

Monroe County Health and Human Services Board
Meeting of February 7, 2023
Monroe County Justice Center Assembly Room, Sparta, Wisconsin

Board Members Present: Chairperson David Pierce, Vice Chairperson Mary Cook, Dr. Emma Ledbetter, Eric Devine, Joey Esterline, Cyndi Wise, & Kristy Brown

Board Members Excused: Shelly Egstad, Jason Jandt

Staff Present: Pam Weber, ADRC; Chelsea Stenulson & Kelly Gronau, Human Services; Eryn Leahy, Hannah Shimanek & Tiffany Giesler, Health Department

Others in Attendance: Cedric Schnitzler, Monroe County Board Chair

Call to Order: Chairperson David Pierce called the meeting to order at 8:31 a.m.

Approval of Health & Human Services Board Regular Meeting Minutes for January 3, 2023 – Discussion/Action: Upon brief review, A MOTION WAS MADE BY JOEY ESTERLINE, SECONDED BY MARY COOK, AND CARRIED WITH ALL IN FAVOR to approve the Health and Human Services Board regular meeting minutes from January 3, 2023.

Public Comment Period: None

Monroe County Health Department:

Line Item Transfer, Health – Discussion/Action: MOTION MADE BY DR. EMMA LEDBETTER, SECONDED BY KRISTY BROWN to approve line item transfer in the amount of \$1,778.00 to cover telephone costs. MOTION CARRIED WITH ALL IN FAVOR. This request will be forwarded to the Finance Committee for review and action.

Line Item Transfer, WIC – Discussion/Action: A MOTION WAS MADE BY MARY COOK, SECONDED BY CYNDI WISE to approve line item transfer in the amount of \$3,215.87 to cover equipment updates, supplies, and increased postage expenses. MOTION CARRIED WITH ALL IN FAVOR. This request will be forwarded to the Finance Committee for review and action.

Community Health Improvement Plan Presentation – Discussion: Presentation by Eryn Leahy and Hannah Shimanek outlining the Health Department 2023-2026 Community Health Improvement Plan.

2022 Monthly Programs Report – Discussion: Ms. Giesler provided the December 2022 programs report. Ms. Giesler indicated she will tentatively present the year end program information at the next meeting on March 7, 2023.

2022 YTD Fiscal Report – Discussion: Ms. Giesler shared the fiscal report for January 2023. Ms. Giesler indicated she will tentatively present the year end fiscal information at the next meeting on March 7, 2023.

The minutes are not official until approved by the Health & Human Services Board at their next regular meeting.

Monroe County Department of Human Services:

Request to Amend 2022 Purchase of Service Contract – Discussion/Action: MOTION MADE BY DR. EMMA LEDBETTER, SECONDED BY KRISTY BROWN to approve the increased contract amount of \$324,189.96 to cover additional placement costs. MOTION CARRIED WITH ALL IN FAVOR.

Request to Establish New 2023 Purchase of Service Contracts – Discussion/Action: MOTION MADE BY CYNDI WISE, SECONDED BY MARY COOK to approve the 2023 contracts as presented. MOTION CARRIED WITH ALL IN FAVOR.

Line Item Transfer, Behavioral Health – Discussion/Action: MOTION MADE BY KRISTY BROWN, SECONDED BY DR. EMMA LEDBETTER to approve the Line Item Transfer in the amount of \$496,571.00. Discussion. MOTION CARRIED WITH ALL IN FAVOR. This request will be forwarded to the Finance Committee for review and action.

Human Services & ADRC Program and Fiscal Reports/Updates:

Program Area Staff Updates/Reports – Discussion: Pam Weber gave ADRC and Human Services program and staffing updates in place of Tracy Thorsen.

Financial Report – YTD 2022 - Discussion: Chelsea Stenulson presented the financial report for December 2022. Discussion.

Date/Location of Next Meeting – Discussion/Action: Board members present agreed to keep the next regular monthly meeting of the Health and Human Services Board as previously scheduled on **Tuesday, March 7, 2023, at 8:30 a.m.** This meeting will be held at the Justice Center Assembly Room in Sparta. Agenda items noted for inclusion for the March meeting at this time were the regular reports and program updates.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY ERIC DEVINE, SECONDED BY JOEY ESTERLINE, AND CARRIED WITH ALL IN FAVOR to adjourn the meeting at 10:01 a.m.

Respectfully Submitted,

Kelly J. Gronau
Office Manager

/kjg