

ROLLING HILLS

Care In Your Community!

Rolling Hills Committee Meeting
November 21, 2022,

Present: Toni Wissestad, Wally Habegger, Adam Balz, David Kuderer, Cedric Schnitzler
Other: Linda Smith, Chelsea Karacson

Meeting was called to order at 5:00 p.m. in the Rolling Hills Multipurpose Room by Chair Toni Wissestad.

Public Comment- None

Review of Minutes- Motion by Wallace Habegger second by Eric Devine to approve the October 17, 2022 minutes. Carried.

2023 Budget Summary- Linda comments on Budget Summary. Everything was approved through County Board. Capital budget will consist of needs for beds, tray tables and a lift. Rolling Hills will be off the levy going into 2023.

Focus on Energy Credit- Linda comments on getting the paperwork completed by next week to be submitted.

Business Report

- **Monthly Financials-** Chelsea Karacson comments on financials.

Administrator's Report

- **Census Update** - Skilled Nursing= 48 CBRF= 8 + 1 admission coming Tuesday RCAC= 10 + 5 more before the end of November.
- **Monthly Report** – Linda Smith comments to staffing still having multiple positions open and working to try and fill those positions. Traveling Agency and local have been currently being used.
- **Bed Licensing Report-**
Toni comments on Bed Licensing and recapping discussions from the past two months. Opening up for discussion. Motion to relinquish the 30 beds back to the state by David Kuderer second by Wallace Habegger. 4-Yes 1-No

Building Project

- **Building Update** –Linda Smith comments to challenges yet with the Kitchen freezer, working with KA and the service vendor on the freezer to work up a solution. Few dishwasher issues. Clinical sinks have had issues as well. Continuing to receive things we have been waiting for that has been on backorder.
- **Licensing and Inspection Update-** Linda comments to licensure everything besides the Kitchen retail is fully licensed.
- **Future Bus Garage/Storage at New Facility Discussion/Action-**

Toni Wissestad and Linda Smith comments to the future building. Linda Smith provides re-design fee for CLS in the amount of \$16,900.00- Decision to not proceed with the proposed re-design from CLS at this time and to look into other building options. There will be an update at the next month's meeting.
Update: Toni Wissestad was able to get plans to a builder last week working on getting quotes and will discuss at next meeting.

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Update: The person Toni had sent the plans to has now left and is employed with KA and can no longer give us a quote. Will work to get a quote with someone else.

- **Security Deposit Fund Account:** Lease has been looked over by the committee in regards to this.
- **Invoice(s)** Toni Wissestad presents invoices for the Building Project. Motion by Adam Balz second by Wallace Habegger to approve the invoices as presented in the amount of \$294,599.28.

Surplus Property Review- Linda comments that the county departments are coming to look over things at 1pm. Then maintenance will go through and get with an auctioneer to what is left over.

Next Meeting Date and Time- December 19, 2022 at 5:00 p.m. at Rolling Hills Multipurpose Room.

Adjournment- Motion by Eric Devine second by Adam Balz to adjourn at 5:08p.m. Carried.

Recorded by Chelsea Karacson, Rolling Hills Accounting Manager