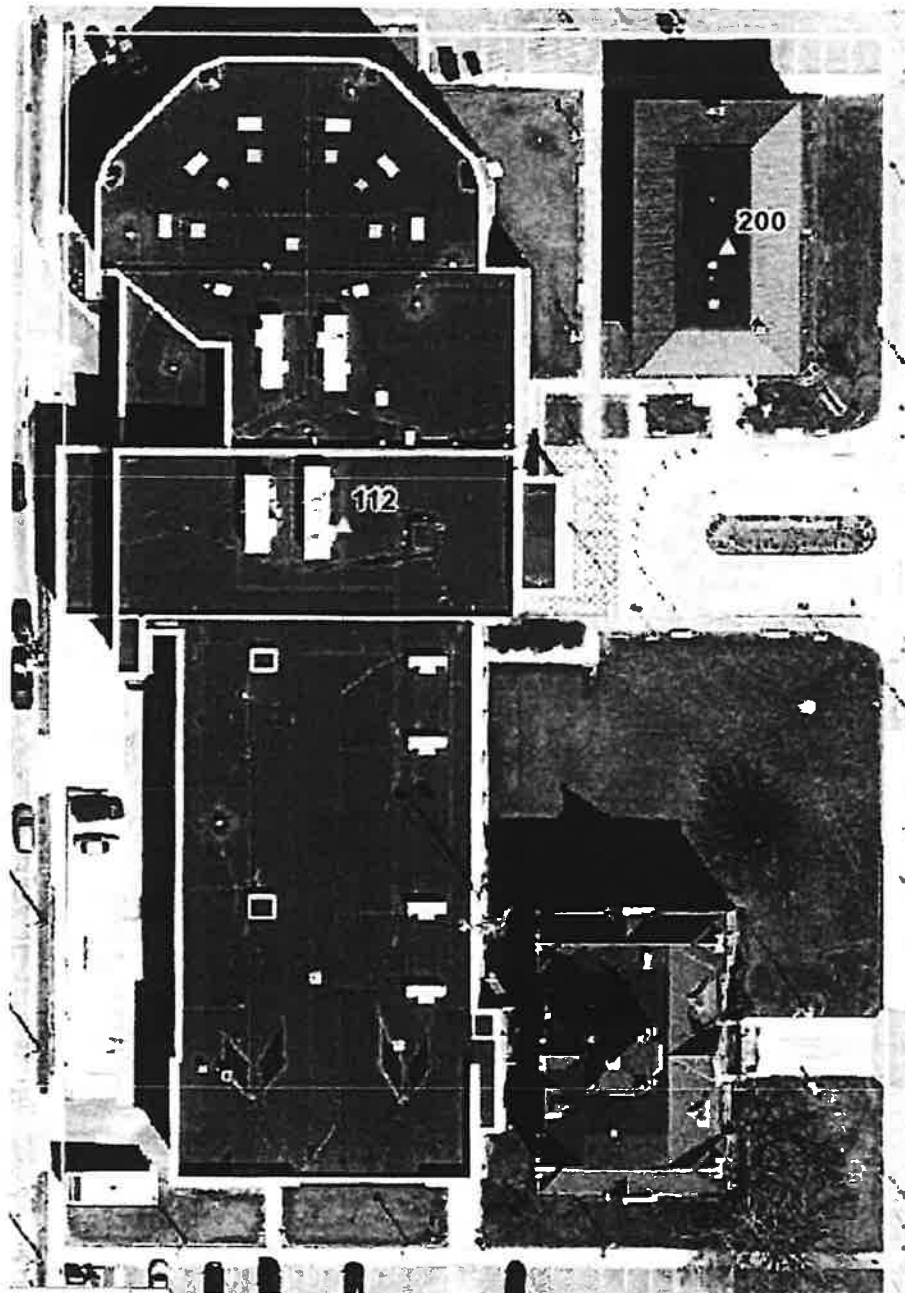
1. **Jason Hauser:** Is the primary point of contact for not only coordinating the construction of this project but also maintaining its appearance throughout the year. Not limited to but some examples of maintenance of this project would include:
  - a. Keep space clear of debris and litter
  - b. Maintain the health of plants in space and weed any unwanted plants
  - c. Maintain rock bedding and collect any missing rocks and place back in the space
  - d. Prune and trim any trees or bushes in the space
  - e. Clean, apply preventative sealants, fix any damages to statue and bench
  - f. Any other general upkeep to keep it looking presentable to the community.
  
2. **Monroe County Drug Treatment Court:** Is the secondary point of contact for maintaining this space throughout the year. Judge Richard Radcliffe agrees to have drug court participants assist Jason Hauser when he or his volunteers are unable to complete any of the a. – f. listed in Jason Hauser's responsibilities.

**GENERAL PROVISIONS**

In addition, all parties to the MOU agree to follow the attached Policies and Procedures of the Monroe County Drug Court and to abide by the following:

**A. LOCATION**

Rectangular space of grass approximately 10 feet by 35 feet to the south of the main entrance of the Justice Center that is also located on the corner of the sidewalk by Justice Center side emergency door. Please see aerial view of the space that is colored blue.



**B. CONSTRUCTION/MAINTENANCE**

Jason Hauser is responsible for coordinating this project including all costs and labor needed to complete it. This includes purchasing and paying for all materials both in the initial construction and ongoing maintenance.

**C. MODIFICATION**

Any individual or agency wishing to amend/modify this MOU will notify Monroe County Administrator, Facilities & Property Director, and Drug Treatment Court Circuit Court Judge. These parties will address the issues(s) for purpose of modifying/amending the issues(s). Resolution to the issue(s) will be decided by consensus (if possible) or by simple majority.

**D. HOLD HARMLESS**

Each individual agency will indemnify and save harmless other agencies and all of its officers, agents, employees, and volunteers from all suits, actions, or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the construction and maintenance of the rock memorial garden.

**E. TERMINATION**

Individuals or agencies contemplating termination of their participation in this MOU shall notify Monroe County Administrator, Facilities & Property Director, and Drug Treatment Court Circuit Court Judge with of their concern. Parties as listed in general provisions part C. modifications will attempt to resolve the problem to ensure continuation of maintenance of this project's space. If unable to resolve the problem, the individual or agency can exercise its right to terminate this MOU by notifying all other parties involved in writing a minimum of 90 days prior to such termination. If Individuals or agencies fail to follow through with maintenance of this area, the memorial may be taken down per the discretion of Property & Maintenance Committee.

**F. EFFECTIVE DATE**

This MOU is effective on July 12, 2023.

**G. RENEWAL**

This MOU will be automatically renewed for subsequent years unless terminated by an individual or agency as indicated above.

The parties having read and understand the foregoing terms of the MOU do by their respective signatures dated below hereby agree to the terms thereof.

By: \_\_\_\_\_

Date: \_\_\_\_\_

Tina Osterberg, Monroe County Administrator  
608-269-8944  
[Tina.Osterberg@co.monroe.wi.us](mailto:Tina.Osterberg@co.monroe.wi.us)

By: \_\_\_\_\_  
Derek Pierce, Facilities & Properties Director  
608-269-8794  
[Derek.Pierce@co.monroe.wi.us](mailto:Derek.Pierce@co.monroe.wi.us)

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Jason Hauser, Community Member  
608-633-5431  
[spartanservices21@gmail.com](mailto:spartanservices21@gmail.com)

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Honorable Richard Radcliffe, Circuit Court Judge,  
Branch III, Monroe County Circuit Court  
[Rick.Radcliffe@wicourts.gov](mailto:Rick.Radcliffe@wicourts.gov)

RESOLUTION NO. 09-23-04

RESOLUTION AUTHORIZING REQUEST FOR PROPOSALS FOR FEASIBILITY STUDY FOR CONSOLIDATED GOVERNMENT BUILDING AT ADMINISTRATIVE CENTER BLOCK SITE

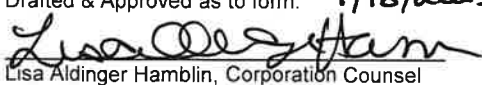




1 **WHEREAS**, the Monroe County Board of Supervisors held a meeting on August 30, 2023; and  
 2  
 3 **WHEREAS**, Resolution 08-23-10 affirming and adopting the recommendation made by the Monroe County Board  
 4 to move ahead with a consolidated government building at the Administrative Center Building block site in the City  
 5 of Sparta, WI was passed; and  
 6  
 7 **WHEREAS**, as a committee as a whole, the body made a recommendation to move forward with a Request for  
 8 Proposal (RFP) for a feasibility study by an engineer or qualified professional or firm to provide drawings and lay  
 9 outs of building options at the Administrative Center Building block site in the City of Sparta, WI; and  
 10  
 11 **WHEREAS**, the RFP will contain options 1 through 4 (attached) discussed at the August 30, 2023 meeting for  
 12 reference.  
 13  
 14 **NOW, THEREFORE, BE IT RESOLVED**, by the Monroe County Board of Supervisors directs that an RFP be  
 15 prepared for a feasibility study by an engineer or other qualified professional or firm that includes drawings  
 16 designs for building options at the Administrative Center Building block site in the City of Sparta, WI.  
 17  
 18 **BE IT FURTHER RESOLVED**, that option 1 through 4 (attached) are to be included as a resource as part of the  
 19 RFP.

Dated this 27<sup>th</sup> day of September, 2023.

Offered by Property & Maintenance Committee

Fiscal Note: There is no fiscal impact.

Statement of purpose: To direct at an RFP be prepared that allows for a feasibility study by an engineer or other qualified professional that includes drawings and design for a building at the Administrative Center Building block site in the City of Sparta, WI.

<p>Finance Vote (If required):          ___ Yes ___ No ___ Absent</p> <p>*****</p> <p>Drafted &amp; Approved as to form: <u>9/18/2023</u>            Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>September 13</u>, 20<u>24</u>          VOTE: <u>4</u> Yes <u>0</u> No <u>1</u> Absent          Committee Chair:      </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED  <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20____          ___ Yes ___ No ___ Absent</p>	<p>STATE OF WISCONSIN          COUNTY OF MONROE          I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK  <i>A raised seal certifies an official document.</i></p>

# MONROE COUNTY CONSOLIDATED BUILDING ESTIMATE

## DOWNTOWN SPARTA LOCATION

### Building Option 1 w/Parking - Property & Maintenance Committee Recommendation

- One level of below-grade parking below the building foot print
- Remaining lot at-grade parking
- Estimated 40 below-grade and 67 at-grade parking spaces

\$339 per GSF

107 Parking Spaces

ITEM DESCRIPTION	SQ FOOT	TOTAL COST
BUILDING SITE	66,744	1,287,475
BELOW-GRADE PARKING - UNDER OFFICE BUILDING	20,000	2,461,746
OFFICE BUILDING - 4 STORY	80,000	29,871,965
ALT AD: SECOND ELEVATOR		320,747
<b>TOTAL ESTIMATED CONSTRUCTION PLUS CONTINGENCY</b>	<b>100,000</b>	<b>33,941,933</b>

### Assumptions

- Budget estimate utilizing Q3 2023 anticipated pricing
- This option is not phased, GC will take over entire site
- Builders Risk - by owner
- General Contractor bond cost not included
- Demo of all buildings on building site block

### Calculations above do not include

- SAC/WAC or other City impact fees not included
- Off-site improvements and/or public roadway work
- Special structural testing and inspection fees
- Hazardous materials abatement or testing of contaminated soils
- Unsuitable soils and contaminated soils
- Generators or back-up power (UPS)
- Furniture, Fixtures, Equipment, & Technology
- Building signage or branding

### Structure

- BG Parking is assumed CIP concrete foundations/precast columns-beams/precast hollow core deck panels
- Office structure is assumed structural steel-metal decking/concrete topping slabs

### Exterior Envelope

- Office exterior is assumed CFMF studs with exterior gypsum sheathing & mineral wool insulation
- Office facades include (curtain wall, storefront, precast sills, metal panel accents, cast stone veneer)
- Excludes any fiberglass attachment systems (green girt, knightwall, cascade clips)

### Roofing

- Assumes a 60 mil tapered insulation roofing system with a total of R38

### Projects Not Included Above to be Considered

- Demo and paving at 124 N Court St location



# MONROE COUNTY CONSOLIDATED BUILDING ESTIMATE

## DOWNTOWN SPARTA LOCATION

**Building Option 2 w/Parking**

- Entire block is below grade parking \$274 per GSF
- Remaining lot at-grade parking
- Estimated 146 below-grade and 86 at-grade parking spaces 232 Parking Spaces

ITEM DESCRIPTION	SQ FOOT	TOTAL COST
BUILDING SITE	66,744	1,708,976
BELOW GROUND PARKING - W/STAIR TOWER	65,920	8,087,048
OFFICE BUILDING - 4 STORY	60,000	29,871,955
ALT AD: SECOND ELEVATOR		320,740
<b>TOTAL ESTIMATED CONSTRUCTION PLUS CONTINGENCY</b>	<b>125,920</b>	<b>39,988,719</b>

**Assumptions**

- Budget estimate utilizing Q3 2023 anticipated pricing
- This option is not phased, GC will take over entire site
- Builders Risk - by owner
- General Contractor bond cost not included
- Demo of all buildings on building site block

**Calculations above do not include**

- SAC/WAC or other City impact fees not included
- Off-site improvements and/or public roadway work
- Special structural testing and inspection fees
- Hazardous materials abatement or testing of contaminated soils
- Unsuitable soils and contaminated soils
- Generators or back-up power (UPS)
- Furniture, Fixtures, Equipment, & Technology
- Building signage or branding

**Structure**

- BG Parking is assumed CIP concrete foundations/precast columns-beams/precast hollow core deck panels
- Office structure is assumed structural steel-metal decking/concrete topping slabs

**Exterior Envelope**

- Office exterior is assumed CFMF studs with exterior gypsum sheathing & mineral wool insulation
- Office facades include (curtain wall, storefront, precast sills, metal panel accents, cast stone veneer)
- Excludes any fiberglass attachment systems (green girt, knightwall, cascade clips)

**Roofing**

- Assumes a 60 mil tapered insulation roofing system with a total of R38

**Projects Not Included Above to be Considered**

- Demo and paving at 124 N Court St location

# MONROE COUNTY CONSOLIDATED BUILDING ESTIMATE

## DOWNTOWN SPARTA LOCATION

**Building Option 3 w/Parking**

- Traditional building footings \$319 per GSF
- Remaining lot at-grade parking - two story parking ramp
- Estimated 135 parking ramp and 35 surface parking spaces 170 Parking Spaces

ITEM DESCRIPTION	SQ FOOT	TOTAL COST
BUILDING SITE	66,744	1,123,152
PARKING RAMP 2-STORY	60,800	6,606,532
OFFICE BUILDING - 4 STORY	60,000	30,521,134
ALT AD: SECOND ELEVATOR		256,628
<b>TOTAL ESTIMATED CONSTRUCTION PLUS CONTINGENCY</b>	<b>120,800</b>	<b>38,507,446</b>

**Assumptions**

- Budget estimate utilizing Q3 2023 anticipated pricing
- This option is not phased, GC will take over entire site
- Builders Risk - by owner
- General Contractor bond cost not included
- Demo of all buildings on building site block

**Calculations above do not include**

- SAC/WAC or other City impact fees not included
- Off-site improvements and/or public roadway work
- Special structural testing and inspection fees
- Hazardous materials abatement or testing of contaminated soils
- Unsuitable soils and contaminated soils
- Generators or back-up power (UPS)
- Furniture, Fixtures, Equipment, & Technology
- Building signage or branding

**Structure**

- Office structure is assumed structural steel-metal decking/concrete topping slabs

**Exterior Envelope**

- Office exterior is assumed CFMF studs with exterior gypsum sheathing & mineral wool insulation
- Office facades include (curtain wall, storefront, precast sills, metal panel accents, cast stone veneer)
- Excludes any fiberglass attachment systems (green girt, knightwall, cascade clips)

**Roofing**

- Assumes a 60 mil tapered insulation roofing system with a total of R38

**Projects Not Included Above to be Considered**

- Demo and paving at 124 N Court St location

# MONROE COUNTY CONSOLIDATED BUILDING ESTIMATE

## DOWNTOWN SPARTA LOCATION

### Building Option 4 w/Parking

- Traditional building footings \$552 per GSF
- Remaining lot at-grade parking & City Hall remaining lot at-grade parking
- Estimated 175 parking spaces 175 Parking Spaces

ITEM DESCRIPTION	SQ FOOT	TOTAL COST
BUILDING SITE	113,200	2,355,685
-SURFACE LOT PARKING - REMAINING ADMIN & CITY HALL LOTS		
OFFICE BUILDING - 4 STORY	60,000	30,521,134
ALT AD: SECOND ELEVATOR		256,592
<b>TOTAL ESTIMATED CONSTRUCTION PLUS CONTINGENCY</b>	<b>60,000</b>	<b>33,133,411</b>

-Does not include cost of purchase and demo of 5 structures on city hall block

### Assumptions

- Budget estimate utilizing Q3 2023 anticipated pricing
- This option is not phased, GC will take over entire site
- Builders Risk - by owner
- General Contractor bond cost not included
- Demo of all buildings on building site block

### Calculations above do not include

- SAC/WAC or other City impact fees not included
- Off-site improvements and/or public roadway work
- Special structural testing and inspection fees
- Hazardous materials abatement or testing of contaminated soils
- Unsuitable soils and contaminated soils
- Generators or back-up power (UPS)
- Furniture, Fixtures, Equipment, & Technology
- Building signage or branding

### Structure

- Office structure is assumed structural steel-metal decking/concrete topping slabs

### Exterior Envelope

- Office exterior is assumed CFMF studs with exterior gypsum sheathing & mineral wool insulation
- Office facades include (curtain wall, storefront, precast sills, metal panel accents, cast stone veneer)
- Excludes any fiberglass attachment systems (green girt, knightwall, cascade clips)

### Roofing

- Assumes a 60 mil tapered insulation roofing system with a total of R38

### Projects Not Included Above to be Considered

- Demo and paving at 124 N Court St location

RESOLUTION NO. 09-23-05

**RESOLUTION AUTHORIZING INCREASE IN PER DIEM PAYMENTS FOR THE MONROE COUNTY BOARD OF SUPERVISORS EFFECTIVE APRIL 16, 2024**

1 **WHEREAS**, the Monroe County Administration & Personnel Committee, at its meeting on September 12, 2023,  
2 did review the current per diem rates paid to the members of the Monroe County Board of Supervisors which  
3 were last adjusted in 2020; and  
4

5 **WHEREAS**, it was determined by the Monroe County Administration & Personnel Committee, that it would be  
6 appropriate to recommend an increase in per diems paid to Monroe County Supervisors; said increase to be from  
7 \$50.00 to \$55.00 for Monroe County Committee meetings and from \$75.00 to \$80.00 for Monroe County Board  
8 meetings to be effective following the April 2024 election.  
9

10 **NOW, THEREFORE, BE IT RESOLVED**, by the Monroe County Board of Supervisors that pursuant to Monroe  
11 County Ordinance Section 2.50, per diems for Monroe County Board Supervisors are to be paid at the rate of  
12 \$55.00 for Monroe County Committee meetings and \$80.00 for Monroe County Board meetings effective April 16,  
13 2024.

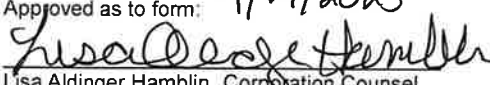

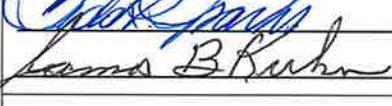
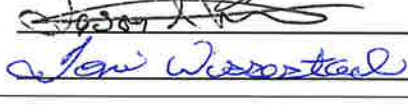
Dated this 27<sup>th</sup> day of September, 2023.

Offered by Administration & Personnel Committee.

Fiscal Note: The above recommendation will increase the per diem to the Monroe County Board of Supervisors for committee meetings by \$5.00 and for board meetings by \$5.00. The total per diem increase to include salary and benefits is estimated at \$3,680 for 2024; \$5,360 annually thereafter. Approval of this resolution will require the increased appropriation of these monies for the budget year of 2024 in the County Board Budget.

Statement of purpose: To amend Monroe County per diem rates as of April 16, 2024.

Drafted by: Tina Osterberg

<p>Finance Vote (If required):  <input checked="" type="checkbox"/> 5 Yes    <input type="checkbox"/> 0 No    <input type="checkbox"/> 0 Absent</p> <p>Approved as to form: 9/14/2023            Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>September 12</u>, 20<u>23</u>          VOTE: <input checked="" type="checkbox"/> 3 Yes    <input checked="" type="checkbox"/> 2 No    <input type="checkbox"/> 0 Absent</p> <p>Committee Chair:       </p>
<p><input type="checkbox"/> ADOPTED    <input type="checkbox"/> FAILED    <input type="checkbox"/> AMENDED  <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__  <input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN          COUNTY OF MONROE          I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____          SHELLEY R. BOHL, MONROE COUNTY CLERK  <i>A raised seal certifies an official document.</i></p>

**RESOLUTION AUTHORIZING INCREASE IN SALARY FOR THE MONROE COUNTY BOARD CHAIRPERSON AND VICE CHAIRPERSON EFFECTIVE APRIL 16, 2024**

1 **WHEREAS**, the Monroe County Administration & Personnel Committee, at its meeting on September 12, 2023,  
2 did review the salary paid to the Monroe County Board Chairperson and Vice Chairperson which were last  
3 adjusted in 2020 respectively; and  
4

5 **WHEREAS**, it was determined by the Monroe County Administration & Personnel Committee, that it would be  
6 appropriate to recommend an increase in salary paid to the Monroe County Board Chairperson from \$4,800.00 to  
7 \$5,300.00 and Vice Chairperson from \$2,400.00 to \$2,600.00 annually to be effective following the April 2024  
8 election.  
9

10 **NOW, THEREFORE, BE IT RESOLVED**, by the Monroe County Board of Supervisors that pursuant to Monroe  
11 County Ordinance Section 2.50, the salary for the Monroe County Board Chairperson be established in the  
12 amount of \$5,300.00 and the salary for the Monroe County Board Vice Chairperson be established in the amount  
13 of \$2,600.00 annually in addition to committee per diem allowance, effective April 16, 2024.

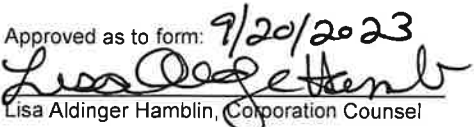
Dated this 27<sup>th</sup> day of September, 2023.

Offered by the Administration & Personnel Committee

Fiscal Note: The above recommendation will increase the annual County Board Chairperson's salary by \$500.00 and the County Board Vice Chairperson's salary by \$200.00. The total salary increase and fringe is \$541.00 for 2024; \$763.00 annually thereafter. Approval of this resolution will require the increased appropriation of these monies for the budget year of 2024 in the County Board Budget.

Statement of purpose: To amend Monroe County Board Chairperson and Vice Chairperson Salaries as of April 16, 2024.

Drafted by: Tina Osterberg

<p>Finance Vote (If required):  <u>5</u> Yes <u>0</u> No <u>0</u> Absent</p> <p>.....</p> <p>Approved as to form: <u>9/20/2023</u>            Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>September 12, 20 23</u>          VOTE: <u>3</u> Yes <u>2</u> No <u>0</u> Absent</p> <p>Committee Chair: <u>Wallace Nabholz</u>  <u>Jon Wissertal</u>  <u>James B. Kuh</u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED  <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__          _____ Yes _____ No _____ Absent</p>	<p>STATE OF WISCONSIN          COUNTY OF MONROE          I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____          SHELLEY R. BOHL, MONROE COUNTY CLERK  <i>A raised seal certifies an official document.</i></p>

**RESOLUTION ASSIGNING DECEMBER 31, 2022 EXCESS FUNDS OVER THE MINIMUM FUND BALANCE POLICY FOR FUTURE BUILDING PROJECT TO REDUCE OVERAL TAX BURDEN**

1 **WHEREAS**, Monroe County strives to provide maximum and efficient service to its residents while minimizing the  
2 financial impact of County taxes on taxpayers; and  
3

4 **WHEREAS**, the Monroe County Board of Supervisors, under Resolution 09-11-06, adopted a contingency fund  
5 and general fund balance policy; and  
6

7 **WHEREAS**, the Monroe County Board of Supervisors, under Resolution 06-13-02, established a year end  
8 provision for funds in excess of the minimum fund balance policy to lapse to the Committed Debt Service Fund to  
9 be applied annually toward debt service principle and interest installments as adopted and approved by the  
10 Monroe County Board of Supervisors as part of the annual budget; and  
11

12 **WHEREAS**, the Monroe County Board of Supervisors, under Resolution 05-17-08 and 12-20-03 adopted  
13 amendments to resolutions 09-11-06 and 06-13-02; and  
14

15 **WHEREAS**, the Minimum Fund Balance Policy states that the county will review and adjust fund balance annually  
16 to appropriate levels by:

- 17 a. Planned use of fund balance in excess of General and Special Revenue Fund cash reserves; and
- 18 b. Requiring a minimum unassigned designated cash balance of 20% of the adopted operating budget for  
19 the General and Special Revenue Funds at fiscal year-end; and
- 20 c. The annual Contingency Fund year-end balance shall be designated a non-lapsing fund. If on  
21 December 31st of any given fiscal year, should the cash balance percentage not be met, the contingency  
22 fund balance shall lapse to the General Fund in its entirety or in an amount, as determined by the Finance  
23 Committee, to bring General Fund Balance into compliance with this Minimum Fund Balance Policy; and
- 24 d. Planned use of fund balance for defined purposes, including property tax relief; funding for major  
25 capital projects or time-limited projects; or designating fund balance in excess of 20% for future debt  
26 service expenditures; and  
27

28 **WHEREAS**, item d. above includes property tax relief and funding for major capital projects; and  
29

30 **WHEREAS**, an objective under the fiscal responsibility pillar in the newly adopted Monroe County strategic plan is  
31 consolidation efficiency to include facilities; and  
32

33 **WHEREAS**, the Monroe County Board of Supervisors, under Resolution 08-23-10 affirmed and adopted the  
34 recommendation to move forward with a consolidated Monroe County government building at the Administrative  
35 Center block site in the City of Sparta; and  
36

37 **WHEREAS**, using the \$1,534,623.31 of funds in excess of the Minimum Fund Balance Policy, as calculated by  
38 the Finance Director on December 31, 2022, for future building studies, planning, design, construction costs  
39 reduces the overall tax burden to tax payers by not paying interest on borrowing of funds.  
40

41 **NOW, THEREFORE, BE IT RESOLVED**, by the Monroe County Board of Supervisors that effective this date they  
42 do hereby authorize a one-time waiver of the contingency fund and general fund balance policy and direct the  
43 County Administrator and Finance Director to create a non-lapsing consolidated buildings construction account in  
44 the Capital Projects Fund for deposit of the \$1,534,623.31 of funds in excess of the December 31, 2022 Minimum  
45 Fund Balance.  
46

47 **BE IT FURTHER RESOLVED**, by the Monroe County Board of Supervisors that these funds be used towards a  
48 consolidated government building project.  
49

50  
51

**BE IT FURTHER RESOLVED**, by the Monroe County Board of Supervisors that 2024 debt service principle and interest installments for the Justice Center shall be budgeted above the levy cap as part of the annual budget.

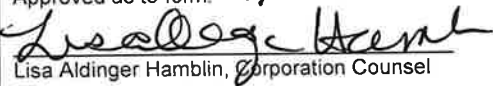

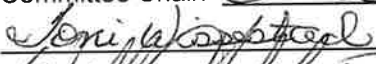
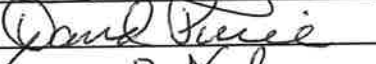

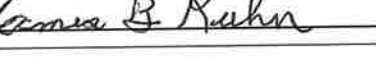
Dated this 27<sup>th</sup> day of September, 2023.

Offered by Finance Committee.

Fiscal Note: The above recommendation directs the Finance Director to transfer \$1,534,623.31 to an account in the Capital Projects Fund for use towards a consolidated government building project. In addition, the County Administrator is to include the debt service principle and interest installments in the 2024 budget above the levy cap. Approval of this resolution will require a 2/3<sup>rd</sup>'s vote of the entire membership of the Monroe County Board of Supervisors for approval.

Statement of purpose: To authorize a one-time waiver to transfer the funds in excess of the minimum fund balance policy to a Capital Projects Fund account for use towards planning, design, construction of a consolidated government building.

Drafted by: County Administrator, Tina Osterberg

<p>Finance Vote (If required):  <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>.....</p> <p>Approved as to form: <u>9/20/2023</u>            Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>September 20</u>, 20<u>23</u>          VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent</p> <p>Committee Chair:       </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED  <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20____  <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN          COUNTY OF MONROE          I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK  <i>A raised seal certifies an official document.</i></p>