



MONROE COUNTY BOARD OF SUPERVISORS

AMENDED NOTICE OF MEETING

COMMITTEE: FINANCE MEETING
TIME: *****4:00 p.m.*****
PLACE: Justice Center
Monroe County Board Assembly Room
(South Side/Oak Street Entrance)
1st Floor – Room #1200
112 South Court Street
Sparta, WI 54656
DATE: Wednesday, December 20, 2017

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date & Time
3. Minutes approval November 15, 2017
4. Public Comment
5. Nursing Home Building Project Update / Bonding
6. District Attorney Line Item Transfer – Discussion/Action
7. Medical Examiner Line Item Transfer – Discussion/Action
8. Sheriff's Office – Discussion/Action
 - a. Credit Card Approval
 - b. Line Item Transfer – Patrol OT & Jail Reserve Salaries
 - c. Budget Adjustment
 - d. Repurpose of Funds
 - e. Fee Schedule
 - f. Extended Sanctions Program
9. Fiscal Note on Resolutions – Discussion/Action
 - a. Resolution Authorizing the Monroe County Department of Human Services to Join the Child Abuse and Neglect Reporting Consortium
 - b. Resolution Authorizing Withdrawal from the Monroe County Farm Education Account For Barn Expansion and Upgrade
10. Treasurer
 - a. Monthly Treasurers Report
 - b. Treasurer Department Monthly Report Review
 - c. Budget Adjustment – Discussion/Action
11. Finance
 - a. Monthly Financial Report
 - b. Finance Department Monthly Report Review
12. Benevolent Fund Policy – Discussion/Action
13. Workman's Comp Budgetary Adjustment – Discussion/Action
14. Monthly Approvals – Discussion/Action
 - a. Notice of Donations/User Fees Received Budget Adjustment
 - b. County Disbursement Journal Approval
 - c. County Board Monthly Per Diem and Voucher Approval
 - d. Justice Center Voucher Approval
 - e. Nursing Home Voucher Approval

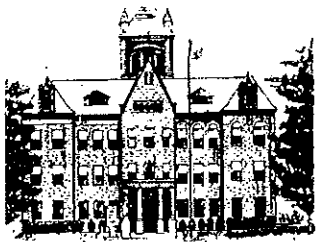
**FINANCE MEETING
December 20, 2017 Agenda**

15. Items for next month's agenda
16. Adjournment

Cedric Schnitzler, Committee Chair
Date notices mailed: December 19, 2017

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

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**FINANCE MEETING
December 20, 2017 Agenda**

14. Items for next month's agenda
15. Adjournment

Cedric Schnitzler, Committee Chair
Date notices mailed: December 14, 2017

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Finance Committee
November 15, 2017

Present: Cedric Schnitzler, Pete Peterson, Wallace Habegger, Douglas Path, Mark Halverson
Others: Jim Bialecki, Tina Osterberg, Brad Viegut, Annette Erickson, Tom Martin, Linda Anderson, Gail Frie, Ron Hamilton, Randy Williams, Robert Smith, Scott Perkins, Darlene Pintarro, Garlynn Brookshaw, Garry Spohn, Sharon Nelson, Bob Micheel, Jeremiah Erickson, James Rasmussen

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler

- Next meeting date – December 20, 2017 in the Monroe County Board Assembly Room at 3:00 p.m.
- Minutes Approval – Motion by Pete Peterson second by Mark Halverson to approve the 10/09 & 10/23/17 minutes. Carried 5-0.
- Public Comment – None.
- Nursing Home Project Update – Linda Anderson provided a project update to members.
- New Nursing Home Financing Plan – Brad Viegut provided a 20 year financing plan to members. Financing goals were discussed. The plan would award bonding of \$9.5 million in 2018 and the remaining \$6.5 million in 2019. Discussion.
- Resolution Authorizing the Issuance of General Obligation Bonds in an Amount Not to Exceed \$16,000,000 for Nursing Home and Senior Living Facility. Motion by Pete Peterson second by Douglas Path to approve resolution and forward to the full board for approval. Discussion. Carried 5-0.
- Sheriff Office Credit Card Approval – Scott Perkins explained the need for credit cards for two new deputies in the amount of \$1,000.00 each. Motion by Wallace Habegger second by Mark Halverson to approve credit cards. Carried 5-0.
- Line Item Transfer(s)
 - a. Health Department – Public Health – Sharon Nelson explained the 2017 line item transfer in the amount of \$4,000.00 for immunizations & pharmaceutical refrigerator parts. Motion by Pete Peterson second by Wallace Habegger to approve line item transfer. Carried 5-0.
 - b. Solid Waste – Gail Frie explained the 2017 line item transfer in the amount of \$5,000 for increased leachate disposal for site I; \$2,000 for increased monitoring for Sand Creek; and \$35,000 for background monitoring of the wells for the new landfill. Motion by Wallace Habegger second by Mark Halverson to approve all three line item transfers. Discussion. Carried 5-0.
 - c. Jail Administration – Scott Perkins explained the 2017 line item transfer in the amount of \$1,250.00 for jailer recruitment. Scott noted a change in the explanation of the transfer, instead of part-time it should read on call/at will. Discussion. Motion by Douglas Path second by Wallace Habegger to approve line item transfer. Carried 5-0.
 - d. Emergency Management – Darlene Pintarro explained the 2017 line item transfer in the amount of \$1,092.25 for Hazmat Building Water and equipment. Motion by Mark Halverson second by Wallace Habegger to approve line item transfer. Carried 5-0.
 - e. Medical Examiner – Robert Smith explained the 2017 line item transfer in the amount of \$2,497.51 for software, postage and supplies. Discussion. Motion by Pete Peterson second by Wallace Habegger to approve line item transfer. Carried 5-0.
- Budget Adjustment(s)
 - a. Jail Administration – Scott Perkins explained the 2017 budget adjustment in the amount of \$11,400.00 for Jail Transportation Salaries. Discussion. Motion by Wallace Habegger second by Douglas Path to approve budget adjustment. Carried 5-0.

- b. Circuit Court – Tina Osterberg explained the 2017 budget adjustment in the amount of \$20,000.00 for juror per diems, mileage and guardian ad litem fees/costs. Wallace Habegger further explained. Discussion. Motion by Wallace Habegger second by Douglas Path to approve budget adjustment. Carried 5-0.
 - c. Capital Projects-Radio System Project – Randy Williams explained the 2018 budget adjustment in the amount of \$13,000.00 for completion of the radio system project. Motion by Wallace Habegger second by Mark Halverson to approve budget adjustment. Discussion. Carried 5-0.
 - d. Dispatch – Randy Williams explained the 2017 budget adjustment in the amount of \$4,000.00 for Right of Entry Paperwork on behalf of Ft. McCoy for radio project. Discussion. Motion by Wallace Habegger second by Douglas Path to approve budget adjustment with the understanding that \$4,000 would be returned to the Contingency Fund at year end from the Dispatch Budget. Carried 5-0.
 - e. Land Records – Jeremiah Erickson explained the 2018 budget adjustment in the amount of \$14,250.00 for section corner coordinate acquisition. Discussion. Motion by Pete Peterson second by Wallace Habegger to approve budget adjustment. Carried 5-0.
 - f. Land Conservation – Bob Micheel explained the 2017 budget adjustment in the amount of \$900.00 for postage, equipment service and education & training. Motion by Mark Halverson second by Pete Peterson to approve budget adjustment. Carried 5-0.
 - g. Maintenance – Garry Spohn explained the 2017 budget adjustment in the amount of \$30,000.00 for contracted services. Motion by Douglas Path second by Pete Peterson to approve budget adjustment. Carried 5-0.
 - h. County Clerk – Shelley Bohl explained the 2017 budget adjustment in the amount of \$550.00 for Justice Center training room tables. Motion by Douglas Path second by Wallace Habegger to approve budget adjustment. Carried 5-0.
 - i. Retirement/Fringe Pool – Tina Osterberg explained the 2017 budget adjustment in the amount of \$79,908.00 for staffing changes causing an increase in a department's health, dental insurance or salaries through a retirement. Discussion. Motion by Wallace Habegger second by Pete Peterson to approve budget adjustment. Carried 5-0.
- Resolution Authorizing Eight Additional Hours per week for the Community Health Educator Position in the Health Department – Sharon Nelson explained that the resolution would create an additional eight hours in the Health Educator Position. This would save money each year from the budget. Motion by Wallace Habegger second by Mark Halverson to approve fiscal note. Carried 5-0.
 - Authorizing Monroe County to Join a Lawsuit Against Manufacturers of Opioid Medications – Ron Hamilton explained that there is no fiscal cost to the county. The county may occur staff time to gather the data that the Attorney's may need. Discussion. Motion by Wallace Habegger second by Pete Peterson to approve resolution with no fiscal note. Carried 4-1.
 - Sheriff Repurpose of Funds – Scott Perkins explained the 2017 re-purpose of funds in the amount of \$2,000.00 for challenge coins. Motion by Douglas Path second by Mark Halverson to approve re-purpose of funds. Discussion. Carried 5-0.
 - Solid Waste On-Site Leachate Treatment Project – Gail Frie explained the on-site leachate project. The guarantee is that project savings will bring back the funds used for the bid price. Discussion.
 - Authorizing Use of 2018 Contingency Funds for S.M.R.T. Bus Contribution – Jim Bialecki explained county support of a bus route. Members noted that the funds are contingent upon the private and public contributors for the east bus route also agreeing to fund the route as requested. Motion by Mark Halverson second by Wallace Habegger to approve resolution and forward to the full board for approval, the current contingency balance is \$238,508.00. Discussion. Carried 5-0.
 - Authorizing Additional Funds for Mediation – The resolution will authorize \$25,000.00 for mediation. Discussion. Motion by Wallace Habegger second by Pete Peterson to approve resolution and forward to the full board for approval. Carried 5-0.

- Regarding Cancellation of Outstanding 2016 Checks – Cancellation of the checks returns \$2,096.50 to the general fund. Motion by Douglas Path second by Wallace Habegger to approve resolution and forward to the full board for approval. Carried 5-0.

A short recess was taken at 11:10 a.m., the meeting reconvened at 11:15 a.m.

- Treasurer
 - a. Annette Erickson provided the Monthly Treasurers Report.
 - b. Treasurer Department Monthly Report Review.
- Finance Report
 - a. Tina Osterberg provided the Monthly Financial Report
 - b. Finance Department Monthly Report Review.
 - c. 2016 Indirect Cost Plan Review – Tina reviewed the indirect cost plan with members.
 - d. 2017 Other Post-Employment Benefits Report – Tina explained the other post-employment benefits report to members.
- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by Douglas Path second by Mark Halverson to approve Monthly Notice of Donations/User Fees Received. Carried 5-0.
 - b. Monthly County Disbursement Journal – Motion by Wallace Habegger second by Mark Halverson to approve Monthly County Disbursement Journal. Carried 5-0.
 - c. Monthly Per Diems and Vouchers - Motion by Mark Halverson second by Douglas Path to approve Monthly County Per Diems and Vouchers. Carried 5-0.
 - d. Justice Center Voucher Approval – Discussion. Motion by Wallace Habegger second by Mark Halverson to approve Justice Center vouchers in the amount of \$9,091.52. Carried 5-0.
 - e. New Nursing Home Voucher Approval – Discussion. Motion by Wallace Habegger second by Douglas Path to approve the MSA Professional Services voucher for the “actual cost” of the booster station review up to an amount of \$2,500.00, the review is to be concluded and a report issued by December 11, 2017; this motion is contingent upon the Nursing Home Building Committee approval. Carried 5-0.
- Items for next month's agenda – Internal Controls, Housing out of County Prisoners, Highway Line Item/Budget Adjustment Process Discussion
- Adjournment - Motion by Douglas Path second by Mark Halverson to adjourn at 12:15 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: District Attorney
 Budget Year Amended: 2017

No. _____
Date: _____

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11310000 521130 DV620	Investigative	\$4,500.00	\$1,309	\$ -	\$ 3,191.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 1,309.00		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11310000 599000	Technology Pool	\$ 132.00	\$1,309	\$ 132.00	\$ 1,441.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 1,309.00		

Explanation for Transfer:
 We would like to be able to purchase a laptop to be used at our front counter and also as a back up for when computers go down.
 This is for a laptop, docking station and CD/DVD drive.

Department Head Approval 12/14/2017 *[Signature]*
 Governing Committee Approval Paul [Signature] 12-11-17

If < \$500:
 Send to County Administrator's Office
 COUNTY ADMINISTRATOR Approval: _____

If > \$500:
 Send to County Clerk's Office
 FINANCE COMMITTEE Approval given on : _____ Date _____ Revised 02/20/2014

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: Medical Examiner
 Budget Year Amended: 2017

No. _____
Date: _____

	<u>Account #</u>	<u>Account Name</u>	<u>Transfer Amount</u>	<u>Original Budget</u>	<u>YTD Expenditures</u>
From Account	112700000521165	Autopsies & Pathology	583.48 585.46	\$ 52,500.00	\$ 20,600.00
Total Transfer			\$ 583.48 585.46	585.46 PCS	

To Account	112700000521000	Professional Services	583.48 585.46	\$ 9,827.00	\$ 7,570.89
Total Transfer			\$ 583.48 585.46	585.46 PCS	

Explanation for Transfer:
 Projected scanning project went over in total copies scanned upon completion of the project causing a shortage in the budgeted amount by ~~\$583.48~~
585.46

Department Head Approval: *Robert Smith*
 Governing Committee Approval: *Paul* 12-11-17

If < \$500:
 Send to County Administrator's Office
 COUNTY ADMINISTRATOR Approval given on : _____
Date

If > \$500:
 Send to County Clerk's Office
 FINANCE COMMITTEE Approval given on : _____
Date

Request for Credit Card Approval

Department: Sheriff's Office

Committee: Public Safety & Justice

Name of Card Holder	Title of Postion	Credit Card Limit
Brandon Leis	Deputy	\$ 1,000.00

Justification for Credit Card(s):

Brandon is a new Deputy who will have to leave the County in their Squad's for training, mutual aid, etc. A previous approval passed in October for a Benjamin Leis was a misprint.

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: Sheriff's Office

No. _____
Date: _____

	<u>Account #</u>	<u>Account Name</u>	<u>Transfer Amount</u>	<u>Original Budget</u>	<u>YTD Expenditures</u>
From Account	12110000.522025	Telephone	\$ 10,000.00	\$ 42,600.00	\$ 27,769.46
	12710110.521150	Jail Prisoner Meals	\$ 1,500.00	\$ 320,000.00	\$ 263,971.12
Total Transfer			\$ 11,500.00		
To Account	12111000.511200	Patrol Overtime	\$ 10,000.00	\$ 200,000.00	\$ 216,333.78
	12701100.511000	Jail Reserve Salaries	\$ 1,500.00	\$ 16,300.00	\$ 16,312.82
Total Transfer			\$ 11,500.00		

Explanation for Transfer:
We're covering the unforeseen Overtime this year between the Trooper Funeral, Flooding, and FMLA which can be covered by the savings on the Telephones.
Reserves salaries shortfalls can be covered on the Jail Prisoner meals savings.

Department Head Approval _____

Governing Committee Approval _____

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____
Date

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: November 1, 2017

Department: Sheriff's Office

Amount: \$ 6,000.00

Budget Year Amended: 2017

Source of Increase / Decrease and affect on Program:

(If needed attached separate brief explanation.)

The amount of trials have increased in 2017, in order to cover the Bailiff OT, the savings in Prisoner Meals can cover this shortfall.

Revenue Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Expenditure Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
12710110.521150'	Jail Prisoner Meals	\$ 320,000.00	\$ (6,000.00)	\$ 314,000.00
12113000.511200'	Court Protection Overtime	\$ 7,000.00	\$ 6,000.00	\$ 13,000.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval:

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Notice of Re-Purpose of Funds

MONROE COUNTY

Unanticipated Change of What Funds Were Budgeted For

Date: 11/9/2017
 Department: Sheriff's Office
 Amount: \$ 2,000.00
 Budget Year Amended: 2017

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

The Monroe County Sheriff's Office would like to purchase challenge coins to give to members of the community and members of the Sheriff's Office for doing something good. It is a morale booster along with having a token from the Sheriff's Office.

Original Budgeted Line's Purpose:

Account #	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
12111000.515300'	Patrol Uniform Allowance	Patrol Uniforms, patches, belts, holsters	Challenge Coins	\$ 2,000.00
Total Adjustment				\$ 2,000.00

Department Head Approval: _____
 Date Approved by Committee of Jurisdiction: _____
Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE MONROE COUNTY DEPARTMENT OF HUMAN SERVICES TO JOIN THE CHILD ABUSE AND NEGLECT REPORTING CONSORTIUM

1 WHEREAS, pursuant to Wis. Stats. §48.01, certain duties and responsibilities related to the administration of
2 child abuse and neglect services are delegated to counties; and

3
4 WHEREAS, pursuant to Wis. Stats. §48.981(3), the Monroe County Department of Human Services (DHS) is
5 required to develop and implement a comprehensive strategy to investigate reports of child abuse and neglect to
6 include the following:

- 7
8
 - 9 • Receiving reports alleging child abuse and neglect
 - 10 • Making the decision whether to intervene in an alleged incident of child abuse or neglect
 - 11 • Conducting an assessment of the allegations of abuse or neglect
 - 12 • Serving those children in greatest need of protection and services; and

13 WHEREAS, it is the intent of the Monroe County DHS to join three other counties, Chippewa, Pepin and Taylor
14 Counties, in the Child Abuse and Neglect (CAN) Reporting Consortium; and

15
16 WHEREAS, the charge to the CAN Consortium is to provide, timely, and exceptional access and screening of
17 reports of child abuse and neglect within the four county partnership; and

18
19 WHEREAS, the mission of the CAN Consortium will be to provide a consistent response to screening decisions,
20 adequate and responsive staff coverage, fair and sustainable funding, skilled operational oversight, and an
21 infrastructure that allows for future expansion; and

22
23 WHEREAS, on May 22, 2017, Governor Scott Walker granted legal authority, written into the State of Wisconsin
24 2017-2019 state budget which granted counties the option of entering into agreements that allow for multi-county
25 child abuse and neglect access and screening services; and

26
27 WHEREAS, the intent of this Resolution is to authorize the County Administrator to enter into any and all
28 contracts or other documents necessary to create, form, authorize, and/or operate the consortium.

29
30 NOW THEREFORE BE IT RESOLVED that the Monroe County Board of Supervisors does hereby declare its intent
31 to join the CAN Consortium for child welfare access and screening services and authorizes the County Administrator
32 to take all steps necessary to create, form, authorize and/or operate the CAN Consortium.

33
34 BE IT FURTHER RESOLVED, that the County Administrator and DHS Director are authorized to take any other
35 actions necessary to effectuate the intent of this Resolution.

36
37 OFFERED THIS 20th DAY OF DECEMBER BY THE HEALTH & HUMAN SERVICES COMMITTEE:

38
39 Fiscal note: The estimated fiscal impact is \$114,700 for 2018 thru addition or reallocation. \$52,700 comes as an
40 addition from an increase in the state's Children and Family Allocation to the department. \$21,840 comes from
41 reimbursement for our providing fiscal management as lead county. The remaining \$40,160 will come from
42 reallocation of two Social Service Aide positions either by dedication of one to the CAN consortium and
43 elimination of the second position or elimination of two positions.

44
45 Statement of purpose: To authorize the Monroe County Department of Human Services to become a member of a
46 Child Abuse and Neglect (CAN) Reporting Consortium involving Monroe, Chippewa, Pepin and Taylor
47 Counties.

Finance Vote (if required):

___ Yes ___ No ___ Absent

Approved as to form on _____

Andrew C. Kaftan, Corporation Counsel

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20

___ Yes ___ No ___ Absent

Committee of Jurisdiction Forwarded on: Dec. 5, 2017

VOTE: 7 Yes 1 No 1 Absent

Committee Chair: David A. Reicin

James J. Hill Mary J. Cook
Cynthia K. Wiese James J. Hill
Mark A. ... Mary J. Cook

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

Resolution No. _____

RESOLUTION AUTHORIZING WITHDRAWAL FROM THE MONROE COUNTY FARM EDUCATION ACCOUNT FOR BARN EXPANSION AND UPGRADE

WHEREAS, Monroe County, in Resolution 1-06-17, established a non-lapsing fund for the purpose of new construction of specific projects with an educational purpose; and

WHEREAS, the Monroe County Ag Society is undertaking a \$110,000.00 project at the Monroe County Fairgrounds to concrete dirt floors in the barn, to expand the barn, to refinish the perimeter, to upgrade the water and electrical service and pens and gates for the swine, goat, llama, rabbit, and poultry and to add bleacher seating to the show ring; and

WHEREAS, the Society has received a donation of \$69,970.00 and will raise an additional funds but requests \$15,000.00 from the Monroe County Farm Education account for the project; and

WHEREAS; prior uses of the funds have included a new horse barn at the fairgrounds, metal gates for livestock barns, supplies for the Monroe County Local History Room's "Farm Boy Goes to War" program, educational signs for McMullen Park and electrical upgrades at fairground buildings; and

WHEREAS, the Agriculture & Extension Education Committee has reviewed the proposed improvements and recommends granting the request as the improvements will enhance the fair experience for participants and visitors at the fairgrounds.

NOW, THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors approve spending \$15,000.00 from the Monroe County Farm Proceeds Account for the requested improvements to fairground barn for the swine, goat, llama, rabbit, and poultry.

Offered this 20th day of December, 2017 by the Ag & Extension Committee.

Purpose: To expand and update the barn to ensure continuing agricultural education and safety for those involved.

Fiscal Note: Approval requires 2/3rds vote of the entire board. This resolution will allow use of funds in the amount of \$15,000.00. Sufficient funds exist in the account for this project.

<p>Finance Vote (if required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent ***** Approved as to form on: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>Dec 12</u>, 20<u>17</u> VOTE: <u>5</u> Yes <u>0</u> No <input type="checkbox"/> Absent Committee Chair: <u>Nodji Van Dyckhen</u> <u>Grand A. Riquet</u> <u>Max Holter</u> <u>James Schroeder</u> <u>Don Olson</u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.</p>

Expansion and Remodel of the barn where the hogs, sheep, poultry rabbits and llamas are housed.

The project includes concreting the floor in the existing barn that was still dirt, expanding the building 24 feet on the south end and 16 feet on the north end. Improvements to the water, electrical, 40 new pens in the south end of the barn, additional seating for the show ring and improvements to the show ring area.

Costs for the project:

Concrete floor in existing part-	\$24,850.00
Construction of expansion	\$36,885.00
Electrical	\$5,443.00
Water	\$5,200.00
Perimeter surface refinish	\$15,294.00
Pens and Gates	\$13,352.00
Bleacher seating – show ring	\$10,026.00
Total Cost Estimate	\$111,050.00
Donation from Mr. Habelman	\$69,970.00
Funds from County Farm Education	\$15,000.00
Remainder to be paid by Ag Society	\$26,080.00

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 20, 2017
 Department: Treasurer
 Amount: \$11,607.33
 Budget Year Amended: 2017

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

These are requests for Chargebacks of Rescinded or Refunded taxes from various municipalites that the County is required to pay back per Statute 74.41. These requests came after the final budget was approved.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
10010000 539200	Contingency Fund	\$ 117,794.92	\$ (11,607.33)	\$ 106,187.59
11520000 556000	Refunded Taxes	\$ 2,190.00	\$ 11,607.33	\$ 13,797.33
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval:



Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

BENEVOLENT FUND POLICY

Monroe County shall maintain a Benevolent Fund as a budgetary line item to provide flowers or plants not to exceed seventy-five dollars (\$75.00) to be sent to the memorial services or families of county employees or county elected officials who have passed away. This policy does not extend to spouses or other relatives of county employees or county elected officials who pass away. Nothing in this policy precludes individuals or groups from purchasing additional honorariums at their own expense. The notification of the death of a county employee or county elected official shall be immediately reported to the Monroe County Clerk who shall make arrangements for the flowers or plants to be sent to the memorial service or family of the deceased, and report the expenditure at the next meeting of the Monroe County Finance Committee. Exceptions to this policy may be granted by the joint concurrence of the County Board Chair and County Administrator and reported at the next meeting of the Monroe County Finance Committee.

(Monroe County Finance policy, 1/1/18)

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 1, 2017
 Department: Worker's Compensation
 Amount: \$2,393.00
 Budget Year Amended: 2017

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

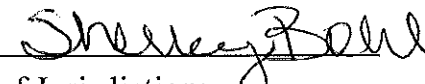
Work Comp Excess Insurance Amount Changed Due to Audit

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
71930000 474000	Work Comp Payroll Fees	\$ 139,580.00	\$ 2,393.00	\$ 141,973.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 2,393.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
71930000 521000	Professional Services	\$ 139,580.00	\$ 2,393.00	\$ 141,973.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 2,393.00	

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____