

Property & Maintenance Committee
July 12, 2023

Present: Remy Gomez, Adam Balz, Mary Cook, Zach Zebell, David Kuderer

Others: Derek Pierce, Tina Osterberg, Kerry Sullivan Flock, Eric Weihe, Tara Nichols, Judge Radcliffe, Jason Hauser, Members of the Public

- The meeting was called to order in the Monroe County Board Assembly Room at 4:30 p.m. by Chair Remy Gomez.
 - Monthly Meeting Date/Time – August 9, 2023 at 4:30 p.m. in the Monroe County Board Assembly Room.
 - Public Comment Period – No member of the public spoke during the public comment period.
 - Minutes Approval – Motion by Zach Zebell second by Mary Cook to approve the 06/14 and 06/28/23 minutes. Carried 5-0.
 - Rock Memorial Garden – Jason Hauser presented the rock memorial garden project which includes the help of the Drug Treatment Court to remember those lost due to addiction. This will be at no cost to the county. Discussion. Motion by Zach Zebell second by Mary Cook to table until next month pending further details. Discussion. The motion to table failed 4-1, Zebell. The discussion continued. Motion by Adam Balz second by David Kuderer to approve the rock garden plan with the request to have the sculpture approved by the Property & Purchasing Committee at next month's meeting. Discussion. Carried 4-1, Zebell.
 - Rock Memorial Garden MOU – The rock garden MOU was provided to members. Kerry Sullivan Flock, Assistant Corporation Counsel explained that the office has reviewed the document. Motion by David Kuderer second by Adam Balz to approve Rock Memorial Garden MOU. Carried 5-0.
 - Budget Adjustment – Tina Osterberg, County Administrator explained the 2023 budget adjustment in the amount of \$130,000.00 for utility costs. Motion by Zach Zebell second by Mary Cook to approve budget adjustment. Carried 5-0.
 - County Auction Update – Derek Pierce, Facilities and Property Director explained Tina Osterberg, County Administrator has provided members with final auction numbers.
 - Municipal Resolution Department of Natural Resources Wisconsin Assessment Money (WAM) – Contractor Services Award. Kerry Sullivan Flock, Assistant Corporation Counsel explained that the resolution will approve application for grant funding for testing of local Brownsfield Properties. Discussion. Motion by David Kuderer second by Zach Zebell to approve resolution. Carried 5-0.
 - Building Consolidation – Tina Osterberg, County Administrator explained that an estimated building consolidation cost is anticipated to be available next month. The asbestos & lead based assessment RFP is currently out for bids.
 - North Complex Budget Recommendations – Derek Pierce explained that elevators in the 74 & 65 building could be decommissioned. Also, do the fire sprinkler/monitor systems at this time need to be in use? Discussion.
 - Committee member suggestions:
 - move current employee's to Building B (anticipated cost over \$100,000.00)
 - rentable space for the current employee's
- It was a recommendation by the Committee for the Administrator to research temporary alternate site options for North Complex Offices within Monroe County.
- The Buildings Manager Report was provided by Derek Pierce.
 - Future Agenda Items – Rock Memorial Garden-Sculpture Approval; Alternate Site Options for North Complex Offices; Asbestos & Lead RFP's.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

- Motion by Adam Balz second by Mary Cook to adjourn the meeting at 5:51 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder