

Monroe County Health and Human Services Board
Meeting of June 6, 2023
Monroe County Justice Center Assembly Room, Sparta, Wisconsin

Board Members Present: Dr. Emma Ledbetter, Cyndi Wise, Joey Esterline, Kristy Brown, Jason Jandt & Eric Devine

Members excused: Chairperson David Pierce, Vice Chairperson Mary Cook & Shelly Egstad

Staff Present: Tracy Thorsen, Chelsea Stenulson & Kelly Gronau, Human Services; Tiffany Giesler, Hannah Shimanek & Laura Davis, Health Department

Others Present: Theresa Burns-Gilbert, Families First of Monroe County Board of Directors & Lee Walraven, Families First of Monroe County Executive Director

Call to Order: Joey Esterline called the meeting to order at 8:30 a.m.

Approval of Health & Human Services Board Regular Meeting Minutes for May 2, 2023 – Discussion/Action: Upon brief review, A MOTION WAS MADE BY JASON JANDT, SECONDED BY DR. EMMA LEDBETTER, AND CARRIED WITH ALL IN FAVOR to approve the Health and Human Services Board regular meeting minutes from May 2, 2023.

Public Comment Period: None

Monroe County Health Department:

Transient Non-Community Well Program Overview – Discussion: Laura Davis provided an overview of the Transient Non-Community Well program. This program tests rural wells for public places that host 25 people at least 60 times per year, such as bars, churches, and campgrounds.

Notices of Budgetary Adjustment – Discussion/Action:

WIC – Tiffany Giesler presented a budget adjustment in the amount of \$45,848.00 due to additional grant funding from DHS for the WIC program. A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY KRISTY BROWN, AND CARRIED WITH ALL IN FAVOR to approve the WIC budgetary adjustment as presented.

ROCA/DOT – Tiffany Giesler presented a budget adjustment in the amount of \$80,093.00 due to an increase in DOT funding as well as a new grant from Reducing Overdose through Community Approaches. A MOTION WAS MADE BY KRISTY BROWN, SECONDED BY ERIC DEVINE, AND CARRIED WITH ALL IN FAVOR to approve the ROCA/DOT budgetary adjustment as presented.

2023 Monthly Programs Reports – Discussion: Ms. Giesler provided April 2023 programs report.

2023 YTD Fiscal Reports – Discussion: Ms. Giesler shared the fiscal report for May 2023.

The minutes are not official until approved by the Health & Human Services Board at their next regular meeting.

Monroe County Department of Human Services:

Presentation by Families First of Monroe County – Discussion: Theresa Burns-Gilbert and Lee Walraven provided an overview of the history of Families First of Monroe County as well as current funding sources, programs and services offered, and statistics on number of Monroe County residents last year.

New Position Analysis, Children’s Long Term Support Worker, Comprehensive Community Services Workers, and Behavioral Health Supervisor – Discussion/Action: Tracy Thorsen presented a PowerPoint outlining program needs to support the position requests as well as updated information regarding how each position would be funded. Following questions and discussion, A MOTION WAS MADE BY JASON JANDT AND SECONDED BY ERIC DEVINE to approve the resolution to hire one CLTS worker as presented. MOTION CARRIED 6-0-3. A MOTION WAS MADE BY DR. EMMA LEDBETTER AND SECONDED BY ERIC DEVINE to approve the resolution for 4 CCS workers as presented. MOTION CARRIED 6-0-3. A MOTION WAS MADE BY JASON JANDT AND SECONDED BY ERIC DEVINE to approve the resolution for the creation of a new Behavioral Health Supervisor position as presented. MOTION CARRIED 6-0-3. These requests will be forwarded to the Administration & Personnel Committee for their review and action.

Request to Establish New 2023 Contracts – Discussion/Action: Ms. Thorsen presented a request for new contracts for Youth Villages and Family Services. MOTION MADE BY DR. EMMA LEDBETTER AND SECONDED BY CYNDI WISE to approve contracts as presented. Discussion. MOTION CARRIED (6-0-3).

Request to Amend 2023 Contract – Discussion/Action: Ms. Thorsen presented a request to amend a previously established contract with Chileda due to a rate increase. MOTION MADE BY CYNDI WISE AND SECONDED BY ERIC DEVINE to approve contract amendment as presented. Discussion. MOTION CARRIED (6-0-3).

Request for Credit Card Approval – Discussion/Action: Ms. Thorsen presented a request for a credit card for the Behavioral Health Nurse with a limit of \$1,000.00 to be used to pay for trainings and hotel stays. A MOTION WAS MADE BY DR. EMMA LEDBETTER AND SECONDED BY JASON JANDT to approve the credit card request as presented. MOTION CARRIED 6-0-3. This request will be forwarded to the Finance Committee for their review and action.

Human Services & ADRC Program and Fiscal Reports/Updates:

Program Area Staff Updates/Reports – Discussion: Tracy Thorsen gave Human Services program and staffing updates related to the ADRC, Behavioral Health, Economic Support and Children and Families Services.

Financial Report – YTD 2023 - Discussion: Chelsea Stenulson presented the April 2023 financial report.

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Date/Location of Next Meeting – Discussion/Action: Board members present agreed to change the next regular monthly meeting of the Health and Human Services Board as previously scheduled on Tuesday, July 4th at 8:30 a.m. to **Wednesday, July 5, 2023 at 1:00 p.m.** This meeting will be held at the Justice Center Assembly Room in Sparta. Agenda items noted for inclusion for the July meeting at this time were the regular reports and program updates.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY CYNDI WISE, AND CARRIED WITH ALL IN FAVOR to adjourn the meeting at 10:20 a.m.

Respectfully Submitted,

Kelly J. Gronau
Office Manager

/kjg