



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1  
SPARTA, WISCONSIN 54656  
PHONE 608-269-8705  
FAX 608-269-8747  
[www.co.monroe.wi.us](http://www.co.monroe.wi.us)

## AMENDED NOTICE OF MEETING

**COMMITTEE:** FINANCE MEETING  
**TIME:** 9:00 a.m.  
**PLACE:** Justice Center  
Monroe County Board Assembly Room  
*\*South Side/Oak Street Entrance\**  
112 South Court St./1<sup>st</sup> Floor Rm 1200  
Sparta, WI 54656  
**DATE:** Wednesday, July 19, 2023

### SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of June 13, 2023 and June 21, 2023
4. Public Comment
5. Notice of Budgetary Adjustment(s) – Discussion/Action
  - a. Land Conservation
  - b. Zoning Board of Adjustment
  - c. Maintenance
  - d. Information Systems
  - e. Dispatch
  - f. Sheriff
6. Fiscal Note Approval on Resolution – Discussion/Action
  - a. Municipal Resolution Department of Natural Resources Wisconsin Assessment Money (WAM) – Contractor Services Award
7. Monroe County Library Presentation
8. Treasurer
  - a. Monthly Treasurer's Report
  - b. Treasurer Department Monthly Report Review
9. Finance
  - a. Monthly Financial Report
  - b. Finance Department Monthly Report Review
10. Over/Under Payment Ordinance
11. Opioid Settlement Funds – Discussion/Action
12. Grant Policy Discussion
13. Monthly Approvals – Discussion/Action
  - a. Notice of Donations/User Fees Received Budget Adjustment
  - b. County Disbursement Journal Approval
  - c. County Board Monthly Per Diem and Voucher Approval

**FINANCE MEETING  
July 19, 2023 Agenda**

14. Items for next month's agenda
15. Adjournment

Cedric Schnitzler, Committee Chair  
Date notices mailed: July 17, 2023

**PLEASE NOTE:** *A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.*



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1  
SPARTA, WISCONSIN 54656  
PHONE 608-269-8705  
FAX 608-269-8747  
[www.co.monroe.wi.us](http://www.co.monroe.wi.us)

## NOTICE OF MEETING

**COMMITTEE:** FINANCE MEETING  
**TIME:** 9:00 a.m.  
**PLACE:** Justice Center  
Monroe County Board Assembly Room  
*\*South Side/Oak Street Entrance\**  
112 South Court St./1<sup>st</sup> Floor Rm 1200  
Sparta, WI 54656  
**DATE:** Wednesday, July 19, 2023

### SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of June 13, 2023 and June 21, 2023
4. Public Comment
5. Notice of Budgetary Adjustment(s) – Discussion/Action
  - a. Land Conservation
  - b. Zoning Board of Adjustment
  - c. Maintenance
  - d. Information Systems
  - e. Dispatch
  - f. Sheriff
6. Fiscal Note Approval on Resolution – Discussion/Action
  - a. Municipal Resolution Department of Natural Resources Wisconsin Assessment Money (WAM) – Contractor Services Award
7. Treasurer
  - a. Monthly Treasurer's Report
  - b. Treasurer Department Monthly Report Review
8. Finance
  - a. Monthly Financial Report
  - b. Finance Department Monthly Report Review
9. Over/Under Payment Ordinance
10. Opioid Settlement Funds – Discussion/Action
11. Grant Policy Discussion
12. Monthly Approvals – Discussion/Action
  - a. Notice of Donations/User Fees Received Budget Adjustment
  - b. County Disbursement Journal Approval
  - c. County Board Monthly Per Diem and Voucher Approval

**FINANCE MEETING  
July 19, 2023 Agenda**

13. Items for next month's agenda
14. Adjournment

Cedric Schnitzler, Committee Chair  
Date notices mailed: July 13, 2023

***PLEASE NOTE:*** A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Administration & Personnel Committee and Finance Committee Joint Meeting  
June 13, 2023

Present: Wallace Habhegger, Todd Sparks, James Kuhn, Toni Wissestad, Jason Jandt arrived at 9:04 a.m.  
Finance Members Present: Cedric Schnitzler, David Pierce

Others: Tina Osterberg, Lisa Aldinger-Hamblin, Ed Smudde, Rick Folkedahl, Chris Weaver, Pamela Pipkin, Hannah Olsen, Tracy Thorsen

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Wallace Habhegger.

- Motion by Toni Wissestad second by Todd Sparks to move into closed session. Supervisor Habhegger, Sparks, Kuhn, Wissestad, Schnitzler, Pierce all voting yes.
- Jason Jandt joined the meeting at 9:04 a.m.
- Closed Session under WI Statute 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- Motion by Todd Sparks second by James Kuhn to return to open session. Supervisor Habhegger, Sparks, Kuhn, Wissestad, Schnitzler, Pierce, Jandt all voting yes.
- A recess was taken at 9:39 a.m., the meeting reconvened at 9:45 a.m.
- Next Month's Meeting Date/Time – The next meeting is July 11, 2023 at 9:00 a.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by James Kuhn second by Todd Sparks to approve the May 9, 2023 minutes. Carried 5-0.
- County Clerk Request for Credit Card approval – Motion by Toni Wissestad second by Todd Sparks to approve credit card increase. Shelley Bohl, County Clerk explained increase in credit card from \$2,000.00 to \$5,000.00. Discussion. Carried 5-0.
- Information Technology
  - \*Wireless LAN RFP – Rick Folkedahl, IT Director explained that all access points have been reviewed since last meeting. A renewed quote was provided by 3RT. Total product cost is \$92,429.69 with \$27,750.00 for professional services. Discussion. Motion by Jason Jandt second by Toni Wissestad to approve RFP pending budget adjustment. Carried 5-0.
  - \*Rick Folkedahl provided the Information Technology Director Report.
- Personnel Director
  - \*New Position Requests:
    - Tracy Thorsen, Human Services Director explained the following new position requests. Position funding through CLTS waiver funding, Medicaid billing and increased WIMCR reimbursement revenues. No county levy is being requested. Discussion.
    - Resolution Authorizing One Children's Long Term Support (CLTS) Social Worker Position in the Monroe County Human Services Department. Motion by Jason Jandt second by Toni Wissestad to approve resolution. Discussion. Carried 4-1.
    - Resolution Authorizing Four Comprehensive Community Services (CCS) Social Worker Positions in the Monroe County Human Services Department. Motion by James Kuhn second by Jason Jandt to approve resolution. Carried 4-1.
    - Resolution Authorizing a Behavioral Health Supervisor Position in the Monroe County Human Services Department. Motion by Jason Jandt second by Toni Wissestad to approve resolution. Discussion. Carried 4-1.

\*Review of the PCA, CNA, LPN, RN Wage Scale – Wallace Habhegger, Chair explained concern expressed with Rolling Hills wages. Toni Wissestad, Rolling Hills Chair explained healthcare crisis. One unit of the new facility has not opened and it has been nearing one year at the new facility. Ed Smudde, Personnel Director explained current market. Suggestions, but not limited to: sign on bonus, referral bonus, wages, scheduling, and appreciation. Discussion. Ed Smudde will move forward with an analysis and suggestions to committee.

\*Employee Engagement Survey – Ed Smudde explained the last group to meet with is Rolling Hills Managers. He will look at high priorities and bring back suggestions to the committee.

\*Health Insurance – Ed Smudde explained that a Special Board meeting will be held on June 22<sup>nd</sup>. This meeting will contain a presentation on Monroe County Self-Insurance. Discussion.

\*Ed Smudde provided the Personnel Director Report.

- Tina Osterberg provided the County Administrator Report.
- Resolution Designating Official Newspaper for Monroe County –Shelley Bohl, County Clerk explained official newspaper designation. Discussion. Motion by Jason Jandt second by Toni Wissestad to approve resolution. Carried 5-0.
- Next Month's Agenda Items: Review of PCA, CNA, LPN, RN Wage Scale, Employee Engagement Survey.
- Wallace Habhegger adjourned the meeting at 12:12 p.m.

Shelley Bohl, Monroe County Clerk  
Recorder

Finance Committee  
June 21, 2023

Present: Wallace Habegger, James Kuhn, David Pierce, Toni Wissestad

Absent: Cedric Schnitzler

Others: Tina Osterberg, Diane Erickson, Debbie Carney, David Hesel, Eric Weihe, Tara Nichols, Judge Todd Ziegler, David Ohnstad, Tracy Thorsen, Chris Weaver, Wes Revels

The meeting was called to order at the Monroe County Board Assembly Room at 9:00 a.m. by Vice-Chair Wallace Habegger.

- Next Meeting Date – Wednesday, July 19, 2023 in the Monroe County Assembly Room at 9:00 a.m.
- Minutes Approval - Motion by David Pierce second by Toni Wissestad to approve the 05/11 & 05/17/23 minutes. Carried 4-0.
- Public Comment – None.
- Budget Adjustments:
  - a. Solid Waste – Motion by David Pierce second by Toni Wissestad to approve budget adjustment. David Hesel, Solid Waste Director explained 2023 adjustment in the amount of \$5,397.00 for filter system installations. Discussion. Carried 4-0. Motion by Toni Wissestad second by James Kuhn to approve budget adjustment. David Hesel explained 2023 adjustment in the amount of \$266,711.00 for compliance requirement from the DNR to the long term closure account. Discussion. Carried 4-0.
  - b. Health Department – Motion by David Pierce second by James Kuhn to approve budget adjustment. Tina Osterberg, County Administrator explained 2023 adjustment in the amount of \$80,093.00 for Reducing Overdose through Community Approaches Grant. Carried 4-0.
  - c. WIC – Motion by David Pierce second by Toni Wissestad to approve budget adjustment. Tina Osterberg, County Administrator explained 2023 adjustment in the amount of \$45,848.00 to update WIC budget. Discussion. Carried 4-0.
- Re-Purpose of Funds:
  - a. Sheriff – Motion by David Pierce second by Toni Wissestad to approve re-purpose of funds. Chris Weaver, Chief Deputy explained 2023 adjustment in the amount of \$132,600.00 for three vehicles. Discussion. Carried 4-0. Motion by James Kuhn second by Toni Wissestad to approve re-purpose of funds. Chris Weaver, Chief Deputy explained 2023 adjustment in the amount of \$40,503.50 for vehicle. Carried 4-0.
  - b. Highway – Motion by David Pierce second by Toni Wissestad to approve re-purpose of funds. David Ohnstad, Highway Commissioner explained 2023 adjustment in the amount of \$2,420.00 for replacement of backhoe equipment. Carried 4-0.
- Credit Cards:
  - a. Highway - Motion by David Pierce second by James Kuhn to approve credit card. David Ohnstad, Highway Commissioner explained credit card in the amount of \$1,000.00 for Fiscal Assistant. Carried 4-0.
  - b. District Attorney's Office - Motion by Toni Wissestad second by David Pierce to approve credit card. Toni Wissestad explained credit card in the amount of \$5,000.00 for Investigator. Discussion. Carried 4-0.
  - c. Human Services - Motion by David Pierce second by James Kuhn to approve credit card. Tracy Thorsen, Human Services Director explained credit card in the amount of \$1,000.00 for MHP. Discussion. Carried 4-0.
  - d. County Clerk - Motion by Toni Wissestad second by David Pierce to approve credit card increase. Shelley Bohl, Monroe County Clerk explained credit card increase from \$2,000.00 to \$5,000.00. Carried 4-0.
- Fiscal Note Approval on Resolution –

- a. Resolution Authorizing One Children’s Long Term Support (CLTS) Social Worker Position in the Monroe County Human Services Department – Discussion. Motion by James Kuhn second by David Pierce to amend fiscal note by adding: if CLTS waiver funding is inadequate to cover the full cost of this position, this position will cease to exist. Carried 4-0. Motion by David Pierce second by Toni Wissestad to approve fiscal note as amended. Carried 4-0.
  - b. Resolution Authorizing Four Comprehensive Community Services (CCS) Social Worker Positions in the Monroe County Human Services Department – Motion by David Pierce second by James Kuhn to approve fiscal note. Discussion. Motion by Wallace Habegger second by James Kuhn by amend fiscal note by adding: If Medicaid billable revenues and reimbursement through the Wisconsin Medicaid Cost Reporting (WIMCR) program funding is inadequate to cover the full cost of these positions, these positions will cease to exist. Carried 4-0. Fiscal note as amended carried 4-0.
  - c. Resolution Authorizing a Behavioral Health Supervisor Position in the Monroe County Human Services Department – Motion by David Pierce second by Toni Wissestad to approve fiscal note. Motion by Wallace Habegger second by David Pierce to amend fiscal note by adding: If Wisconsin Medicaid Cost Reporting (WIMCR) program funds along with the current levy funding level are not adequate to cover the expenses of this position going forward, this position will cease to exist. Carried 4-0. Fiscal note as amended carried 4-0.
  - d. Resolution Designating Official Newspaper for Monroe County – Motion by James Kuhn second by David Pierce to approve fiscal note. Shelley Bohl, County Clerk explained cost savings as the number of publications would be reduced. Discussion. Carried 4-0.
- Resolution(s) –
    - a. Resolution Amending Monroe County Finance Policy and Finance Forms – Motion by David Pierce second by Toni Wissestad to place resolution on the floor. Carried 4-0. Motion to approve resolution by James Kuhn second by Toni Wissestad. Diane Erickson, Finance Director explained update to Finance Policy regarding line item transfers, re-purpose of funds and notice budget adjustments. Discussion. Carried 4-0.
  - Treasurer –
    - a. Debbie Carney provided the Monthly Treasurers Report.
    - b. Treasurer Department Monthly Report Review
    - c. Tax Delinquent Parcels/Timeline, Outstanding Years 2019 & 2020 – July 6<sup>th</sup> is the court case for 2018 delinquent parcels.
  - Work Comp Rates, 2024 Budget – Diane Erickson, Finance Director provided insurance claims from 2016 – 2023. Discussion. Motion by James Kuhn second by Toni Wissestad to remain at 30% work comp rate for the 2024 budget. Carried 4-0.
  - Finance
    - a. Diane Erickson provided the monthly Financial Report.
    - b. Finance Department Monthly Report.
  - Monroe County Accounting & Financial Policies and Procedures Manual Updates – Diane Erickson, Finance Director provided members with the Accounting & Financial Policies and Procedures Manual. Updates to the policy as follows:
    - Page 8 –“Tyler Accounting Software” update to represent Munis’ wording on this page and throughout the document.
    - Page 12 – Position titles updated on this page and throughout the document.
    - Page 49 – Capitalization changed to \$20,000 from \$5,000
    - Page 60 – Vendors without activity in 2 years instead of 1 year will be inactivated
    - Page 78 – Remove 2<sup>nd</sup> bullet point. Wording about single transaction limit
    - Page 102 – Capitalization changed to \$20,000 from \$5,000
 Motion by Toni Wissestad second by David Pierce to approve updates to the Monroe County Accounting & Financial Policies and Procedures Manual Updates. Discussion. Carried 4-0.
  - Over/Under Payment Ordinance – No discussion. Will be revisited next month.



- Proposed Uses of Opioid Settlement Funds – Judge Todd Ziegler explained that this is a follow up discussion from the May meeting. The Opioid Fund workgroup wishes are the following:
  - #1 Full-Time Grant Writer Manager that falls within the Opioid Settlement Funds guidelines.
  - #2 Full-Time/Part-Time Justice Program Specialist.
  - #3 General Fund set aside for Opioid purposes.

Discussion. Tina Osterberg, County Administrator explained that there is no set deadline for the spending of opioid funds.

- Monthly Approvals –
  - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by James Kuhn second by David Pierce to approve notice of donations/user fees received budget adjustments. Carried 4-0.
  - b. Monthly Disbursement Journal – Motion by David Pierce second by Toni Wissestad to approve disbursement journal. Carried 4-0.
  - c. Monthly Per Diems and Vouchers – Motion by Toni Wissestad second by James Kuhn to approve Monthly County Per Diems and Vouchers. Discussion. Carried 4-0.
- Items for next month's agenda – Over/Under Payment Ordinance; Opioid Settlement Funds Discussion/Action.
- Wallace Habegger adjourned the meeting at 11:23 a.m. Carried 4-0.

Shelley Bohl, County Clerk  
Recorder

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: July 12, 2023  
 Department: Land Conservation  
 Amount: \$108,933.16  
 Budget Year Amended: 2023

**Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?**

Yes or No? No Explain: No levy dollars involved.

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

The Wildlife Abatement program is planning to install two permanent fence projects this year to protect Crimson Bog and the Grant Moseley farms from deer damage. The LCD serves as a pass through service to private landowners experiencing wildlife damage. The LCD incurs the abatement cost and receives full reimbursement from the state.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16945000	435800		Wildlife Damage & Abateme	\$ 30,000.00	\$ 108,933.16	\$ 138,933.16
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 108,933.16	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16945000	521710		Abatement Practices	\$ 30,000.00	\$ 108,933.16	\$ 138,933.16
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 108,933.16	

Department Head Approval:

Bob Michael 7/12/23

Date Approved by Committee of Jurisdiction:

Nodji VanWycher

7-12-23

Date

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: July 26, 2023  
 Department: Zoning Board of Adjustment  
 Amount: \$10,000.00  
 Budget Year Amended: 2023

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

In 2023 it was necessary to contract with a private legal firm to represent the Zoning Board of Adjustments in an appeal case. This is not an expense that is normally put in the annual budget.

**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
		\$ -		\$ -
10010000-539200	Contingency Fund	\$ 102,367.00	\$ 10,000.00	\$ 92,367.00
16983000-521340	Contracted Services	\$ -	\$ 10,000.00	\$ 10,000.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 20,000.00	

Department Head Approval: \_\_\_\_\_

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

**MONROE COUNTY**  
**Notice of Budgetary Adjustment**  
 Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 27, 2023  
 Department: Maintenance  
 Amount: \$130,000.00  
 Budget Year Amended: 2023

**Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?**  
 Yes or No? Yes Explain: Use of the unbudgeted portion of the Interest on Investments balance will decrease the amount of excess funds available at year end.

**Source of Increase / Decrease and affect on Program:**  
 (If needed attached separate brief explanation.)

The Maintenance Department budget is estimated to be over budget in 2023 due to increased rates for fuel & electricity, and higher than budgeted utility costs at the Justice Center and Hwy B North Complex.  
Other County Revenue is funds received by the Maintenance Department for the following items:  
Northern Natural Gas easement - \$19,205.29, Auction proceeds - \$13,205.60, & Scrap Metal proceeds - \$1,241.60. The current Interest on Investments balance is \$430,811.00, excess of \$80,811.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10000001	489900		Other County Revenue	\$ 4,000.00	\$ 19,205.29	\$ 23,205.29
10000001	489900		Other County Revenue	\$ 23,205.29	\$ 13,205.60	\$ 36,410.89
10000001	489900		Other County Revenue	\$ 36,410.89	\$ 1,241.60	\$ 37,652.49
10000001	481000		Interest on Investments	\$ 350,000.00	\$ 96,347.51	\$ 446,347.51
Total Adjustment					\$ 130,000.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
11605600	522015		Admin Center Fuel & Gas	\$ 2,100.00	\$ 900.00	\$ 3,000.00
11630600	522015		Justice Center Fuel & Gas	\$ 31,500.00	\$ 28,500.00	\$ 60,000.00
11645600	522015		Museum Fuel & Gas	\$ 5,250.00	\$ 2,750.00	\$ 8,000.00
11670600	522015		Hwy B N Complex Fuel & Gas	\$ 26,000.00	\$ 60,000.00	\$ 86,000.00
11630600	522010		Justice Center Electricity	\$ 150,000.00	\$ 20,000.00	\$ 170,000.00
11670600	522010		Hwy B N Complex Electricity	\$ 29,300.00	\$ 18,750.00	\$ 48,050.00
Total Adjustment					\$ 130,000.00	

Department Head Approval: Debra Prince

Committee of Jurisdiction Approval: [Signature]

07/12/23

Date

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 13, 2023  
 Department: Information Systems  
 Amount: \$120,180.00  
 Budget Year Amended: 2023

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Use of savings from other items in the Information Tech. Budget to cover increased cost of the Wireless Upgr;

---



---



---

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
71475000	521415	19914	Computer Operations IT	\$ 480,876.00	\$ (120,180.00)	\$ 360,696.00
71475000	581000		Capital Equipment/Software	\$ -	\$ 120,180.00	\$ 120,180.00
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
Total Adjustment					\$ 120,180.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 07-11-2023

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_



# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: July 3, 2023  
 Department: Sheriff  
 Amount: \$52,000.00  
 Budget Year Amended: 2023

**Does this Budget Adjustment decrease future fund balance available for Debt Service Payments in future years?**

Yes or No? NO Explain: Grant funds; not tax levy.

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Sheriff's Office received a Law Enforcement Assistance grant. Sheriff's Office is now requesting to spend the funds received. This budget adjustment is for the purchase of a X7 3D Laser Imaging device.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12110000	462900		Other Sheriff Revenue	\$39,986.02	\$39,430.20	\$ 79,416.22
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 39,430.20	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12110000	579100		Grant Expense	\$34,486.02	\$ (12,569.80)	\$ 21,916.22
17210210	581000		Sheriff Capital Equipment	\$39,667.00	\$52,000	\$ 91,667.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 39,430.20	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: Adam Balz

7/13/23

Following this approval please forward to the County Clerk's Office.

Date

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

RESOLUTION No. \_\_\_\_\_

**Municipal Resolution  
Department of Natural Resources  
Wisconsin Assessment Money (WAM) - Contractor Services Award**

1 **WHEREAS**, a resolution authorizing the submittal of an award application for the 281-00229-5000, 281-00228-  
2 0000, 281-01795-0000, 281-01796-0000, 281-00230-0000, 281-00231-0000, 281-00232-0000, 281-00233-0000,  
3 281-00234-0000, and 281-02395-0000 parcels and property by Monroe County, Wisconsin for WAM Contractor  
4 Services is requested as part of the application process; and  
5

6 **WHEREAS**, Monroe County recognizes that the environmental assessment of brownfields is an important part of  
7 protecting Wisconsin's resources; and  
8

9 **WHEREAS**, Monroe County previously passed a resolution in 2021 to receive WAM designated funds and  
10 services for an environmental site assessment of Monroe County's properties and there is now an identified need  
11 for additional testing on Monroe County parcel 281-00229-5000 and the adjacent residential properties; and  
12

13 **WHEREAS**, Monroe County has obtained written permission from all other landowners for additional testing for  
14 their properties; and  
15

16 **WHEREAS**, Monroe County and other affected landowners will allow employees from the Department of Natural  
17 Resources access to inspect the award site or facility and award records.  
18

19 **IT IS THEREFORE RESOLVED** that the Monroe County Board of Supervisors requests services and assistance  
20 available from the Wisconsin Department of Natural Resources under the WAM Contractor Services Award  
21 program and will comply with state and federal rules for the program.  
22

23 **BE IT FURTHER RESOLVED** that the Monroe County Board Chair or Monroe County Administrator are  
24 authorized to act on the behalf of the Monroe County Board to submit an application to the State of Wisconsin for  
25 contractor services under the WAM program, sign documents, and take necessary action to comply with  
26 approved award activities.

Dated this 25<sup>th</sup> day of July, 2023.

Offered by the Property and Maintenance Committee.

Fiscal Note: This is a request in support of an application for grant funds and there is no request for levy funds from the county.

Statement of Purpose: This resolution is required to be included with Monroe County's application for grant funding for testing for local Brownsfield properties.

<p>Finance Vote (If required):          _____ Yes _____ No _____ Absent          *****          Drafted by &amp; approved as to form:          _____          Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>July 12, 2023</u>,          VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent          Committee Chair: _____          _____          _____          _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED  <input type="checkbox"/> OTHER _____          County Board Vote on: _____ 20____          _____ Yes _____ No _____ Absent</p>	<p>STATE OF WISCONSIN          COUNTY OF MONROE          I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY          that the foregoing is a true and correct copy of Resolution          # _____ acted on by the Monroe County Board of          Supervisors at the meeting held on _____.          _____          SHELLEY R. BOHL, MONROE COUNTY CLERK          A raised seal certifies an official document.</p>