



**MONROE COUNTY HIGHWAY DEPARTMENT**  
**803 WASHINGTON STREET**  
**SPARTA, WISCONSIN 54656**  
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**highways@co.monroe.wi.us**

**DAVID H. OHNSTAD**  
**HIGHWAY COMMISSIONER**

**WILLIAM PIEPER**  
**FLEET MANAGER**

**BROOKE ADAMS**  
**OFFICE MANAGER**

## ***NOTICE OF MEETING***

**COMMITTEE:** Highway

**TIME:** 2:00 P.M.

**PLACE:** Monroe County Highway Administrative Building  
803 Washington Street  
Sparta, WI 54656

**DATE:** Tuesday, September 19, 2023

- 1) CALL TO ORDER / ROLL CALL**
- 2) PERIOD OF PUBLIC COMMENT**
- 3) LAST MEETING MINUTES (DISCUSSION & DECISION)**
- 4) REVIEW VOUCHERS & CREDIT CARD CHARGES (DISCUSSION)**
- 5) COUNTY BRIDGE AID RESOLUTION (DISCUSSION & DECISION)**
  - A. A resolution authorizing County Bridge Aid will be presented.
- 6) COUNTY BRIDGE ASSESSMENT RESOLUTION (DISCUSSION & DECISION)**
  - A. A resolution authorizing County Bridge Assessments will be presented.
- 7) ATV ORDINANCE AMENDMENT RESOLUTION (DISCUSSION & DECISION)**
  - A. A resolution approving amendment to the ordinance will be presented.
- 8) NON-LAPSING ACCOUNT RESOLUTION (DISCUSSION & DECISION)**
  - A. A resolution establishing non-lapsing accounts will be presented.

**9) RE-PURPOSE OF FUNDS (DISCUSSION & DECISION)**

- A. A “Re-Purpose of Funds” is being required to satisfy line-item shortage for the purchase of two 2023 patrol trucks, both ordered in 2021.

**10) “PAID TIME OFF” PROPOSAL (DISCUSSION)**

- A. Once again, a proposal to institute a Paid Time Off (PTO) scheme has been (re)(re)introduced. Last attempted in 2021, Highway Department employees appear to remain generally, if not unanimously, opposed.
  - a. Attached, please find:
    - i. A summary of the current proposal.
    - ii. A summary of MCHD employee’s current earned time accruals.
    - iii. Highway Committee 02/18/2021 meeting minutes; note Item #5.
    - iv. Highway Committee 03/18/2021 meeting minutes; note Item #7.
- B. In support of our employees, we will appreciate the opportunity to discuss the proposal with Highway Committee members and others.

**11) BUDGET PRIORITIES & PREPARATION (DISCUSSION)**

**12) COMMISSIONERS REPORT (DISCUSSION)**

**Posted September 12, 2023**