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| Image result for photo of monroe county wi road | **MONROE COUNTY HIGHWAY DEPARTMENT**  **803 WASHINGTON STREET**  **SPARTA, WISCONSIN 54656**  **(608) 269 – 8740 / 269 – 8831 (FAX)**  **highways@co.monroe.wi.us** | **DAVID H. OHNSTAD**  **HIGHWAY COMMISSIONER**  **WILLIAM PIEPER**  **FLEET MANAGER**  **BROOKE ADAMS**  **OFFICE MANAGER** |

# *NOTICE OF MEETING*

## COMMITTEE: Highway

**TIME: 9:00 A.M.**

**PLACE: Monroe County Highway Administrative Building**

**803 Washington Street**

**Sparta, WI 54656**

**DATE: Tuesday, April 18, 2023**

**1) PERIOD OF PUBLIC COMMENT (DISCUSSION)**

**2) LAST MEETING MINUTES (DISCUSSION & DECISION)**

**3) REVIEW VOUCHERS & CREDIT CARD CHARGES (DISCUSSION)**

**4) REQUEST FOR CREDIT CARD APPROVAL (DISCUSSION & DECISION)**

1. We request approval of issuing a credit card to Office Manager Brooke Adams, with a limit of $1000.00, the same as the previous manager.

**5) REQUEST RE-PURPOSE OF FUNDS (DISCUSSION & DECISION)**

1. The purchase of a new Hydraulic Excavator was included in the 2023 operating budget ($300,000.00) which included a trade-in allowance.
2. To take advantage of current market values, the former equipment was liquidated via auction rather than trade which resulted in a higher value but increased the purchase price above the budgeted amount.
3. We request approval of a re-purpose of funds, from the Construction Equipment Major Repairs line to the Hydraulic Excavator line in the Acquisition of Capital Assets allocation, in the amount of $25,750.00.

**6) COMMISSIONER’S REPORT (DISCUSSION)**

**7) ON-SITE REVIEW OF SPARTA CORPORATION YARD (DISCUSSION)**

***Due to the COVID-19 Pandemic, the Monroe County Highway Committee will be following CDC recommendations.***

***We will keep distancing of at least 6 feet, masks and hand sanitizers will be on location. We ask that if you are running a temperature or are not feeling well, please do not place others at risk.***

**Posted April 11, 2023**