

Monroe County Health and Human Services Board
Meeting of September 5, 2023
Monroe County Justice Center Assembly Room, Sparta, Wisconsin

Board Members Present: Chairperson David Pierce, Vice Chairperson Mary Cook, Dr. Emma Ledbetter, Cyndi Wise, Joey Esterline, Jason Jandt & Eric Devine

Members excused: Shelly Egstad & Kristy Brown

Staff Present: Tracy Thorsen & Kelly Gronau, Human Services; Tiffany Giesler, Health Department

Call to Order: David Pierce called the meeting to order at 8:31 a.m.

Approval of Health & Human Services Board Regular Meeting Minutes for August 1, 2023

– Discussion/Action: Prior to approval, minute taker Kelly Gronau pointed out an error indicating this month's meeting was to take place on September 8th, rather than the 5th. A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY CYNDI WISE, AND CARRIED WITH ALL IN FAVOR to amend the date and approve the Health and Human Services Board regular meeting minutes from August 1, 2023.

Approval of Health & Human Services Annual Budget Minutes for August 1, 2023 –

Discussion/Action: MOTION MADE BY CYNDI WISE, SECONDED BY MARY COOK, AND CARRIED WITH ALL IN FAVOR to approve the budget meeting minutes as presented.

Public Comment Period: None

Monroe County Health Department:

Notice of Budgetary Adjustment, Public Health Vending Machines – Discussion/Action:

Tiffany Giesler presented a budget adjustment in the amount of \$105,000 to utilize grant funding awarded to purchase 2 vending machines to house narcan and fentanyl test strips within Monroe County. MOTION MADE BY DR. EMMA LEDBETTER, SECONDED BY JASON JANDT, AND CARRIED WITH ALL IN FAVOR to approve the budget adjustment as presented. This request will be forwarded to the Finance Committee for review and action.

2023 Monthly Programs Reports – Discussion: Ms. Giesler provided July 2023 programs report.

2023 YTD Fiscal Reports – Discussion: Ms. Giesler shared the fiscal report for August 2023.

Monroe County Department of Human Services:

Request to Establish New 2023 Purchase of Service Contracts – Discussion/Action: Ms. Thorsen presented a request for new contracts for Norris, Inc & Brotoloc. MOTION MADE BY MARY COOK AND SECONDED BY ERIC DEVINE to approve contracts as presented. Discussion. MOTION CARRIED (7-0-2).

The minutes are not official until approved by the Health & Human Services Board at their next regular meeting.

Line Item Transfer – Discussion/Action: Ms. Thorsen presented a line item transfer in the amount of \$169,618.00 across several areas to more accurately reflect actual spending in those areas. MOTION MADE BY JOEY ESTERLINE, SECONDED BY ERIC DEVINE AND CARRIED WITH ALL IN FAVOR to approve the line item transfer as presented. This request will be forwarded to the County Administrator for review and action.

Human Services & ADRC Program and Fiscal Reports/Updates:

Program Area Staff Updates/Reports – Discussion: Tracy Thorsen gave Human Services program and staffing updates related to the ADRC, Behavioral Health, Economic Support and Children and Families Services.

Date/Location of Next Meeting – Discussion/Action: Board members present agreed to keep the next regular monthly meeting of the Health and Human Services Board as previously scheduled on **Tuesday, October 3, 2023 at 8:30 a.m.** This meeting will be held at the Justice Center Assembly Room in Sparta. Agenda items noted for inclusion for the October meeting at this time were the regular reports and program updates.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY ERIC DEVINE, SECONDED BY CYNDI WISE, AND CARRIED WITH ALL IN FAVOR to adjourn the meeting at 9:17 a.m.

Respectfully Submitted,

Kelly J. Gronau
Office Manager

/kjg