

Property & Maintenance Committee
February 8, 2023

Present: Remy Gomez, Adam Balz, Mary Cook, Zach Zebell, David Kuderer
Others: Derek Pierce, Tina Osterberg, Cedric Schnitzler, Lisa Aldinger Hamlin, Chris Weaver, Press

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Chair Remy Gomez.
- Monthly Meeting Date/Time – March 8, 2023 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period – No member of the public spoke during the public comment period.
- Minutes Approval – Motion by Mary Cook second by David Kuderer to approve the 01/11/23 minutes. Carried 5-0.
- Brownfield Properties and Adjoining Properties, Parcels 281023930000, 281002295000, 281001665000 – Tina Osterberg, County Administrator explained options for remediation of 31b (land only) and 33b (land and structures).
 - Option 1 = Cap the site with asphalt or concrete. The asphalt/concrete would not qualify for grant funding.
 - Option 2 = Excavate and backfill 2 feet, then cap the site. This option would qualify for grant funding.
 - Option 3 = Excavate and backfill 4 feet, test 4-8 feet below for contamination and then backfill if no contamination is below 4 feet. This option would qualify for grant funding.

Before remediation is completed, it was discussed whether or not further testing should be completed as private properties may contain contamination. There is potential to receive grant funding to conduct private property testing through the county with the permission from the land owner. It was a recommendation to have property owners invited to the next meeting. The Administrator will complete a pamphlet laying out the process and options.
- County Auction Update – Derek Pierce, Facilities and Property Director explained that the auctioneers will be on site to adjust items and take photos in preparation for the auction.
- Long Range/Strategic Plan – Adam Balz explained that the Strategic Planning Committee met to outline goals and responsibilities and next will be meeting with Department Heads for their input. Tina Osterberg, County Administrator further explained that a Special County Board meeting will be held on March 8. The next Strategic Planning Committee meeting is February 14, 2023.
- County Highway B- North Complex, Electrical Bid Update – Derek Pierce explained that items were missing from the electrical request for proposal. Cost estimates for electrical will increase. Discussion. The committee recommends to trench from the boiler house or to use overhead lines to save on costs.
- Demolition of Building A, 14305 County Highway B Update – Derek Pierce explained that Gerke Excavating may begin the demolition process as soon as Wednesday of next week.
- Budget Adjustment – Tina Osterberg, County Administrator explained the 2022 budget adjustment in the amount of \$9,463.84 for electric and gas expenses. Motion by Mary Cook second by Adam Balz to approve budget adjustment. Carried 5-0.
- The Buildings Manager Report was provided by Derek Pierce. A handout in the future will be provided at the meeting.
- Future Agenda Items – Brownfield Properties; County Highway B-North Complex, Electrical Bid Update; Demolition of Building A, 14305 County Highway B Update

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

- Motion by Mary Cook second by David Kuderer to adjourn the meeting at 5:11 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder