



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1

SPARTA, WISCONSIN 54656

PHONE: 608-269-8705

FAX: 608-269-8747

[www.co.monroe.wi.us](http://www.co.monroe.wi.us)

## NOTICE OF MEETING

### STRATEGIC PLANNING COMMITTEE

**COMMITTEE:**

**DATE:**

**TIME:**

**PLACE:**

Tuesday, February 14, 2023

5:00 p.m.

Monroe County Assembly Room

Justice Center

112 South Court Street (South Entrance)

Sparta, WI 54656

## SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Approval of February 6, 2023 Minutes
3. Public Comment
4. Strategic Plan
  - a. Vision Statement
  - b. Mission Statement
  - c. Strategic Priorities
5. Department Head Meeting/County Board Meeting – Strategic Planning Layout/Define Topics & Questions
6. Set Next Meeting Date and Time
7. Future Agenda Items
8. Adjournment

Toni Wissestad, Committee Chair

STRATEGIC PLANNING COMMITTEE

Date notices mailed: 02/10/2023

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Present: Toni Wissestad, Cedric Schnitzler, Zach Zebell, Adam Balz, Todd Sparks arrived at 4:47 p.m.

Absent: Jason Jandt

Others: Tina Osterberg, Adrian Lockington, Bob Janovick

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Chair Toni Wissestad.
- Chair Toni Wissestad, introduced the strategic plan.
  - a. Introduction – Strategic Planning is a road map of where we want the county to be. It is the vision of our future.
  - b. Vision Statement – A vision for the long term goals of the county needs to be defined.
  - c. Mission Statement – Our current mission statement reads: The mission of the Monroe County Board is to provide and promote quality services in a fiscally responsible manner to ensure a safe and secure environment through partnerships, innovation, leadership and dedication to the residents of Monroe County. The committee will look at the potential of re-defining the mission statement.
  - d. Strategic Priorities – Define county priorities, plan to be reviewed on an annual basis.
- Committee Roles and Responsibilities – Chair Toni Wissestad provided members with a ten step strategic planning process:

Todd Sparks joined the meeting at 4:47 p.m.

- Key Participant Engagement –
  - March 2<sup>nd</sup>, Department Heads will be introduced to the Strategic Plan and asked for input.
  - March 8<sup>th</sup>, County Board Members will be introduced to the Strategic Plan and asked for input.
- Strategic Plan Timeline – It is the target of the committee to meet every other week until the plan is completed.
- Set Meeting Date and Time – February 14, 2023 beginning at 5:00 p.m. in the Assembly Room; March 16, 2023 at 5:00 p.m. in the Assembly Room; March 30, 2023 at 5:00 p.m. in the Assembly Room.
- Selection of Vice-Chair - Motion by Adrian Lockington second by Adam Balz to nominate Zach Zebell as Vice-Chair. Carried unanimously.
- Future Agenda Items – Public Comment, Mission Statement Review.
- Toni Wissestad adjourned the meeting at 5:25 p.m.

Shelley Bohl, Monroe County Clerk  
Recorder