

Administration & Personnel Committee
April 11, 2023

Present: Wallace Habegger, Jason Jandt, Todd Sparks, James Kuhn, Toni Wissestad
Others: Tina Osterberg, Hannah Olsen, Adrian Lockington, Rick Folkedahl, Ed Smudde, Pamela Pipkin, Tracy Thorsen, Wes Revels, Cedric Schnitzler, Chris Weaver, Lisa Aldinger Hamblin

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Wallace Habegger.

- Next Month's Meeting Date/Time – The next meeting is May 9, 2023 at 9:00 a.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Jason Jandt second by Todd Sparks to approve the March 14, 2023 minutes. Carried 5-0.
- Rick Folkedahl provided the Information Technology Director Report.
- Personnel Director
 - *Resolution Authorizing ADRC Driver Position Increase to Part Time. Motion by Toni Wissestad second by Jason Jandt to approve resolution. Tracy Thorsen, Human Services Director explained request to change the LTE ADRC Driver position from LTE to part-time status effective May 1, 2023. Discussion. Carried 5-0.
 - *Employee Engagement Survey & Staff Meetings. Ed Smudde, Personnel Director explained that the survey has been provided to the Administration & Personnel Committee and Department Heads. The survey will be provided to board members at the May regular board meeting.
 - *Personnel Policy Update, Resolution Authorizing Changes to the Monroe County Personnel Policy, County/Government Owned Vehicles. Ed Smudde asked to pull resolution from the agenda for more time for policy review. It may take it until May or June for legal review. Discussion. The resolution was pulled from the agenda by Chair Habegger.
 - *Ed Smudde provided the Personnel Director Report.
- Tina Osterberg provided the County Administrator Report.
- Next Month's Agenda Items: Employee Engagement Survey; Resolution Authorizing Changes to the Monroe County Personnel Policy Manual-County/Government Owned Vehicles (May or June).
- Motion to move into closed session by Jason Jandt second by Toni Wissestad. Wallace Habegger, Jason Jandt, Todd Sparks, James Kuhn and Toni Wissestad all voted yes.
- CLOSED SESSION per WI Statutes 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility – to complete County Administrator's Performance Evaluation – Discussion/Action
- Motion by James Kuhn second by Jason Jandt to return to open session. Wallace Habegger, Jason Jandt, Todd Sparks, James Kuhn and Toni Wissestad all voted yes.
- Motion by James Kuhn second by Toni Wissestad to move into closed session. Bargaining Members Wallace Habegger, James Kuhn and Toni Wissestad all voted yes.
- CLOSED SESSION under WI Statutes 19.82(1) of the Bargaining Subcommittee at approximately 10:15 a.m. to discuss bargaining strategy with the Monroe County Professional Police Association.
- Motion by Toni Wissestad second by James Kuhn to return to open session. Bargaining Members Wallace Habegger, James Kuhn and Toni Wissestad all voted yes.
- OPEN SESSION per WI Statutes 19.82(1) between the Bargaining Subcommittee at approximately 10:30 a.m. with Monroe County Professional Police Association to exchange initial proposals in an attempt to

arrive at successor collective bargaining agreement, and any other such business as authorized by law. Parties exchanged initial proposals and discussed the summary of the documents.

- Wallace Habegger adjourned the meeting at 11:56 a.m.

Shelley Bohl, Monroe County Clerk
Recorder