

**Monroe County Health and Human Services Board
Meeting of May 2, 2023
Monroe County Justice Center Assembly Room, Sparta, Wisconsin**

Board Members Present: Chairperson David Pierce, Vice Chairperson Mary Cook, Dr. Emma Ledbetter, Cyndi Wise, Joey Esterline & Kristy Brown

Members excused: Shelly Egstad, Jason Jandt & Eric Devine

Staff Present: Tracy Thorsen, Chelsea Stenulson & Kelly Gronau, Human Services; Tiffany Giesler, Health Department

Call to Order: Chairperson David Pierce called the meeting to order at 8:30 a.m.

Approval of Health & Human Services Board Regular Meeting Minutes for April 4, 2023 – Discussion/Action: Upon brief review, A MOTION WAS MADE BY MARY COOK, SECONDED BY CYNDI WISE, AND CARRIED WITH ALL IN FAVOR to approve the Health and Human Services Board regular meeting minutes from April 4, 2023.

Public Comment Period: None

Monroe County Health Department:

Annual Report Presentation – Discussion/Action: Tiffany Giesler presented the Monroe County Health Department 2022 Annual Report which fulfills WI State Statues Chapter 251.06(3)(h). The report goes into detail about the 10 Essential Services of Public Health and the ways in which Monroe County Health Department provides those essential public health services. For a full copy of this report, visit the website at:
<http://www.co.monroe.wi.us/departments/health-department/>

2023 Monthly Programs Reports – Discussion: Ms. Giesler provided March 2023 programs report.

2023 YTD Fiscal Reports – Discussion: Ms. Giesler shared the fiscal report for March 2023.

Monroe County Department of Human Services:

New Position Analysis, Children’s Long Term Support Worker, Comprehensive Community Services Workers, and Behavioral Health Supervisor – Discussion/Action: Tracy Thorsen presented a PowerPoint outlining program needs to support the position requests as well as information regarding how each position would be funded. Following questions and discussion, A MOTION WAS MADE BY DR. EMMA LEDBETTER AND SECONDED BY JOEY ESTERLINE to approve the resolution to hire one CLTS worker and 4 CCS workers as presented. MOTION CARRIED 6-0-3. A MOTION WAS MADE BY JOEY ESTERLINE AND SECONDED BY KRISTY BROWN to approve the resolution for the creation of a new Behavioral Health Supervisor position as presented. MOTION CARRIED 6-0-3. These requests will be forwarded to the Finance Committee for their review and action.

The minutes are not official until approved by the Health & Human Services Board at their next regular meeting.

Line Item Transfer – Discussion/Action: Ms. Thorsen presented a line item transfer in the amount of \$226,266.00 to utilize unspent funds from the Family Care Contribution line into salaries to cover current year's expenses for the new position requests. MOTION MADE BY CYNDI WISE AND SECONDED BY MARY COOK to approve the line item transfer as presented. Discussion. MOTION CARRIED (6-0-3). This request will be forwarded to the Finance Committee for review and action.

Human Services & ADRC Program and Fiscal Reports/Updates:

Program Area Staff Updates/Reports – Discussion: Tracy Thorsen gave Human Services program and staffing updates related to the ADRC, Behavioral Health, and Children and Families Services.

Financial Report – YTD 2023 - Discussion: Chelsea Stenulson presented the March 2023 financial report.

Date/Location of Next Meeting – Discussion/Action: Board members present agreed to keep the next regular monthly meeting of the Health and Human Services Board as previously scheduled on **Tuesday, June 6, 2023 at 8:30 a.m.** This meeting will be held at the Justice Center Assembly Room in Sparta. Agenda items noted for inclusion for the June meeting at this time were the regular reports and program updates.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY CYNDI WISE, SECONDED BY KRISTY BROWN, AND CARRIED WITH ALL IN FAVOR to adjourn the meeting at 10:31 a.m.

Respectfully Submitted,

Kelly J. Gronau
Office Manager

/kjg