



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE: 608-269-8705
FAX: 608-269-8747
www.co.monroe.wi.us

Remote Meeting Information:

<https://monroecountywi.webex.com/> or Join by phone: +1-404-397-1516 United States Toll
Meeting Number: 2488 525 0880 Access Code: 2488 525 0880
Password: Repair

AMENDED NOTICE OF MEETING PROPERTY & MAINTENANCE

COMMITTEE:
DATE:
TIME:
PLACE:

Wednesday, April 12, 2023
4:00 p.m.
Monroe County Assembly Room
Justice Center
112 South Court Street (South Entrance)
Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Set next meeting date/time
3. Public Comment, 3 Minute Limit Rule Applies
4. Minutes Approval – March 8, 2023 (enclosed)
5. Update Regarding Brownfield Properties and Possible Future Remediation and Testing and Possible Impact on Adjoining Properties, Parcels-in part- 281023930000, 281002295000 and 281001665000 – Discussion/Action
6. Strategic Plan Update
7. County Highway B - North Complex, Electrical Bid Update
8. Budget Adjustment – Discussion/Action
9. Demolition of Building A 14301 County Highway B Update
10. North Complex Utilities / Future Building Use
11. Parking Lot Sealcoating RFP Update
12. County Auction Update
13. Potential Sale of Parcel #030-00450-0000 and #030-00452-6000 located in Town of Oakdale – Discussion/Action
14. Building Managers Report
15. Future Agenda Items
16. Adjournment

Remy Gomez, Committee Chair - Property & Maintenance Committee - Date notices mailed: 04/11/2023

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1

SPARTA, WISCONSIN 54656

PHONE: 608-269-8705

FAX: 608-269-8747

www.co.monroe.wi.us

Remote Meeting Information:

<https://monroecountywi.webex.com/> or **Join by phone:** +1-404-397-1516 United States Toll
Meeting Number: 2488 525 0880 **Access Code:** 2488 525 0880
Password: Repair

NOTICE OF MEETING

PROPERTY & MAINTENANCE

COMMITTEE:

DATE:

TIME:

PLACE:

Wednesday, April 12, 2023

4:00 p.m.

Monroe County Assembly Room

Justice Center

112 South Court Street (South Entrance)

Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Set next meeting date/time
3. Public Comment, 3 Minute Limit Rule Applies
4. Minutes Approval – March 8, 2023 (enclosed)
5. Update Regarding Brownfield Properties and Possible Future Remediation and Testing and Possible Impact on Adjoining Properties, Parcels-in part- 281023930000, 281002295000 and 281001665000 – Discussion/Action
6. Strategic Plan Update
7. County Highway B - North Complex, Electrical Bid Update
8. Budget Adjustment – Discussion/Action
9. Demolition of Building A 14301 County Highway B Update
10. North Complex Utilities
11. Parking Lot Sealcoating RFP Update
12. County Auction Update
13. Potential Sale of Parcel #030-00450-0000 and #030-00452-6000 located in Town of Oakdale – Discussion/Action
14. Building Managers Report
15. Future Agenda Items
16. Adjournment

Remy Gomez, Committee Chair - Property & Maintenance Committee - Date notices mailed: 04/04/2023

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Present: Remy Gomez, Adam Balz, Mary Cook, Zach Zebell, David Kuderer

Others: Derek Pierce, Tina Osterberg, Kerry Sullivan-Flock, Toni Wissestad, Cedric Schnitzler, Members of the Public, Press

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Chair Remy Gomez.
- Monthly Meeting Date/Time – April 12, 2023 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period – No member of the public spoke during the public comment period.
- Minutes Approval – Motion by Adam Balz second by Mary Cook to approve the 02/08/23 minutes. Carried 5-0.
- Update Regarding Brownfield Properties and Future Remediation and Testing and Possible Impact on Adjoining Properties, Parcels-in part- 281023930000, 281002295000, 281001665000 – Tina Osterberg, County Administrator provided committee members and adjacent property owners with three remediation options:
 1. Cap site with asphalt or concrete
 2. Excavate & fill (upper 2 feet)
 3. Excavate & fill (upper 4 feet)Discussion. Adjacent property owners expressed concerns: if their property was tested, would they be obligated to remediate their property; if tested, would their property show up on the database with contamination. The discussion continued. It was recommended to have the County Administrator reach out the DNR and invite them to the next Property & Maintenance Committee meeting so that questions can be answered.
- Budget Adjustment – Tina Osterberg, County Administrator explained the 2022 budget adjustment in the amount of \$13,735.06 for salary and fringe overages due to retirement benefit payout. Motion by Mary Cook second by David Kuderer to approve budget adjustment. Carried 5-0.
- County Highway B- North Complex, Electrical Bid Update – Derek Pierce, Facilities and Property Director explained that he looked into the cost of both trenching and running the electrical overhead. Directional boring costs will be cheaper. Discussion. It was recommended by the committee to be sure to have an actual invoice before moving forward with directional boring.
- Demolition of Building A, 14301 County Highway B Update – Derek Pierce explained that the facility is completely down and the tunnel has been removed. The concrete for the cap will occur tomorrow.
- County Auction Update – Derek Pierce, explained the request to extend the auction to 4 dates due to the quantity of items that the county has. Discussion. The committee recommended to add April 21 and June 23 as auction dates. Dates of the auction as follows:
 - Friday, April 21
 - Saturday, April 22
 - Monday, April 24
 - Friday, June 23
- The Buildings Manager Report was provided by Derek Pierce. A handout in the future will be provided at the meeting.
- Future Agenda Items – Brownfield Properties, North Complex Future, Town of Oakdale Property Parcel Interest
- Motion by Mary Cook second by Adam Balz to adjourn the meeting at 4:55 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk - Recorder

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 3, 2023
 Department: Maintenance
 Amount: \$14,275.00
 Budget Year Amended: 2023

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment is requesting \$14,275.00 to be moved from capital-buildings to the capital-equipment account. The money is available from no longer paying over the portion of the tunnel that was removed.
This money will be needed to cover the unseen cost of electrical updates that were needed during the removal of A-building.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
Total Adjustment					\$ -	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
17100160	581000		Capital Equipment-maint	\$ 17,200.00	\$ 14,275.00	\$ 31,475.00
17100160	580500		Capital Buildings-maint	\$ 423,550.00	\$ (14,275.00)	\$ 409,275.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.