



Rolling Hills Committee Meeting
July 17, 2023

Present: Toni Wissestad, Wallace Habegger, Eric Devine, Adam Balz and David Kuderer
Other: Linda Smith, Tina Osterberg, Diane Erickson
Absent:

Meeting was called to order at 5:00 p.m. in the Rolling Hills Multipurpose Room by Toni Wissestad

Review of Minutes- Motion by Adam Balz second by Eric Devine to approve the June 19, 2023 minutes. Carried.

Public Comment- No public comment

Business Report

- **Monthly Financials-** Linda Smith presented the monthly financials through May 2023. Some changes to previous month revenues and expenditures were noted and explained. Tina Osterberg distributed summaries of the accounts receivable balances and progress made per payer source since a new tracking system was established. The Committee discussed cash reserve accounts and Linda Smith clarified the issues that have been impacting them including, higher accounts receivable balances, rate setting delays and the supplemental payment reduction in 2023. L. Smith reported that the MA cost report for the new building will be submitted in August which will help increase MA reimbursement rates. Final MA rates for July – August 2022 were received this week after much back and forth with DHS.

Administrator's Report

- **Census Update** - Skilled Nursing= 49 with 1 additional admission on Wednesday. CBRF= 10 RCAC= 13 Apartments 19 Residents. 3 additional tenants expected to move in during August.
- **Staffing Update-** Linda reports that there are some new hires for CNAs and PCAs. The goal is to have sufficient staffing to begin opening the second wing of the CBRF with the next 30 days. Toni Wissestad briefly discussed the admin and personnel committee meeting and survey results. Personnel and Linda Smith are working on items to attract and retain staff.
- **Monthly Report-** Linda stated that the 2024 budget is being worked on and information will be presented to the Committee in August. Several contracts are in negotiations at this time.

Building Project

- **Building Update-** Electric Heat coil thermostat was installed, the clinical sink sprayers were completed and electrical issues were corrected. Items still needing to be addressed are the drainage on the north side by the cooler/freezer, storm drain pipes with sediment build up, painting in the cooler/freezer, oven repair and ½ door adjustments. Still need to meet on the drainage. The freezer has had some little ice buildup on the door. The 11 month walk through is scheduled with Krause Anderson for this week.
- **Invoice(s)** – No invoices to review this month.

Bus Garage Plans and Financing- Linda distributed the preliminary designs from CLS for the bus garage and reviewed the process so far and responded to questions from the Committee. Design is moving along well. Discussion on financing will be on a future agenda after the design is closer to completion and options for financing are developed.

The minutes are not official until approved by the Rolling Hills Committee at their next regular meeting



Next Meeting Date and Time- August 21st, 2023 at 5:00 p.m. at Rolling Hills Multipurpose Room.

Adjournment- Motion by Eric Devine second by David Kuderer to adjourn at 6:13pm. Carried.

Recorded by Linda Smith, Rolling Hills Senior Living Administrator.

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