



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

MONROE COUNTY BOARD AGENDA

Wednesday, May 24, 2023

Monroe County Justice Center

County Board Assembly Room – 1st Floor, Room #1200

112 South Court Street Sparta, WI 54656

(Please use South Side/Oak Street Entrance)

Remote Meeting to Begin at 6:00 p.m.

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 2489 110 3574

Password: Monroe

Join by phone

+1-404-397-1516 United States Toll

Access code: 2489 110 3574

IT Point of Contact, Rick Folkedahl 608-633-2700

5:00 p.m.

County Board Training Session – Line Item Transfer, Budget Adjustment, and Re-Purpose of Fund Policies

**6:00 p.m.
WebEx to
begin**

**Call to Order/Roll Call
Pledge of Allegiance**

Approval of Minutes – April 26, 2023

Public Comment Period

Monroe County Map Presentation – Steve Krueger

Employee Engagement Survey - Ed Smudde, Personnel Director

Information Technology Department Report – Rick Folkedahl, IT Director

Monthly Treasurer's Report – Debra Carney, Treasurer

Monthly Finance Report – Diane Erickson, Finance Director

Monthly Administrators Report – Tina Osterberg, County Administrator

Resolution(s) – Discussion/Action (Listed on a Separate Sheet)

Chairman's Report -

June Department Head Report Announcement

June County Board Training Announcement

Adjournment

**>Supervisors: Do wear your name tags, it helps visitors
>Agenda order may change**

The April meeting of the Monroe County Board of Supervisors convened in the Monroe County Board Assembly Room in the City of Sparta, Wisconsin, on Wednesday, April 26, 2023 at 6:00 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 15 Supervisors present; Supervisor Devine absent. The Pledge of Allegiance was recited. At 5:00 p.m., an educational session was held for the Monroe County Board of Supervisors on Roberts Rule of Order.

Motion by Supervisor Jandt second by Supervisor Pierce to approve the March 22, 2023 minutes. Carried by voice vote.

Disaster Declaration Approvals: Motion by Supervisor Rogalla second by Supervisor Gomez to approve below disaster declarations. Carried by voice vote.

-Monroe County Disaster Declaration dated 04/12/23.

-Monroe County Proclamation to End Disaster Declaration State of Emergency dated 04/15/23.

Chaplin Jef Skinner invited all present to attend Law Enforcement Appreciation Day on May 12, 2023 at noon.

Public Comment Period – Two members of the public addressed the board.

Budget Adjustments:

Maintenance – Motion by Supervisor Cook second by Supervisor Balz to approve budget adjustment. Tina Osterberg, County Administrator explained the 2023 budget adjustment in the amount of \$14,275.00 for electrical updates needed during the removal of building A. The budget adjustment passed with all Supervisors voting yes.

Dog Control – Motion by Supervisor Zebell second by Supervisor Sparks to approve budget adjustment. Alison Elliott, Sanitation, Planning & Zoning and Dog Control Administrator explained the 2023 budget adjustment in the amount of \$5,000.00 for both revenue and expense lines for confiscated animals. The budget adjustment passed with all Supervisors voting yes.

Human Services/ADRC – Motion by Supervisor Pierce second by Supervisor Jandt to approve budget adjustment. Tracy Thorsen, Human Services Director explained the 2023 budget adjustment in the amount of \$45,000.00 for meal delivery vehicle. Discussion. The budget adjustment passed with all Supervisors voting yes.

Rolling Hills – Motion by Supervisor Wissestad second by Supervisor Kuderer to approve budget adjustment. Linda Smith, Nursing Home Administrator explained the 2023 budget adjustment in the amount of \$2,500.00 for WisCaregiver Career Grant. The budget adjustment passed with all Supervisors voting yes. Motion by Supervisor Wissestad second by Supervisor Balz to approve budget adjustment. Linda Smith explained the 2023 budget adjustment in the amount of \$44,896.69 for building project. Discussion. The budget adjustment passed with 14 Supervisors voting yes; Supervisor Sparks voting no.

Finance – Motion by Supervisor Pierce second by Supervisor Esterline to approve budget adjustment. Diane Erickson, Finance Director explained the 2022 budget adjustment in the amount of \$206,615.15 for health insurance claims. Discussion. The budget adjustment passed with all Supervisors voting yes.

Re-Purpose of funds:

Highway – Motion by Supervisor Pierce second by Supervisor VanWycken to approve re-purpose of funds. David Ohnstad, Highway Commissioner explained the 2023 re-purpose of funds in the amount of \$25,750.00 for hydraulic excavator. The re-purpose of funds passed with all Supervisors voting yes.

Charles Weaver, Veterans Service Officer provided the Veterans Service report and answered questions.

Debbie Carney, Treasurer provided the monthly Treasurer's report and answered questions.

Diane Erickson, Finance Director provided the monthly Finance Director's report and answered questions.

Tina Osterberg, County Administrator provided the monthly Administrator's report and answered questions.

RESOLUTION 04-23-01

RESOLUTION APPROVING THE USE OF CONSERVATION RESERVE ENHANCEMENT PROGRAM FUNDING FOR TREES

The forgoing resolution was moved for adoption by Supervisor VanWychen second by Supervisor Jandt. Bob Micheel, Land Conservation Director explained. The resolution passed with all Supervisors present voting yes.

RESOLUTION 04-23-02

RESOLUTION AUTHORIZING ADRC DRIVER POSITION INCREASE TO PART-TIME

The forgoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Kuhn. Tracy Thorsen, Human Services Director explained. The resolution passed with all Supervisors present voting yes.

RESOLUTION 04-23-03

WISMAC WISCONSIN STATEWIDE MUTUAL AID COMPACT FOR LOCAL EMERGENCY MANAGEMENT ASSISTANCE

The forgoing resolution was moved for adoption by Supervisor Wissestad second by Supervisor Rogalla. Chris Weaver, Chief Deputy explained. Discussion. The resolution passed with all Supervisors present voting yes.

RESOLUTION 04-23-04

RESOLUTION TO ADOPT A LEASE POLICY FOR GASB 87

The forgoing resolution was moved for adoption by Supervisor Gomez second by Supervisor Kuhn. Diane Erickson, Finance Director explained. The resolution passed with all Supervisors present voting yes.

RESOLUTION 04-23-05

RESOLUTION TO ADOPT A SUBSCRIPTION BASED INFORMATION TECHNOLOGY ARRANGEMENTS (SBITAs) POLICY FOR GASB 96

The forgoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Jandt. Diane Erickson, Finance Director explained. The resolution passed with all Supervisors present voting yes.

Chairman's Report –

May 1, Legislative Exchange.

May Department Head Report - IT Department.

May County Board Training – Line Item Transfer, Budget Adjustment, Re-Purpose of Funds

and General Fund Policy.
WCA Annual meeting is September 17-19, 2023.
July Monroe County Board is Tuesday, July 25, 2023.
August Monroe County Board may be moved to August 30, 2023; pending construction of
shower building and tour of park.

Motion by Supervisor Gomez second by Supervisor Rogalla to adjourn the meeting at 7:47 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the April meeting of the Monroe County Board of Supervisors held on April 26, 2023.

TREASURER'S REPORT
For the period of April 1, 2023 to April 30, 2023
Debbie Carney, County Treasurer

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 9,613,472.81
Wires & Disbursements for Current Month:	\$ 9,055,118.34

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 5,348,519.72	none	4.82%
State Investment Pool		\$ 6,165,477.46	none	4.80%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 248,056.98	none	4.17%
Citizens First Bank MM		\$ 5,494,346.19	none	
River Bank MM		\$ 8,746,996.26	none	4.13%
TOTAL GENERAL FUND INVESTMENTS		\$ 26,003,900.64		

GENERAL FUND BALANCES	
Month End Balance	\$ -
Outstanding Checks	\$ (446,477.36)
Outstanding Deposits	\$ 78,638.26
General Fund Investments	\$ 26,003,900.64
Totals	\$ 25,636,061.54

TOTAL GENERAL FUND AS OF APRIL 2022	\$ 27,823,058.61
General fund is down from a year ago:	\$ (2,186,997.07)

DELINQUENT TAXES	
Delinquent Taxes in April 2023 were:	\$ 845,203.66
Delinquent Taxes in April 2022 were:	\$ 769,442.30
Delinquent Taxes are up from one year ago:	\$ 75,761.36

SALES & USE TAX	
Sales tax received April 2023	\$ 1,513,418.91
Sales tax is for the months of Nov 2022 thru Feb 2023	
Sales tax received April 2022	\$ 1,390,038.42
Sales tax is for the months of Nov 2021 thru Feb 2022	
SALES TAX IS UP FROM ONE YEAR AGO:	\$ 123,380.49

TREASURER'S REPORT
For the period of March 1, 2023 to March 31, 2023
Debbie Carney, County Treasurer

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 8,317,558.12
Wires & Disbursements for Current Month:	\$ 9,280,659.05

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 6,297,138.86	none	4.74%
State Investment Pool		\$ 6,141,256.61	none	4.62%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 247,280.32	none	4.04%
Citizens First Bank MM		\$ 5,483,833.28	none	
River Bank MM		\$ 8,717,976.15	none	4.13%
TOTAL GENERAL FUND INVESTMENTS		\$ 26,887,989.25		

GENERAL FUND BALANCES	
Month End Balance	\$ (120,996.45)
Outstanding Checks	\$ (867,117.58)
Outstanding Deposits	\$ 61,920.46
General Fund Investments	\$ 26,887,989.25
Totals	\$ 25,961,795.68

TOTAL GENERAL FUND AS OF MARCH 2022	\$ 28,110,984.03
General fund is down from a year ago:	\$ (2,149,188.35)

DELINQUENT TAXES	
Delinquent Taxes in March 2023 were:	\$ 885,826.83
Delinquent Taxes in March 2022 were:	\$ 795,327.02
Delinquent Taxes are up from one year ago:	\$ 90,499.81

SALES & USE TAX	
Sales tax received March 2023	\$ 1,186,877.19
Sales tax is for the months of Nov 2022 thru Jan 2023	
Sales tax received March 2022	\$ 1,036,345.28
Sales tax is for the months of Nov 2021 thru Jan 2022	
SALES TAX IS UP FROM ONE YEAR AGO:	\$ 150,531.91

TREASURER'S REPORT
For the period of April 1, 2023 to April 30, 2023
Debbie Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
State Bank-History Room MMI		\$ 82,859.04	None	4.82%
State Bank-History Room MMII		\$ 13,269.14	None	4.82%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,991,041.27	None	
State Bank-Wegner Grotto Trust		\$ 252,344.00	None	4.82%
Wegner Grotto Endowment-Raymond James		\$ 395,428.17	None	
Haney Fund				
State Bank of Sparta MM		\$ 1,015.10	None	4.82%
Transportation - ADRC				
State Bank-ADRC Transportation		\$ 52,618.11	None	4.82%
Jail Assessment				
Bank First MM		\$ 307,850.97	None	4.17%
Monroe County Land Information Board				
Bank First MM		\$ 86,578.78	None	4.16%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 211,901.62	7/27/2023	3.77796%
		\$ 215,932.34	11/30/2023	3.72978%
		\$ 226,522.65	11/30/2023	3.72978%
		\$ 213,827.26	11/30/2023	3.72978%
		\$ 211,489.31	11/30/2023	3.72978%
		\$ 253,113.31	6/22/2023	3.72978%
		\$ 818,747.41	8/3/2023	3.82606%
State Bank - Facility Reserve-MM		\$ 133,204.21	None	4.82%
Section 125 Plan				
State Bank of Sparta		\$ 31,037.35	None	4.82%
Worker's Comp				
State Bank of Sparta		\$ 2,307,259.89	None	4.82%
Self Funded - Employee Insurance				
State Bank of Sparta		\$ 675,411.88	None	4.82%
American Rescue Plan				
State Bank of Sparta		\$ 4,566,399.81	None	4.82%
Highway Bonds				
River Bank MM		\$ 4,995,164.75	None	4.13%
Opioid Funds				
River Bank MM		\$ 315,038.29	None	4.13%
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 18,043,016.37		

TREASURER'S REPORT
For the period of March 1, 2023 to March 31, 2023
Debbie Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
State Bank-History Room MMI		\$ 78,249.68	None	4.74%
State Bank-History Room MMII		\$ 13,007.05	None	4.74%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,949,429.55	None	
State Bank-Wegner Grotto Trust		\$ 251,348.25	None	4.74%
Wegner Grotto Endowment-Raymond James		\$ 392,680.29	None	
Haney Fund				
State Bank of Sparta MM		\$ 1,011.09	None	4.74%
Transportation - ADRC				
State Bank-ADRC Transportation		\$ 52,410.48	None	4.74%
Jail Assessment				
Bank First MM		\$ 303,573.07	None	4.04%
Monroe County Land Information Board				
Bank First MM		\$ 139,597.55	None	4.04%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 211,244.68	7/27/2023	3.77796%
		\$ 215,271.43	11/30/2023	3.72978%
		\$ 225,829.32	11/30/2023	3.72978%
		\$ 213,172.79	11/30/2023	3.72978%
		\$ 210,842.00	11/30/2023	3.72978%
		\$ 252,338.60	6/22/2023	3.72978%
		\$ 816,176.86	8/3/2023	3.82606%
State Bank - Facility Reserve-MM		\$ 132,678.58	None	4.74000%
Section 125 Plan				
State Bank of Sparta		\$ 32,198.87	None	4.74%
Worker's Comp				
State Bank of Sparta		\$ 2,293,717.49	None	4.74%
Self Funded - Employee Insurance				
State Bank of Sparta		\$ 837,393.07	None	4.74%
American Rescue Plan				
State Bank of Sparta		\$ 5,600,522.83	None	4.74%
Bond Holding Account				
State Bank of Sparta		\$ -	None	0.19980%
Highway Bonds				
River Bank MM		\$ 5,048,357.20	None	4.13%
Revolving Loan Fund				
State Bank of Sparta		\$ -	None	0.00%
Opioid Funds				
River Bank MM		\$ 313,993.08	None	4.13%
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 19,271,050.73		

2023 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 27,266,157.04	\$ 355,008.26 Sales Tax for Nov. 2022	\$ 958,148.96 *
February	\$ 26,745,781.52	\$ 503,856.13 Sales for Tax Dec. 2022	\$ 940,526.64 *
March	\$ 25,961,795.68	\$ 328,012.80 Sales for Tax Jan. 2023	\$ 885,826.83 *
April	\$ 25,636,061.54	\$ 326,541.72 Sales Tax for Feb. 2023	\$ 845,203.66 *
May		Sales Tax for Mar. 2023	*
June		Sales Tax for April 2023	*
July		Sales Tax for May 2023	*
August		Sales Tax for June 2023	NOW INCLUDES ALL YEARS DELINQUENT TAXES
September		Sales Tax for July 2023	
October		Sales Tax for Aug. 2023	
November		Sales Tax for Sept. 2023	
December		Sales Tax for Oct. 2023	

\$ 1,513,418.91 ← Sales Tax Received in 2023

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2022

2022 MONTHLY GENERAL INFORMATION

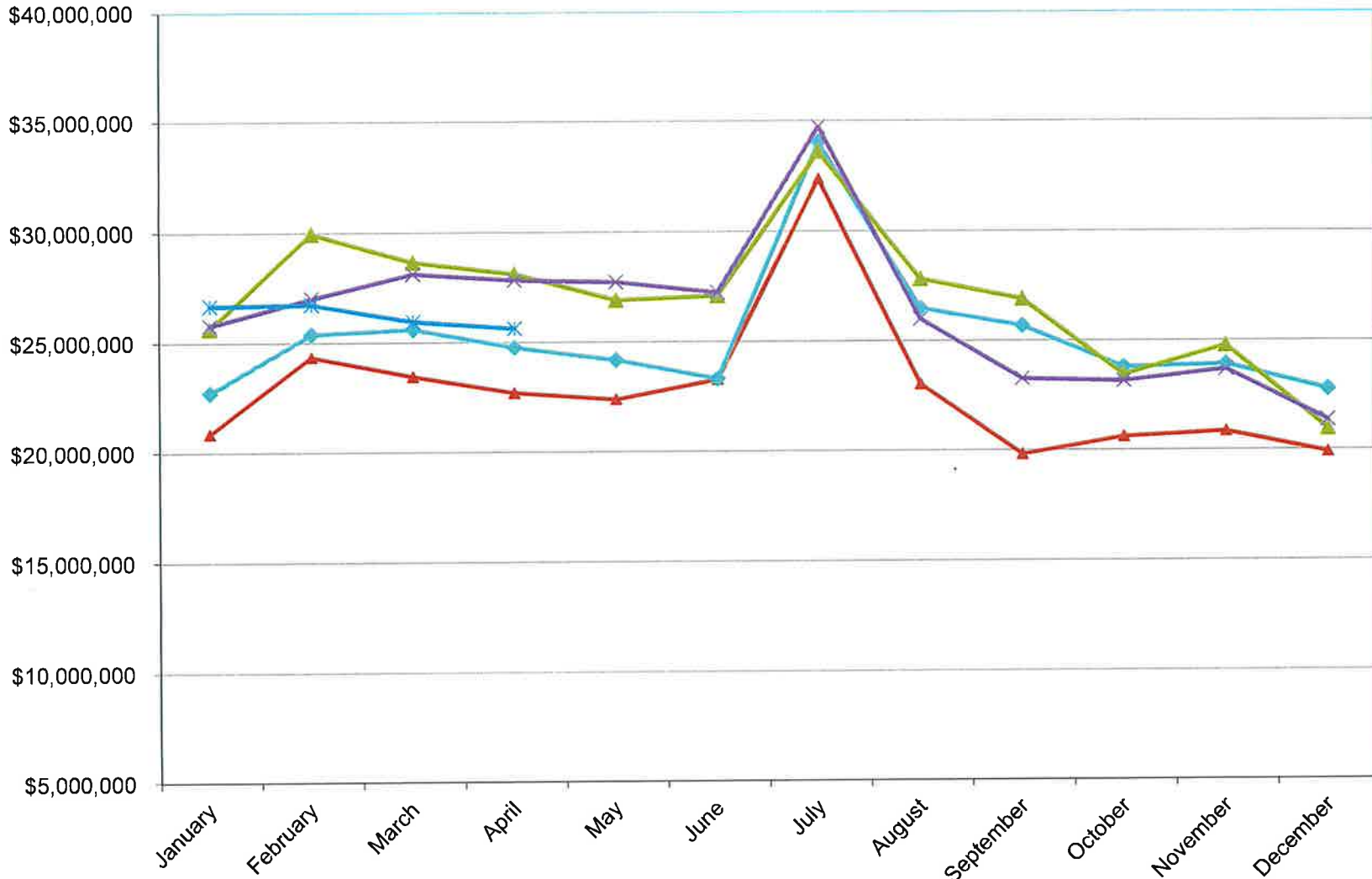
MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 25,792,909.82	\$ 326,204.52 Sales Tax for Nov. 2021	\$ 856,763.80 *
February	\$ 27,019,204.85	\$ 420,814.34 Sales for Tax Dec. 2021	\$ 841,523.50 *
March	\$ 28,110,984.03	\$ 289,326.42 Sales for Tax Jan. 2022	\$ 795,327.02 *
April	\$ 27,823,058.91	\$ 353,693.14 Sales Tax for Feb. 2022	\$ 769,442.30 *
May	\$ 27,730,766.13	\$ 331,738.81 Sales Tax for Mar. 2022	\$ 725,094.55 *
June	\$ 27,247,179.31	\$ 441,458.42 Sales Tax for April 2022	\$ 686,167.88 *
July	\$ 34,729,258.10	\$ 392,116.61 Sales Tax for May 2022	\$ 663,058.00 *
August	\$ 26,003,510.31	\$ 432,566.69 Sales Tax for June 2022	\$ 1,615,881.19
September	\$ 23,267,960.04	\$ 429,806.34 Sales Tax for July 2022	\$ 1,335,157.91
October	\$ 23,141,098.36	\$ 444,645.03 Sales Tax for Aug. 2022	\$ 1,195,438.03
November	\$ 23,676,066.42	\$ 455,697.66 Sales Tax for Sept. 2022	\$ 1,107,824.37
December	\$ 21,368,233.83	\$ 460,092.05 Sales Tax for Oct. 2022	\$ 987,485.38

NOW INCLUDES
ALL YEARS
DELINQUENT
TAXES

\$ 4,778,160.03 ← Sales Tax Received in 2022

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

County Total General Fund Cash Balance



2019 2020 2021 2022 2023

5/8/2023

Diane Erickson

Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2023\2023 General Fund Reserved-Committed-20%

General Fund Balances

	2020		2021		
January	\$	22,711,767	\$	25,647,464	\$ 2,935,697
February	\$	25,386,603	\$	29,967,952	\$ 4,581,349
March	\$	25,609,602	\$	28,652,526	\$ 3,042,925
April	\$	24,778,942	\$	28,113,123	\$ 3,334,181
May	\$	24,183,414	\$	26,914,902	\$ 2,731,488
June	\$	23,314,454	\$	27,102,154	\$ 3,787,700
July	\$	34,031,682	\$	33,597,902	\$ (433,779)
August	\$	26,500,992	\$	27,826,159	\$ 1,325,167
September	\$	25,685,674	\$	26,918,527	\$ 1,232,853
October	\$	23,782,519	\$	23,420,672	\$ (361,846)
November	\$	23,908,747	\$	24,788,823	\$ 880,076
December	\$	22,768,894	\$	20,963,521	\$ (1,805,372)

	2021		2022		
January	\$	25,647,464	\$	25,792,910	\$ 145,446
February	\$	29,967,952	\$	27,019,205	\$ (2,948,747)
March	\$	28,652,526	\$	28,110,984	\$ (541,542)
April	\$	28,113,123	\$	27,823,059	\$ (290,065)
May	\$	26,914,902	\$	27,730,766	\$ 815,864
June	\$	27,102,154	\$	27,247,179	\$ 145,025
July	\$	33,597,902	\$	34,729,258	\$ 1,131,356
August	\$	27,826,159	\$	26,003,510	\$ (1,822,649)
September	\$	26,918,527	\$	23,267,960	\$ (3,650,567)
October	\$	23,420,672	\$	23,141,098	\$ (279,574)
November	\$	24,788,823	\$	23,676,066	\$ (1,112,757)
December	\$	20,963,521	\$	21,369,234	\$ 405,713

	2022		2023		
January	\$	25,792,910	\$	26,683,614	\$ 890,704
February	\$	27,019,205	\$	26,748,782	\$ (270,423)
March	\$	28,110,984	\$	25,961,796	\$ (2,149,188)
April	\$	27,823,059	\$	25,636,062	\$ (2,186,997)
May	\$	27,730,766	\$	-	
June	\$	27,247,179	\$	-	
July	\$	34,729,258	\$	-	
August	\$	26,003,510	\$	-	
September	\$	23,267,960	\$	-	
October	\$	23,141,098	\$	-	
November	\$	23,676,066	\$	-	
December	\$	21,369,234	\$	-	

5/8/2023

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2023\2023 General Fund Reserved-Committed-20%

Restricted, Committed and Assigned Funds

Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$	916.65	
Child Support - Designated Fund Balance	\$	22,816.88	
Software/computers 21300000 342100 E2200			
Redaction Fees 11715000 461390/521350	\$	14,211.55	
K-9 Donations 12116000 485000/579200	\$	5,287.85	
Dog Control 14195000 485000/579200	\$	67,933.81	
Justice Dept Donations 1295000 485000/579200	\$	339.00	
Veterans Service 14700000 485000/579200	\$	1,744.50	
Park Donations 15200000 485000/579200	\$	6,428.80	
Human Services Donations 24900500 485000/579200	\$	1,041.08	
Crep Program 16140000	\$	21,420.41	
Broadband Restricted Funds 16702100 485000/579100	\$	656,946.84	incl ARPA for Broadband
Econ Dev & Tourism Funds for Project Grant 16700000 5791	\$	11,455.65	(ITBEC)
Forestry Maint. Land Acq. 16919000 580100	\$	36,057.35	
Forestry-Habelman Reforest 16919000 521700	\$	1,471.13	
Wildlife Habitat 16913000 435800/534050	\$	698.08	
Land Cons. CCTF Donations 16942200 485000/579200	\$	384.94	
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$	2,953.86	
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$	93,999.75	
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$	35,456.10	
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$	290,000.00	

Committed Funds

Agronomist Position 10000000 342400 E4060-169400	\$	25,573.09	
LATCF Funds 10000001 488010 — 〇 —	\$	85,408.53	rec'd Oct 31, 2022 (1/2)
Nonlapsing Capital Parks 17620620 582500	\$	364,020.26	Res 08-21-03, Capital Bldgs Exp Budget
<u>Extension</u>			
Health & Well Being Exp. 15620613 579100	\$	9,174.42	
Youth Development Agent 15620615 579100	\$	10,875.90	

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$	300,000.00	
Contingency Fund Balance 10010000 539200	\$	102,367.00	
Retirement/Fringe Pool 11435000 515200	\$	90,858.41	
Nonlapsing Capital Pool 17100169	\$	625,201.55	
Nonlapsing Capital Vehicle Pool 17100169 581100	\$	621,472.79	

General Fund Total

\$ 3,506,516.18

Proprietary & Internal Service Funds

Debt Service Fund - Resolution 06-13-02	\$	-	
Nonlapsing Technology Pool 71490000 599000	\$	665,498.43	
Proprietary, Debt & Internal Service Funds	\$	<u><u>665,498.43</u></u>	

Former Treasurer to work 80 hours	1,714.00
Maintenance Truck Bid Overage	1,884.00
SW-Professional fees at Sand Creek site	20,000.00
Finance - GASB 87	1,950.00
Expenses from 2023 Contingency Fund:	<u><u>\$ 25,548.00</u></u>

5/10/2023

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2023\2023 General Fund Reserved-Committed-20%

MONROE COUNTY MINIMUM FUND BALANCE POLICY

April 2023

Fund Balance in Excess of General and Special Revenue Fund Cash Reserves

General and Special Fund Balance MM/ICS -		\$	25,636,061.54
General Fund CD's		\$	-
Total General Fund		\$	25,636,061.54

General and Special Revenue Fund Cash Balance 4/30/2023 **\$ 14,030,616.87**

General Fund Restricted Total	\$	1,271,564.23
General Fund Committed Total	\$	495,052.20
General Fund Assigned Total	\$	1,739,899.75

General Fund Restricted, Committed and Assigned FundsTotal: **\$ 3,506,516.18**

General Fund cash balance less Restricted, Committed and Assigned Funds: **\$ 10,524,100.69**

Proprietary, Debt & Internal Service Funds Cash: **\$ 11,605,444.67**

Proprietary, Debt & Internal Service Funds Committed: **\$ 665,498.43**

Proprietary, Debt & Internal Service Funds Cash Less Committed: **\$ 10,939,946.24**

Actual 2023 total General & Special revenue budgeted operating expenses **\$ 41,453,681.00**

Minimum Fund Balance % **(X) 20%**

Minimum Fund Balance Amount **\$ 8,290,736.20**

General Fund Cash Balance Over/(Under) Minimum Fund Balance Amount **\$ 2,233,364.49**

5/10/2023

Diane Erickson Monroe County Finance Director

FINANCIAL DATA THROUGH APRIL 30, 2023

Account Type	Revenue			2023		
	2022 Total Annual Budget	2022 Month Actual	2022 Actual to Annual Budget %	2023 Total Annual Budget	2023 Month Actual	2023 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	8,784	0	0.00%	9,425	0	100.00%
1000 - GENERAL GOVERNMENT	26,393,781	9,054,957	34.31%	23,054,021	9,066,575	39.33%
1110 - COUNTY BOARD	0	0		0	0	0.00%
1121 - CIRCUIT COURT	264,157	82,192	31.11%	248,225	79,828	32.16%
1122 - CLERK OF COURT	577,250	167,633	29.04%	569,210	177,649	31.21%
1124 - FAMILY COURT COMMISSIONER	5,180	880	16.99%	5,020	860	17.13%
1127 - MEDICAL EXAMINER	43,300	13,200	30.48%	44,905	16,099	35.85%
1131 - DISTRICT ATTORNEY	78,711	9,782	12.43%	79,171	2,109	2.66%
1132 - CORPORATION COUNSEL	0	0	100.00%	0	0	100.00%
1141 - ADMINISTRATOR	0	0	100.00%	0	0	100.00%
1142 - COUNTY CLERK	23,310	13,130	56.33%	23,005	1,395	6.06%
1143 - PERSONNEL	0	0	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	729,697	181,945	24.93%	796,643	206,131	25.87%
1152 - TREASURER	13,000	1,263	9.72%	12,000	1,988	16.57%
1160 - MAINTENANCE	1	0	0.00%	1	1	100.00%
1171 - REGISTER OF DEEDS	411,814	125,191	30.40%	384,647	87,164	22.66%
1172 - SURVEYOR	2,300	480	20.87%	1,890	300	15.87%
1175 - LAND RECORDS	227,031	33,877	14.92%	178,127	116,350	65.32%
1210 - SHERIFF DEPARTMENT	126,600	35,216	27.82%	125,608	106,245	84.58%
1270 - JAIL	132,933	29,300	22.04%	99,305	50,905	51.26%
1290 - EMERGENCY MANAGEMENT	82,938	< 13,221 >	-15.94%	82,938	0	0.00%
1293 - DISPATCH CENTER	0	0	100.00%	41,640	0	100.00%
1295 - JUSTICE DEPARTMENT	457,045	63,350	13.86%	457,273	66,386	14.52%
1368 - SANITATION	139,500	16,590	11.89%	139,500	22,110	15.85%
1419 - DOG CONTROL	157,622	85,944	54.53%	151,710	107,198	70.66%
1470 - VETERANS SERVICE	12,650	12,650	100.00%	30,278	30,278	100.00%
1512 - LOCAL HISTORY ROOM	84,128	7,078	8.41%	84,970	8,455	9.95%
1520 - PARKS	213,970	49,023	22.91%	230,890	52,955	22.93%
1530 - SNOWMOBILE	238,915	199,179	83.37%	481,300	46,305	9.62%
1560 - UW-EXTENSION	22,206	11,504	51.80%	2,257	2,175	96.33%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	11,956	0	100.00%	0	0	100.00%
1691 - FORESTRY	476,403	138,811	29.14%	172,100	87,967	51.11%
1694 - LAND CONSERVATION	540,980	38,259	7.07%	442,930	37,326	8.43%
1698 - ZONING	30,600	13,114	42.86%	39,824	13,500	33.90%
1700 - CAPITAL OUTLAY	113,155	52,500	46.40%	169,800	0	0.00%
100 - GENERAL FUND Total	31,619,916	10,423,827	32.97%	28,158,613	10,388,251	36.89%
213 - CHILD SUPPORT	653,435	169,262	25.90%	680,380	156,567	23.01%
241 - HEALTH DEPARTMENT	1,412,416	599,144	42.42%	1,364,014	576,345	42.25%
249 - HUMAN SERVICES	17,103,337	5,265,161	30.78%	15,975,793	5,219,852	32.67%
310 - DEBT SERVICE	7,012,646	25,957	0.37%	2,473,371	2,281,695	92.25%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,828,294	346,130	12.24%	3,571,883	413,127	11.57%
642 - ROLLING HILLS	21,791,456	4,574,462	20.99%	9,953,070	2,204,909	22.15%
714 - INFORMATION SYSTEMS	1,314,689	1,197,941	91.12%	1,418,154	1,346,322	94.93%
715 - INFORMATION TECHNOLOGY POOL	630,401	63,174	10.02%	697,726	81,658	11.70%
717 - SELF FUNDED EMPLOYEE INSURANCE	5,910,734	2,306,657	39.02%	6,146,038	2,505,591	40.77%
719 - WORKERS COMPENSATION	333,820	55,205	16.54%	345,320	85,819	24.85%
732 - HIGHWAY	20,181,831	10,540,474	52.23%	20,859,062	6,973,190	33.43%
820 - JAIL ASSESSMENT	140,000	21,819	15.58%	80,000	22,347	27.93%
830 - LOCAL HISTORY ROOM	84,128	< 135,789 >	-161.41%	84,970	163,002	191.83%
856 - M.M. HANEY TRUST	0	3	100.00%	0	1	100.00%
Grand Total	111,017,103	35,453,426	31.94%	91,808,395	32,418,675	35.31%

This is 4 out of 12 months

These Revenue numbers include the tax appropriations for 2023

33.33%

FINANCIAL DATA THROUGH APRIL 30, 2023

Account Type	Expense			2023		
	2022 Total Annual Budget	2022 Month Actual	2022 Actual to Annual Budget %	2023 Total Annual Budget	2023 Month Actual	2023 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	2,943,749	2,183,229	74.16%	20,000	0	100.00%
1000 - GENERAL GOVERNMENT	3,687,957	0	0.00%	2,131,625	0	0.00%
1110 - COUNTY BOARD	119,729	33,348	27.85%	123,555	28,508	23.07%
1121 - CIRCUIT COURT	678,997	154,701	22.78%	676,930	169,622	25.06%
1122 - CLERK OF COURT	838,209	181,807	21.69%	881,642	214,483	24.33%
1124 - FAMILY COURT COMMISSIONER	40,800	10,200	25.00%	40,800	10,200	25.00%
1127 - MEDICAL EXAMINER	245,951	41,107	16.71%	278,705	70,162	25.17%
1131 - DISTRICT ATTORNEY	729,014	203,119	27.86%	759,248	202,519	26.67%
1132 - CORPORATION COUNSEL	310,600	65,508	21.09%	337,916	88,192	26.10%
1141 - ADMINISTRATOR	246,205	61,534	24.99%	242,951	68,952	28.38%
1142 - COUNTY CLERK	349,631	93,792	26.83%	301,415	130,945	43.44%
1143 - PERSONNEL	448,182	131,692	29.38%	397,661	94,878	23.86%
1151 - FINANCE DEPARTMENT	1,174,119	298,713	25.44%	1,283,894	357,105	27.81%
1152 - TREASURER	331,375	77,422	23.36%	361,833	94,375	26.08%
1160 - MAINTENANCE	1,008,280	247,192	24.52%	1,055,795	364,330	34.51%
1171 - REGISTER OF DEEDS	324,166	79,055	24.39%	317,858	73,376	23.08%
1172 - SURVEYOR	27,556	13,735	49.84%	27,781	14,855	53.47%
1175 - LAND RECORDS	229,953	56,713	24.66%	182,985	57,707	31.54%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	524,767	358,123	68.24%	566,630	426,262	75.23%
1210 - SHERIFF DEPARTMENT	3,522,140	934,156	26.52%	3,559,070	1,039,794	29.22%
1270 - JAIL	3,188,447	819,454	25.70%	3,298,191	897,059	27.20%
1290 - EMERGENCY MANAGEMENT	175,113	53,108	30.33%	150,343	41,916	27.88%
1293 - DISPATCH CENTER	1,297,050	374,956	28.91%	1,404,994	421,436	30.00%
1295 - JUSTICE DEPARTMENT	1,122,058	246,385	21.96%	1,212,508	313,044	25.82%
1388 - SANITATION	204,321	42,270	20.69%	262,965	48,950	18.61%
1419 - DOG CONTROL	267,483	47,891	17.90%	280,326	58,761	20.96%
1470 - VETERANS SERVICE	205,633	42,092	20.47%	234,144	61,783	26.39%
1511 - LIBRARY	388,328	388,328	100.00%	459,426	445,711	97.01%
1512 - LOCAL HISTORY ROOM	226,573	51,884	22.90%	246,484	57,608	23.37%
1520 - PARKS	148,852	19,923	13.38%	221,872	35,225	15.88%
1530 - SNOWMOBILE	238,915	0	0.00%	481,300	40,000	8.31%
1560 - UW-EXTENSION	232,598	27,158	11.68%	167,461	18,751	11.20%
1614 - CONSERV RESERVE ENHANCE PROGR	21,347	0	0.00%	21,420	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	1,810,183	12,343	0.68%	1,749,683	1,055,164	60.31%
1691 - FORESTRY	237,513	59,429	25.02%	183,332	67,333	36.73%
1694 - LAND CONSERVATION	1,347,753	177,115	13.14%	1,282,416	156,877	12.23%
1698 - ZONING	124,977	34,806	27.85%	156,516	40,163	25.66%
1700 - CAPITAL OUTLAY	2,601,392	262,562	10.09%	2,796,941	858,017	30.68%
100 - GENERAL FUND Total	31,619,916	7,884,850	24.94%	28,158,613	8,124,064	28.85%
213 - CHILD SUPPORT	653,435	199,212	30.49%	680,380	192,852	28.34%
241 - HEALTH DEPARTMENT	1,412,416	328,072	23.23%	1,364,014	337,643	24.75%
249 - HUMAN SERVICES	17,103,337	3,686,038	21.55%	15,975,793	4,495,094	28.14%
310 - DEBT SERVICE	7,012,646	6,861,616	97.85%	2,473,371	2,344,604	94.79%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,828,294	330,953	11.70%	3,571,883	452,171	12.66%
642 - ROLLING HILLS	21,791,456	8,641,699	39.66%	9,953,070	3,248,310	32.64%
714 - INFORMATION SYSTEMS	1,314,689	372,312	28.32%	1,427,579	349,640	24.49%
715 - INFORMATION TECHNOLOGY POOL	630,401	4,646	0.74%	688,301	20,345	2.96%
717 - SELF FUNDED EMPLOYEE INSURANCE	5,910,734	1,288,139	21.79%	6,146,038	1,324,418	21.55%
719 - WORKERS COMPENSATION	333,820	156,347	46.84%	345,320	104,001	30.12%
732 - HIGHWAY	20,181,831	1,728,655	8.57%	20,859,062	2,942,814	14.11%
820 - JAIL ASSESSMENT	140,000	33,138	23.67%	80,000	27,368	34.21%
830 - LOCAL HISTORY ROOM	84,128	7,078	8.41%	84,970	8,455	9.95%
860 - REVOLVING LOAN FUND	0	0	100.00%	0	0	100.00%
Grand Total	111,017,103	31,522,755	28.39%	91,808,395	23,971,780	26.11%

This is 4 out of 12 months

33.33%

FINANCIAL DATA THROUGH APRIL 30, 2023

Account Type	Salary & Fringe Expense					
	2022 Total Annual Budget	2022 Month Actual	2022 Actual to Annual Budget %	2023 Total Annual Budget	2023 Month Actual	2023 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	76,220	17,581	23.07%	80,782	12,007	14.86%
1121 - CIRCUIT COURT	365,790	103,068	28.18%	393,788	115,569	29.35%
1122 - CLERK OF COURT	582,090	152,450	26.19%	637,556	171,762	26.94%
1127 - MEDICAL EXAMINER	159,541	35,375	22.17%	179,484	49,830	27.76%
1131 - DISTRICT ATTORNEY	701,863	191,911	27.34%	731,527	196,701	26.89%
1132 - CORPORATION COUNSEL	302,934	64,525	21.30%	326,818	85,458	26.15%
1141 - ADMINISTRATOR	237,335	59,234	24.96%	232,931	66,594	28.59%
1142 - COUNTY CLERK	206,652	58,665	28.39%	220,647	65,320	29.60%
1143 - PERSONNEL	223,278	62,166	27.84%	244,380	69,957	28.63%
1151 - FINANCE DEPARTMENT	1,122,086	292,630	26.08%	1,215,943	329,507	27.10%
1152 - TREASURER	265,564	72,810	27.42%	292,743	90,392	30.88%
1160 - MAINTENANCE	369,943	100,556	27.18%	395,176	109,939	27.82%
1171 - REGISTER OF DEEDS	249,238	65,145	26.14%	241,800	59,179	24.47%
1175 - LAND RECORDS	78,399	21,447	27.36%	83,799	23,732	28.32%
1210 - SHERIFF DEPARTMENT	2,989,345	815,237	27.27%	3,128,540	913,896	29.21%
1270 - JAIL	2,332,546	592,090	25.38%	2,429,278	652,296	26.85%
1290 - EMERGENCY MANAGEMENT	140,984	49,932	35.42%	117,618	38,403	32.65%
1293 - DISPATCH CENTER	1,071,159	253,579	23.67%	1,175,674	307,861	26.19%
1295 - JUSTICE DEPARTMENT	761,810	184,612	24.23%	808,081	227,544	28.16%
1368 - SANITATION	142,133	39,175	27.56%	196,916	44,841	22.77%
1419 - DOG CONTROL	155,231	37,940	24.44%	178,896	49,015	27.40%
1470 - VETERANS SERVICE	186,282	34,972	18.77%	192,246	54,253	28.22%
1512 - LOCAL HISTORY ROOM	141,883	37,147	26.18%	161,811	46,293	28.61%
1520 - PARKS	88,120	17,242	19.57%	165,680	31,976	19.30%
1560 - UW-EXTENSION	158,227	14,760	9.33%	118,680	16,647	14.03%
1691 - FORESTRY	60,557	17,220	28.44%	65,846	20,331	30.88%
1694 - LAND CONSERVATION	383,185	112,638	29.40%	478,581	128,879	26.93%
1698 - ZONING	115,443	31,799	27.55%	144,802	36,485	25.20%
100 - GENERAL FUND Total	13,667,839	3,535,905	25.87%	14,640,023	4,014,666	27.42%
213 - CHILD SUPPORT	539,508	155,553	28.83%	620,423	177,206	28.56%
241 - HEALTH DEPARTMENT	1,262,996	312,335	24.73%	1,191,980	311,556	26.14%
249 - HUMAN SERVICES	5,888,558	1,532,619	26.03%	6,635,501	1,854,513	27.95%
633 - SOLID WASTE	159,989	45,118	28.20%	166,273	48,816	29.36%
642 - ROLLING HILLS	6,265,306	1,526,340	24.36%	6,588,341	1,715,889	26.04%
714 - INFORMATION SYSTEMS	377,067	104,039	27.59%	384,115	111,487	29.02%
732 - HIGHWAY	3,925,622	1,060,752	27.02%	3,934,038	1,220,633	31.03%
Grand Total	32,086,885	8,272,662	25.78%	34,160,694	9,454,766	27.68%

This is 4 out of 12 months Insurance and 8/26 Payrolls

RESOLUTIONS AND ORDINANCES – May 24, 2023

05-23-01

**RESOLUTION ESTABLISHING 2024 ANNUAL BUDGETED ALLOCATION
FOR COST OF LIVING AND PAY FOR PERFORMANCE ADJUSTMENTS**

Offered by the Administration & Personnel Committee

05-23-02

**RESOLUTION ESTABLISHING HO CHUNK FUNDS ALLOCATION FOR
2024 BUDGET**

Offered by the Finance Committee

05-23-03

**RESOLUTION APPROVING AMENDMENT TO MONROE COUNTY CODE
OF ORDINANCES, CHAPTER 14, FINANCE AND TAXATION, SECTION
14-72, PURCHASING**

Offered by the Finance Committee

RESOLUTION NO. 05-23-01

ESTABLISHING 2024 ANNUAL BUDGETED ALLOCATION FOR COST OF LIVING AND PAY
FOR PERFORMANCE ADJUSTMENTS

- 1 WHEREAS, Monroe County strives to provide maximum service to its residents while minimizing the
2 financial impact of County taxes on taxpayers, and
3
- 4 WHEREAS, the State imposed budgetary constraints while providing mandated services to be provided
5 by the County, and
6
- 7 WHEREAS, McGrath Human Resources Group recommended increasing Salary Schedules annually by
8 the Consumer Price Index – Urban (CPI-U) percentage; and
9
- 10 WHEREAS, Monroe County has a policy of compensating employees based on a competitive market
11 salary rate, the quality of their performance, and basing future non-union wage adjustments on the
12 merits of employee performance, and
13
- 14 WHEREAS, the County Administrator will be developing the 2024 Proposed Annual Budget for review
15 and adoption by the Monroe County Board in November 2023, and wage costs must be incorporated
16 into the budget as proposed and adopted.
17
- 18 NOW THEREFORE BE IT RESOLVED, by the Monroe County Board of Supervisors that each
19 departmental 2024 budget may include an allocation amount up to 2.0% for increases based on the
20 Consumer Price Index-Urban (CPI-U) for the previous 12 months as of July 1, 2023, and 2.0% of gross
21 wages to be available for increases based on the merits of employee performance as established during
22 their individual annual performance review; and
23
- 24 BE IT FURTHER RESOLVED, that any agreed upon increased allocation in accordance with the (CPI-
25 U) will be applied to the current Monroe County wage scale structure to increase the amounts of the
26 wage ranges effective with the second payroll of April 2024, to ensure it remains current and ensure the
27 longevity of the structure; and
28
- 29 BE IT FURTHER RESOLVED, that any performance and COLA wage increases will be effective with
30 the second payroll of April 2024 and that the funds shall be awarded based strictly COLA and on the
31 merits of the employees performance; and
32
- 33 BE IT FURTHER RESOLVED that effective January 1, 2024 any non-union, non-elected staff who
34 have held their current position for 5 years or more and have had satisfactory (score 3.0 or higher)
35 performance evaluations for the past two years will be compensated at a minimum rate of 10% above
36 minimum on the wage scale of their current pay grade; and
37
- 38 BE IT FURTHER RESOLVED that any departmental funds budgeted for these merit-based wage
39 adjustments, which remain after the annual performance review process has been completed, shall be
40 applied by the Finance Department to any department merit pay line shortages and then transferred to
41 the Non-Lapsing Retirement/Fringe Pool (Acct# 11435000.515200) to be available to cover budget
42 variations that occur due to internal position postings, new position hires, retirements, and the like that
43 are unknown variables that impact budgeted salary/fringe benefits for the year; and
44

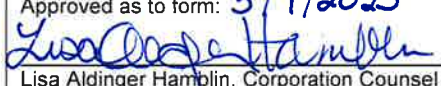
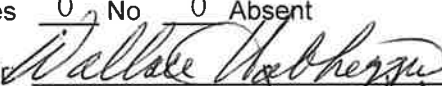



45 BE IT FURTHER RESOLVED that the purpose statement and fiscal note are made a directive of the
46 County Board.

Offered this 24th day of May, 2023 by the Administration & Personnel Committee.

Fiscal note: For 2024 the levied general pay increase based on CPI-U and employee performance shall not exceed \$716,010. Budgeted funds not allocated as a CPI-U or merit increase shall be transferred to the Non-Lapsing Retirement/Fringe Pool (Acct# 11435000.515200) to cover budget variations that occur do to internal position postings, new position hires, retirements, and other unknown variables that impact budgeted salary/fringe benefits for the year. The 2024 proposed and adopted budget will incorporate pay increases. A simple majority vote of the entire membership of the Monroe County Board of Supervisors is required for approval.

Statement of purpose: To establish 2024 budget for CPI-U and merit-based pay adjustments along with adjusting the wage scale structure by the CPI-U and fund the Non-Lapsing Retirement/Fringe Pool.

Drafted by County Administrator, Tina Osterberg

<p>Finance Vote (If required): <u>4</u> Yes <u>0</u> No <u>1</u> Absent</p> <p>.....</p> <p>Approved as to form: <u>5/9/2023</u>  Lisa Aldinger Hamplin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>May 9</u>, 20<u>23</u> VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent</p> <p>Committee Chair: <u></u> <u></u> <u></u> <u></u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION ESTABLISHING HO CHUNK FUNDS ALLOCATION FOR 2024 BUDGET

1 **WHEREAS**, The County and the Ho-Chunk Nation have been good neighbors and desire the
2 spirit of cooperation to continue between the two governments; and
3

4 **WHEREAS**, on November 1, 1994, the United States Secretary of the Interior approved a
5 new Constitution for the Ho-Chunk Nation, formerly known as the Wisconsin Winnebago Tribe; and
6

7 **WHEREAS**, the Ho-Chunk Nation is a federally recognized Indian Tribe, pursuant to the
8 Indian Reorganization Act of 1934; and
9

10 **WHEREAS**, the Nation is a sovereign government possessed of all sovereign powers and
11 rights thereto pertaining; and
12

13 **WHEREAS**, Article V, Section 2(i) of the Ho-Chunk Nation Constitution grants the Ho-
14 Chunk Nation Legislature the power to negotiate and enter into treaties, compacts, contracts, and
15 agreements with other governments, organizations, or individuals; and
16

17 **WHEREAS**, the Congress of the United States has enacted into law the *Indian Gaming*
18 *Regulatory Act*, (hereinafter "IGRA") P.L. 100-497, 25 U.S.C. §2701, et seq., which provides in part
19 that a tribal/state compact may be negotiated between a tribe and a state to set forth the rules,
20 regulations and conditions under which a tribe may conduct Class III gaming, as defined in the Act,
21 on Indian lands within a state permitting Class III gaming; and
22

23 **WHEREAS**, pursuant to IGRA, the Nation and the State of Wisconsin entered into a
24 Compact on June 11, 1992; and
25

26 **WHEREAS**, the Nation and State subsequently amended the Compact three times; and
27

28 **WHEREAS**, in relevant part the Third Amendment to the Compact with the State of
29 Wisconsin provides:

30 Payment to Counties. Commencing May 1, 2010, to make the Annual Payment, the Nation
31 shall deduct from its Annual Payment One Thousand Dollars (\$1,000.00) paid to each county for
32 every acre of land owned by the United States of America in trust for the Nation as of the effective
33 date of this Compact and the Second Amendment which is located within the county's jurisdiction;
34 and
35

36 **WHEREAS**, the effective date of the Compact and the Second Amendment was July 3,
37 2003; and
38

39 **WHEREAS**, Patricia Olby, Realty Officer of the Midwest Regional Office of the Bureau of
40 Indian affairs, sent a letter dated July 29, 2009 to Sheena Schoen, Department of Heritage
41 Preservation, Division of Natural Resources of the Ho-Chunk Nation. The July 29, 2009 letter from
42 Ms. Olby provides that pursuant to documents of record retained in the Bureau of Indian Affairs and
43 approved by the Secretary of Interior of the United States government had taken title to land on
44 behalf of the Ho-Chunk Nation geographically located within the borders of twelve Wisconsin
45 Counties as of July 3, 2003; and

46 **WHEREAS**, the Ho-Chunk Nation and the State of Wisconsin through the Wisconsin
47 Administrator of Gaming for the Department of Administration have agreed the amount and location
48 of acreage held in trust that qualifies for this credit is set out in the July 29, 2009 letter from Patricia
49 Olby, Realty Officer for the Bureau of Indian Affairs, Great Lakes Agency, to Sheena Schoen,
50 Department of Heritage Preservation, Division of Natural Resources of the Ho-Chunk Nation; and
51

52 **WHEREAS**, the County was one of the twelve Wisconsin Counties that the United States
53 government had taken title to land geographically located within the borders of the County on behalf
54 of the Ho-Chunk Nation; and
55

56 **WHEREAS**, according to the Midwest Regional Office of the Bureau of Indian Affairs, as
57 of July 3, 2003 the Department of Interior had taken title to 52.5 acres of land in trust for the Ho-
58 Chunk Nation, which were located within the geographic boundaries of the County of Monroe; and
59

60 **WHEREAS**, pursuant to the terms of the Compact the Nation may provide \$52,500 to the
61 County and, if it makes this payment, the Nation beginning with its payment due on May 1, 2010
62 will receive a corresponding reduction in the amount that is owed by the Nation to the State; and
63

64 **WHEREAS**, pursuant to Wis. Stat. § 59.01, the County “is a body corporate, authorized to
65 sue and be sued,...to make such contracts and to do such other acts as are necessary and proper to
66 the exercise of the powers and privileges granted and the performance of the legal duties charged
67 upon it”; and
68

69 **WHEREAS**, in order to clarify the terms and conditions associated with the County’s receipt
70 of the funds from the Nation, pursuant to Monroe County Resolution 04-10-06 the parties did enter
71 into an Intergovernmental Agreement (“Agreement”); and
72

73 **WHEREAS**, that consistent with the terms of Monroe County Resolution
74 04-10-06 the Treasurer is authorized to accept money from the Nation pursuant to the Agreement
75 and to be used in a manner consistent with the Agreement; and
76

77 **WHEREAS**, that consistent with the terms of the Agreement upon the Nation providing the
78 payment, the County shall provide written notification to the State of Wisconsin of the amount of
79 any payment received in order to ensure that the State has the written notification no later than April
80 2nd; and
81

82 **WHEREAS**, the County may use the money for any purpose as determined by the County in
83 its sole discretion, except that the County cannot use any of the funds paid to it in a manner that
84 would diminish the Nation’s governmental jurisdiction or have an adverse financial impact on the
85 Nation; and
86

87 **WHEREAS**, consistent with the Agreement, the County shall report to the Nation by March
88 1 of each year of the Agreement, how it intends to use the money provided by the Nation and
89 explain, if applicable, how the County believes its proposed use of the money benefits either the Ho-
90 Chunk Nation or Ho-Chunk Nation Tribal Members.
91

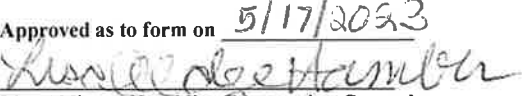

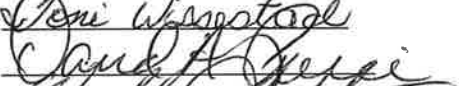

92 **NOW, THEREFORE BE IT RESOLVED**, that for the fiscal year 2024 the County will use
93 the money provided by the Nation for the following purpose:

94 **Purpose:** To upgrade MOCORD and MOHWY channels on Warrens tower site to increase
95 coverage by adding 5th simulcast site.

Offered by the Finance Committee this 24th day of May, 2023.

Fiscal Note: Will provide \$52,500 of non-levy funding for upgrading MOCORD and MOHWY channels on Warrens tower site in the 2024 fiscal year budget.

Drafted by: County Administrator, Tina Osterberg

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form on <u>5/17/2023</u>  Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>May 17</u>, 20<u>23</u> VOTE: <u>4</u> Yes <u>0</u> No <u>1</u> Absent Committee Chair:   </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. <hr/>SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION NO. 05-23-03

RESOLUTION APPROVING AMENDMENT TO MONROE COUNTY CODE OF ORDINANCES,
CHAPTER 14, FINANCE AND TAXATION, SECTION 14-72, PURCHASING

1 WHEREAS, Monroe County does currently have an ordinance that requires a competitive bid process for
2 certain public works, in conformity with Wisconsin Statutes; and
3
4 WHEREAS, Monroe County Ordinance Chapter 14, entitled Finance and Taxation, does outline financial
5 procedures for Monroe County including the competitive bid process; and
6
7 WHEREAS, Monroe County does have a process in place where specific RFP's (Request for Proposals) are
8 compiled with guidance set in the Monroe County Finance Policies as a part of any competitive bid process; and
9
10 WHEREAS, after review of this process, it has been determined that it would be appropriate for Monroe
11 County to revise its finance ordinance to include specific requirements for responsible bidders and to
12 incorporate the current finance policy into the ordinance for Monroe County projects.
13
14 THEREFORE BE IT RESOLVED that the Monroe County Board of Supervisors does hereby approve the
15 attached amendment that will replace Chapter 14, Section 14-72 of the Monroe County Code of
16 Ordinances which allows for additional requirements for bidders and incorporating the current finance
17 policy into the ordinance for Monroe County projects.

Dated this 24th day of May, 2023.

Offered by the Finance Committee.

Fiscal note: No known fiscal impact except the expense of updating the ordinances with this language.

Statement of purpose: Approve amendment to Monroe County Code of Ordinances, Chapter 14, Finance and Taxation, Section 14-72, Purchasing.

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent</p> <p>***** Drafted & Approved as to form: <u>5/17/2023</u> <u>Lisa Aldinger Hamblin</u> Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>May 17</u>, 20<u>23</u> VOTE: <u>4</u> Yes <u>0</u> No <u>1</u> Absent</p> <p>Committee Chair: <u>[Signature]</u> <u>[Signature]</u> <u>[Signature]</u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

Amendment to Monroe County Purchasing Ordinance

Chapter 14, Finance and Taxation Section 14-72, Purchasing

(1) Purpose. This ordinance is intended to ensure that Monroe County solicits competitive bids for all public works projects. These bids shall be reviewed by the county's designated officials under reasonably consistent responsible bidder criteria as outlined in this ordinance.

(2) Definitions. In this section, the following definitions shall apply.

a. "Contractor" means a person, corporation, partnership or any other business entity that performs work on a public works contract as a general contractor, prime contractor or subcontractor at any tier.

b. "Apprenticeship program" means a program that is approved by the U.S. Department of Labor or a state apprenticeship agency and has graduated apprentices to journeyman status for three (3) years or a program that has been registered with the federal or state government within the last three (3) years, provided that such program graduates apprentices to journeyman status within the indenture period EXCLUDED from the meaning of Apprenticeship program is any Industry-Recognized Apprenticeship Program.

c. "Public works contract" means a contract for the construction, alteration, execution, repair, remodeling or improvement of a public work or building, where the contract is required to be bid pursuant to Wis. Stat. §59.52(29) and Monroe County Ordinance Chapter 14.

(3) Purchases made or authorized by department head. The purchase of any public work wherein the total purchase price amounts up to \$5,000.00 or less from any line item that is part of their approved budget subject to availability of funds.

(4) Purchases made \$5,000-\$9,999. Three documented price quotes are required. The quotes are to be returned to the project manager. As part of the review process the staff member

requesting the expenditure shall enter a requisition and attach the price quotes in the financial system for approval to purchase through workflow by the appropriate personnel (Department Head, Finance Director and County Administrator). Once the PO has been created with the appropriate approvals the project manager can order/award the purchase. If the circumstances are such that the purchaser is unable to obtain three price quotes, the circumstances shall be documented and reported to the County Administrator.

(5) Over \$10,000-Sealed bids. Sealed Bids will be required and there is to be a class 1 public notice published in the County's official newspaper. Upon the deadline of the sealed bids the department head shall open the sealed bids with at least one other Monroe County staff member present and create a bid sheet to be submitted to the oversight committee. As part of the review process the staff member requesting the expenditure shall state his/her recommendation to the oversight committee for which quote to accept, why, and identify the line item of the budget from which funds will be drawn when the County is invoiced for the purchases. Upon recommendation of the most advantageous bid by the department head the oversight committee will make a decision to award the bid.

(6) Exceptions. Approved by County Board resolution or ordinance, or Statute. Bid is covered by state contract pricing.

(7) Responsible Bidder Criteria. In order to be a responsible bidder for purposes of being awarded a public works contract, the contractor must meet the following criteria.

- a. The contractor maintains a permanent place of business.
- b. The contractor is authorized to do business in the State of Wisconsin.

- c. The contractor, agent, partner, employee or officer of the contractor, is not debarred, suspended, proposed for debarment or declared ineligible from contracting with any unit of federal, state or local government.
- d. The contractor is in compliance with provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions).
- e. The contractor has general liability, workers' compensation, unemployment, and automobile insurance at levels sufficient to protect the county given the size of the public works.
- f. The contractor has complied with all applicable provisions of Wisconsin prevailing wage law and federal Davis-Bacon related Acts, and all rules and regulations therein, for projects undertaken by the contractor that are covered by these laws, for the past five (5) years.
- g. For any contractor with more than 10 employees, the contractor participates in an Apprenticeship program or has a written alternative training program sufficient to ensure that its employees may safely perform the work required by the public works contract.
- h. The contractor has a written substance abuse prevention program meeting the requirements of Wis. Stat. §103.503. As required by Wis. Stat. §103.503, all employees must be subject to drug and alcohol testing before commencing work on the public works project, except that testing of an employee before commencing work on a project is not required if the employee has been

participating in a random testing program during the 90 days preceding the date on which the employee commenced work on the public works project.

- i. The employees who will perform work on the project are properly classified as employees or independent contractors under all applicable state and federal laws.
- j. The contractor has not been the subject of any investigation, order or judgment from any state or federal agency or court concerning an employment practice, including but not limited to, classification of employees, unemployment insurance, or discrimination. If the contractor has been the subject of any investigation, order or judgment from any state or federal agency or court concerning an employment practice, the contractor must provide copies of the investigation, order or judgment. The county shall review the investigation, order or judgment and determine whether the facts and circumstances are such that the contractor is not a responsible bidder.
- k. The contractor's employees who will perform work on the project are:
 - i. Covered under a current workers' compensation policy; and
 - ii. Properly classified under such policy.
- l. The contractor's employees who will perform work on the project have the health insurance coverage required by the Affordable Care Act.
- m. The contractor possesses all applicable professional and trade licenses required for performing the public works.
- n. The contractor has adequate financial resources to complete the public works contract, as well as all other work the bidder is presently under contract to complete.

- o. The contractor is bondable for the terms of the proposed public works contract.
- p. The contractor has a record of satisfactorily completing at least five projects of similar size and complexity within the last five years. Criteria which will be considered in determining satisfactory completion of projects may include, but are not limited to:
 - i. Completion of contracts in accordance with drawings and specifications; and
 - ii. Diligent execution of the work and completed contracts according to the established time schedules unless extensions are granted by the owner; and
 - iii. Fulfilled guarantee requirements of the contract documents.
- q. The contractor has, and diligently maintains, a written safety program.
- r. The contractor was not in OSHA's severe violator enforcement program in the previous two years.

(8) No Restriction on Discretion. If information other than what must be disclosed by the contractor in subsection 3 is discovered by the county or the department, official or employee responsible for awarding the public works contract, and such information calls into question the contractor's capacity or competence to faithfully and responsibly comply with the terms of a public works contract, that information shall be considered in determining whether the contractor is a responsible bidder.

(9) Affidavit of Compliance. Failure to submit the required affidavit referenced below, or providing incorrect, false, or misleading information shall automatically disqualify the contractor's bid. The general or prime contractor bidding on a public works project must include in its sealed bid:

a. An affidavit swearing compliance with the criteria set forth in subsection 7) on the form required by the county from every subcontractor at any tier who will perform work on the project.

AFFIDAVIT OF COMPLIANCE

_____ (“Affiant”), as a potential contractor or subcontractor, on a project for the County of Monroe, swears, under oath and penalty of perjury, as follows:

1. Affiant’s permanent place of business is located at _____
_____.
2. Affiant is authorized or registered to transact business in the state by the Department of Financial Institutions in compliance with Wis. Stat. Chapters 178, 179, 180, 181, or 183.
3. Neither the Affiant, nor or agent, partner, employee or officer of the Affiant, is debarred, suspended, proposed for debarment or declared ineligible from contracting with any unit of federal, state or local government.
4. Affiant is in compliance with provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions).
5. Affiant has general liability, workers’ compensation, unemployment, and automobile insurance at levels sufficient to protect the County given the size of the public works.
6. Affiant has complied with all provisions of Wisconsin prevailing wage law and federal Davis-Bacon related Acts, and all rules and regulations therein, for projects undertaken by the contractor that are covered by these laws, for the past five (5) years.
7. Affiant has _____ employees. Affiant [STRIKE ONE] does / does not participant in an Apprenticeship program.
8. Affiant has a written substance abuse prevention program meeting the requirements of Wis. Stat. § 103.503. As required by Wis. Stat. § 103.503, all employees are subject to drug and alcohol testing before commencing work on the public works project, except that testing of an employee before commencing work on a project is not required if the employee has been participating in a random testing program during the 90 days preceding the date on which the employee commenced work on the public works project.
9. Affiant represents and warrants that all employees who will perform work on the project are properly classified as employees or independent contractors under all applicable state and federal laws.
10. Affiant [STRIKE ONE] has / has not been the subject of any investigation, order or judgment from any state or federal agency or court concerning an employment practice, including but not limited to, classification of employees, unemployment insurance, or discrimination. [STRIKE IF NOT APPLICABLE] Copies of any investigation, order or judgment are attached.
11. Affiant’s employees who will perform work on the project are:

- a. Covered under a current workers' compensation policy; and
- b. Properly classified under such policy.

12. Affiant's employees who will perform work on the project have the health insurance coverage required by the federal Affordable Care Act.

13. Affiant possesses all applicable professional and trade licenses required for performing the public works.

14. Affiant has adequate financial resources to complete the public works contract, as well as all other work the bidder is presently under contract to complete.

15. Affiant is bondable for the terms of the proposed public works contract.

16. Affiant has satisfactorily completed at least five projects of similar size and complexity within the last five years as follows:

a. Project 1:

b. Project 2:

c. Project 3:

d. Project 4:

e. Project 5:

17. Affiant has, and diligently maintains, a written safety program.

18. Affiant was not placed in OSHA's severe violator enforcement program in the previous two years.

19. The person signing below has the authority to sign on behalf of, and bind, the Affiant.

20. Affiant understands that failing to submit the required affidavit, or providing incorrect, false, or misleading information, shall automatically disqualify the Affiant from be awarded the public works contract and/or performing work on the project.

Name: _____
Title: _____
DATE: _____