



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

MONROE COUNTY BOARD AGENDA

Wednesday, March 8, 2023

Monroe County Justice Center

County Board Assembly Room – 1st Floor, Room #1200

112 South Court Street Sparta, WI 54656

(Please use South Side/Oak Street Entrance)

5:30 p.m.

Call to Order/Roll Call
Pledge of Allegiance

Appointments – Local History Room, Rick Kast and Cheryl Weber for a term ending 02/01/26

Budget Adjustments:

Maintenance

Land Conservation

Zoning

Jail

Rolling Hills (2)

Re-Purpose of Funds:

Sheriff-Dispatch

Sheriff (2)

Motion to move into the Committee of the Whole

Monroe County Overview of Past, Present & Future Analytics for Strategic Planning
Dale Knapp, Wisconsin Counties Association

Strategic Planning Work Shop

Strategic Planning Future Considerations

Meeting Adjournment from the Committee of Whole

>Supervisors: Do wear your name tags, it helps visitors
>Agenda order may change

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: February 1, 2023
 Department: Maintenance
 Amount: \$9,463.84
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Increased electric rates and fuel & gas expenses 2022 have created a need for additional funds to cover the shortages. We are asking to increase the Interest on Investments Revenue budget by \$9,463.84 to a balance of \$222,507.84. The current interest on investments received year to date is \$308,329.10, sufficient to cover this increase to the Maintenance budget.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10000001	481000		Interest on Investments	\$ 213,044.00	\$ 9,463.84	\$ 222,507.84
						\$ -
Total Adjustment					\$ 9,463.84	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
11600000	531000		Maintenance Office Supplies	\$ 284.00	\$ 17.98	\$ 301.98
11600000	522025		Maintenance Telephone	\$ 1,373.00	\$ 217.21	\$ 1,590.21
11670630	534005		Hwy B N Complex Op. Sup.	\$ -	\$ 7.08	\$ 7.08
11655600	521340		Justice Cntr. Contract Serv.	\$ 3,400.00	\$ (1,025.00)	\$ 2,375.00
11600000	524505		Maintenance Bldg. Maint.	\$ 500.00	\$ (500.00)	\$ -
11605610	524505		Admin Cntr. Bldg. Maint.	\$ 3,500.00	\$ (518.28)	\$ 2,981.72
11655610	524505		Bldg B Building Maintenance	\$ 500.00	\$ (295.15)	\$ 204.85
11630600	522015		Justice Cntr. Fuel & Gas	\$ 32,500.00	\$ 4,622.81	\$ 37,122.81
11675600	522015		Hwy B N Complex Fuel&Gas	\$ 33,542.00	\$ 6,937.19	\$ 40,479.19
						\$ -
Total Adjustment					\$ 9,463.84	

Department Head Approval: Roch Pierce 2/1/23

Date Approved by Committee of Jurisdiction: 02/08/23

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 02/15/23

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: February 8, 2023
 Department: Land Conservation
 Amount: \$24,137.00
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Participation in the Farmland Preservation Program exceeded intitial budget projections by 12 landowners. (\$2,000 bonus payment per applicant).

No County levy dollars.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16943000	435800		State Cost Share Program	\$ 104,000.00	\$ 24,137.00	\$ 128,137.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 24,137.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16943000	579100		Grant Expense - SWRM	\$ 104,000.00	\$ 24,137.00	\$ 128,137.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 24,137.00	

Department Head Approval: Bob Michel 2-3-2023

Date Approved by Committee of Jurisdiction: Nodji VanWyckon 2-8-23
 Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 02-15-23

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: February 20, 2023
 Department: Zoning
 Amount: \$1,000.00
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Roll up code ZN100 Salaries & Fringe Benefits for the Zoning Department is over buget by \$803.52 for the 2022 budget. Unanticipated reveune received for Zoning permit fees will cover this overage.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
16980000 444000	Zoning Permits & Fees	\$ 24,500.00	\$ 1,000.00	\$ 25,500.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,000.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
16980000 511000	Salaries	\$ 81,327.84	\$ 1,000.00	\$ 82,327.84
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,000.00	

Department Head Approval:



Date Approved by Committee of Jurisdiction: 2-20-23

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 02-15-2023

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: February 9, 2023
 Department: Jail
 Amount: \$3,142.56
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)


SCAAP FY2021 awards were received November 2022, and our fee for processing was more than what was budgeted for in 2022 for FY2022 SCAAP.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12700000	432150		SCAAP	\$ 4,130.00	\$ 3,142.56	\$ 7,272.56
Total Adjustment					\$ 3,142.56	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12700000	579130		SCAAP Grant Exp	\$ 3,380.00	\$ 3,142.56	\$6,522.56
Total Adjustment					\$ 3,142.56	

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: Adam Balz 2/9/23

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 02/15/23
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: February 10, 2023
 Department: Rolling Hills
 Amount: \$55,000.00
 Budget Year Amended: 2023

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment is to roll forward a portion of the Rolling Hills building project funds to cover current outstanding change order projects being completed in 2023.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64750990	493000		Fund Balance Applied	\$ 140,997.00	\$ 55,000.00	\$ 195,997.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 55,000.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64750990	521480		Construction	\$ -	\$ 31,000.00	\$ 31,000.00
64750990	521488		FFET-Furn Fixtures Eq Tech	\$ -	\$ 24,000.00	\$ 24,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 55,000.00	

Department Head Approval: Anda Smith WMA
 Date Approved by Committee of Jurisdiction: 2-20-23 Joni Wisentad
 Following this approval please forward to the County Clerk's Office.
 Date Approved by Finance Committee: 02-15-23
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: February 13, 2023
 Department: Rolling Hills
 Amount: \$4,746.64
 Budget Year Amended: 2023

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment increases the Rolling Hills building project budget to allow for the use of the interest earned on the bonds during construction. The funds will be used as required of the project bond funds to pay expenses of the building project.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64750990	481000		Interest on Investments	\$ -	\$ 4,746.64	\$ 4,746.64
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 4,746.64	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64750990	521480		Construction	\$ -	\$ 4,746.64	\$ 4,746.64
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 4,746.64	

Department Head Approval: Anda Smith LN4A
 Date Approved by Committee of Jurisdiction: 2-20-23 Jenni Wisniewski
 Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 02-15-23
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Notice of Re-Purpose of Funds

MONROE COUNTY

Unanticipated Change of What Funds Were Budgeted For

Date: 1/31/2022
 Department: Sheriff-Dispatch
 Amount: \$ 12,074.52
 Budget Year Amended: 2022

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

Cost estimates from Baycom (Motorola) for two capital projects were off; one high and one low. Need to repurpose funds to reflect the actual costs of the projects

Original Budgeted Line's Purpose:

Org	Object	Project	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
17260260	581000		Capital Equipment-Dispatch	SAU11 Dispatch Radio Upgrade	Upgrade Microwave Tomah-Ridgeville	\$ 12,074.52
Total Adjustment						\$ 12,074.52

Department Head Approval:



Date Approved by Committee of Jurisdiction:

Adam Balz 2/9/23

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee:

02/15/23

Date Approved by County Board:

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment:

Notice of Re-Purpose of Funds

MONROE COUNTY

Unanticipated Change of What Funds Were Budgeted For

Date: 1/31/2022
 Department: Sheriff
 Amount: \$ 49,413.72
 Budget Year Amended: 2022 - 2023

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

Sheriff's Office received funding in 2022 budget to purchase 5 patrol SUVs at end of lease period. These leases were December 2022 into 2023. Buyout was not completed in 2022. Sheriff's Office is seeking authorization to use the 2022 Non-Lapsing Vehicle Account in 2023.

Original Budgeted Line's Purpose:

Org	Object	Project	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
17100169	581100		NON-LAPS SHERIFF VEHICLES	2022 END OF LEASE BUYOUT	2023 END OF LEASE BUYOUT	\$ 49,413.72
Total Adjustment						\$ 49,413.72

Department Head Approval:



Date Approved by Committee of Jurisdiction:

Adam Balz 2/9/23

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee:

02/15/23

Date Approved by County Board:

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Date of publication of Class 1 notice of budget amendment:

Notice of Re-Purpose of Funds

MONROE COUNTY

Unanticipated Change of What Funds Were Budgeted For

Date: 1/31/2022
 Department: Sheriff
 Amount: \$ 35,000.00
 Budget Year Amended: 2022 - 2023

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

Sheriff's Office received funding in 2022 budget to purchase a Chief Deputy vehicle. This vehicle will be the Patrol Captain vehicle because Chief Deputy will be keeping his current vehicle. This purchase was not accomplished in 2022 due to no suitable vehicles being available. Sheriff's Office is seeking approval to use 2022 Non-Lapsing Account funds to purchase vehicle in 2023.

Original Budgeted Line's Purpose:

Org	Object	Project	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
17100169	581100		NON-LAPS SHERIFF VEHICLES	2022 CHIEF DEPUTY VEHICLE	2023 PATROL CAPTAIN VEHICLE	\$ 35,000.00
Total Adjustment						\$ 35,000.00

Department Head Approval:

Date Approved by Committee of Jurisdiction:


Adam Balz 2/9/23

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Date Approved by Finance Committee:

Date Approved by County Board:

02/15/23

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Date of publication of Class 1 notice of budget amendment:
