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| Image result for photo of monroe county wi road | **MONROE COUNTY HIGHWAY DEPARTMENT****803 WASHINGTON STREET****SPARTA, WISCONSIN 54656****(608) 269 – 8740 / 269 – 8831 (FAX)****highways@co.monroe.wi.us** |  **DAVID H. OHNSTAD** **HIGHWAY COMMISSIONER** **WILLIAM PIEPER** **FLEET MANAGER** **BROOKE ADAMS** **OFFICE MANAGER** |

# *NOTICE OF MEETING*

## COMMITTEE: Highway

**TIME: 9:00 A.M.**

**PLACE: Monroe County Highway Administrative Building**

 **803 Washington Street**

 **Sparta, WI 54656**

**DATE: Tuesday, May 16, 2023**

**1) PERIOD OF PUBLIC COMMENT (DISCUSSION)**

 **2) LAST MEETING MINUTES (DISCUSSION & DECISION)**

**3) REVIEW VOUCHERS & CREDIT CARD CHARGES (DISCUSSION)**

**4) CTH BC ADVANCE WARNING (DISCUSSION)**

1. We propose to address concerns over the intersection of CTH BC at Fairway Road and Falcon Road near the Big Creek bridge in the Town of Sparta by adjusting the placement of advance warning signs, replacing existing signs with oversized signs and adding one or more supplements.
2. We will review options that were considered but are not recommended.
3. The proposed action is consistent with current policy and practice and with established guidance (Manual on Uniform Traffic Control Devices).

**5) ESTABLISHMENT OF CAPITAL RESERVE (DISCUSSION & DECISION)**

1. As discussed, at length and in multiple forums, the Highway Department has identified over 8 million dollars in capital improvement obligations.
	1. The Schedule of Obligations (10/03/22) is currently under revision.
	2. The schedule includes projects programmed between 2023 and 2027.
	3. The Highway Department has secured state and/or federal funding for many of the projects, requiring various local match commitments.
	4. The schedule includes projects of varying size and complexity, many of which require years-long development, design and preparation.
2. We find it imperative to identify and secure the resources necessary to meet current obligations and facilitate the pursuit of additional program funding, and to ensure the continuing availability of those resources.
3. We propose the establishment of a Capital Improvement Reserve as a repository for existing encumbered resources and for future resources that may be identified and secured for capital highway improvements.
	1. We propose that the reserve would be non-lapsing, independent of annual operating budgets and invested in interest-bearing accounts.
4. We request conceptual approval of establishing a Capital Improvement Reserve Account. A more detailed or specific proposal would follow.

**6) COMMISSIONER’S REPORT (DISCUSSION)**

**Posted May 9, 2023**