

MONROE COUNTY BOARD OF SUPERVISORS

NOTICE OF MEETING

COMMITTEE: FINANCE MEETING

TIME: 9:00 A.M.

**PLACE: Human Services, Meeting Room #443
14301 County Hwy B, Bldg A, Sparta, WI 54656**

DATE: March 18, 2015

202 SOUTH K STREET, RM 1

SPARTA, WISCONSIN 54656

PHONE 608-269-8705

FAX 608-269-8747

www.co.monroe.wi.us

SUBJECT MATTER TO BE CONSIDERED

1. Call to order/roll call
2. Next Meeting date & time
3. Minutes approval 02/18/2015
4. Justice Center Building Project
 - a. Justice Center Update – Discussion/Action
 - b. Approval of Justice Center Vouchers – Discussion/Action
 - c. Proposal in the amount of \$20,456.00 to install a machine room less elevator in main lobby – Discussion/Action
 - d. Proposal in the amount of \$20,292.68 to revise cell 1046.17 to meet ADA requirements – Discussion/Action
 - e. Proposal in the amount of \$36,606.00 to install lightwells for skylights – Discussion/Action
 - f. Proposal in the amount of \$20,803.40 to install power to all 7 overhead doors – Discussion/Action
 - g. Proposal in the amount of \$20,655.02 to move wall in padded cell – Discussion/Action
 - h. Proposal in the amount of \$18,430.15 for additions and corrections that the Jail Transition Team made to the security controls submittal – Discussion/Action
5. Credit Card Approvals(s) – Discussion/Action
 - a. Human Services (3 separate cards)
 - b. Sheriff (1 new card and 1 limit adjustment)
6. Budget Adjustment(s) – Discussion/Action
 - a. Rolling Hills
 - b. Senior Services
7. Line Item Transfer(s) – Discussion/Action
 - a. Human Services
 - b. Solid Waste (2 requests)
 - c. Zoning
 - d. Dog Control
 - e. Park
 - f. Treasurer
8. Treasurer Monthly Report
 - a. Monthly Financial Report
 - b. Treasurer Department Monthly Report Review
9. Finance Director
 - a. Monthly Financial Report
 - b. Financial Software Update
 - c. Finance Department Monthly Report Review
10. Future Financing for the Justice Center/Radio Project – Discussion/Action
11. Fiscal Note Approval(s) – Discussion/Action
 - a. Resolution Approving Use of Conservation Reserve Enhancement Program Funds
 - b. Resolution Authorizing Establishment of an Assistant Solid Waste Manager Position in the Solid Waste Department to Temporarily Replace an Office Clerk I Position
 - c. Resolution for Review of Monroe County Administrator Contract and Title by the Full County Board
12. Resolution(s) - Discussion/Action
 - a. Resolution Authorizing the American Deposit Management Co. As A Designated Depository For Municipal Funds
13. Rolling Hills Cash Deficit
14. Monthly County Disbursement Journal Approval – Discussion/Action
15. County Board Monthly Per Diem and Voucher Approval - Discussion/Action
16. Items for next month's agenda
17. Adjournment

James Kuhn, Committee Chair:

Date notices mailed: March 13, 2015

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Finance Committee
February 18, 2015

Present: James Kuhn, Sharon Folcey, Pete Peterson, Cedric Schnitzler, Wallace Habegger
Others: Annette Erickson, Tina Osterberg, Kurt Marshaus, Peggy Thorson, Stan Hendrickson, Eric Weihe, Rob Conroy, Shirley Chapiewsky, Randy Williams, Laura Moriarty, Sharon Nelson, Judge Ziegler, Simon Wells, Paul Kelsey, Members of the Public

The meeting was called to order in the Human Services meeting room #443 at 9:00 a.m.

- Next meeting date – March 18, 2015 at 9:00 a.m., at the Human Services Conference Room #443.
- Minutes Approval – Motion by Cedric Schnitzler second by Wallace Habegger to approve the 01/21/15 & 01/28/15 minutes. Carried 5-0.
- Justice Center Building Project
 - a. Justice Center Update – Kurt Marshaus explained that the project is moving along well.
 - b. Approval of monthly Justice Center Building Project expenditures – Discussion. Motion by Wallace Habegger second by Sharon Folcey to approve the Justice Project expenditures in the amount of \$728,583.30. Carried 5-0.
 - c. Approval of contract modification Louis Berger Contract – Kurt Marshaus explained Louis Berger Contract modification for revised overall construction cost. Discussion. Motion by Sharon Folcey to approve second by Pete Peterson to approve contract modification. Carried 3-2.
 - d. Change order for a deduct of \$44,281.38 for changing the routing of the communications ductbank – Kurt Marshaus explained electric credit. Motion by Cedric Schnitzler second by Sharon Folcey to approve change order deduct. Discussion. Carried 5-0.
 - e. Changer order for a deduct of \$92,596.36 for changing the run time on the UPS system from 15 minutes to 7 minutes and deleting the testing of the electrical switches and circuit breakers – Kurt Marshaus explained UPS system credit. Discussion. Motion by Sharon Folcey second by Pete Peterson to approve change order deduct. Discussion. Carried 5-0.
- Credit Card Approval(s)
 - a. Clerk of Court – Shirley Chapiewsky explained the need for \$500.00 credit card. Motion by Sharon Folcey second by Pete Peterson to approve credit card. Carried 5-0.
- Budget Adjustments
 - a. Clerk of Court – Shirley Chapiewsky explained the 2014 budget adjustment in the amount of \$24,957.97 for year end adjustment. Discussion. Motion to approve budget adjustment by Pete Peterson second by Sharon Folcey. Carried 5-0.
 - b. Circuit Court – Judge Ziegler explained the 2014 budget adjustment in the amount of \$4,290.20 for year end adjustment. Motion to approve budget adjustment by Cedric Schnitzler second by Sharon Folcey. Discussion. Carried 5-0.
 - c. Senior Services – Laura Moriarty explained. Tina Osterberg explained this adjustment should be a line item transfer and not a budget adjustment. This item will be brought back next month as a line item transfer.
 - d. Health – Sharon Nelson explained the 2015 budget adjustment in the amount of \$500.00 for grant. Motion to approve budget adjustment by Sharon Folcey second by Cedric Schnitzler. Carried 5-0. Sharon Nelson explained the 2015 budget adjustment in the amount of \$3,500.00 for Jesse Parker funding. Motion by Pete Peterson second by Sharon Folcey to approve budget adjustment. Carried 5-0.
 - e. Medical Examiner – Tina Osterberg explained the 2014 budget adjustment in the amount of \$2,860.00 for year end adjustment. Motion to approve budget adjustment by Pete Peterson second by Wallace Habegger. Carried 5-0.
 - f. Local History Room – Tina Osterberg explained the 2014 budget adjustment in the amount of

\$35,479.37 for Wegner Grotto restoration projects. Motion to approve budget adjustment by Sharon Folcey second by Wallace Habhegger. Carried 5-0.

- Line Item Transfers
 - a. Circuit Court – Judge Ziegler explained the 2014 line item transfer in the amount of \$21,215.54 for year end adjustment. Motion to approve line item transfer by Cedric Schnitzler second by Sharon Folcey. Carried 5-0.
 - b. Senior Services – Laura Moriarty explained the 2014 line item transfer in the amount of \$837.00 for year end adjustment. Motion to approve line item transfer by Wallace Habhegger second by Pete Peterson. Discussion. Carried 5-0.
 - c. Justice – Peggy Thorson explained the 2014 line item transfer in the amount of \$29,338.00. Motion to approve line item transfer by Sharon Folcey second by Wallace Habhegger. Discussion. Carried 5-0.
 - d. Sheriff – Rob Conroy explained the 2014 line item transfer in the amount of \$1,500.00 for investigative expenses. Motion to approve line item transfer by Pete Peterson second by Wallace Habhegger. Carried 5-0.
 - e. Medical Examiner – Tina Osterberg explained the 2014 line item transfer in the amount of \$2,498.00 for year end adjustment. Motion to approve line item transfer by Cedric Schnitzler second by Sharon Folcey. Carried 5-0.
 - f. Finance – Tina Osterberg explained the 2014 line item transfer in the amount of \$788.56 for overtime. Motion to approve line item transfer by Sharon Folcey second by Pete Peterson. Carried 5-0.
 - g. Maintenance – Catherine Schmit explained the 2014 line item transfer in the amount of \$17,502.15 for year end adjustment. Motion to approve line item transfer by Sharon Folcey second by Pete Peterson. Carried 5-0.

- Fiscal Note Approvals
 - a. Resolution Approving Elert & Associates Inc. Contract – Randy Williams explained. Funding planning for the contract is included in resolution 01-15-02. Discussion. Motion to approve fiscal note by Sharon Folcey second by Cedric Schnitzler. Carried 5-0.
 - b. Resolution Authorizing Establishment of a Part-Time Community Health Educator Position in the Monroe County Health Department – Sharon Nelson explained. No additional cost due to the lower salary range of a Community Health Educator as compared to a Public Health Nurse. Discussion. Motion to approve fiscal note by Pete Peterson second by Wallace Habhegger. Discussion. Carried 5-0.
 - c. Resolution Authorizing Four Electronic Monitoring Specialist Positions – Peggy Thorson explained. \$150,000 shall be transferred from the 2015 Contingency Fund to Justice Department Salary and Fringe. Discussion. Motion by Sharon Folcey second by Pete Peterson to approve fiscal note. Carried 4-1.
 - d. Resolution Authorizing Withdrawal from the Monroe County Farm Education Account for Upgrading Electrical Service in Barns at Fairgrounds – \$5,215.00 to update electrical service at the fairground barns. Motion to approve fiscal note by Sharon Folcey second by Wallace Habhegger. Discussion. Carried 5-0.

- Annette Erickson gave the monthly Treasurers Report.

- Finance Director Report -
 - a. Tina Osterberg gave the monthly report.
 - b. Financial Software Update – Tina Osterberg explained that the payroll implementation has been going well. This is phase 2 of the implementation. Discussion.
 - c. Rolling Hills Cash Deficit – Tina Osterberg explained that back in November, the Finance Committee voted to have the Rolling Hills receivable line removed in accordance with the 2013 audit per auditor suggestion. The question came up at the board. Discussion. This item will be revisited next month.

- Resolutions

- a. Resolution to Transfer Remaining Budgeted Funds from 2014 to 2015 for Cloud-Based ERP Financial and Document Management Software and Human Services CMHC (AVATAR) Software and Equipment Upgrade – Software acquisition and implementation funds transfer from the 2014 budget into the 2015 budget. Discussion. Motion by Cedric Schnitzler second by Pete Peterson to approve resolution and fiscal note. Discussion. Carried 5-0.
- b. Resolution for Reauthorization of Self-Insurance – The Department of Workforce Development requires a resolution every 3 years to verify that the county is continuing as a self insured entity for purposes of worker's compensation insurance. Motion by Pete Peterson second by Sharon Folcey to approve resolution and fiscal note. Discussion. Carried 5-0.
- Future financing for the Justice Center – Catherine Schmit provided to members, an overview of total future borrowing for the Justice Center and Radio Project. The committee recommends using the Justice Center Bid in excess of \$33 million. Discussion.
- Monthly County Disbursement Journal – Discussion. Motion by Cedric Schnitzler second by Pete Peterson to approve Monthly County Disbursement Journal. Carried 5-0.
- County Board Monthly Per Diems and vouchers – Motion by Pete Peterson second by Wallace Habegger to approve monthly per diems and vouchers. Discussion. Carried 5-0.
- Items for next month's agenda – Senior Services Line Item Transfer, Rolling Hills Cash Deficit, Future Financing of the Justice Center/Radio Project
- Adjournment - Motion by Cedric Schnitzler second by Wallace Habegger to adjourn at 12:05 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Request for Credit Card Approval

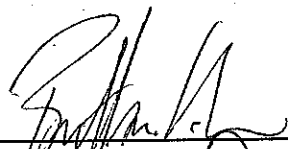
Department: Human Services

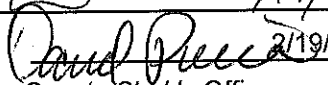
Committee: Human Services

Name of Card Holder	Title of Postion	Credit Card Limit
Susan Rettler	ADRC Supervisor	\$ 1,000.00
Emily Nolte	Social Worker	\$ 1,000.00
Jacquelyn Poku	Social Worker	\$ 1,000.00

Justification for Credit Card(s):

Credit card for agency purchases where it is not feasible to use the regular purchasing procedure.
When not in use all credit cards are locked in a safe.

Department Head Approval:  2/19/15

Date Approved by Committee of Jurisdiction:  2/19/2015

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

EMPLOYEE AGREEMENT

I, (employee name) Susan Rettler, agree to comply with the following terms and conditions regarding my use of the Monroe County Human Services credit card.

- I understand that I will be making financial commitments on behalf of Monroe County Human Services Department and will strive to obtain the best value for the County.
- I understand that Monroe County is liable for charges made on the card. However I will be responsible for charges without proper documentation or authorization.
- I agree to use this card for approved purchases only and agree not to charge personal purchases. I understand that the Human Services Business Unit and County Finance Department will audit the use of this card and report any discrepancies to the appropriate supervisors.
- I will follow the established procedures for the use of the card. Failure to do so may result in either revocation of my use of Human Services credit cards and/or other disciplinary actions.
- I have been given a copy of the Monroe County Human Services Credit Card Procedure and understand the requirements for the card use.
- I agree to return the card immediately after use along with all proper documentation. If I fail to do my credit card will be revoked.
- I agree that I am responsible for the protection and custody of the Human Services credit card while it is in my possession. If the card is lost or stolen, I agree to notify the Human Services Business Administrator immediately.


Employee Signature: Susan Rettler Date: 2/9/15

Supervisor Signature: [Signature]

EMPLOYEE AGREEMENT

I, (employee name) Emily Nolte, agree to comply with the following terms and conditions regarding my use of the Monroe County Human Services credit card.

- I understand that I will be making financial commitments on behalf of Monroe County Human Services Department and will strive to obtain the best value for the County.
- I understand that Monroe County is liable for charges made on the card. However I will be responsible for charges without proper documentation or authorization.
- I agree to use this card for approved purchases only and agree not to charge personal purchases. I understand that the Human Services Business Unit and County Finance Department will audit the use of this card and report any discrepancies to the appropriate supervisors.
- I will follow the established procedures for the use of the card. Failure to do so may result in either revocation of my use of Human Services credit cards and/or other disciplinary actions.
- I have been given a copy of the Monroe County Human Services Credit Card Procedure and understand the requirements for the card use.
- I agree to return the card immediately after use along with all proper documentation. If I fail to do my credit card will be revoked.
- I agree that I am responsible for the protection and custody of the Human Services credit card while it is in my possession. If the card is lost or stolen, I agree to notify the Human Services Business Administrator immediately.

Employee Signature:  Date: 2/9/15

Supervisor Signature: 

EMPLOYEE AGREEMENT

I, (employee name) Jacquelyn Poku, agree to comply with the following terms and conditions regarding my use of the Monroe County Human Services credit card.

- I understand that I will be making financial commitments on behalf of Monroe County Human Services Department and will strive to obtain the best value for the County.
- I understand that Monroe County is liable for charges made on the card. However I will be responsible for charges without proper documentation or authorization.
- I agree to use this card for approved purchases only and agree not to charge personal purchases. I understand that the Human Services Business Unit and County Finance Department will audit the use of this card and report any discrepancies to the appropriate supervisors.
- I will follow the established procedures for the use of the card. Failure to do so may result in either revocation of my use of Human Services credit cards and/or other disciplinary actions.
- I have been given a copy of the Monroe County Human Services Credit Card Procedure and understand the requirements for the card use.
- I agree to return the card immediately after use along with all proper documentation. If I fail to do my credit card will be revoked.
- I agree that I am responsible for the protection and custody of the Human Services credit card while it is in my possession. If the card is lost or stolen, I agree to notify the Human Services Business Administrator immediately.

Employee Signature: Jacquelyn Poku Date: 2/17/15

Supervisor Signature: [Signature]

Request for Credit Card Approval

Department: Sheriff's Office

Committee: Public Safety & Justice

Name of Card Holder	Title of Position	Credit Card Limit
Michael J. Geier	Deputy	\$500.00

Justification for Credit Card(s):

Required for hotel fees when attending training. Also would be required for gas purchases when on an out-of-town transport (ie. Emergency Commitment to Mendota).

Department Head Approval: 

Date Approved by Committee of Jurisdiction:  09-09-15

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

Request for Credit Card Approval Credit Limit Increase

Department: Sheriff's Office

Committee: Public Safety & Justice

Name of Card Holder	Title of Position	Credit Card Limit
Ronald Rader	Lieutenant	\$ 2,500.00

Justification for Credit Card(s):

<p>Rader: Has taken on the scheduling of training. Part of these duties is to arrange lodging, which requires a credit card authorization. This is a hold on the line of credit, which is currently maxed at \$1,000. There is a lot of training that is scheduled for the beginning of the budget year, as well as the State training cycle.</p>

Department Head Approval: Scott Pukows

Date Approved by Committee of Jurisdiction: BK 03-09-15

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: 2/23/2015
 Department: Rolling Hills
 Amount: \$13,562
 Budget Year Amended: 2015

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Maintenance is purchasing a Bobcat Toolcat to be used on the grounds surrounding Rolling Hills and other county buildings. The Rolling Hills Committee approved to pay 1/3 of the cost of the Toolcat. The Rolling Hills budget needs to be adjusted by increasing the Long Range Capital Revenue and increasing the Capital Expense. The money will be taken from Long Range Capital.

Revenue Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
64210610.474100	RH Plant Oper Long Range	\$ -	\$ 13,562.00	\$ 13,562.00
	Capital Revenue			
Total Adjustment			\$ 13,562.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
64210990.581050	Capital Outlay	\$ 120,000.00	\$ 13,562.00	\$ 133,562.00
Total Adjustment			\$ 13,562.00	

Department Head Approval: *Anda Anderson NHF*
 Date Approved by Committee of Jurisdiction: 02/23/15

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: March 10, 2015
 Department: Senior Services
 Amount: \$4,813.00
 Budget Year Amended: 2015

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Ben Spec Budget Adjustment to move a donation into postage. This is where the donor requested it to go.
Cong Budget Adjustment to move a donation into site supplies. This is where the donor requested it to go.
IIIB Membership dues was entered in the wrong category on the original budget.
GWAAR increased funding for CI,C2, IIIB, IIID, IIIE.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustmen	Final Budget
24620200 466500	Ben Spec Program Income	\$ -	\$ 15.00	\$ 15.00
24600010 485000	Cong Cataract Donation	\$ 6,287.00	\$ 16.00	\$ 6,271.00
24630300 532500 SS220	IIIB Membership Dues	\$ 50.00	\$ 50.00	\$ -
24600001 435650	Title III C1	\$ 91,482.00	\$ 1,757.00	\$ 93,239.00
24600050 435663	Title III C2	\$ 27,914.00	\$ 1,448.00	\$ 29,362.00
24630300 435650	Title III B	\$ 42,180.00	\$ 991.00	\$ 43,171.00
24640000 435675	Title III D	\$ 2,709.00	\$ 48.00	\$ 2,757.00
24650000 435677	Title III E	\$ 17,145.00	\$ 488.00	\$ 17,633.00
Total Adjustment			\$ 4,813.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustmen	Final Budget
24620200 531050	Ben Spec Postage	\$ 200.00	\$ 15.00	\$ 215.00
24600010 534105	Cong Cataract Site Supplies	\$ 50.00	\$ 16.00	\$ 66.00
24630300 532500	IIIB Membership Dues		\$ 50.00	\$ 50.00
24600001 534105	Cong Site Supplies	\$ 2,500.00	\$ 500.00	\$ 3,000.00
24600025 521380	Cong Sparta contracted meals	\$ 9,408.00	\$ 500.00	\$ 9,908.00
24600035 521380	Cong Tomah contracted meals	\$ 17,010.00	\$ 757.00	\$ 17,767.00
24600050 534105	HD Site Supplies	\$ 6,200.00	\$ 500.00	\$ 6,700.00
24600060 521380	HD Cataract contracted meals	\$ 637.00	\$ 500.00	\$ 1,137.00
24600075 521380	HD Sparta contracted meals	\$ 11,984.00	\$ 448.00	\$ 12,432.00
24630370 527105	IIIB Other services for clients	\$ 5,736.00	\$ 991.00	\$ 6,727.00
24640000 527105	IIID Other services for clients	\$ 385.00	\$ 48.00	\$ 433.00
24650000 539200	IIIE Expense	\$ 8,088.00	\$ 488.00	\$ 8,576.00
Total Adjustment			\$ 4,813.00	

Department Head Approval: _____
 Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: Human Services
 Budget Year Amended: 2014

No. _____
Date: _____

	<u>Account #</u>	<u>Account Name</u>	<u>Transfer Amount</u>	<u>Original Budget</u>	<u>YTD Expenditures</u>
From Account	2490001.521310	Collection Fees	\$ 1,000.00	\$ 20,000.00	\$ 19,000.00
	Total Transfer		\$ 1,000.00		

To Account	24900500.515700	Emp Education & Trg	\$ 1,000.00	\$ 7,500.00	\$ 7,962.28
	Total Transfer		\$ 1,000.00		

Explanation for Transfer:	
	Training expenses for staff to meet program requirements

Department Head Approval Paul Hamilton 1/15/15

Governing Committee Approval David A. Reese 1-15-15

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval given on : _____
Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____
Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: Solid Waste
 Budget Year Amended: 2014

No. _____
Date: _____

To
~~From~~ Account

	Account #	Account Name	Transfer Amount	Original Budget	YTD Expenditures
	63630000				
	511000	Salaries	\$ 2,601.18	\$ 56,609.00	\$ 59,210.18
	514000	Perdiem	\$ 2,606.89	\$ 1,000.00	\$ 3,606.89
	515005	Retirement	\$ 121.77	\$ -	\$ 121.77
	515015	Medicare	\$ 33.64	\$ -	\$ 33.64
	515040	Workers Comp.	\$ 49.73	\$ 1,280.00	\$ 1,329.73
	521830	Monitoring	\$ 345.42	\$ 13,000.00	\$ 13,345.42
	531000	Office Supplies	\$ 113.17	\$ 1,189.00	\$ 1,302.17
	532650	Site License	\$ 176.00	\$ 13,000.00	\$ 13,176.00
	Total Transfer		\$ 6,047.80		

From:
~~To~~ Account

	63630000				
	515010	Social Security	\$ 6,047.80	\$ 27,081.00	\$ 17,399.93
	Total Transfer		\$ 6,047.80		

Explanation for Transfer:
<i>Retirement Pay Out</i>
<i>Increased DNR License fees</i>

Department Head Approval: *Gail Frie* 2/23/15

Governing Committee Approval: *[Signature]* 2/23/15 5-yes - 0-no

Send to County Clerk's Office

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: SW/Recy
Budget Year Amended: 2014

	No. _____
	Date: _____

	<u>Account #</u>	<u>Account Name</u>	<u>Transfer Amount</u>	<u>Original Budget</u>	<u>YTD Expenditures</u>
From Account	63650000 515010	Social Security	\$1,386.94	\$18,056.00	\$13,565.86
	63630000 521840	Recycling Landfill Tax	\$14,000.00	\$228,000.00	\$213,822.01
Total Transfer			\$ 15,386.94		
To Account	63650000 511000	Salaries	\$189.85	\$37,740.00	\$37,929.85
	63650000 514000	Per diem	\$239.00	\$1,500.00	\$1,739.00
	63680000 521790	Leachate Disposal	\$3,234.65	\$20,000.00	\$23,234.65
	63680000 521830	Monitoring	\$11,714.34	\$20,000.00	\$31,714.34
	63690000 522000	Utility Service	\$ 9.10	\$ 250.00	\$ 259.10
Total Transfer			\$ 15,386.94		

Explanation for Transfer:
Retirement pay out
Additional leachate on Ridgeville Site I because of excess rainfall
Additional Monitoring required by WI DNR Ridgeville Site I

Department Head Approval: Gail Ford 2/23/15

Governing Committee Approval: [Signature] 2/23/15 5/yes 0/no

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____
Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: Zoning
 Budget Year Amended: 2014

No. _____
Date: _____

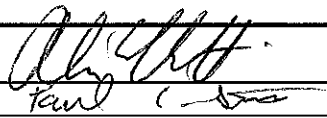
From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
16980000 51000	Salaries	\$ 59,441.00	\$ 1,590.00	\$ 57,742.56	\$ 57,851.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 1,590.00		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
16980000 531060	Printing	\$ 1,920.00	\$ 1,590.00	\$ 3,510.00	\$ 3,510.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 1,590.00		

Explanation for Transfer:
 Printing-Cost of publishing public notices for the required cell tower zoning code revisions was not anticipated during the budget process for 2014.

Department Head Approval _____
 Governing Committee Approval _____


If < \$500:
 Send to County Administrator's Office
 COUNTY ADMINISTRATOR Approval: _____

If > \$500:
 Send to County Clerk's Office
 FINANCE COMMITTEE Approval given on : _____

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: Dog Control
 Budget Year Amended: 2014

No. _____
Date: _____

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
14190000 524510	Motor Vehicle main	\$ 2,094.98	\$ 443.32	\$ 1,651.66	\$ 1,651.66
14190000 511200	Overtime	\$ 1,429.27	\$ 345.39	\$ 548.82	\$ 1,083.88
					\$ -
					\$ -
Total Transfer			\$ 788.71		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
14190000 533200	Mileage	\$ 2,075.09	\$ 129.54	\$ 2,204.63	\$ 2,204.63
14190000 522015	Gas Utilities	\$ 1,152.33	\$ 171.49	\$ 1,323.82	\$ 1,323.82
14190000 515040	Workman's Comp	\$ 1,722.00	\$ 333.13	\$ 2,055.13	\$ 2,055.13
14190000 522010	Electricity	\$ 3,050.00	\$ 154.55	\$ 3,204.55	\$ 3,204.55
					\$ -
Total Transfer			\$ 788.71		

Explanation for Transfer:
Mileage: was not budgeted for in 2014, previous years this was not utilized by the former Humane Officer. Will need money in this line item now to cover the mileage of Humane Officers traveling to training and for field inspections during investigations to keep county truck available for on call "dog catchers" during that time.
Gas Utilities:- budgeted amount did not cover for gas used in 2014 was a much higher price that anticipated and a colder year than anticipated.
Electricity Budgeted amount was guesstimate on how much would be used when the new addition was complete
Workman's Comp This is bugeted by the finance department unknown as to why it was over what was expected.

Department Head Approval _____
 Governing Committee Approval _____



 Paul C. Davis

 If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

_____ Date

Revised 02/20/2014

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

No. _____
Date: _____

Department: Park
 Budget Year Amended: 2014

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
15200000 524505	Bldg Repairs & Maint.	\$ 9,950.00	\$ 780.00	\$ 3,378.43	\$ 9,170.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

Total Transfer **\$ 780.00**

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
15200000 534125	Supplies	\$ 3,350.00	\$ 780.00	\$ 4,129.75	\$ 4,130.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

Total Transfer **\$ 780.00**

Explanation for Transfer:

Installed 800' of new water line and added 20 new hose bibs for camper water service in the west loop.

Department Head Approval

Chad M Zirk 2/12/15

Governing Committee Approval

Gail Chapman 2-17-15

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: Treasurer
 Budget Year Amended: 2014

No. _____
Date: _____

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11520000 531000	OFFICE SUPPLIES	\$ 2,200.00	\$ 296.15	\$ 1,255.08	\$ 1,903.85
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 296.15		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11520000 511200	OVERTIME	\$ 794.00	\$ 1.41	\$ 795.41	\$ 795.41
11521000 539200	TAX DEEDS EXPENSE	\$ 14,000.00	\$ 294.74	\$ 15,583.13	\$ 14,294.74
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 296.15		

Explanation for Transfer: Extra overtime used for end of day balancing learning the new MUNIS system. Extra Tax Deed expense is for \$264.74 last publication on December 29, 2014 for the property bids in the River Valley Newspaper and \$30.00 is for recording a QCD for a transfer from Delaney Forest Products, LLC to Monroe County - Computer #020-00069-0000.

Department Head Approval

Annette Erickson

Governing Committee Approval

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

Date

Revised 02/20/2014

Scenario 1 - Justice Center

**Monroe County
EXAMPLE FINANCING PLAN**

LEVY YEAR	YEAR DUE	2013 - FINAL				2014 - FINAL				2015 - PRELIMINARY				EXISTING DEBT SERVICE	PRELIM. JUSTICE CENTER DEBT SERVICE	COMBINED MILL RATE (A)	YEAR DUE
		PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	BID PREMIUM	TOTAL	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	BID PREMIUM	TOTAL	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	TIC=	TOTAL				
2012	2013	\$1,995,000	\$186,222	(\$131,142)	\$2,050,080	\$1,450,000	\$152,944	(\$152,944)	\$1,450,000	\$145,000	\$257,788	\$402,788	\$2,050,080	\$173,705	\$0.07	2013	
2013	2014	\$500,000	\$190,725		\$690,725	\$875,000	\$159,250	(\$5,466)	\$1,028,784	\$105,000	\$210,100	\$315,100	\$2,140,725	\$2,223,233	\$0.82	2014	
2014	2015	\$530,000	\$180,425		\$710,425	\$1,015,000	\$140,350	(\$5,466)	\$1,155,350	\$150,000	\$207,150	\$357,150	\$2,141,997	\$2,313,028	\$0.82	2015	
2015	2016	\$500,000	\$170,125		\$670,125	\$955,000	\$101,400		\$1,056,550	\$150,000	\$202,850	\$352,850	\$2,142,825	\$2,313,131	\$0.82	2016	
2016	2017	\$500,000	\$150,125		\$650,125	\$950,000	\$81,750		\$1,031,750	\$205,000	\$202,850	\$407,850	\$2,144,375	\$2,315,378	\$0.82	2017	
2017	2018	\$500,000	\$140,125		\$640,125	\$1,015,000	\$61,450		\$1,076,450	\$205,000	\$198,400	\$403,400	\$2,144,375	\$2,314,625	\$0.82	2018	
2018	2019	\$300,000	\$132,125		\$432,125	\$1,300,000	\$38,300		\$1,338,300	\$465,000	\$177,519	\$642,519	\$2,140,525	\$2,312,775	\$0.82	2019	
2019	2020	\$200,000	\$107,063		\$307,063	\$445,000	\$20,850		\$465,850	\$65,000	\$176,056	\$241,056	\$2,140,525	\$2,312,200	\$0.82	2020	
2020	2021	\$1,500,000	\$107,063		\$1,607,063	\$445,000	\$20,850		\$465,850	\$65,000	\$176,056	\$241,056	\$2,140,525	\$2,312,200	\$0.82	2021	
2021	2022	\$1,420,000	\$21,300		\$1,441,300	\$380,000	\$3,800		\$383,800	\$2,175,000	\$140,138	\$2,315,138	\$2,140,525	\$2,315,138	\$0.82	2022	
2022	2023	\$1,500,000	\$107,063		\$1,607,063	\$445,000	\$20,850		\$465,850	\$65,000	\$176,056	\$241,056	\$2,140,525	\$2,312,200	\$0.82	2023	
2023	2024	\$1,555,000	\$65,925		\$1,620,925	\$440,000	\$12,000		\$452,000	\$2,235,000	\$140,138	\$2,375,138	\$2,140,525	\$2,315,138	\$0.82	2024	
2024	2025	\$1,420,000	\$21,300		\$1,441,300	\$380,000	\$3,800		\$383,800	\$1,530,000	\$22,950	\$1,552,950	\$1,552,950	\$1,552,950	\$0.55	2025	
2025	2026															2026	
2026	2027															2027	
2027	2028															2028	
		G.O. BONDS - BO Dated October 16, 2013 (First Interest 3/1/14) TIC= 2.38%				G.O. BONDS - BO Dated October 15, 2014 (First Interest 3/1/15) TIC= 1.61%				G.O. BONDS - BO Dated June 15, 2015 (First Interest 3/1/16) TIC= 2.54%				TOTAL			
		\$10,000,000				\$9,850,000				\$8,180,000				\$34,037,309			
		(\$1,631,284)				(\$892,644)				(\$1,388,551)							

(A) Mill rate based on 2012, 2013, & 2014 Equalized Valuation (TID-OIT) of \$2,547,411,600, \$2,706,304,600, & \$2,819,596,800, respectively, with annual growth of 0.00%.
(B) Net of bid premium applied.

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Monroe County EXAMPLE FINANCING PLAN FOR RADIO TOWER PROJECT



		2015 -- PRELIMINARY							
		\$1,820,000							
		G.O. BONDS - BQ							
		Dated June 15, 2015							
		(First interest 3/1/16)							
LEVY YEAR	YEAR DUE	EXISTING PRELIM. JUSTICE CENTER DEBT SERVICE	EXISTING MILL RATE (A)	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	TOTAL	COMBINED DEBT SERVICE	COMBINED MILL RATE (A)	YEAR DUE
					TIC=				
					1.98%				
2012	2013	\$173,705	\$0.07	\$160,000	\$44,861	\$204,861	\$173,705	\$0.07	2013
2013	2014	\$2,223,233	\$0.82	\$170,000	\$33,463	\$203,463	\$2,223,233	\$0.82	2014
2014	2015	\$2,313,028	\$0.82	\$175,000	\$30,013	\$205,013	\$2,313,028	\$0.82	2015
2015	2016	\$2,315,110	\$0.82	\$175,000	\$26,513	\$201,513	\$2,517,992	\$0.82	2016
2016	2017	\$2,315,378	\$0.82	\$180,000	\$22,963	\$202,963	\$2,518,573	\$0.82	2017
2017	2018	\$2,314,625	\$0.82	\$185,000	\$19,313	\$204,313	\$2,520,390	\$0.82	2018
2018	2019	\$2,312,775	\$0.82	\$190,000	\$15,563	\$205,563	\$2,516,138	\$0.82	2019
2019	2020	\$2,314,775	\$0.82	\$190,000	\$11,525	\$201,525	\$2,515,738	\$0.82	2020
2020	2021	\$2,313,200	\$0.82	\$195,000	\$7,194	\$202,194	\$2,519,088	\$0.82	2021
2021	2022	\$2,315,431	\$0.82	\$200,000	\$2,500	\$202,500	\$2,518,763	\$0.82	2022
2022	2023	\$2,313,981	\$0.82				\$2,516,956	\$0.82	2023
2023	2024	\$2,316,425	\$0.82				\$2,516,175	\$0.82	2024
2024	2025	\$2,315,138	\$0.82				\$2,518,925	\$0.82	2025
2025	2026	\$2,314,425	\$0.82				\$2,315,138	\$0.82	2026
2026	2027	\$1,552,950	\$0.55				\$2,314,425	\$0.82	2027
2027	2028						\$1,552,950	\$0.55	2028
		\$34,037,309		\$1,820,000	\$213,905	\$2,033,905	\$36,071,214		

(A) Mill rate based on 2012, 2013, & 2014 Equalized Valuation (TID-OUT) of \$2,547,411,600, \$2,706,304,600, & \$2,819,596,800, respectively, with annual growth of 0.00%.
 (B) Net of bid premium applied.

Monroe County

EXAMPLE FINANCING PLAN FOR RADIO TOWER PROJECT



LEVY YEAR		YEAR DUE	EXISTING PRELIM. JUSTICE CENTER/DEBT SERVICE	EXISTING MILL RATE (A)	2015 -- PRELIMINARY		COMBINED DEBT SERVICE	COMBINED MILL RATE (A)	YEAR DUE
					PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	TOTAL		
			PLUS		\$1,820,000				
					G.O. BONDS - BQ				
					<i>Dated June 15, 2015</i>				
					<i>(First interest 3/1/16)</i>				
					TIC=				
					2.44%				
2012	2013	2013	\$173,705	\$0.07	\$95,000	\$52,142	\$147,142	\$173,705	2013
2013	2014	2014	\$2,223,233	\$0.82	\$105,000	\$40,888	\$145,888	\$2,223,233	2014
2014	2015	2015	\$2,313,028	\$0.82	\$110,000	\$38,738	\$148,738	\$2,313,028	2015
2015	2016	2016	\$2,313,131	\$0.82	\$110,000	\$36,538	\$146,538	\$2,460,273	2016
2016	2017	2017	\$2,315,110	\$0.82	\$115,000	\$34,288	\$149,288	\$2,460,998	2017
2017	2018	2018	\$2,315,378	\$0.82	\$115,000	\$31,988	\$146,988	\$2,464,115	2018
2018	2019	2019	\$2,314,625	\$0.82	\$115,000	\$29,688	\$144,688	\$2,461,163	2019
2019	2020	2020	\$2,312,775	\$0.82	\$120,000	\$27,188	\$147,188	\$2,462,063	2020
2020	2021	2021	\$2,314,775	\$0.82	\$125,000	\$24,431	\$149,431	\$2,461,763	2021
2021	2022	2022	\$2,313,200	\$0.82	\$125,000	\$21,463	\$146,463	\$2,457,888	2022
2022	2023	2023	\$2,315,431	\$0.82	\$130,000	\$18,275	\$148,275	\$2,462,619	2023
2023	2024	2024	\$2,313,981	\$0.82	\$135,000	\$14,625	\$149,625	\$2,463,413	2024
2024	2025	2025	\$2,316,425	\$0.82	\$135,000	\$10,575	\$145,575	\$2,462,888	2025
2025	2026	2026	\$2,315,138	\$0.82	\$140,000	\$6,450	\$146,450	\$2,463,413	2026
2026	2027	2027	\$2,314,425	\$0.82	\$145,000	\$2,175	\$147,175	\$2,464,050	2027
2027	2028	2028	\$1,552,950	\$0.55				\$1,698,525	2028
2028	2029	2029						\$146,450	2029
2029	2030	2030						\$147,175	2030
			\$34,037,309		\$1,820,000	\$389,448	\$2,209,448	\$36,246,757	

(A) Mill rate based on 2012, 2013, & 2014 Equalized Valuation (TID-OUT) of \$2,547,411,600, \$2,706,304,600, & \$2,819,596,800, respectively, with annual growth of 0.00%.
 (B) Net of bid premium applied.



Scenario 2 - Justice Center

Monroe County EXAMPLE FINANCING PLAN

LEVY YEAR	YEAR DUE	EXISTING DEBT SERVICE	2013 --- FINAL				2014 --- FINAL				2015 --- PRELIMINARY				TOTAL DEBT SERVICE	MILL RATE (A)	COMBINED MILL RATE (A)	YEAR DUE
			PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	BID PREMIUM	TOTAL	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	BID PREMIUM	TOTAL	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	TIC=	TOTAL				
2012	2013	\$173,705	\$1,995,000	\$186,222	(\$131,142)	\$2,050,080	\$1,450,000	\$152,944	(\$152,944)	\$1,450,000	\$80,000	\$265,433	\$345,433	\$2,050,080	\$0.76	\$0.07	2013	
2013	2014	\$173,153	\$500,000	\$190,725	\$690,725	\$875,000	\$875,000	\$159,250	(\$159,250)	\$1,450,000	\$80,000	\$265,433	\$345,433	\$2,140,725	\$0.76	\$0.82	2014	
2014	2015	\$172,303	\$530,000	\$180,425	\$710,425	\$975,000	\$975,000	\$140,350	(\$5,466)	\$1,028,784	\$135,000	\$217,725	\$267,725	\$2,084,641	\$0.74	\$0.82	2015	
2015	2016	\$171,134	\$500,000	\$170,125	\$670,125	\$965,000	\$965,000	\$120,550	(\$1,085,550)	\$1,155,350	\$135,000	\$215,875	\$350,875	\$2,095,200	\$0.74	\$0.80	2016	
2016	2017	\$174,535	\$500,000	\$160,125	\$660,125	\$950,000	\$950,000	\$101,400	(\$1,051,400)	\$1,085,550	\$135,000	\$212,675	\$357,675	\$2,095,200	\$0.74	\$0.80	2017	
2017	2018	\$172,553	\$500,000	\$150,125	\$650,125	\$940,000	\$940,000	\$81,750	(\$1,096,750)	\$1,051,400	\$145,000	\$209,375	\$354,375	\$2,095,200	\$0.74	\$0.80	2018	
2018	2019	\$170,250	\$500,000	\$140,125	\$640,125	\$930,000	\$930,000	\$61,450	(\$1,076,450)	\$1,096,750	\$145,000	\$204,125	\$354,375	\$2,095,200	\$0.74	\$0.80	2019	
2019	2020	\$172,500	\$300,000	\$132,125	\$432,125	\$327,000	\$327,000	\$38,300	(\$1,338,300)	\$1,076,450	\$380,000	\$196,275	\$584,125	\$2,095,200	\$0.74	\$0.80	2020	
2020	2021	\$174,250	\$200,000	\$127,000	\$327,000	\$207,000	\$207,000	\$20,850	(\$465,850)	\$1,338,300	\$405,000	\$192,225	\$597,225	\$2,095,200	\$0.80	\$0.80	2021	
2021	2022		\$1,500,000	\$107,063	\$1,607,063	\$445,000	\$445,000	\$20,850	(\$452,000)	\$1,338,300	\$250,000	\$189,100	\$439,100	\$2,264,663	\$0.80	\$0.80	2022	
2022	2023		\$1,555,000	\$65,925	\$1,620,925	\$440,000	\$440,000	\$12,000	(\$452,000)	\$1,338,300	\$210,000	\$192,225	\$542,225	\$2,264,663	\$0.80	\$0.80	2023	
2023	2024		\$1,420,000	\$21,300	\$1,441,300	\$380,000	\$380,000	\$3,800	(\$383,800)	\$1,338,300	\$210,000	\$189,100	\$439,100	\$2,264,663	\$0.80	\$0.80	2024	
2024	2025																2025	
2025	2026																2026	
2026	2027																2027	
2027	2028																2028	
2028	2029																2029	
			\$1,854,381	\$10,000,000	\$1,631,284	(\$131,142)	\$11,500,143	\$5,850,000	\$692,644	(\$18,411)	\$10,584,234	\$8,180,000	\$2,391,420	\$10,571,420	\$32,655,796		\$34,210,178	

(A) Mill rate based on 2012, 2013, & 2014 Equalized Valuation (TID-OUT) of \$2,547,411,600, \$2,706,304,600, & \$2,819,596,800, respectively, with annual growth of 0.00%.
 (B) Net of bid premium applied.

Monroe County EXAMPLE FINANCING PLAN FOR RADIO TOWER PROJECT

2015 -- PRELIMINARY									
LEVY YEAR	YEAR DUE	EXISTING PRELIM. JUSTICE CENTER DEBT SERVICE	EXISTING MILL RATE (A)	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1) TIC = 2.89%	TOTAL	COMBINED DEBT SERVICE	COMBINED MILL RATE (A)	YEAR DUE
		\$1,820,000							
G.O. BONDS - BQ <i>Dated June 15, 2015</i> <i>(First interest 3/1/16)</i>									
2012	2013	\$173,705	\$0.07				\$173,705	\$0.07	2013
2013	2014	\$2,223,233	\$0.82				\$2,223,233	\$0.82	2014
2014	2015	\$2,313,028	\$0.82				\$2,313,028	\$0.82	2015
2015	2016	\$2,255,775	\$0.80		\$66,127	\$66,127	\$2,321,902	\$0.82	2016
2016	2017	\$2,267,735	\$0.80		\$54,600	\$54,600	\$2,322,335	\$0.82	2017
2017	2018	\$2,269,103	\$0.80		\$54,600	\$54,600	\$2,323,703	\$0.82	2018
2018	2019	\$2,269,450	\$0.80		\$54,600	\$54,600	\$2,324,050	\$0.82	2019
2019	2020	\$2,263,750	\$0.80		\$54,600	\$54,600	\$2,318,350	\$0.82	2020
2020	2021	\$2,266,950	\$0.80		\$54,600	\$54,600	\$2,321,550	\$0.82	2021
2021	2022	\$2,266,575	\$0.80		\$54,600	\$54,600	\$2,321,175	\$0.82	2022
2022	2023	\$2,265,138	\$0.80		\$54,600	\$54,600	\$2,319,738	\$0.82	2023
2023	2024	\$2,265,150	\$0.80		\$54,600	\$54,600	\$2,319,750	\$0.82	2024
2024	2025	\$2,264,200	\$0.80		\$54,600	\$54,600	\$2,318,800	\$0.82	2025
2025	2026	\$2,264,663	\$0.80		\$54,600	\$54,600	\$2,319,263	\$0.82	2026
2026	2027	\$2,265,875	\$0.80		\$54,600	\$54,600	\$2,320,475	\$0.82	2027
2027	2028	\$2,260,025	\$0.80		\$54,600	\$54,600	\$2,314,625	\$0.82	2028
2028	2029	\$55,825	\$0.02	\$1,820,000	\$27,300	\$1,847,300	\$1,903,125	\$0.67	2029
2029	2030						\$0	\$0.00	2030
		\$34,210,178		\$1,820,000	\$748,627	\$2,568,627	\$36,778,804		

(A) Mill rate based on 2012, 2013, & 2014 Equalized Valuation (TID-OUT) of \$2,547,411,600, \$2,706,304,600, & \$2,819,596,800, respectively, with annual growth of 0.00%.
 (B) Net of bid premium applied.

IMPORTANT DISCLOSURES

Robert W. Baird & Co. Incorporated ("Baird") is providing you with the information contained herein and/or accompanying materials (the "Materials") for discussion purposes only in seeking to serve as a financial advisor or municipal advisor to you on a possible issuance of municipal securities. Baird is a municipal advisor registered with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board ("MSRB").

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Should you want Baird serve in a different capacity, such as underwriter or placement agent, you should notify Baird of such decision immediately and Baird will provide additional disclosures to you which will describe the role of underwriter or placement agent and explain any actual or potential conflicts of interest inherent in that role.

The Materials do not include any proposals, recommendations or suggestions that you take or refrain from taking any action with regard to an issuance of municipal securities and are not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 or Rule 15Ba1-1 thereunder. The Materials are intended to provide information of a factual, objective or educational nature, as well as general information about Baird (including its Public Finance unit) and its experience, qualifications and capabilities.

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If you have any questions or concerns about the above disclosures, please contact Baird Public Finance.

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RESOLUTION NO. _____

RESOLUTION APPROVING USE OF CONSERVATION RESERVE
ENHANCEMENT PROGRAM FUNDS

WHEREAS: Resolution No. 3-02-5 authorized application for the Wisconsin Conservation Reserve Enhancement Program (CREP) under a perpetual conservation easement plan for a portion of the Beaver Creek corridor lying upon the Monroe County Farm; and

WHEREAS: funds have been collecting in a non-lapsing account for the purpose of conservation enhancement due to the enrollment in the CREP program; and

WHEREAS: the Land Conservation Department has identified the following practices to be implemented on the Monroe County Farm that would directly impact the Beaver Creek Corridor:

- 1) Stream crossing improvement.
- 2) Three grass waterway systems with culvert protection and tiling on one.
- 3) Water & Sediment Control basin.

WHEREAS: the Agriculture & Extension Education Committee is the committee of jurisdiction and approves use of the CREP Funds for the proposed conservation activities.

NOW, THEREFORE, BE IT RESOLVED: that the Monroe County Board of Supervisors approves spending up to \$21,281.40 from the CREP Program Restricted Fund for the Conservation activities set out above.

Dated this 25th day of March, 2015.

OFFERED BY THE AG & EXTENSION COMMITTEE

Rodji Van Wychen
David H. Piccin
Gail Chapman

James L. Schwab
Walter H. Hoyer

Committee Vote: 5 Yes; 0 No.

Statement of purpose: To conduct conservation activities for the county farmland. Due to these funds being restricted in use a simple majority vote is required for passage.

Fiscal Note: Authorizes use of up to \$21,281.40 from the CREP program funds for conservation enhancement. There is \$35,363.95 in the fund as of March 24, 2015.

Drafted and approved as to form by Corporation Counsel _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ESTABLISHMENT OF AN ASSISTANT SOLID WASTE MANAGER POSITION IN THE SOLID WASTE DEPARTMENT TO TEMPORARILY REPLACE AN OFFICE CLERK I POSITION

WHEREAS, the Monroe County Solid Waste Committee and the Personnel & Bargaining Committee request the temporary establishment of a full-time Assistant Solid Waste Manager position in pay grade 12 and temporary elimination of a full-time Office Clerk I position in pay grade 18 in the Solid Waste Department; and


WHEREAS, due to the difficulty in finding a qualified Solid Waste Manager and the need for succession planning, the vacant Office Clerk I position will be temporarily replaced by an Assistant Solid Waste Manager position. At such time that the Solid Waste Manager retires and is replaced by the Assistant Solid Waste Manager, the Assistant Solid Waste Manager position will revert back to an Office Clerk I position; and

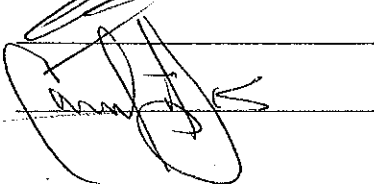
WHEREAS, this action will allow the County to bring a well-qualified candidate on board and train with the current Solid Waste Manager, and be ready to step up to the Manager position when the incumbent retires. At that time, the assistant manager position will revert back to a clerical position.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that they authorize the temporary establishment of an Assistant Solid Waste Manager position in the Solid Waste Department and the temporary elimination of the Clerical Assistant position effective May 1, 2015.

Dated this 25th day of March 2015.

OFFERED BY THE PERSONNEL AND BARGAINING COMMITTEE:









Solid Waste Committee vote: 5yes, 0no

Personnel & Bargaining Committee vote: 5yes, 0no

Finance Committee vote:

Corporation Counsel approval _____

County Administrator approval _____

Fiscal note: No additional cost in 2015 due to the Clerical Assistant position being vacant for five months, and additional cost will be budgeted for 2016

Purpose: For succession planning purposes, replace the vacant Clerical Assistant position with an Assistant Solid Waste Manager position, with the understanding that the Assistant Solid Waste Manager position is eliminated and the Clerical Assistant position is reinstated once the current Solid Waste Manager retires and the Assistant Solid Waste Manager is promoted to Solid Waste Manager.

RESOLUTION NO. _____

Review of Monroe County Administrator Contract and Title by the Full County Board

WHEREAS, Monroe County Board of Supervisors created the position of Monroe County Administrator with the approval of Resolution 9-08-9; and

WHEREAS, The Monroe County Administrators position is a contracted position which is deemed an "at will" position under the MC Board and based upon SS 59.18; and

WHEREAS, The Administrative Executive Committee has for the last 5 years reviewed the Administrator on a yearly basis with no report or review offered to the full County Board; and

WHEREAS, No board discussion of this position or contract has never been allowed since the original approval, nor was the original contract distributed to the full county board, and

WHEREAS, Act 10 controls all public employees collective bargaining, compensation, retirement, health insurance, and sick leave, excluding firefighters and most law enforcement workers, and went into effect after this contract was created, and

WHEREAS, There are numerous elements in said contract such as the Blackberry phone payment, retirement benefits, moving expenses, actual review process, meeting attendance, moving expenses, annual dues budget etc which raise questions and need updating, and

WHEREAS, The original contract states that amendments shall be made from time to time, and subject to the County Personnel Manual; and

WHEREAS, Attorney Andrew Phillips of 'Phillips Borowski, S.C', on .August 22, 2012, stated to the MC Board that "the only position" that the MC Board of supervisors should be reviewing is the MC Administrators position and contract, and

WHEREAS, Numerous questions have been raised since the creation of this positions' 'executive authority versus the legislative' authority of the county board of supervisors, and

WHEREAS, A full disclosure and discussion of the title, contract and position duties would serve to clarify the true extent of the positions authority and expectations by the Monroe County Board of Supervisors.

NOW THEREFORE BE IT RESOLVED, that pursuant to the authority vested in the full Monroe County Board, a special session, closed if appropriate, shall be held to review for action on the contract, title and duties of the Monroe County Administrator Position.

Dated this ____ day of _____ 2015

Offered by Rule 21 Petition.

Vote of the Administrative/Executive Committee: ____ Yes; ____ No

Fiscal Note: There will be no financial impact.

Approved as to form by: Andrew Kaftan: CC

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FEB 25 2015

MONROE COUNTY CLERK

RULE 21 PETITION

We the undersigned Monroe County Supervisors, hereby petition, pursuant to Monroe County Board Rule #21, the Administrative Committee to review and consider the attached resolution.

Further, pursuant to Rule #21, we ask the chairperson of the committee to forward this resolution to the full County Board to be considered for action at the next scheduled County Board meeting.

- | | | |
|--------------------------------------|-----------------------------------|-------------------------|
| 1) <u>Carol A. Las</u>
Print Name | <u>Carol A. Las</u>
Signature | <u>2/24/15</u>
Date |
| 2) <u>ROD Sherwood</u>
Print Name | <u>Rod Sherwood</u>
Signature | <u>2-25-15</u>
Date |
| 3) _____
Print Name | <u>James A. Rice</u>
Signature | <u>2/25/15</u>
Date |
| 4) <u>Chris King</u>
Print Name | <u>[Signature]</u>
Signature | <u>2-25-15</u>
Date |
| 5) <u>PAUL STEELE</u>
Print Name | <u>Paul Steele</u>
Signature | <u>02-25-15</u>
Date |
| 6) _____
Print Name | _____
Signature | _____
Date |
| 7) _____
Print Name | _____
Signature | _____
Date |
| 8) _____
Print Name | _____
Signature | _____
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| 9) _____
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| 11) _____
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| 12) _____
Print Name | _____
Signature | _____
Date |
| 13) _____
Print Name | _____
Signature | _____
Date |

RECEIVED

FEB 25 2015

MONROE COUNTY, LLC.

Resolution No. _____

RESOLUTION AUTHORIZING THE AMERICAN DEPOSIT MANAGEMENT CO. AS A DESIGNATED DEPOSITORY FOR MUNICIPAL FUNDS

WHEREAS, Monroe County of Wisconsin may deposit funds in one or more banks as outlined by Wisconsin State Statutes; and

WHEREAS, Monroe County of Wisconsin desires to designate The American Deposit Management Co. of Delafield, WI as an authorized depository for County funds; and

WHEREAS, The American Deposit Management Co. is a qualified depository for the purposes of the deposit of public funds.

NOW THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors authorizes the Monroe County Treasurer and/or the Monroe County Deputy Treasurer to order the deposit and withdrawal of monies with The American Deposit Management Co. in both noninterest-bearing or interest-bearing accounts in compliance with applicable Wisconsin State law, regulations and County policy; and

BE IT FURTHER RESOLVED that this authorization is valid until this authority is revoked by action of Monroe County Board of Supervisors and written notice of such action is received by The American Deposit Management Co.

Dated this 25th day of March, 2014.

OFFERED BY THE FINANCE COMMITTEE:

Committee Vote: _____ yes; _____ no.

Statement of Purpose: To authorize the Treasure and/or Deputy Treasurer to deposit and withdraw funds from The American Deposit Management Co.

Fiscal Note:

Approved as to form by Corporation Counsel: