

Finance Committee
February 15, 2023

Present: Cedric Schnitzler, Wallace Habhegger, James Kuhn, David Pierce

Absent: Toni Wissestad

Others: Tina Osterberg, Derek Pierce, Charles Weaver, Rick Folkedahl, Tracy Thorsen, Diane Erickson, Chris Weaver, Lynn Kloety, Pamela Pipkin, Tiffany Giesler, Kerry Sullivan-Flock, Justin Derhammer, Press

The meeting was called to order at the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Next Meeting Date – Wednesday, March 15, 2023 in the Monroe County Assembly Room at 9:00 a.m.
- Minutes Approval - Motion by David Pierce second by Wallace Habhegger to approve the 01/18/23 minutes. Carried 4-0.
- Public Comment – None.
- Budgetary Adjustment(s) –
 - a. Maintenance - Motion by David Pierce second by Wallace Habhegger to approve budget adjustment. Derek Pierce, Facilities & Property Director explained the 2022 budget adjustment in the amount of \$9,463.84 for electric, fuel and gas expenses. Carried 4-0.
 - b. Land Conservation - Motion by David Pierce second by Wallace Habhegger to approve budget adjustment. Diane Erickson, Finance Director explained the 2022 budget adjustment in the amount of \$24,137.00 for Farmland Preservation Program. Carried 4-0.
 - c. Dog Control - Motion by James Kuhn second by David Pierce to approve budget adjustment pending committee of jurisdiction approval. Diane Erickson, Finance Director explained the 2023 budget adjustment in the amount of \$5,000.00 for confiscated animal expenses. Discussion. Carried 4-0.
 - d. Zoning - Motion by Wallace Habhegger second by James Kuhn to approve budget adjustment pending committee of jurisdiction approval. Diane Erickson, Finance Director explained the 2022 budget adjustment in the amount of \$1,000.00 for salaries. Carried 4-0.
 - e. Jail - Motion by David Pierce second by Wallace Habhegger to approve budget adjustment. Chris Weaver, Chief Deputy explained the 2022 budget adjustment in the amount of \$3,142.56 for SCAAP funds. Carried 4-0.
 - f. Rolling Hills - Motion by Wallace Habhegger second by David Pierce to approve budget adjustment pending committee of jurisdiction approval. Tina Osterberg, County Administrator explained the 2023 budget adjustment in the amount of \$55,000.00 for Rolling Hills building project expenses. Discussion. Carried 4-0. Motion by Wallace Habhegger second by James Kuhn to approve budget adjustment pending committee of jurisdiction approval. Tina Osterberg explained the 2023 budget adjustment in the amount of \$4,746.64 for building project expenses. Carried 4-0.
- Re-Purpose of Funds –
 - a. Sheriff/Dispatch - Motion by David Pierce second by Wallace Habhegger to approve re-purpose of funds. Chris Weaver, Chief Deputy explained the 2022 re-purpose of funds in the amount of \$12,074.52 for Baycom capital projects. Discussion. Carried 4-0.
 - b. Sheriff - Motion by James Kuhn second by Wallace Habhegger to approve re-purpose of funds. Chris Weaver, Chief Deputy explained the 2022-2023 re-purpose of funds in the amount of \$49,413.72 for patrol SUV's lease buyouts. Carried 4-0. Motion by David Pierce second by Wallace Habhegger to approve re-purpose of funds. Chris Weaver explained the 2022-2023 re-purpose of funds in the amount of \$35,000.00 for vehicle purchase. Carried 4-0.
- Request for Line Item Transfer(s) –
 - a. Jail - Motion by James Kuhn second by David Pierce to approve line item transfer. Chris Weaver, Chief Deputy explained the 2022 line item transfer in the amount of \$8,115.58 for equipment services. Discussion. Carried 4-0.

- b. Sheriff/Dispatch - Motion by James Kuhn second by Wallace Habegger to approve line item transfer. Chris Weaver, Chief Deputy explained the 2022 line item transfer in the amount of \$651.66 for electricity. Carried 4-0.
 - c. Sheriff/Jail Admin - Motion by James Kuhn second by David Pierce to approve line item transfer. Chris Weaver, Chief Deputy explained the 2022 line item transfer in the amount of \$1,120.15 for salaries & fringes. Discussion. Carried 4-0.
 - d. District Attorney - Motion by David Pierce second by James Kuhn to approve line item transfer. Lynn Kloety, District Attorney Office Manager explained the 2022 line item transfer in the amount of \$1,120.00 for transcripts and maintenance. Discussion. Carried 4-0.
 - e. Health Department - Motion by David Pierce second by Wallace Habegger to approve line item transfer. Tiffany Giesler, Health Director explained the 2022 line item transfer in the amount of \$1,788.00 for phone costs. Carried 4-0.
 - f. Health Department/WIC - Motion by David Pierce second by Wallace Habegger to approve line item transfer. Tiffany Giesler, Health Director explained the 2022 line item transfer in the amount of \$3,215.87 for equipment, supplies and postage. Carried 4-0.
 - g. Human Services - Motion by David Pierce second by Wallace Habegger to approve line item transfer. Tracy Thorsen, Human Services Director explained the 2022 line item transfer in the amount of \$496,571.00 for year-end reallocation. Discussion. Carried 4-0.
 - h. Child Support - Motion by David Pierce second by Wallace Habegger to approve line item transfer. Pamela Pipkin, Child Support Director explained the 2022 line item transfer in the amount of \$13,528.92 for health insurance. Carried 4-0.
 - i. Information Technology - Motion by Wallace Habegger second by James Kuhn to approve line item transfer. Rick Folkedahl, Information Technology Director explained the 2022 line item transfer in the amount of \$1,457.00 for fiber. Carried 4-0.
 - j. County Board - Motion by Wallace Habegger second by James Kuhn to approve line item transfer. Chair Cedric Schnitzler explained the 2022 line item transfer in the amount of \$4,562.00 for mileage and conferences. Carried 4-0.
- Resolution Authorizing Monroe County Suicide Prevention Task Force Donation Policy, Non-Lapsing Account and Budget – Motion by James Kuhn second by Wallace Habegger to approve fiscal note. Charles Weaver, Veterans Service Officer explained non-lapsing account for the Suicide Prevention Task Force. Carried 4-0.
 - Treasurer –
 - a. Justin Derhammer provided the Monthly Treasurers Report.
 - b. Treasurer Department Monthly Report Review
 - Finance
 - a. Diane Erickson provided the monthly Financial Report.
 - b. Finance Department Monthly Report.
 - Securitization of Opioid Funds – No new updates.
 - Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by Wallace Habegger second by David Pierce to approve notice of donations/user fees received budget adjustments. Carried 4-0.
 - b. Monthly Disbursement Journal – Motion by Wallace Habegger second by David Pierce to approve disbursement journal. Carried 4-0.
 - c. Monthly Per Diems and Vouchers – Motion by Wallace Habegger second by James Kuhn to approve Monthly County Per Diems and Vouchers. Carried 4-0.
 - Items for next month's agenda – Treasurer Printer Request, Treasurer Budget Adjustment, TIF Districts; Budget Adjustment/Line Item/Re-Purpose of Funds Review; Per Committee Request a Closed Session under WI Statutes 19.85 (c) & (f) – Monroe County Treasurer and Intercounty Department Operations.
 - Motion by James Kuhn second by Wallace Habegger to adjourn at 10:19 a.m. Carried 4-0.

Shelley Bohl, County Clerk
Recorder