

Monroe County Health and Human Services Board
Meeting of January 3, 2023
Monroe County Justice Center Assembly Room, Sparta, Wisconsin

Board Members Present: Chairperson David Pierce, Vice Chairperson Mary Cook, Jason Jandt, Joey Esterline, Cyndi Wise, & Kristy Brown

Board Members Excused: Shelly Egstad, Dr. Emma Ledbetter, Eric Devine

Staff Present: Tracy Thorsen, Chelsea Stenulson, Wendy Davey & Kelly Gronau, Human Services; Julie Peterson, Kelsey Hanson, Tiffany Giesler, Health Department

Others in Attendance: Cedric Schnitzler, Monroe County Board Chair

Call to Order: Chairperson David Pierce called the meeting to order at 8:31 a.m.

Approval of Health & Human Services Board Regular Meeting Minutes for December 6, 2022 – Discussion/Action: Upon brief review, A MOTION WAS MADE BY JASON JANDT, SECONDED BY JOEY ESTERLINE, AND CARRIED WITH ALL IN FAVOR to approve the Health and Human Services Board regular meeting minutes from December 6, 2022.

Public Comment Period: No members of the public were present to comment at this time.

Monroe County Health Department:

Tiffany Giesler introduced Julie Peterson, the newest hired Public Health Nurse.

Human Health Hazard Presentation – Discussion: Kelsey Hanson provided a presentation on Human Health Hazards, which by definition are substances, activities, or conditions that are known to have the potential to cause acute or chronic illness, injury, or death if exposure to the substance, activity or condition is not resolved. Ms. Hanson provided examples of human health hazards such as vermin, unburied carcasses, mold, non-functioning building fixtures, waste accumulation, and more. Ms. Hanson also provided examples of situations that do not qualify as human health hazards such as nuisances (bed bugs, fleas, lice) and eye sores (junk cars on property, un-mowed grass, non-matching siding). Ms. Hanson also provided information regarding how the health department responds to each situation and what can happen if the issue is not resolved.

Request for Credit Card Approval – Discussion/Action: Tiffany Giesler presented a request for a credit card for Bryanna Hoff, WIC & Nutritionist Manager in the amount of \$1,000 for purchasing equipment, grant supplies, and training registrations. A MOTION WAS MADE BY JOEY ESTERLINE, SECONDED BY JASON JANDT, AND CARRIED WITH ALL IN FAVOR to approve the credit card request as presented. This request will be forwarded to the Finance Committee for review and action.

Request to Amend Service Charge for Tuberculin Skin Test – Discussion/Action: Ms. Giesler presented a request to increase the charge for the Tuberculin skin test from the current \$10 to a minimum of \$25. The cost for a vial is \$115, with 10 doses in each. The current charge does not even cover the cost of the supplies and surrounding counties charge between \$20-\$30.

A MOTION WAS MADE BY MARY COOK, SECONDED BY KRISTY BROWN, AND CARRIED WITH ALL IN FAVOR to approve the increase in charge from \$10 to \$25 for the Tuberculin skin test.

2022 Monthly Programs Report – Discussion: Ms. Giesler provided the November 2022 programs report. There were 11 Influenza hospitalizations in November. COVID-19 outbreaks are occurring, especially in nursing homes currently.

The health department staff will continue to provide walk in COVID vaccines and boosters on Fridays following the ending of the contract with AMI on January 13th.

2022 YTD Fiscal Report – Discussion: Ms. Giesler shared the fiscal report for December 2022. Year to date, the Health Department has received \$972,475.68 of revenue, and has expended \$942,345.27 of the 2022 budget. Ms. Giesler also gave an update on various grants and funding sources including extensions of deadlines and increased funding.

Monroe County Department of Human Services:

Foster Care Presentation, Wendy Davey – Discussion: Wendy Davey, CFS Supervisor, provided a PowerPoint presentation with an overview of the Foster Care program. The presentation included information on the history of the program, process of licensing a foster home, the 3 outcomes of a child in foster care, as well as accolades given to local foster parents.

Request to Establish New 2022 Purchase of Service Contract – Discussion/Action: Ms. Thorsen presented a request to establish a contract for 2022 with Henning Performance Horses, a CLTS services provider for equine therapy, in the amount of \$5,760.00. A MOTION WAS MADE BY CYNDI WISE, SECONDED BY KRISTY BROWN, AND CARRIED WITH ALL IN FAVOR to approve the contract as presented.

Request to Amend 2022 Purchase of Service Contracts – Discussion/Action: Ms. Thorsen presented a request to amend previously established contracts for 2022 with Stable Living, LLP, Amy Schoenoff, CESA 5, and Next Steps for Change. All originally approved contract amounts needed to be increased due to additional use or rate increases. A MOTION WAS MADE BY MARY COOK, SECONDED BY JASON JANDT, AND CARRIED WITH ALL IN FAVOR to approve the contracts as presented.

Request to Establish New 2023 Purchase of Service Contracts – Discussion/Action: Ms. Thorsen presented a request to establish contracts for 2023 with various providers. A MOTION WAS MADE BY JASON JANDT, SECONDED BY CYNDI WISE, AND CARRIED WITH ALL IN FAVOR to approve the contracts as presented.

Human Services & ADRC Program and Fiscal Reports/Updates:

Program Area Staff Updates/Reports – Discussion: Ms. Thorsen gave the ADRC updates, starting with providing a copy of the ADRC Connect for January. Ms. Thorsen explained going forward, she will be providing ADRC updates with the rest of Human Services as the County Board approved the resolution to combining the ADRC Advisory Committee and the Commission on Aging. The first meeting for this combined group will be Tuesday, February 7th at 10:30

following this meeting. The Nutrition program is putting out a second RFP for the bulk meal delivery driver and exploring other options in case there is no response to the 2nd request.

Ms. Thorsen gave brief updates on each unit in Human Services.

There are currently 2 CPS Ongoing Social Worker positions vacant. There is also a CLTS social worker position vacant.

The Behavioral Health unit will undergo the recertification process for the CSP program as well as the Outpatient Clinic program next week. This was rescheduled from last month due to weather. The recertification is required every 2 years. There are currently 2 CCS service facilitator positions vacant and a mental health nurse vacancy.

Ms. Thorsen provided a program statistics hand out, with a separate handout of Economic Support information. The handout included the number of recipients of FoodShare benefits from 2019-2022, as well as the monetary amount of benefit issues across the same span. The goal of this information is to demonstrate the potential and expected impact of the end of the public health emergency and the unwinding process to Monroe County Foodshare recipients.

Financial Report – YTD 2022 - Discussion: Chelsea Stenulson presented the financial report for November 2022, indicating receipt of \$13,700,744 in revenues and \$13,715,157 in expenditures. The budget overall is at -\$14,413 (-0.1%) through the end of November. A separate ADRC fiscal report was handed out, however, the Human Services fiscal report does include ADRC budget.

Date/Location of Next Meeting – Discussion/Action: Board members present agreed to keep the next regular monthly meeting of the Health and Human Services Board as previously scheduled on **Tuesday, February 7, 2023, at 8:30 a.m.** This meeting will be held at the Justice Center Assembly Room in Sparta. Agenda items noted for inclusion for the February meeting at this time were the regular reports and program updates.

Adjournment – Discussion/Action: With no further topics for discussion in this meeting, A MOTION WAS MADE BY DAVE PIERCE, SECONDED BY MARY COOK, AND CARRIED WITH ALL IN FAVOR to adjourn the meeting. The meeting was adjourned at 9:47 a.m.

Respectfully Submitted,

Kelly J. Gronau
Office Manager

/kjg