

# ROLLING HILLS

Care In Your Community!

Rolling Hills Committee Meeting  
December 19, 2022

**Present:** Toni Wissestad, Wally Habegger, Adam Balz, David Kuderer, Eric Devine  
**Other:** Linda Smith, Chelsea Karacson, Tina Osterberg

**Meeting was called to order at 5:02 p.m. in the Rolling Hills Multipurpose Room by Chair Toni Wissestad.**

**Public Comment-** None

**Review of Minutes- Motion by** Eric Devine second by Wallace Habegger to approve the November 21, 2022 minutes. Carried.

## **Business Report**

- **Monthly Financials-** Chelsea Karacson comments on financials.

## **Administrator's Report**

- **Census Update** - Skilled Nursing= 48 CBRF= 9 RCAC= 10 Apartments 15 Residents
- **State Survey-** Survey was completed Dec 1<sup>st</sup>. Discuss citations that were received. Committee reviewed survey and plan of correction.
- **Staffing Update-** Remains a challenge still having multiple positions open working with personnel on recruiting and also still utilizing staffing agency. Personnel is working on overall recruitment within the county.
- **Monthly Report** – Linda Smith comments to supplemental payment notice we had received. There has been many discussions on how the state had calculated the report but no answers on how they had come up with the numbers. We will be receiving an estimate of \$675,000 less than before. WCA is looking into the loss. There are many other counties that are affected by this. The payment would need to be signed off on by Dec. 21<sup>st</sup>. to receive payment.

## **Building Project**

- **Building Update** –Linda Smith comments to challenges yet with the Kitchen freezer. This remains to be the challenge. It may need to be replaced at this point. We have been gathering all documentation on what has been done so far and meeting with contractors.
- **Future Bus Garage/Storage at New Facility Discussion/Action-**

Toni Wissestad and Linda Smith comments to the future building. Linda Smith provides re-design fee for CLS in the amount of \$16,900.00- Decision to not proceed with the proposed re-design from CLS at this time and to look into other building options. There will be an update at the next month's meeting.

**Update:** Toni Wissestad was able to get plans to a builder last week working on getting quotes and will discuss at next meeting.

**Update:** The person Toni had sent the plans to has now left and is employed with KA and can no longer give us a quote. Will work to get a quote with someone else.

**Update:** Toni comments nothing new yet to update on. Still working through getting plans.

- **Changer Order Request-** Project Management- KA is asking for a Change Order Request in the amount of \$42,498.60 for project management time. Table discussion until further information is available.

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- **Invoice(s)** Toni Wissestad presents invoices for the Building Project. Motion by Adam Balz second by David Kuderer to approve the invoices as presented in the amount of \$272,991.39. Carried

**Resolution Relinquishing Nursing Home Beds-** Toni represents the Resolution to be presented at County Board Meeting. Linda comments to the excerpts from Wisconsin Medicaid statues in regards to the relinquishment of nursing home beds.

Motion by Eric Devine in the resolution to relinquishing the nursing home bed. Second by David Kuderer. 4- Yes 1- No

**Surplus Property Review-** Actioner has been selected and the date of auction will be sometime in April.

Next Meeting Date and Time- January 16, 2023 at 5:00 p.m. at Rolling Hills Multipurpose Room.

Adjournment- Motion by Eric Devine second by David Kuderer to adjourn at 6:52p.m. Carried.

Recorded by Chelsea Karacson, Rolling Hills Accounting Manager