

Property & Maintenance Committee
January 11, 2023

Present: Adam Balz, Mary Cook, Zach Zebell, David Kuderer; Remy Gomez joined the meeting at 4:02 p.m.
Others: Derek Pierce, Tina Osterberg, Cedric Schnitzler, Bob Janovick

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Vice-Chair Adam Balz.
- Monthly Meeting Date/Time – February 8, 2023 at 4:00 p.m. in the Monroe County Board Assembly Room.

Remy Gomez joined the meeting at 4:02 p.m. and took over the meeting.

- Public Comment Period – One member of the public spoke during the public comment period.
- Minutes Approval – Motion by Mary Cook second by Zach Zebell to approve the 12/14/22 minutes. Carried 5-0.
- County Auction Date - Derek Pierce, Interim Facilities & Property Director provided members with the Golden Hills Auction proposal. Discussion. Motion by Zach Zebell second by Adam Balz to set the Auction Dates as Saturday, April 22 and Monday, April 24, 2023. Carried 5-0.
- Brownfield Properties and Adjoining Properties, Parcels 281023930000, 281002295000, 281001665000 – Monroe County Board Chair Cedric Schnitzler explained that if we are going to ask for remediation, we need to look at applying for grant funds. This item will be revisited next month.
- Vehicle Bid Results & Recommendation - Derek Pierce explained that two bids were received. Morris Sparta Ford in the amount of \$63,913.00 and Sleepy Hollow in the amount of \$61,884.00. Discussion. Motion by Mary Cook second by Zach Zebell to accept bid for Sleepy Hollow in the amount of \$61,884.00. Carried 5-0.
- Long Range/Strategic Plan – Monroe County Board Chair Cedric Schnitzler explained a Strategic Planning Committee will be appointed. The strategic plan will involve the board, department heads and the community.
- County Highway B- North Complex, Electrical Bid Update – Derek Pierce explained that he has been working with Electrical One. He is waiting contact from Xcel who has been working throughout the community with past power outages.
- Demolition of Building A, 14305 County Highway B Update – Derek Pierce spoke with Gerke Excavating. As soon as abatement process permit is approved, work will begin. The goal is to have project completed by the end of March.
- Line Item Transfer – Tina Osterberg, County Administrator explained 2022 line item transfer in the amount of \$12,582.00 for utilities expense and phone line charges. Motion by Adam Balz second by David Kuderer to approve line item transfer. Carried 5-0.
- Budget Adjustments – Tina Osterberg, County Administrator explained 2023 budget adjustment in the amount of \$17,200.00 for electrical lines due to demo project. Motion by David Kuderer second by Mary Cook to approve budget adjustment. Carried 5-0. Tina explained 2022 budget adjustment in the amount of \$21,970.00 for NESHAP inspection. Motion by David Kuderer second by Adam Balz to approve budget adjustment. Carried 5-0. Tina explained 2023 budget adjustment in the amount of \$1,884.00 for maintenance truck. Motion by Mary Cook second by David Kuderer to approve budget adjustment. Carried 5-0.
- The Buildings Manager Report was provided by Derek Pierce.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

- Future Agenda Items – Brownfield Properties & Adjoining Properties; Demolition of Building A, 14305 County Highway B Update
- Motion by Zach Zebell second by Adam Balz to adjourn the meeting at 4:39 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder