

Monroe County Health and Human Services Board
Meeting of July 5, 2023
Monroe County Justice Center Assembly Room, Sparta, Wisconsin

Board Members Present: Chairperson David Pierce, Vice Chairperson Mary Cook, Dr. Emma Ledbetter, Cyndi Wise, Joey Esterline, Kristy Brown, Jason Jandt & Eric Devine

Members excused: Kristy Brown & Shelly Egstad

Staff Present: Tracy Thorsen, Pam Weber (ADRC) & Kelly Gronau, Human Services; Tiffany Giesler, Hannah Shimanek & Eryn Leahy, Health Department

Call to Order: David Pierce called the meeting to order at 1:00 p.m.

Approval of Health & Human Services Board Regular Meeting Minutes for June 6, 2023 –

Discussion/Action: Upon brief review, A MOTION WAS MADE BY JASON JANDT, SECONDED BY MARY COOK, AND CARRIED WITH ALL IN FAVOR to approve the Health and Human Services Board regular meeting minutes from June 6, 2023.

Public Comment Period: None

Monroe County Health Department:

Reducing Overdose Through Community Action presentation – Discussion: Eryn Leahy & Hannah Shimanek, with some additional input from Tiffany Giesler, provided a presentation on the Health Department’s plan to utilize the ROCA grant and the work that’s already been done to combat the opioid epidemic. The presentation included information on a public health vending machine which would provide Narcan and other harm reduction tools to the general public as well as Narcan Direct which provides free Narcan for community distribution. Dr. Emma Ledbetter recommended supporting this plan and moving forward with the actions to pursue these tools. This recommendation was supported by all Health & Human Services Board members present.

Public Health Vending Machine – Discussion: Ms. Giesler indicated due to time constraints for application she did speak to Tina Osterberg for approval and has already submitted an application for a vending machine prior to today’s meeting.

Narcan Direct – Discussion: Ms. Giesler indicated due to time constraints for application, she did speak to Tina Osterberg for approval and has already submitted an application for the Narcan Direct Program prior to today’s meeting.

2023 Monthly Programs Reports – Discussion: Ms. Giesler provided May 2023 programs report.

2023 YTD Fiscal Reports – Discussion: Ms. Giesler shared the fiscal report for June 2023.

Monroe County Department of Human Services:

The minutes are not official until approved by the Health & Human Services Board at their next regular meeting.

Malnutrition Awareness Week Ride Alongs – Discussion: Pam Weber invited all Health & Human Services Board members to sign up for a ride along with a home delivered meal driver for Sparta, Tomah, or Cashton any day in the month of September in recognition of Malnutrition Awareness Week.

RFP for Nutrition Program Vehicle Purchase – Discussion/Action: Pam Weber indicated no proposals were received from any dealerships in response to the RFP sent out for a Bulk Meal Delivery Vehicle. Due to the lack of proposals, no action by this Board was necessary. Ms. Weber is able to pursue a vehicle that meets criteria for the nutrition program on her own.

Request to Amend 2023 Contract – Discussion/Action: Ms. Thorsen presented a request to amend a previously established contract with Next Steps for Change to utilize grant funds. MOTION MADE BY MARY COOK AND SECONDED BY CYNDI WISE to approve contract amendment as presented. Discussion. MOTION CARRIED (7-0-2).

Human Services & ADRC Program and Fiscal Reports/Updates:

Program Area Staff Updates/Reports – Discussion: Tracy Thorsen gave Human Services program and staffing updates related to the ADRC, Behavioral Health, Economic Support and Children and Families Services.

Financial Report – YTD 2023 - Discussion: Tracy Thorsen presented the May 2023 financial report.

Date/Location of Next Meeting – Discussion/Action: Board members present agreed to keep the next regular monthly meeting of the Health and Human Services Board as previously scheduled on **Tuesday, August 1, 2023 at 8:30 a.m.** This meeting will be held at the Justice Center Assembly Room in Sparta. Agenda items noted for inclusion for the August meeting at this time were the regular reports and program updates.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY ERIC DEVINE, SECONDED BY DAVID PIERCE, AND CARRIED WITH ALL IN FAVOR to adjourn the meeting at 2:24 p.m.

Respectfully Submitted,

Kelly J. Gronau
Office Manager

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