



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1  
SPARTA, WISCONSIN 54656  
PHONE 608-269-8705  
FAX 608-269-8747  
[www.co.monroe.wi.us](http://www.co.monroe.wi.us)

## NOTICE OF MEETING

**COMMITTEE:** FINANCE MEETING  
**TIME:** 9:00 a.m.  
**PLACE:** Justice Center  
Monroe County Board Assembly Room  
*\*South Side/Oak Street Entrance\**  
112 South Court St./1<sup>st</sup> Floor Rm 1200  
Sparta, WI 54656  
**DATE:** Wednesday, September 20, 2023

### SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of August 16, 2023
4. Public Comment
5. Request for Credit Card Approval(s) – Discussion/Action
  - a. UW-Extension
  - b. Jail (6)
6. Notice of Re-Purpose of Funds – Discussion/Action
  - a. Highway Dept.
  - b. Sheriff's Office
7. Notice of Budgetary Adjustment(s) – Discussion/Action
  - a. Maintenance
  - b. Health Department
  - c. Personnel
8. Fiscal Note Approval on Resolution – Discussion/Action
  - a. Resolution Authorizing Increase in Per Diem Payments for the Monroe County Board of Supervisors Effective April 16, 2024
  - b. Resolution Authorizing Increase in Salary for the Monroe County Board Chairperson and Vice Chairperson Effective April 16, 2024
  - c. Resolution Authorizing 2024 County Aid for Bridge or Culvert Construction and Repair Under WI Statutes Sections 82.08 & 61.48
  - d. Resolution Authorizing 2023 County Highway Bridge & Culvert Special Assessments Under WI Statute 83.03(2)
  - e. Resolution Creating Non-Lapsing Accounts for Highway Department
9. Resolution(s) – Discussion/Action
  - a. Resolution Assigning December 31, 2022 Excess Funds Over the Minimum Fund Balance Policy for Future Building Project to Reduce Overall Tax Burden
10. Self-Funded Health Insurance – Discussion
  - a. Budget Adjustment – Discussion/Action

**FINANCE MEETING  
September 20, 2023 Agenda**

11. Treasurer
  - a. Monthly Treasurer's Report
  - b. Treasurer Department Monthly Report Review
  - c. Tax Delinquent Parcels/Timeline – Outstanding Years 2019 & 2020 – Discussion/Action
12. Finance
  - a. Monthly Financial Report
  - b. Finance Department Monthly Report Review
13. Opioid Settlement Funds – Discussion/Action
14. Announce Interim Treasurer Decision and Process to Fill Vacancy of Treasurer – Discussion/Action
15. Monthly Approvals – Discussion/Action
  - a. Notice of Donations/User Fees Received Budget Adjustment
  - b. County Disbursement Journal Approval
  - c. County Board Monthly Per Diem and Voucher Approval
16. Items for next month's agenda
17. Adjournment

Cedric Schnitzler, Committee Chair

Date notices mailed: September 14, 2023

**PLEASE NOTE:** A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Finance Committee  
August 16, 2023

Present: Wallace Habegger, James Kuhn, David Pierce, Toni Wissestad

Absent: Cedric Schnitzler

Others: Tina Osterberg, Diane Erickson, Debbie Carney, Bob Micheel, Ed Smudde, David Hesar, Chris Weaver, Derek Pierce, Tiffany Giesler, Jarrod Roll, Dirk Lueck

The meeting was called to order at the Monroe County Board Assembly Room at 9:00 a.m. by Vice - Chair Wallace Habegger.

- Next Meeting Date – Wednesday, September 20, 2023 in the Monroe County Assembly Room at 9:00 a.m.  
Upcoming Future Dates: \*October 06, 2023 at 9:00 a.m.  
\*October 23, 2023 at 8:30 a.m.  
\*October 24, 2023 at 8:30 a.m.
- Minutes Approval - Motion by James Kuhn second by Toni Wissestad to approve the 07/19/23 minutes. Carried 4-0.
- Public Comment – None.
- Human Services Credit Card – Motion by David Pierce second by James Kuhn to approve two credit cards. Diane Erickson, Finance Director explained CSP Case Manager request in the amount of \$1,000.00 and CLTS request in the amount of \$5,000.00. Carried 4-0.
- Sheriff Re-Purpose of Funds – Motion by David Pierce second by Toni Wissestad to approve re-purpose of funds. Chris Weaver, Chief Deputy explained the 2023 re-purpose of funds in the amount of \$33,488.00 for squad car. Carried 4-0.
- Budget Adjustments:
  - a. Solid Waste – Motion by David Pierce second by Toni Wissestad to approve budget adjustment. David Hesar, Solid Waste Director explained the 2023 adjustment in the amount of \$58,925.00 for well installation and lawyer fees. Discussion. Carried 4-0.
  - b. Maintenance – Motion by David Pierce second by Toni Wissestad to approve budget adjustment. Derek Pierce, Facilities and Property Director explained the 2023 adjustment in the amount of \$37,854.47 for asbestos and hazardous materials survey. Discussion. Carried 4-0.
  - c. Jail – Motion by James Kuhn second by Toni Wissestad to approve budget adjustment. Chris Weaver, Chief Deputy explained the 2023 adjustment in the amount of \$16,600.00 for jail inmate medical expenses. Discussion. Carried 4-0.
- Fiscal Note Approval on Resolution –
  - a. Resolution Authorizing the Establishment of Full-Time Women and Infant Children (WIC) Nutritionist by Reduction of the Program Assistant – WIC to Part-Time - Motion by David Pierce second by Toni Wissestad to approve fiscal note. Tiffany Giesler, Health Director explained that the cost of the increase in the hours of the WIC Nutritionist would be offset by the Program Assistant-WIC reduction in hours. No additional costs annually on the levy. Discussion. Carried 4-0.
  - b. Resolution Authorizing Part-Time Museum Services Associate Position in the Local History Room - Motion by James Kuhn second by David Pierce to approve fiscal note. Jarrod Roll, Historian explained that this would be no additional cost to the county, funding to come from the Local History Room Endowment Fund. Discussion. Carried 4-0.
  - c. Resolution Authorizing Ten Additional Hours Per Week for the Museum Services Associate Position in the Local History Room - Motion by James Kuhn second by David Pierce to approve fiscal note. Jarrod Roll, Historian explained that this would be no additional cost to the county, funding to come from the Local History Room Endowment Fund. Carried 4-0.
  - d. Resolution Authorizing Contract Settlement for 2024-2025 Collective Bargaining Agreement Between Monroe County and the Monroe County Professional Police Association - Motion by

Toni Wissestad second by James Kuhn to approve fiscal note. Ed Smudde, Human Services Director explained wages and wage related benefits for the 2024 and 2025 budgets. Discussion. Carried 4-0.

- e. Resolution Authorizing Monroe County Land Conservation Department to Submit Application to the Surface Water Grant Program and Enter a Grant Agreement to Complete an Open Space Shoreland Protection Project Along the Little La Crosse River. Motion by David Pierce second by Toni Wissestad to approve fiscal note. Dirk Lueck, GIS intern explained grant funding for the open space shoreland protection project along the Little La Crosse River. Discussion. Carried 4-0.

- Treasurer –

- a. Debbie Carney, Treasurer provided the Monthly Treasurers Report.
- b. Treasurer Department Monthly Report Review
- c. Tax Delinquent Parcels/Timeline – Outstanding Years 2019 & 2020 – Debbie Carney, Treasurer explained that letters were sent to delinquent parcel owners in May. Following September 1<sup>st</sup>, a listing will be sent to the title company.
- d. Debbie Carney provided the 2024 budget and answered questions.

- Finance

- a. Diane Erickson provided the monthly Financial Report.
- b. Finance Department Monthly Report.
- c. Diane Erickson provided the 2024 budget and answered questions.

- Opioid Settlement Funds – Diane Erickson, Finance Director provided members with an updated amount of total opioid funds received. Wallace Habhegger explained that a grant writer is not an allowable use for the funding. Discussion.

- General Fund Minimum Reserve Cash Balance Application to Potential Building Construction or Solid Waste Construction Cost – Tina Osterberg, County Administrator explained that if the county would use excess reserves, it would save interest costs to potential building construction or solid waste construction costs. A resolution could be drafted to update the General Fund Minimum Reserve Cash Policy and reviewed annually. Discussion. Three members agreed to take a look at the use of excess reserves to include an annual review. A resolution will be drafted and presented at the September meeting.

- Future Building Purchase, Design, Construction Financing – Tina Osterberg, County Administrator explained that with the potential of building consolidation downtown, what happens to the current 48 building staff in the meantime. The Property & Maintenance Committee is looking at a lease. Wallace Habhegger suggested to have professional come in to see what the cost of remodel of the RH building would be for consolidation.

- Solid Waste New Cell Construction Financing – Tina Osterberg, County Administrator explained that new cell bids will come in the beginning of the 2024 year. The Finance Committee will need to take a look at bonding this late winter.

- 2024 Budget Book Optional Changes – Tina Osterberg, County Administrator is looking to simplify the budget booklet for larger departments in order to provide a clearer view of the budget. A sample of the maintenance budget was provided to members. A grand total for each type of expense would be provided instead of individual breakdowns.

- Monthly Approvals –

- a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by James Kuhn second by Toni Wissestad to approve notice of donations/user fees received budget adjustments. Carried 4-0.
- b. Monthly Disbursement Journal – Motion by David Pierce second by James Kuhn to approve disbursement journal. Carried 4-0.
- c. Monthly Per Diems and Vouchers – Motion by Toni Wissestad second by David Pierce to approve Monthly County Per Diems and Vouchers. Carried 4-0.

- Items for next month's agenda – Opioid Settlement Funds-Discussion/Action; Treasurer-Tax Delinquent Parcels/Timeline Outstanding Years 2019 & 2020; Resolution to Update General Fund Minimum Reserve Cash Balance Policy.
- Wallace Habegger adjourned the meeting at 10:40 a.m. Carried 4-0.

Shelley Bohl, County Clerk  
Recorder

# Request for Credit Card Approval

**Department:** UW-Extension

**Committee:** Natural Resources & Extensic

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Jason Hornickel	4-H Educator	\$1,000

**Justification for Credit Card(s):**

Jason will need to be able to purchase materials for 4-H programming and reserve hotel rooms for conferences.

**Department Head Approval:** 

**Date Approved by Committee of Jurisdiction:** 9-13-2023

*Following this acceptance please forward to the County Clerk's Office.*

**Date Approved By Finance Committee:** \_\_\_\_\_

# Request for Credit Card Approval

**Department:** Monroe County Sheriff's Office

**Committee:** Public Safety

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Todd Evers	Jail Correctional Officer - Sergeant	\$1,000.00

**Justification for Credit Card(s):**

Conference/Training Charges, Jail Supplies, unexpected additional meals needed during intake for incoming inmates

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Department Head Approval:** \_\_\_\_\_

**Date Approved by Committee of Jurisdiction:** \_\_\_\_\_

*Following this acceptance please forward to the County Clerk's Office.*

**Date Approved By Finance Committee:** \_\_\_\_\_

# Request for Credit Card Approval

Department: Monroe County Sheriff's Office

Committee: Public Safety

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Mike Krause	Jail Correctional Officer - Sergeant	\$1,000.00

**Justification for Credit Card(s):**

Conference/Training Charges, Jail Supplies, unexpected additional meals needed during intake for incoming inmates

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Department Head Approval: \_\_\_\_\_

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*Following this acceptance please forward to the County Clerk's Office.*

Date Approved By Finance Committee: \_\_\_\_\_



# Request for Credit Card Approval

**Department:** Monroe County Sheriff's Office

**Committee:** Public Safety

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Brent Harris	Jail Correctional Officer - Sergeant	\$1,000.00

**Justification for Credit Card(s):**

Conference/Training Charges, Jail Supplies, unexpected additional meals needed during intake for incoming inmates


**Department Head Approval:** \_\_\_\_\_

**Date Approved by Committee of Jurisdiction:** \_\_\_\_\_

*Following this acceptance please forward to the County Clerk's Office.*

**Date Approved By Finance Committee:** \_\_\_\_\_

## Request for Credit Card Approval

**Department:** Monroe County Sheriff's Office

**Committee:** Public Safety

Name of Card Holder	Title of Postion	Credit Card Limit
Shasta Moga	Jail Correctional Officer - Sergeant	\$1,000.00

**Justification for Credit Card(s):**

Conference/Training Charges, Jail Supplies, unexpected additional meals needed during intake for incoming inmates

---



---



---



---



---



---



---



---

**Department Head Approval:** \_\_\_\_\_

**Date Approved by Committee of Jurisdiction:** \_\_\_\_\_

*Following this acceptance please forward to the County Clerk's Office.*

**Date Approved By Finance Committee:** \_\_\_\_\_

## Request for Credit Card Approval

**Department:** Monroe County Sheriff's Office

**Committee:** Public Safety

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Stan Hendrickson	Jail Administrator	\$3,000

**Justification for Credit Card(s):** \_\_\_\_\_

Training and Conference Fees for Jail Admin / Corrections Staff, Jail Supplies, Misc Inmate Costs

**Department Head Approval:** \_\_\_\_\_

**Date Approved by Committee of Jurisdiction:** \_\_\_\_\_

*Following this acceptance please forward to the County Clerk's Office.*

**Date Approved By Finance Committee:** \_\_\_\_\_

# Request for Credit Card Approval

**Department:** Monroe County Sheriff's Office

**Committee:** Public Safety

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Ryan Hallman	Jail Lieutenant	\$3,000

**Justification for Credit Card(s):**

Training and Conference Fees for Jail Admin / Corrections Staff, Jail Supplies, Misc Inmate Costs

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Department Head Approval:** \_\_\_\_\_

**Date Approved by Committee of Jurisdiction:** \_\_\_\_\_

*Following this acceptance please forward to the County Clerk's Office.*

**Date Approved By Finance Committee:** \_\_\_\_\_

# Notice of Re-Purpose of Funds

MONROE COUNTY

## *Unanticipated Change of What Funds Were Budgeted For*

Date: 9/5/2023  
 Department: SHERIFF  
 Amount: \$ 23,400.00  
 Budget Year Amended: 2023

**Does this Re-Purpose of Funds decrease future fund balance available for Debt Service Payments in future years?**

Yes or No? NO Explain: FUNDS ARE PRESENT IN NON-LAPSING VEHICLE ACCOUNT.

Explanation/Reason funds are being re-posed and affect on Program:  
 (If needed attached separate brief explanation.)

IT DEPARTMENT PURCHASED NEW MDCS FOR SHERIFF'S OFFICE VEHICLES. NEW DOCKING STATIONS ARE NEEDED TO SECURE THE NEW MDCS IN VEHICLES. PURCHASE OF NEW MDC DOCKING STATIONS WAS NOT ANTICIPATED BY SHERIFF'S OFFICE, BUT FUNDS ARE AVAILABLE.

**Original Budgeted Line's Purpose:**

Org	Object	Project	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
17100169	581100		NON-LAPS SHERIFF VEHS	VEHICLES & VEHICLE EQUIPMENT	VEHICLES & VEHICLE EQUIPMENT	\$ 23,400.00
Total Adjustment						\$ 23,400.00

Department Head Approval: \_\_\_\_\_



Committee of Jurisdiction Approval: \_\_\_\_\_

*Following this approval please forward to the County Clerk's Office.*

Date \_\_\_\_\_

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

**MONROE COUNTY**  
**Notice of Budgetary Adjustment**  
 Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 13, 2023  
 Department: Maintenance  
 Amount: \$814.13  
 Budget Year Amended: 2023

**Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?**  
 Yes or No? No Explain: \_\_\_\_\_

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

This Budget Adjustment is to cover the cost of previously approved electrical work that was needed be completed to reroute power to the out buildings after Building A demo was completed.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
17100169	580570		Electrical- Building Impr.	\$ 37,566.95	\$ (814.13)	\$ 36,752.82
17100160	580570		Capital Equipment- Maint.	\$ 7,760.87	\$ 814.13	\$ 8,575.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: \_\_\_\_\_

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*Following this approval please forward to the County Clerk's Office.*

Date

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 5, 2023  
 Department: Public Health  
 Amount: \$105,000.00  
 Budget Year Amended: 2023

**Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?**

Yes or No? No Explain: \_\_\_\_\_

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

New Public Health Vending Machine Grant to house narcan & fentanyl test strips.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000			PH Vending Machine	\$ -	\$ 105,000.00	\$ 105,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 105,000.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	534050		Grant Supplies	\$ 67,614.00	\$ 105,000.00	\$ 172,614.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 105,000.00	

Department Head Approval: Tiffany E. Hiesler  
 Date Approved by Committee of Jurisdiction: Carol A. Quinn

9-5-23  
 Date

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 12, 2023  
 Department: Personnel/HR  
 Amount: \$10,000.00  
 Budget Year Amended: 2023

**Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?**  
 Yes or No? No Explain: This adjustment is to offset a large increase in labor relations expenses outside of the Personnel Department.

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

This is based on legal counsel to address a personnel matter. Extra counsel was needed and is above what the Personnel Department had expected and budgeted for 2023.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
11430000	519000		Labor Relations	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00
10010000	539200		Contingency Fund	\$ 22,723.53	\$ (10,000.00)	\$ 12,723.53
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: \_\_\_\_\_

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*Following this approval please forward to the County Clerk's Office.*

Date

09/12/23

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_



**RESOLUTION AUTHORIZING INCREASE IN PER DIEM PAYMENTS FOR THE MONROE COUNTY BOARD OF SUPERVISORS EFFECTIVE APRIL 16, 2024**

1 **WHEREAS**, the Monroe County Administration & Personnel Committee, at its meeting on September 12, 2023,  
 2 did review the current per diem rates paid to the members of the Monroe County Board of Supervisors which  
 3 were last adjusted in 2020; and  
 4  
 5 **WHEREAS**, it was determined by the Monroe County Administration & Personnel Committee, that it would be  
 6 appropriate to recommend an increase in per diems paid to Monroe County Supervisors; said increase to be from  
 7 \$50.00 to \$55.00 for Monroe County Committee meetings and from \$75.00 to \$80.00 for Monroe County Board  
 8 meetings to be effective following the April 2024 election.  
 9  
 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Monroe County Board of Supervisors that pursuant to Monroe  
 11 County Ordinance Section 2.50, per diems for Monroe County Board Supervisors are to be paid at the rate of  
 12 \$55.00 for Monroe County Committee meetings and \$80.00 for Monroe County Board meetings effective April 16,  
 13 2024.

Dated this 27<sup>th</sup> day of September, 2023.

Offered by Administration & Personnel Committee.

Fiscal Note: The above recommendation will increase the per diem to the Monroe County Board of Supervisors for committee meetings by \$5.00 and for board meetings by \$5.00. The total per diem increase to include salary and benefits is estimated at \$3,680 for 2024; \$5,360 annually thereafter. Approval of this resolution will require the increased appropriation of these monies for the budget year of 2024 in the County Board Budget.

Statement of purpose: To amend Monroe County per diem rates as of April 16, 2024.

Drafted by: Tina Osterberg

Finance Vote (If required): ____ Yes ____ No ____ Absent ..... Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>September 12</u> , 20 <u>23</u> VOTE: <u>3</u> Yes <u>2</u> No <u>0</u> Absent Committee Chair: <u>Wallace Habbeger</u> <u>James B. Buhm</u> <u>Toni Wierostka</u>
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>

**RESOLUTION AUTHORIZING INCREASE IN SALARY FOR THE MONROE COUNTY BOARD CHAIRPERSON AND VICE CHAIRPERSON EFFECTIVE APRIL 16, 2024**

1 **WHEREAS**, the Monroe County Administration & Personnel Committee, at its meeting on September 12, 2023,  
 2 did review the salary paid to the Monroe County Board Chairperson and Vice Chairperson which were last  
 3 adjusted in 2020 respectively; and  
 4  
 5 **WHEREAS**, it was determined by the Monroe County Administration & Personnel Committee, that it would be  
 6 appropriate to recommend an increase in salary paid to the Monroe County Board Chairperson from \$4,800.00 to  
 7 \$5,300.00 and Vice Chairperson from \$2,400.00 to \$2,600.00 annually to be effective following the April 2024  
 8 election.  
 9  
 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Monroe County Board of Supervisors that pursuant to Monroe  
 11 County Ordinance Section 2.50, the salary for the Monroe County Board Chairperson be established in the  
 12 amount of \$5,300.00 and the salary for the Monroe County Board Vice Chairperson be established in the amount  
 13 of \$2,600.00 annually in addition to committee per diem allowance, effective April 16, 2024.

Dated this 27<sup>th</sup> day of September, 2023.

Offered by the Administration & Personnel Committee

Fiscal Note: The above recommendation will increase the annual County Board Chairperson's salary by \$500.00 and the County Board Vice Chairperson's salary by \$200.00. The total salary increase and fringe is \$541.00 for 2024; \$763.00 annually thereafter. Approval of this resolution will require the increased appropriation of these monies for the budget year of 2024 in the County Board Budget.

Statement of purpose: To amend Monroe County Board Chairperson and Vice Chairperson Salaries as of April 16, 2024.

Drafted by: Tina Osterberg

<p>Finance Vote (if required):                  _____ Yes _____ No _____ Absent                  .....</p> <p>Approved as to form:                  _____                  Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>September 12, 20 23</u>                  VOTE: <u>3</u> Yes <u>2</u> No <u>0</u> Absent                  Committee Chair: _____                  _____                  _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED  <input type="checkbox"/> OTHER _____                  County Board Vote on: _____ 20 ____                  _____ Yes _____ No _____ Absent</p>	<p>STATE OF WISCONSIN                  COUNTY OF MONROE                  I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____                  _____                  SHELLEY R. BOHL, MONROE COUNTY CLERK                  A raised seal certifies an official document.</p>

**RESOLUTION NUMBER \_\_\_\_\_**

**RESOLUTION AUTHORIZING 2024 COUNTY AID FOR BRIDGE OR CULVERT CONSTRUCTION AND REPAIR UNDER WI STATUTES SECTIONS 82.08 & 61.48**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60

**WHEREAS**, the various towns and villages hereinafter named have filed petitions for county aid in the construction or repair of bridges or culverts under Wisconsin Statutes Sections 82.08 or 61.48:

<u>Township or Village</u>	<u>Bridge/Culvert</u>	<u>Bridge/Culvert Location</u>	<u>Total Amount</u>	<u>Total Co Aid (50%)</u>
Town of Angelo	Culvert	Gardener Ave	\$36,751	\$18,376
Town of Byron	Culvert	Exodus Ave	\$19,671	\$9,836
Town of Jefferson	Culvert	Neptune Rd	\$21,829	\$10,914
Town of Lincoln	Culvert	Courtland Ave	\$12,470	\$6,235
Town of Ridgeville	Culvert	Kelton Ave	\$3,190	\$1,595
Town of Sparta	Culvert	Gaslight Ave	\$14,939	\$7,469
Town of Tomah	Culvert	Hilton Rd	\$4,490	\$2,245
Town of Wellington	Culvert	Nogales Rd	\$15,094	\$7,547
<b>TOTALS:</b>			<b>\$128,434</b>	<b>\$64,217</b>

and

**WHEREAS**, the petitions have been reviewed and the Monroe County Highway Committee requests that said petitions be granted and provisions have been made in the 2024 budget for the amount of the Total County Aid which is to be apportioned to all Towns and Villages in Monroe County (except the Villages of Cashton, Oakdale, Warrens, & Wilton) based on equalized value.

**NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors that said petitions are hereby granted and the county aid is appropriated as follows:

<u>Township or Village</u>	<u>Bridge/Culvert</u>	<u>Bridge/Culvert Location</u>	<u>Total Amount</u>	<u>Total Co Aid (50%)</u>	<u>Administration Charge (4.39%)</u>	<u>Net County Aid (45.61%)</u>	<u>Total Amt of Check</u>
Town of Angelo	Culvert	Gardener Ave	\$36,751	\$18,376	\$1,613	\$16,762	\$16,762
Town of Byron	Culvert	Exodus Ave	\$19,671	\$9,836	\$864	\$8,972	\$8,972
Town of Jefferson	Culvert	Neptune Rd	\$21,829	\$10,914	\$958	\$9,956	\$9,956
Town of Lincoln	Culvert	Courtland Ave	\$12,470	\$6,235	\$547	\$5,688	\$5,688
Town of Ridgeville	Culvert	Kelton Ave	\$3,190	\$1,595	\$140	\$1,455	\$1,455
Town of Sparta	Culvert	Gaslight Ave	\$14,939	\$7,469	\$656	\$6,814	\$6,814
Town of Tomah	Culvert	Hilton Rd	\$4,490	\$2,245	\$197	\$2,048	\$2,048
Town of Wellington	Culvert	Nogales Rd	<u>\$15,094</u>	<u>\$7,547</u>	<u>\$663</u>	<u>\$6,884</u>	<u>\$6,884</u>
<b>TOTALS:</b>			<b>\$128,434</b>	<b>\$64,217</b>	<b>\$5,638</b>	<b>\$58,579</b>	<b>\$58,579</b>

and

**BE IT FURTHER RESOLVED**, that pursuant to Wisconsin Statutes Section 82.08(2)(a) the above Net County Aid shall be held in a separate account administered by the County Highway Committee; and

**BE IT FURTHER RESOLVED**, that pursuant to Wisconsin Statutes Section 82.08(8) the above Administration Charge shall be transferred to the Highway General Government Local Collections revenue account (73300112.473110), as this amount was included in its 2024 budget under Highway Administration.

Dated this 1st day of November, 2023.

Offered by the Highway Committee.

Fiscal Note: Special Purpose Levy - \$58,579 County Operating Tax Levy - \$0, Highway Administration Revenue - \$5,638.

Purpose: Approve 2024 County Bridge Aids special purpose levy & administration charges revenue.

<p>Reviewed as to form on _____</p> <p>_____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____ 20 _____</p> <p>____ Yes ____ No ____ Absent</p> <p>Committee Chair: _____</p> <p>_____</p> <p>_____</p>
<p>Finance Vote (If required):</p> <p>____ Yes ____ No ____ Absent</p>	<p><input type="checkbox"/> ADOPTED   <input type="checkbox"/> FAILED   <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20 _____</p> <p>____ Yes ____ No ____ Absent</p> <hr/> <p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the County Board of Supervisors at the meeting held on _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK (A raised seal certifies an official document)</p>

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING 2023 COUNTY HIGHWAY BRIDGE & CULVERT SPECIAL ASSESSMENTS UNDER WI STATUTE 83.03(2)**

1 **WHEREAS**, Wisconsin Statutes Section 83.03(2) authorizes the County Board to improve  
 2 any portion of the county trunk highway system with county funds and it may assess not more  
 3 than 40 (forty) percent of the cost of the improvement and not over One Thousand Dollars  
 4 (\$1,000.00) in any year against the town, village or city in which the improvement is located  
 5 and the County Clerk is to certify such special tax to the town, village or city who shall put the  
 6 same in the next tax roll to be collected and paid into the County Treasury; and  
 7

8 **WHEREAS**, various bridges & culverts have been or are in the process of being improved on  
 9 the County Trunk Highway system and provisions have been made in the 2023 budget for the  
 10 amount of the total special assessments to offset costs in the CTH Bridges account; and  
 11

12 **NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors that  
 13 pursuant to Wisconsin Statutes Section 83.03(2) the following improvements have been or  
 14 are in the process of being made on the county trunk highway system with the following  
 15 assessments:

Town of Village	CTH	Bridge/Culvert Name	Year Constructed	Total Cost (Final to Dec 2022)	Town or Village Share (40%)	Paid by Town/Village to date	To be paid by town/village at tax time in 2024	Balance Due for Future tax purposes	
16	Angelo	Q	Branch / LaCrosse River .....	2019	\$135,744	\$54,298	\$6,000	\$1,000	\$47,298
17	Byron	G	Brandy Creek .....	2002	\$111,437	\$44,575	\$21,000	\$1,000	\$22,575
18	Byron	N	S Fork Lemonweir R (Fed. Aid) ....	2004	\$80,154	\$32,062	\$20,000	\$1,000	\$11,062
19	Byron	PP	E Fork Lemonweir R (Fed Aid) .....	2021	\$86,939	\$34,776	\$2,000	\$1,000	\$31,776
20	Clifton	N	Little Lemonweir River (Fed Aid) ..	2018	\$171,352	\$68,541	\$7,000	\$1,000	\$60,541
21	Clifton	N	Br Little Lemonweir R. (Fed Aid)....	2018	\$136,165	\$54,466	\$7,000	\$1,000	\$46,466
22	Clifton	N	Spring Valley Creek (Fed Aid) .....	2017	\$137,257	\$54,903	\$7,000	\$1,000	\$46,903
23	Clifton	N	Little Lemonweir R.....	2022	\$10,479	\$6,287	\$0	\$1,000	\$5,287
24	Clifton	W	Little Lemonweir R. (Fed. Aid) .....	2005	\$61,857	\$24,743	\$20,000	\$1,000	\$3,743
25	Clifton	N	Spring Valley Creek.....	2021	\$316,620	\$126,648	\$1,000	\$1,000	\$124,648
26	LaGrange	M	Br. Mill Creek (culvs repld bridge).2012	2012	\$57,198	\$22,879	\$11,000	\$1,000	\$10,879
27	Leon	J	Pleasant Valley Creek (Fed Aid)....	2004	\$56,604	\$22,642	\$20,000	\$1,000	\$1,642
28	Leon	X	Leis/Mlsna .....	1997-1998	\$121,434	\$48,574	\$26,000	\$1,000	\$21,574
29	Little Falls	B	Sopher Creek (Federal Aid) .....	1997-1998	\$66,549	\$26,620	\$26,000	\$620	\$0
30	Little Falls	S	Dustin Creek .....	2001	\$98,348	\$39,339	\$22,000	\$1,000	\$16,339
31	Oakdale	CA	Indian Ck (abut ties & gd rl), 2012-2013	2012-2013	\$41,373	\$16,549	\$10,000	\$1,000	\$5,549
32	Oakdale	PP	Bear Creek (Federal Aid).....	2011	\$103,488	\$41,395	\$15,000	\$1,000	\$25,395
33	Ridgeville	T	Br. Morris Creek (Fed. Aid).....	2003	\$81,292	\$32,517	\$23,000	\$1,000	\$8,517
34	Scott	EW	E Fork Lemonweir R (Fed. Aid) ....	2013	\$80,395	\$32,158	\$11,000	\$1,000	\$20,158
35	Sheldon	F	Br. Morris Creek (Fed. Aid).....	2002	\$61,541	\$24,616	\$23,000	\$1,000	\$616
36	Sheldon	T	Morris Creek (Fed. Aid) .....	1995-1996	\$71,303	\$28,521	\$28,000	\$521	\$0
37	Sheldon	T	Morris Creek (Fed. Aid) .....	2007	\$90,294	\$36,118	\$16,000	\$1,000	\$19,118
38	Tomah	M	Tributary / S Fork Lemonweir R....	2017	\$191,651	\$76,660	\$6,000	\$1,000	\$69,660
39	Wellington	Z	Poe Creek (Federal Aid).....	2018	\$108,416	\$43,366	\$8,000	\$1,000	\$34,366
40	Wellington	Z	Poe Creek .....	2021	\$381,727	\$152,691	\$1,000	\$1,000	\$150,691
41	Wellington	Z	Billings Creek .....	2022	\$13,043	\$5,217	\$0	\$1,000	\$4,217
42	Wilton	M	Sleighton Creek N (Fed. Aid).....	2007	\$55,812	\$22,325	\$17,000	\$1,000	\$4,325
43	Wilton	M	Sleighton Creek S (Fed. Aid).....	2007	\$104,960	\$41,984	\$17,000	\$1,000	\$23,984
44	Wilton	M	Sleighton Creek (Box Widening)....	2008	\$37,155	\$14,862	\$14,862	\$0	\$0
45	Wilton	M	Br. Sleighton Creek (Fed. Aid).....	2017	\$121,058	\$48,423	\$8,000	\$1,000	\$39,423
46	Wilton	M	Sleighton Creek-North Wilton .....	2021	\$375,718	\$150,287	\$1,000	\$1,000	\$148,287
47	Wilton	MM	Sleighton Creek (Fed. Aid) .....	2007	\$66,621	\$26,648	\$17,000	\$1,000	\$8,648
48	V Kendall	W	Branch Baraboo River .....	2019	\$349,309	\$139,724	\$6,000	\$1,000	\$132,724
49	V Kendall	P	Brandau .....	1990-1991	\$113,615	\$45,446	\$33,000	\$1,000	\$11,446
50	V Norwalk	U	Morris Creek .....	2021	\$76,591	\$30,636	\$2,000	\$1,000	\$27,636
51	TOTALS = .....				\$4,173,500	\$1,671,496	\$452,862	\$33,141	\$1,185,493

52 and;

53  
 54 **BE IT FURTHER RESOLVED**, that the above assessments shall be transferred to the Local  
 55 Charges revenue account (73330318.473300), as this amount was included in its 2024  
 56 budget under CTH Bridge Construction.

Dated this 1st day of November, 2023.

Offered by the Highway Committee.

Fiscal Note: Special Purpose Levy - \$33,141, County Operating Tax Levy - \$0

Purpose: Approve 2024 County Highway Bridge & Culvert special assessments revenue.

<p>Reviewed as to form on _____</p> <p>_____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____ 20____ ____ Yes ____ No ____ Absent</p> <p>Committee Chair: _____ _____ _____</p>
<p>Finance Vote (If required): ____ Yes ____ No ____ Absent</p>	
<p><input type="checkbox"/> ADOPTED   <input type="checkbox"/> FAILED   <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK (A raised seal certifies an official document)</p>

**RESOLUTION CREATING NON-LAPSING ACCOUNTS FOR HIGHWAY DEPARTMENT**

1 **WHEREAS**, the Monroe County Highway Department has expenditure accounts for building & grounds,  
2 machinery & equipment and county supplemental highway improvements; and  
3

4 **WHEREAS**, the delivery of certain machinery & equipment purchases are subject to supply chain and other  
5 market forces causing payment to be deferred to future fiscal years; and  
6

7 **WHEREAS**, the process to develop, design, bid, and execute building & grounds and highway improvement  
8 projects can take several years to complete; and  
9

10 **WHEREAS**, in order to take advantage of program funding opportunities, the Highway Department requires funds  
11 to be available for project development and design and local match requirements; and  
12

13 **NOW, THEREFORE, BE IT RESOLVED**, the Monroe County Board of Supervisors hereby authorizes the  
14 Finance Department to carry forward any Highway Department surplus funds each year going forward from the  
15 following accounts:  
16

- 17 • 73310281 581000 Capital Equipment - Highway
- 18 • 73310283 580550 Building Improvements - Highway
- 19 • 73330319 534005 County TH Supplemental Construction

20  
21 **BE IT FURTHER RESOLVED**, the amount of surplus funds for each authorized account to be carried forward to  
22 be determined upon the close of the fiscal year accounting.

Dated this 27<sup>th</sup> day of September, 2023.

Offered by Highway Committee.

Fiscal Note: The above recommendation will authorize the Finance Department to carry forward surplus Highway Department funds each year in accounts 73310281 581000, 73310283 580500 and 73330319 534005. Approval of this resolution will require a 2/3<sup>rd</sup>s vote of the entire membership of the Monroe County Board of Supervisors for approval.

Statement of purpose: To create four non-lapsing Highway Department accounts for capital equipment, building improvements, and county supplemental highway improvements.

Drafted by: County Administrator, Tina Osterberg

Finance Vote (If required): ____ Yes ____ No ____ Absent ..... Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel	Committee of Jurisdiction Forwarded on: _____, 20__ VOTE: ____ Yes ____ No ____ Absent Committee Chair: _____ _____ _____
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>

**RESOLUTION ASSIGNING DECEMBER 31, 2022 EXCESS FUNDS OVER THE MINIMUM FUND BALANCE POLICY FOR FUTURE BUILDING PROJECT TO REDUCE OVERAL TAX BURDEN**

1 **WHEREAS**, Monroe County strives to provide maximum and efficient service to its residents while minimizing the  
2 financial impact of County taxes on taxpayers; and  
3

4 **WHEREAS**, the Monroe County Board of Supervisors, under Resolution 09-11-06, adopted a contingency fund  
5 and general fund balance policy; and  
6

7 **WHEREAS**, the Monroe County Board of Supervisors, under Resolution 06-13-02, established a year end  
8 provision for funds in excess of the minimum fund balance policy to lapse to the Committed Debt Service Fund to  
9 be applied annually toward debt service principle and interest installments as adopted and approved by the  
10 Monroe County Board of Supervisors as part of the annual budget; and  
11

12 **WHEREAS**, the Monroe County Board of Supervisors, under Resolution 05-17-08 and 12-20-03 adopted  
13 amendments to resolutions 09-11-06 and 06-13-02; and  
14

15 **WHEREAS**, the Minimum Fund Balance Policy states that the county will review and adjust fund balance annually  
16 to appropriate levels by:

- 17 a. Planned use of fund balance in excess of General and Special Revenue Fund cash reserves; and
- 18 b. Requiring a minimum unassigned designated cash balance of 20% of the adopted operating budget for  
19 the General and Special Revenue Funds at fiscal year-end; and
- 20 c. The annual Contingency Fund year-end balance shall be designated a non-lapsing fund. If on  
21 December 31st of any given fiscal year, should the cash balance percentage not be met, the contingency  
22 fund balance shall lapse to the General Fund in its entirety or in an amount, as determined by the Finance  
23 Committee, to bring General Fund Balance into compliance with this Minimum Fund Balance Policy; and
- 24 d. Planned use of fund balance for defined purposes, including property tax relief; funding for major  
25 capital projects or time-limited projects; or designating fund balance in excess of 20% for future debt  
26 service expenditures; and  
27

28 **WHEREAS**, item d. above includes property tax relief and funding for major capital projects; and  
29

30 **WHEREAS**, an objective under the fiscal responsibility pillar in the newly adopted Monroe County strategic plan is  
31 consolidation efficiency to include facilities; and  
32

33 **WHEREAS**, the Monroe County Board of Supervisors, under Resolution 08-23-10 affirmed and adopted the  
34 recommendation to move forward with a consolidated Monroe County government building at the Administrative  
35 Center block site in the City of Sparta; and  
36

37 **WHEREAS**, using the \$1,534,623.31 of funds in excess of the Minimum Fund Balance Policy, as calculated by  
38 the Finance Director on December 31, 2022, for future building studies, planning, design, construction costs  
39 reduces the overall tax burden to tax payers by not paying interest on borrowing of funds.  
40

41 **NOW, THEREFORE, BE IT RESOLVED**, by the Monroe County Board of Supervisors that effective this date they  
42 do hereby authorize a one-time waiver of the contingency fund and general fund balance policy and direct the  
43 County Administrator and Finance Director to create a non-lapsing consolidated buildings construction account in  
44 the Capital Projects Fund for deposit of the \$1,534,623.31 of funds in excess of the December 31, 2022 Minimum  
45 Fund Balance.  
46

47 **BE IT FURTHER RESOLVED**, by the Monroe County Board of Supervisors that these funds be used towards a  
48 consolidated government building project.  
49



50 **BE IT FURTHER RESOLVED**, by the Monroe County Board of Supervisors that 2024 debt service principle and  
51 interest installments for the Justice Center shall be budgeted above the levy cap as part of the annual budget.

Dated this 27<sup>th</sup> day of September, 2023.

Offered by Finance Committee.

Fiscal Note: The above recommendation directs the Finance Director to transfer \$1,534,623.31 to an account in the Capital Projects Fund for use towards a consolidated government building project. In addition, the County Administrator is to include the debt service principle and interest installments in the 2024 budget above the levy cap. Approval of this resolution will require a 2/3<sup>rd</sup>s vote of the entire membership of the Monroe County Board of Supervisors for approval.

Statement of purpose: To authorize a one-time waiver to transfer the funds in excess of the minimum fund balance policy to a Capital Projects Fund account for use towards planning, design, construction of a consolidated government building.

Drafted by: County Administrator, Tina Osterberg

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20____ VOTE: ____ Yes ____ No ____ Absent Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>