

Property & Maintenance Committee  
December 14, 2022

Present: Adam Balz, Mary Cook, Zach Zebell, David Kuderer  
Absent: Remy Gomez  
Others: Derek Pierce, Tina Osterberg

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Vice-Chair Adam Balz.
- Monthly Meeting Date/Time – January 11, 2023 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period – None
- Minutes Approval – Motion by Mary Cook second by David Kuderer to approve the 11/09/22 minutes. Carried 4-0.
- County Auction – Derek Pierce, Interim Facilities & Property Director provided members with two auction proposals, Golden Hills Auctions and Hines Auction Service Inc. Discussion. Motion by Zach Zebell second by Mary Cook to accept the Golden Hills Proposal for an in-person auction. Carried 4-0. This item will be revisited next month to determine auction date(s).
- Brownfield Properties and Adjoining Properties, Parcels 281023930000, 281002295000, 281001665000 – No updates.
- Long Range/Strategic Plan – Tina Osterberg, County Administrator explained that the Chair, Vice-Chair, Administrator, Clerk and Corporation Counsel will be meeting to discuss the process of moving forward with a strategic plan. An update will be provided next month.
- County Highway B, North Complex, Electrical Bid Update – Derek Pierce explained that he will be meeting directly with Xcel Energy and Electric One regarding the electric at the North Complex. An update will be provided next month.
- Demolition of Building A, 14305 County Highway B Results and Recommendation – Three companies provided bids for the demolition of Building A. The MRD group in the amount of \$595,000.00; Integrity Grading & Excavating Inc. in the amount of \$950,000.00 and Gerke Excavating Inc. in the amount of \$423,550.00 which included an alternate of asphalt paving/tunnel. Discussion. Motion by Zach Zebell second by David Kuderer to accept bid from Gerke Excavating Inc. in the amount of \$423,550.00 which includes an alternate: asphalt paving/tunnel. Carried 4-0.
- Justice Center Water Heater Bid Results and Recommendation – Hengel Brothers, Inc. provided the sole bid for the Justice Center water heaters in the amount of \$49,216.00. Discussion. Motion by Mary Cook second by David Kuderer to accept the bid from Hengel Brothers, Inc. in the amount of \$49,216.00 for replacement of 4 water heaters in the Justice Center. Carried 4-0.
- Budget Adjustments – Motion by Mary Cook second by David Kuderer to adopt budget adjustment. 2022 budget adjustment in the amount of \$49,216.00 for four new water heaters in the justice center. Discussion. Carried 4-0.  
  
Motion by Zach Zebell second by Mary Cook to adopt budget adjustment. 2022 budget adjustment in the amount of \$10,000.00 for increased electric, fuel and gas expenses. Carried 4-0.  
  
Motion by Zach Zebell second by David Kuderer to adopt budget adjustment. 2023 budget adjustment in the amount of \$423,550.00 for Building A demolition. Carried 4-0.

*The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.*

- The Buildings Manager Report was provided by Derek Pierce.
- Future Agenda Items – Brownfield Properties; Long Range/Strategic Plan; Auction Date; Vehicle RFP Bid Recommendation
- Motion by Mary Cook second by David Kuderer to adjourn the meeting at 4:56 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk  
Recorder