



Rolling Hills Committee Meeting
June 19, 2023

Present: Toni Wissestad, Wallace Habegger, Eric Devine
Other: Linda Smith, Chelsea Karacson, Tina Osterberg
Absent: Adam Balz and David Kuderer

Meeting was called to order at 5:00 p.m. in the Rolling Hills Multipurpose Room by Toni Wissestad

Review of Minutes- Motion by Eric Devine second by Wallace Habegger to approve the April 17th, 2023 and May 22, 2023 minutes. Carried

Public Comment- Karen Wall addresses committee- comments on Wages and Personnel talked on how wonderful the staff is here at Rolling Hills in regards to her loved ones present and past that have resided here at Rolling Hills. She is concerned in regards to staffing and how we can maintain and also get more staff. She had made suggestions in offering wage increases including benefits that are appealing and even extended PTO vacation hours. Something for Rolling Hills to be able to get fully staffed to be able to accept more Residents from the Community.

Business Report

- **Monthly Financials-** Chelsea Karacson comments on financials.

Admin and Personnel Wage- Wallace Habegger speaks in regards to staffing it has been a struggle to get staffing to be able to open the building fully. Wallace talks about the Admin Meeting that there was discussion in wage increases and working through a presentation for the County Board. Hoping to be able to have something to present by the end of summer.

Administrator's Report

- **Census Update** - Skilled Nursing= 48 + 1 Bed Hold CBRF= 9 RCAC= 13 Apartments 19 Residents
- **Staffing Update-** Linda speaks to making some progress. Just hired 2 CNA and 1 PCA and then also 1 RN. Dietary is looking better on staffing. Recently had a retirement in Medical Records.
- **Monthly Report-** Mostly building updates to be discussed next.

Building Project

- **Building Update-** Electric Heat coil adding to exercise room in Prairie Hill installed. Still need to meet on the drainage. The freezer has had some little ice buildup on the door. Added in update for the monitoring for the freezer. Oven also in the Kitchen that keeps going down and not working properly.
- **Invoices(s) and Payment of Retainage** – We have one invoice for the electric redone in the kitchen totaling \$10,381.67. Motion to approve payment in the amount of \$10,381.67 by Eric Devine and second by Wallace Habegger. Carried

Bus Garage Plans- Linda discussed the meeting to kick off the design of the bus garage. There was a discussion about how the plans were more than originally discussed and thought there would be more of a cost then presented. Linda had a discussion with Tom Martin and he agreed there would not be an additional cost to move forward with the design plan. They are hoping they could move quickly to get us completed plans this summer.

The minutes are not official until approved by the Rolling Hills Committee at their next regular meeting



Next Meeting Date and Time- July 17th, 2023 at 5:00 p.m. at Rolling Hills Multipurpose Room.

Adjournment- Motion by Eric Devine second by Wallace Habhegger to adjourn at 5:43pm. Carried.

Recorded by Chelsea Karacson, Rolling Hills Accounting Manager

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