**JANUARY 2023 MINUTES**

**Wednesday, January 18, 2023**

Meeting was called to order by Committee Chair, Dave Kuderer at 5:35 p.m.

Attendance:

 Committee Board: Remy Gomez, Nodji VanWychen, Keith Giraud

 Not present: Eric Devine

Other guests: Tina Osterberg, Terry Taylor, Jesse Turner of RiverView Construction, Jerry Martell of Modern Disposal, Erik Leitz of Oakridge Engineering, Cedric Schnitzler

Period of Public Comment: None

Approval of November 2022 Minutes: Motion by Remy Gomez and 2nd by Keith Giraud to approve minutes. All ayes.

**Landfill and Departmental Operations** (Discussion)

*General Activities/Tonnage/Revenue/Load/Leachate Report*: Solid Waste (SW) Director, David Heser, went over the reporting of operations which covered the entire year of 2022. Cover material was extremely high due to the WI-DNR wanting more coverage on waste. SW Director, David Heser, reported the revenue was as expected for 2022. Loads were down overall for the year from last year. Leachate is empty as of today’s meeting. Remy Gomez asked when the refugees were here: August of 2021 through Feb. 2022. We should be right on track going into 2023.

*December 2022 Financial Report*: Revenue was updated and the department is sitting with about one month’s revenue needing to be collected. State Recycling was adjusted for 2023 to keep it more inline.

**DNR Notice of Violation Updates** (Discussion)

SW Director, David Heser, reported that the current status as of Tuesday, January 17, 2023 is the relocation project has been completed. All waste has been moved into the approved waste limits on both the old and new landfill limits. An email from the WI-DNR on January11th stated they have begun their review of the heat map that was sent. SW Director, David Heser gave them notes on areas that are still overfilled. Generally, the explanation that SW Director, David Heser, provided would normally be sufficient, which the WI-DNR are still discussing internally. The WI-DNR would like to discuss this further and will be addressing this in a meeting scheduled for January 24, 2023.

**Plan of Ops and Air Permit** (Discussion)

SW Director, David Heser, reported that the Plan of Ops was approved with many conditions of approval. The SW Department is still working on breaking the conditions down into a simplified format. The final Plan of Ops document is over 1,000 pages. The Air Permit has also been approved. The Air Permit document is a few hundred pages. The SW Department is working with TetraTech to get the testing, reporting, and data retention requirements fine-tuned and in a simplified format.

**Landfill Operations Contract** (Discussion/Action)

In the September 2022 SW Committee Meeting, the operations change order for the Riverview Construction contract was discussed and voted to accept the proposed contract with SW Director, David Heser and Jesse Turner of River View Construction to present a formal contract extension. The current contract was updated with a change order that will go into effect September 1, 2023. SW Director, David Heser, went through the major changes/additions to the contract. Motion by Keith Giraud to sign the new contract contingent upon corporate council’s approval; 2nd by Remy Gomez. All ayes.

**1989 Landfill Vehicle Disposal or Sale** (Discussion/Action)

SW Director, David Heser, would like to either dispose or sell a 1989 Chevrolet truck that has been sitting since it was purchased in 2016. SW Coordinator, Dawn Pingel, was able to find the history of the vehicle and how it came to the department. It was purchased by the previous landfill manager, and then sold to the County for $1,500. The title was never transferred from the previous landfill manager to the County, which wasn’t an issue since the truck was not registered or used after the purchase. It has been insured by the County since the acquisition. The vehicle is not a road worthy vehicle. It has no brake lines, the steering column has a good 6 inches of play in every direction, and the motor needs a complete wiring tune-up. It does start and run on the few cylinders that have proper spark. The tires are dry rotted, however, they do hold air. SW Director, David Heser, recommended that the truck be scrapped, however, it could be put out for sealed bid. Cedric Schnitzler suggested that it be put on the County’s auction, but it would need to be hauled to the auction site. There was a discussion on the transportation costs –vs- whether or not anyone would actually buy it. Motion by Keith Giraud to scrap and salvage the truck; 2nd by Remy Gomez. All ayes.

**Budget Adjustment Waste Relocation** (Discussion/Action)

SW Director, David Heser explained the waste relocation project needed to come out of current operating funds, therefore, needing an adjustment for the expense. Motion to accept the budget adjustment by Remy Gomez and 2nd by Nodji Van Wychen. All ayes.

**^Increased Long-Term Care Costs** (Discussion)

**^RFP Engineering Services** (Discussion/Action)

**^RFP New Landfill Construction Project** (Discussion/Action)

**^New Landfill Cell Construction Project Funding** (Discussion/Action)

SW Director, David Heser, informed the committee that looking at the Plan of Operation conditions that were given on December 8, 2022, that on page 51 of the conditions there was a payment schedule that the WI-DNR has in place. The SW Department was under the impression that the long term care and the long term closure accounts were a yearly payment plan. However, digging into the code the closure account requires full funding 60 days after the plan of ops is approved (Feb 6th). The SW Department predicts to have $1,050,000 in funds. Currently, the department would just have enough to cover the long term care yearly payment of $133,278 and the long term closure account of $811,258. This would leave the department with only the surplus of cash flow from this year’s budget. Every 10 years there is to be a review to make sure long term closure accounts reflect inflation and other costs. Eric Leitz, Oakridge Engineering, gave historical information on the money that was put aside and that the money put aside in 2010 was enough for the accounts. SW Director, David Heser explained the money set aside would cover any remaining costs if Monroe County were to walk away at any point of the project.

Continuing with the discussion, SW Director, David Heser, gave the estimate for Engineering Services of the new cell would be $160,000 RFP bid packages are not covered under the current contract with Oakridge Engineering. This was also the case during the Partial Capping project from 2020, but it was not discussed during that process. Erik Leitz had started to work on the new construction RFP, however, was asked by Corporate Council to halt all progress since it was not under contract. SW Director, David Heser, spoke with a few engineering companies about the time frame to get up to speed on the project and do the RFP bid if they took over at this time to which he was told between 8-10 weeks. They suggested if we were to put it out of bid, to do so after the RFP package has been built, after the construction contract has been accepted, and all questions on the mapping have been addressed by the winner. Then it would be more like a 4 week timeline for an engineering company to study the RFP package, and take over the package for the on-site portion during construction. SW Director, David Heser, suggested Oakridge Engineering finish the RFP process since Oakridge has already worked out a rough draft of the RFP for construction, as well as the pre bid meetings and report submittals to WI-DNR. If it was put out for bid now, the project would be pushed out three months, putting the liner install into December, which winter is not an option when laying liner.

If the department must put the contract out for bid, then the department could put the NR 516 portion of the bid out, which would give time to post, receive bids, vet the engineering companies, and accept a winner prior to construction this year or next. SW Director, David Heser, explained that a full cell was in the plan of ops and not a 1/2 cell which was not an option like first thought. Depending on the timeframe of cell construction, would depend on when construction is decide on. Tina Osterberg, said that corporate council recommends that the engineering portion be put out for bid. SW Director, David Heser, gave a recap of the timeframe. The main discussion is about timelines. The most recent data received from Oakridge is that the remaining lifespan of the vertical expansion is 158,300 cu yards as of December 10th. This means we have approximately 34 months of air space, but calculating in the area lost on the south facing slope due to setting, we will sacrifice 16,000 cu yards of air space due to not being able to build in that area. This leaves us at 30 months or 2.5 years of air space. If we chose to build next year, our timeline would be: Put it out for bid this summer for construction next year. Start construction in May of 2024. Finish construction in September. Giving us 5-8 months to cover the liner area and transition down to the new cell. This scenario would also give us the most time to cover our entire cell build prior to December of 2024 which is required by code.

SW Director, David Heser, recommends that the department hold off building until next year. Dave Kuderer asked about the WI-DNR considering the road being built as us actually building it, but SW Director, David Heser said the department would have to fund the escrow accounts anyway. There is a meeting next week with the WI-DNR and this will be discussed for further clarification. SW Director, David Heser asked Jesse Turner from RiverView if they could have Jeff come and confirm and give a 2nd opinion regarding the waste limits. SW Director, David Heser felt the project has been rushed and by waiting until next year would give more time to make sure things are done correctly. Motion by Remy Gomez to put a hold on the project until RiverView can give their 2nd opinion so that we do things the right way going forward – to postpone building until 2024. Nodji 2nd.

SW Director, David Heser, discussed funding options for construction and time frames involved. Tina Osterberg said a resolution would need to be created to allow money to be allocated for an escrow account. Remy Gomez inquired about the time frame that was being looked at and SW Director, David Heser, discussed how a landfill road would need to be put in the fall of 2023 and not sure if the DNR would consider that the start of construction of phase 5. Cedric Schnitzler asked SW Director, David Heser, to put numbers together for road construction and other project costs by next week Tuesday for the Finance Committee meeting on Wednesday. The escrow account already established can’t be touched until June 2023. There was discussion on how to fund the project, either with funds already on hand along with borrowing, borrow from the General Fund with a repayment plan or bonding. The SW Department has exactly enough saved up as of now to cover the Long term care and closure accounts. SW Director, David Heser, believes the department could afford the repayment schedule of a bond.

Motion by Remy Gomez to table the RFP and funding discussions until the special Solid Waste meeting next Wednesday, January 25th at 4:30 p.m. 2nd by Keith Giraud. All ayes.

**Manager’s Report**:

SW Director, David Heser, reported an increase in loads containing metal piping in long lengths, plastic piping and conveyor belts from sand mines. The issue with these items coming in, is they are not easy to crush. SW Director, David Heser, would like to look at putting some restrictions on loads coming in that other places apply that we do not for loads having items that should be recycled or cut/split in to shorter lengths.

Next Meeting Date: February 15, 2023 at 5:30 p.m.

Meeting Adjourned at 7:09 p.m.