

MONROE COUNTY BOARD OF SUPERVISORS

NOTICE OF MEETING

TIME:

COMMITTEE: FINANCE MEETING 9:00 a.m.

PLACE:

Justice Center

Monroe County Board Assembly Room

(South Side/Oak Street Entrance)

1st Floor – Room #1200 112 South Court Street Sparta, WI 54656

DATE:

Monday, November 19, 2018

202 SOUTH K STREET, RM 1 SPARTA, WISCONSIN 54656 PHONE 608-269-8705 FAX 608-269-8747 www.co.monroe.wi.us

SUBJECT MATTER TO BE CONSIDERED

- Call to Order/Roll Call 1.
- 2. Minutes approval October 17, 2018, October 22, 2018 and November 7, 2018
- 3. **Public Comment**
- 4. Request for Line Item Transfer(s) – Discussion/Action

 - b. Emergency Management
- 5. Finance Notice of Budgetary Adjustment(s) – Discussion/Action
 - a. Clerk of Court
 - b. Solid Waste
 - Treasurer(2)
 - d. Finance
- Denying Claim of Samuel M. Polhamus Discussion/Action 6.
- 7. Denying Claim of RaVaunne S. Kendrick – Discussion/Action
- 8. Rolling Hills Referendum Question – Discussion/Action
- 9. Treasurer
 - a. Monthly Treasurer's Report
 - Treasurer Department Monthly Report Review
 - Resolution Regarding Cancellation of Outstanding 2017 Checks Discussion/Action
- 10. Finance
 - a. Monthly Financial Report
 - b. Finance Department Monthly Report Review
 - c. Munis CAFR Training Discussion/Action
 - d. Revolving Loan Fund (CDBG Close) Discussion/Action
 - e. Staff Vacancy Discussion
- 13. Monthly Approvals Discussion/Action
 - a. Notice of Donations/User Fees Received Budget Adjustment
 - b. County Disbursement Journal Approval
 - c. County Board Monthly Per Diem and Voucher Approval

FINANCE MEETING November 19, 2018 Agenda

- 14. Items for next month's agenda
- 15. Next Meeting Date/Time Discussion/Action
- 16. Adjournment

Cedric Schnitzler, Committee Chair
Date notices mailed: November 14, 2018

Finance Committee October 17, 2018

Present: Cedric Schnitzler, Pete Peterson, Wallace Habhegger; Douglas Path, Mark Halverson Others: Jim Bialecki, Tina Osterberg, David Krueger, Scott Perkins, Stan Hendrickson, Ryan Hallman, Ed Smudde

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler

- Next meeting date November 19, 2018 in the Monroe County Board Assembly Room at 9:00 a.m.
 December's regular meeting will be held on the 18th.
- Minutes Approval Motion by Wallace Habbegger second by Mark Halverson to approve the 09/19 & 10/08/18 minutes. Carried 5-0.
- Public Comment None
- Request for credit card approval
 - a. Solid Waste Tina Osterberg explained credit card request for the Assistant Solid Waste Director in the amount of \$1,000.00. Motion by Mark Halverson second by Wallace Habhegger to approve credit card. Carried 5-0.
 - b. Veteran Services Tina Osterberg explained credit card request for the Assistant Veterans Service Officer. Motion by Mark Halverson second by Pete Peterson to approve credit card. Carried 5-0.
- Line Item Transfer
 - a. Parks Tina Osterberg explained the 2018 line item transfer in the amount of \$2,500.00 for McMullen Park electrical consumption. Motion by Mark Halverson second by Pete Peterson to approve line item transfer. Carried 5-0.
 - Emergency Management Tina Osterberg explained the 2018 line item transfer in the amount of \$504.99 for Emergency Operation Center supplies. Motion by Pete Peterson second by Douglas Path to approve line item transfer. Carried 5-0.
- Repurpose of Funds
 - a. Sheriff's Department Tina Osterberg explained the 2018 repurpose of funds in the amount of \$10,000.00 for Patrol & Bailiff overtime. Motion by Pete Peterson second by Wallace Habhegger to approve repurpose of funds. Carried 5-0.
 - b. Capital Outlay, Justice Department to Land Conservation Tina Osterberg explained the 2018 repurpose of funds in the amount of \$10,000.00 to move excess Justice Department vehicle replacement funds to the Land Conservation vehicle placement funds. Motion by Douglas Path second by Wallace Habbegger to approve repurpose of funds. Carried 5-0.
- Finance Budget Adjustment Tina Osterberg explained the 2018 budget adjustment in the amount of \$158,355.00 to move funds remaining from the Human Services MyEvolv project and some Finance ERP Cloud based Munis implementation funds to the Information Systems Budget. Discussion. Motion by Mark Halverson second by Wallace Habbegger to approve budget adjustment. Carried 5-0.
- Fiscal note on Resolution Authorizing Contract Settlement for the 2019-2021 Collective Bargaining Agreement between Monroe County and the Monroe County Professional Police Association Ed Smudde explained contract settlement with Professional Police. Discussion. Motion by Wallace Habhegger second by Mark Halverson to approve resolution and forward to the full board for approval. Carried 5-0.
- Excess work Comp Renewal David Krueger was present to discuss the work comp excess renewal policy. David provided to members the county's loss experience summary and standard premium compared to self-insurance expenses. Discussion. Motion by Mark Halverson second by Wallace

Habhegger to accept the excess workers compensation policy from Safety National for two years in the amount of \$187,797.00. Carried 5-0.

- Out of County Prisoner Costs Stan Hendrickson and Ryan Hallman provided members with the
 average daily population of the jail. Discussion. Jail Administration suggested that it would be proactive to
 look into the future for jail overcrowding. The committee discussed the potential of forming an advisory
 committee.
- Restricted Funds Tina Osterberg explained that restricted funds are set by the grantor and set for a specific purpose. Committee members discussed funds and whether or not these funds would sunset and could fall into the General Fund.
- 2019 Budget Budget dates are October 22 and October 23rd. It was a consensus of the committee to invite all departments to attend the meeting. Departments will be slotted into a schedule.
- 2020 Budget County Administrator, Jim Bialecki explained that the 2020 budget will be tight, A
 referendum to exceed the levy cap was discussed.

Treasurer

- a. The Monthly Treasurers Report was provided in the packet.
- b. Treasurer Department Monthly Report Review was provided to members on their iPad's.

Finance

- a Tina Osterberg provided the Monthly Financial Report.
- b. Finance Department Monthly Report.
- c. Munis CAFR Training Tina Osterberg explained Munis training for report writing.
- Revolving Loan Fund (CDBG Close) Tina Osterberg explained that the revolving loan fund is in the process of being closed. A special meeting will be held to determine how the county will move forward.
- e. Policy/Ordinance Vehicle Sale Proceeds Tina Osterberg explained the current practice on vehicle sale proceeds. Members agreed that if vehicle sale proceeds are included in the budget for the Sheriff's Department, that they are approved upon adoption of the budget.
- f. Staff Vacancy Tina Osterberg explained her staff vacancy in the Human Services Department. She is looking to interview candidates soon.

Monthly Approvals –

- a. Monthly Notice of Donations/User Fees Received Budget Adjustment Motion by Douglas Path second by Pete Peterson to approve Monthly Notice of Donations/User Fees Received. Carried 5-0.
- b. Monthly County Disbursement Journal Motion by Pete Peterson second by Wallace Habbegger to approve Monthly County Disbursement Journal. Carried 5-0.
- c. Monthly Per Diems and Vouchers Motion by Pete Peterson second by Douglas Path to approve Monthly County Per Diems and Vouchers. Carried 5-0.
- d. Justice Center Vouchers Motion by Mark Halverson second by Pete Peterson to approve payment to be made to Communications Engineering Company in the amount of \$16,000.11. Discussion. Carried 5-0.
- Items for next month's agenda –
- Adjournment Motion by Pete Peterson second by Wallace Habbegger to adjourn at 10:35 a.m. Carried 5-0.

Finance Committee October 22, 2018

Present: Cedric Schnitzler, Pete Peterson, Wallace Habhegger; Douglas Path, Mark Halverson Others: Jim Bialecki, Tina Osterberg, Mary Von Ruden, Judge Todd Ziegler, Pam Pipkin, Randy Williams, Shirley Chapiewsky, Andrew Kaftan, Ron Radar, Lynn Kloety, Dan Croninger, Sharon Nelson, Jarrod Roll, Ron Hamilton, Diane Erickson, John Mehtala, Penny Brueggen, Bob Smith, Eric Weihe, Ed Smudde, Deb Brandt, Annette Erickson, Charles Weaver, Jeremiah Erickson, Bob Micheel, Chad Ziegler, Alison Elliott, Scott Perkins, Ron Radar, Ryan Hallman, Stan Hendrickson, Mark Jerdee, David Ohnstad, Linda Anderson, Garlynn Brookshaw

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler

2019 County Budgets – Discussion/Action
 All Departments of the county may be discussed and budget changes made

Approximate Department Meeting Time

9:00 a.m. Circuit Court – Judge Todd Ziegler was present to explain overall budget and answer questions. The Judge further explained what the bailiff position completes for the court system.

9:10 a.m. Clerk of Courts – Shirley Chapiewsky was present to explain overall budget and answer questions. The fine portion for weigh station was explained.

9:20 a.m. Corporation Counsel – Andrew Kaftan was present to explain overall budget and answer questions.

9:30 a.m. Dispatch - Randy Williams was present to explain overall budget and answer questions. Maintenance agreements and the software system were explained.

9:40 a.m. District Attorney – Dan Croninger and Lynn Kloety were present to explain overall budget and answer questions. It was explained that the DA position request was removed from budget and Dan advocates for the position if not in 2019, for future budgets.

9:50 a.m. Economic Development – The Economic Development Committee Chair asked for the budget to remain intact. The Economic Development contract position was removed.

10:00 a.m. Extension – No Discussion.

10:10 a.m. Health – Sharon Nelson was present to explain overall budget and answer questions.

10:20 a.m. History Room – Jarrod Roll was present to explain overall budget and answer questions.

10:30 a.m. Human Services/ADRC – Ron Hamilton and Diane Erickson were present to explain overall budget and answer questions.

10:50 a.m. Information Systems – John Mehtala was present to explain overall budget and answered questions. A new position is included in the budget.

11:10 a.m. Justice Programs - Eric Weihe was present to explain overall budget and answered questions. A new position is included.

11:20 a.m. Medical Examiner – Penny Brueggen and Bob Smith were present to explain overall budget and answered questions.

11:30 a.m. Personnel – Ed Smudde was present to explain overall budget and answered questions.

11:40 a,m. Register of Deeds – Deb Brandt was present to explain overall budget and answered questions.

11:50 a.m. Treasurer – Annette Erickson was present to explain overall budget and answered questions. Annette explained that GCS system fees are not included in her budget. The cost is a \$5,000 purchase price and \$2,500 annual fee. This amount will be included as an addendum to the budget.

12:00 p.m. Veteran's Service – Charles Weaver was present to explain overall budget and answered questions.

Lunch

1:00 p.m. Land Conservation/Forestry & Parks/Sanitation, Zoning & Dogs – Jeremiah Erickson explained budget dollars for GIS fees for move to Fidler system. Bob Micheel was present to explain overall budget and answered questions. Chad Ziegler was present to explain overall budget and answered questions. Alison Elliott was present to explain overall budget and answered questions.

1:20 p.m. Sheriff/Emergency Management – Scott Perkins, Ron Radar, Ryan Hallman, Stan Hendrickson, Mark Jerdee were present and answered questions. One patrolman has been added to the current budget.

1:40 p.m. Solid Waste - None

2:00 p.m. Highway – David Ohnstad was present to explain overall budget and answered questions.

2:20 p.m. Maintenance & Rolling Hills – Linda Anderson and Garlynn Brookshaw were present to explain overall budget and answered questions.

All Other Departments

Child Support – Pamela Pipkin was present to explain overall budget and answered questions.

County Board – Pete Peterson explained the potential of creating an advisory committee for jail strategic planning. Motion by Douglas Path second by Mark Halverson to remove \$900.00 in NACO dues from the budget and place the monies in the County Board Salaries section. Discussion. Carried 5-0.

County Clerk – Shelley Bohl was present to explain overall budget and answered questions.

Finance – Tina Osterberg was present to explain overall budget and answered questions.

Administrator – Jim Bialecki was present to explain overall budget and answered questions.

- Resolution Adopting the 2019 Budget and Authorizing Property Tax Levies This item will be revisited at the special meeting to be held on November 7th at 5:15 p.m.
- Adjournment Cedric Schnitzler adjourned the meeting at 2:16 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk Recorder

Finance Committee November 7, 2018

Present: Cedric Schnitzler, Pete Peterson, Douglas Path, Mark Halverson; Wallace Habhegger absent Others: Tina Osterberg, Scott Perkins, Deb Brandt, Pam Pipkin, Ellie Bradford, Jeremiah Erickson

The meeting was called to order in the Monroe County Board Assembly Room at 5:15 p.m. by Chair Cedric Schnitzler

2019 County Budgets, Budget Addendum - Tina Osterberg provided the below addendum to the 2019 annual budget. Discussion. Motion by Pete Peterson second by Douglas Path to approve addendums and forward to the full board. Carried 4-0.

Addendum to 2019 Annual Budget

10010000 539200

Contingency Balance:

Sheriff Union Settlement

Jail Transport

\$306,398

(\$51,585) (\$8,632)

\$246,181

Levy:

\$18,615,687

\$18,615,687

Proposed Corrections/Amendments:

			INCREASE!	
ORG OB	JECT PROJECT	DESCRIPTION	(DECREASE)	NEW BALANCE
12111000 51	1000	Coloni		
	1200	Salary OT	24,853	1,026,759
	5005	Retirement	7,936	238,106
	5010	SS	3,515	134,190
	5015	Medicare	2,033	78,436
12111000 51		WC	476	18,356
12111000 51	5040	VVC	312	12,024
12112000 _51	1000	Salary	4,879	246,499
12112000 51	1200	OT	455	35,455
12112000 51	5005	Retirement	571	30,229
12112000 51	5010	SS	331	17,485
12112000 51	5015	Medicare	77	4,091
12112000 51	5040	WC	51	2,684
12113000 51	1000	Salary	4.040	405 700
	1200	OT	4,648	165,708
	5005	Retirement	460	15,960
			548	7,824
	5010 5015	SS	317	11,266
=		Medicare	74	2,636
	5040	WC	49	1,729
10010000 539	9200	Contingency	(51,585)	254,813
11100000 532	2500	County Board Dues	(900)	8,712
11100000 511	1000	County Board - Salaries	835	50,835
11100000 518	5010	Social Security	52	3,152
11100000 518	5015	Medicare	12	738
11100000 515	5040	WC	1	32
11750000 493	1000	Land Record Fund Balance	8,000	120 224
11750000 521		Computer Operation	8,000	139,224
11700000 321	410	Computer Operation	0,000	31,870
11520000 553		Treasurer Equipment Service Contract	1,140	6,704
71475000 521	1415 19152	Computer Operations - Treasurer	(1,140)	8,730
12715120 511	050	Out of County Transport - Salaries	(8,000)	77,000
12715120 515	010	Social Security	(496)	4,775
12715120 515		Medicare	(116)	1,117
12715120 515		WC	(76)	732
		1.	(, 0)	732

12715120 521340	Contracted Services	24,000	24,000
12110000 524510 SH510	Sheriff Department - Vehicle Operations	(2,130)	111,758
12110000 524510 SH520	Sheriff Department - Vehicle Maintenance	(150)	62,850
14702000 579550	Care of Veterans Graves	(2,500)	2,500
71475000 521415 19152	Computer Operations - Treasurer	(1,900)	6,830
10010000 539200	Contingency	(8,632)	246,181

- Resolution Adopting the 2019 Budget and Authorizing Property Tax Levies Motion by Pete Peterson second by Mark Halverson to approve resolution and forward to the full board for approval. Carried 4-0.
- Adjournment Motion by Pete Peterson second by Mark Halverson to adjourn the meeting at 5:29 p.m.. Carried 4-0.

Shelley Bohl, Monroe County Clerk Recorder

REQUEST FOR LINE ITEM TRANSFER

Deter			40/00/0040								
Date: Departme	nt:		10/29/2018 Jail								
Amount:	III.	\$	8,145.00	•							
Budget Ye	ar Ame		2018								
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From Acco	unt		2								
Org	Object	Project	Account Name	Curr	rent Budget	Tr	ansfer Amount	ΥT	D Expenditures		New Budget
12701100	511000		Sheriff Reserve - Salary	\$	16,300.00	\$	2,500.00	\$	5,385,20	\$	13,800.00
12701100	515010		Sheriff Reserve - SS	\$	1,011.00	\$	155.00	\$	270,18	\$	856,00
12701100	515015		Sheriff Reserve - Medicare	\$	237.00	\$	37.00	\$	63.18	\$	200,00
12701100	515040		Sheriff Reserve - Work Comp	\$	155.00	\$	24.00	\$	37.87	\$	131.00
12715120	511050		Transport - Salary - On-Call	\$	90,100.00	\$	5,000.00	\$	63,922,76	\$	85,100.00
12715120	515010		Transport - SS	\$	5,586.00	\$	310.00	\$	3,969.51	\$	5,276.00
12715120	515015		Transport - Medicare	\$	1,307.00	\$	72.00	\$	928,33	\$	1,235.00
12715120	515040		Transport - Work Comp	\$	850.00	\$	47.00	\$	628.47	\$	803.00
Total Transfe	er					\$	8,145.00				
To Account											
Org	Object	Droinet	Account Name	٥	and Disdoct	· +2		VT	D. F		No. Bores
12715120	521340	Project	Contracted Services	\$	7,500.00	\$	8,145.00	\$	7,210.87		New Budget
127 13 120	02 1040		Contracted Services	Φ	7,500.00	1	6, 145.00	Ф	7,210.07	\$	15,645.00
Total Transfe	er					\$	8,145.00			Ψ	
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Explanation	for Trans	fer:									
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			tient inmate medical stays wher								
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Date

REQUEST FOR LINE ITEM TRANSFER

Date:			11/12/20								
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Amount:	-	\$	1,000.0								
Budget Y	ear Ame	ended:	201	<u>8</u>							
From Acco	ount										
Org		Project	Account Name	C	rrent Budget	Tran	sfer Amount	VTD EV	nonditurae	No	w Budget
12902000	515700	Fioject	Education & Training	\$	1,800.00	_	1,000.00	\$	penultures	\$	800.00
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Total Trans	fer					\$	1,000.00				
To Accoun	-										
Org		Project			rent Budget	1	sfer Amount	-			w Budget
12902000	535200		Equipment & Supplies	\$	10,105.00	\$	1,000.00	\$	285.00	\$	11,105.00
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Explanation	for Trans	efor		_							
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			and one military deployment p				-		101 till (2)	- COLLINGE	10011
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Budget Ye	ear Amendo	ea:		2018			(4)		
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Transfer of	f \$10,000.0	00 from B		eiture account to Pos			ın \$100 00 le	ft in	
our postag	e account v	which will	not be	enough to cover our	postage needs for	the h	palance of 20	18	
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Revenue Bu	dget Lines	Amended:					já		
	Org	Object	Project	Account Name	Current Budget	Budg	get Adjustment	Fi	nal Budget
	11220000	451000	CC120	Bail Forfeiture	\$ 10,000.00	\$	10,000.00	\$	20,000.00
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				<u> </u>				\$	3.40
	Total Adjust	ment				\$	10,000.00		
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Expenditure	Org	nes Amendo Object	ed: Project	Account Name	Current Budget	Budg	jet Adjustment	Fi	nal Budget
Expenditure	100			Account Name Postage	<u>Current Budget</u> \$ 13,000.00	Budg \$	get Adjustment 10,000.00	<u>Fi</u>	nal Budget 23,000.00
Expenditure	Org	Object						\$ \$	
Expenditure	Org	Object						\$ \$ \$	
Expenditure	Org	Object						\$ \$ \$	
Expenditure	Org	Object						\$ \$ \$ \$	
Expenditure	Org	Object 531050					10,000.00	\$ \$ \$	
Expenditure	Org 11220000	Object 531050				\$		\$ \$ \$ \$	
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Department	Org 11220000 Total Adjustr	Object 531050				\$	10,000.00	\$ \$ \$ \$	
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		Ņo	vember 8	, 2018						
Departmen	nt:		Solid	Waste						
Amount:	,		\$220,0	00.00						
Budget Ye	ear Amendo	ed:		2018						
		So	urce of	Increase / Decrease an	d ar	ffect on Proc	ram	•		
				ded attached separate b		_				
Increased I	husiness in	2018 has	-	ted additional fee rever		4	-	additional fe	o re	NUANIIA
				e anticipated and need						
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Revenue Bu	dget Lines	Amended:		K. Washing - 110 V W. W. 1991	11000000					
	Org	Object	Project	Account Name	C	urrent Budget	Buc	get Adjustment	I	Final Budget
	63630000	464300		Solid Waste Fees-Distr.	\$	1,764,000.00	\$	220,000.00	\$	1,984,000.00
									\$	ж
									\$	
									\$	=
	Total Adjust	ment					\$	220,000.00		
Expenditure	Budget Liv	ies Amend	ed.							
	Org	Object	Project	Account Name	C	urrent Budget	Bud	get Adjustment	F	inal Budget
	63630000	521760		Environmental Repair Fund	\$	45,000.00	\$	170,000.00	\$	215,000.00
	63630000	521840		Recycling Landfill Tax	-	257,600.00		20 200 00		287,600.00
					\$		\$	30,000.00	\$	
	62650000	524240							\$	1741
	63650000	521340		Recycling - Contract Serv.	\$	75,765.00	\$	20,000.00	\$	95,765.00
	63650000	521340							\$ \$ \$	95,765.00
							\$	20,000.00	\$	
	63650000 Total Adjustr								\$ \$ \$	
	Total Adjustr	ment	9				\$	20,000.00	\$ \$ \$	
Department	Total Adjustr	ment	2				\$	20,000.00	\$ \$ \$	
	Total Adjustr	ment proval:	f Jurisci	Recycling - Contract Serv.			\$	20,000.00	\$ \$ \$	
Date Appro	Total Adjustr t Head App	ment proval:		Recycling - Contract Serv. And Fux liction:	\$		\$	20,000.00	\$ \$ \$	
Date Appro	Total Adjustr t Head App	ment proval:		Recycling - Contract Serv.	\$		\$	20,000.00	\$ \$ \$	
Date Appro	Total Adjustred Head Approved by Congular this approved the congular thin thin the congular thin thin thin the con	ment proval: mmittee coval please for	orward to	Recycling - Contract Serv. Lack Fulk liction: o the County Clerk's Office	\$	75,765.00	\$	20,000.00	\$ \$ \$	
Date Appro	Total Adjustred Head Approved by Conguer this approved by Finance of the Conguer than the Conguer that the Conguer the Conguer than the Congue	ment proval: mmittee oval please for the contract of the con	orward to	Recycling - Contract Serv. Law Free liction: o the County Clerk's Office	\$	75,765.00	\$	20,000.00	\$ \$ \$	
Date Appro Following Date Appro Date Appro	Total Adjustree Head Approved by Conved by Find Eved by Conved by	ment proval: mmittee oval please for the control of the control	orward to nmittee: d:	Recycling - Contract Serv. Law Fuk liction: o the County Clerk's Office	\$	75,765.00	\$	20,000.00	\$ \$ \$	
Date Appro Following Date Appro Date Appro	Total Adjustree Head Approved by Conved by Find Eved by Conved by	ment proval: mmittee oval please for the control of the control	orward to nmittee: d:	Recycling - Contract Serv. Law Free liction: o the County Clerk's Office	\$	75,765.00	\$	20,000.00	\$ \$ \$	

Date:		Oc	tober 23,	2018						
Departmen	nt:		Trea	asurer						
Amount:			\$1,8	98.00						
Budget Ye	ar Amende	d:	9	2019						
		Soi	urce of	Increase / Decrease an	d afi	fect on Prog	ram:			
			(If need	ded attached separate b	rief	explanation	.)			
This budge	et adjustme		`	8 budgeted funds to 20		-		s retirement p	ayo	outs
				anned for the 2018 but						
budget cha	nge, these l	budgets w	ill be d	ecreased accordingly i	n the	e current 20	18 bi	udget.		
1										
Revenue Bu	dget Lines A		In				<u> </u>		-	to a Double of
	Org	Object	Project		_	rrent Budget		get Adjustment		inal Budget
	10000001	493000	-	Fund Balance Applied	\$		\$	1,898.00	\$	1,898.00
		-							\$	= = =
					-		_		\$	
	- · · · · ·							4 000 00	\$	
	Total Adjustr	nent					\$	1,898.00		
Expenditure	Budget Lin	es Amendo	ed:							
Expenditure	Org	Object	ed: Project			rrent Budget		get Adjustment	_	inal Budget
Expenditure	Org 11520000	Object 511000		Treasurer - Salary	\$	178,719.00	\$	1,660.00	\$	180,379.00
Expenditure	Org 11520000 11520000	Object 511000 515005		Treasurer - Salary Treasurer - Retirement	\$	178,719.00 11,770.00	\$ \$	1,660.00 111.00	\$	180,379.00 11,881.00
Expenditure	Org 11520000 11520000 11520000	Object 511000 515005 515010		Treasurer - Salary Treasurer - Retirement Treasurer - SS	\$ \$ \$	178,719.00 11,770.00 11,141.00	\$ \$ \$	1,660.00 111.00 102.00	\$ \$ \$	180,379.00 11,881.00 11,243.00
Expenditure	Org 11520000 11520000 11520000 11520000	Object 511000 515005 515010 515015		Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare	\$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00	\$ \$ \$	1,660.00 111.00 102.00 24.00	\$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
Expenditure	Org 11520000 11520000 11520000	Object 511000 515005 515010		Treasurer - Salary Treasurer - Retirement Treasurer - SS	\$ \$ \$	178,719.00 11,770.00 11,141.00	\$ \$ \$	1,660.00 111.00 102.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00
Expenditure	Org 11520000 11520000 11520000 11520000 11520000	Object 511000 515005 515010 515015 515040		Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare	\$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00	\$ \$ \$ \$	1,660.00 111.00 102.00 24.00 1.00	\$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
Expenditure	Org 11520000 11520000 11520000 11520000	Object 511000 515005 515010 515015 515040		Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare Treasurer - Work Comp	\$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00	\$ \$ \$	1,660.00 111.00 102.00 24.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
	Org 11520000 11520000 11520000 11520000 11520000 Total Adjustn	Object 511000 515005 515010 515015 515040 ment		Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare Treasurer - Work Comp	\$ \$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00	\$ \$ \$ \$	1,660.00 111.00 102.00 24.00 1.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
Expenditure	Org 11520000 11520000 11520000 11520000 11520000 Total Adjustn	Object 511000 515005 515010 515015 515040 ment		Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare Treasurer - Work Comp	\$ \$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00	\$ \$ \$ \$	1,660.00 111.00 102.00 24.00 1.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
	Org 11520000 11520000 11520000 11520000 Total Adjustr	Object 511000 515005 515010 515015 515040 ment	Project	Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare Treasurer - Work Comp	\$ \$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00	\$ \$ \$ \$	1,660.00 111.00 102.00 24.00 1.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
Department Date Appro	Org 11520000 11520000 11520000 11520000 Total Adjustrate Head App	Object 511000 515005 515010 515015 515040 ment proval:	of Juriso	Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare Treasurer - Work Comp	\$ \$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00	\$ \$ \$ \$	1,660.00 111.00 102.00 24.00 1.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
Departmen Date Appro	Org 11520000 11520000 11520000 11520000 Total Adjustrate Head App oved by Cong this approximate the congression of the congress	Object 511000 515005 515010 515015 515040 ment proval: mmittee of wal please for	of Juriscorward to	Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare Treasurer - Work Comp Muttle full diction: To the County Clerk's Office	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00 112.00	\$ \$ \$ \$ \$	1,660.00 111.00 102.00 24.00 1.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
Departmen Date Appro	Org 11520000 11520000 11520000 11520000 Total Adjustrate Head App oved by Cong this approximate the congression of the congress	Object 511000 515005 515010 515015 515040 ment proval: mmittee of wal please for	of Juriscorward to	Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare Treasurer - Work Comp	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00 112.00	\$ \$ \$ \$ \$	1,660.00 111.00 102.00 24.00 1.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
Departmen Date Appro	Org 11520000 11520000 11520000 11520000 11520000 Total Adjustrative the Head Approved by Congression of the Congression o	Object	of Jurison mittee	Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare Treasurer - Work Comp Muttle full diction: To the County Clerk's Office	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00 112.00	\$ \$ \$ \$ \$	1,660.00 111.00 102.00 24.00 1.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
Department Date Appro Followin Date Appro Date Appro	Org 11520000 11520000 11520000 11520000 11520000 Total Adjustra At Head Approved by Cong this approvence oved by Congoved by C	511000 515005 515010 515015 515040 ment broval: mmittee coval please for ance Contunty Boar	of Juriscionward to	Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare Treasurer - Work Comp Muttle full diction: To the County Clerk's Office	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00 112.00	\$ \$ \$ \$	1,660.00 111.00 102.00 24.00 1.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00
Department Date Appro Followin Date Appro Date Appro	Org 11520000 11520000 11520000 11520000 11520000 Total Adjustra At Head Approved by Cong this approvence oved by Congoved by C	511000 515005 515010 515015 515040 ment broval: mmittee coval please for ance Contunty Boar	of Juriscionward to	Treasurer - Salary Treasurer - Retirement Treasurer - SS Treasurer - Medicare Treasurer - Work Comp Muttle Auc. diction: to the County Clerk's Office :	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	178,719.00 11,770.00 11,141.00 2,610.00 112.00	\$ \$ \$ \$	1,660.00 111.00 102.00 24.00 1.00	\$ \$ \$ \$	180,379.00 11,881.00 11,243.00 2,634.00

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

October 23, 2018

Date:

Departmen	t:		Trea	asurer						
Amount:		=	\$10,0	00.00						
Budget Ye	ar Amende	d:		2018						
		So	urce of	Increase / Decrease a	nd affe	ct on Prog	ram!			
				ded attached separate		_				
The tax dee	eds account		•	xpenses incurred from		-	•	ure process a	nd l	losses
-			_=	lling foreclosed prope						
~				foreclosure of \$19,512						
				kpenditures.						
Revenue Bu		T								
	Org	Object	Project			ent Budget		get Adjustment		inal Budget
	10000001	483000		Land Acquisition Sales	\$	*	\$	10,000.00	\$	10,000.00
									\$	
									\$	
	Total Adjustr	nent					\$	10,000.00	Φ	<u> </u>
							_Ψ	10,000.00		
Expenditure				A a a a sunt Name		t Dood oo - t	D			land Decile 4
	Org 11521000	Object 539200	Project	Account Name Tax Deeds Expense	\$	20,000.00	\$	get Adjustment 10,000.00	\$	inal Budget 30,000.00
	11021000	000200		Tax Decas Expense	1	20,000.00	, T	10,000.00	\$	-
									\$	ž.
									\$	<u>1</u> 27
		-			-				\$	=
	Total Adjustn	nont					6	10,000,00	\$	<u> </u>
	Total Aujustii	Hent	1		E.		\$	10,000.00		
			1/10	with I	l)				
Department	t Head App	oroval:	Ull	mthe Gruch	10					
Date Appro	oved by Con	mmittee o	of Juriso	liction:						
	•			o the County Clerk's Offi	ice.					
	0 11	1 0		33						
Date Appro	ved by Fin	ance Con	nmittee							
Date Appro	ved by Co	unty Boar	d:							
Per WI Stats	s 65.90(5)(a) m	ust be author	ized by a	vote of two-thirds of the entire	members	hip of the gove	erning	body.		
Date of pub	lication of	Class 1 n	otice of	f budget amendment:	-					

MONROE COUNTY

Notice of Budgetary Adjustment

D 4 -		0	ctober 23	, 2018					
Departmen	ıt:		Fi	nance					
Amount:			\$1,0	00.00					
Budget Ye	ar Amende	ed:		2019					
		So	urce of	Increase / Decrease an	d affect on Prog	ram:			
				ded attached separate b	_				
This budge	et adjustme	nt is to me		8 budgeted funds to 20		-	the check s	igr	natures
				planned for the 2018 bu					
budget cha	nge, these	budgets w	ill be d	ecreased in the current	2018 budget.				
*									
Revenue Bu	dget Lines A	Amended:							
	Org	Object	Project	Account Name	Current Budget	Budg	et Adjustment		Final Budget
	10000001	493000		Fund Balance Applied	\$ -	\$	1,000.00	\$	1,000.00
								\$	
								\$	<u>=</u>
								\$	9
	Total Adjustr	ment				\$	1,000.00		
Expenditure	Budget Lin	es Amende	ed:						
	Org	Object	Project	Account Name	Current Budget	Budg	<u>et Adjustment</u>		Final Budget
	11510000	531000		Finance - Office Supplies	\$ 2,100.00	\$	1,000.00	\$	3,100.00
			-					\$	
								\$	-
								\$	-
								_	7 H
	Total Adjustr	ment				\$	1,000.00	\$	<u> </u>
	Total Adjustr	ment			2	\$	1,000.00	_	Υ મ
Departmen			Lu	To Osterland		\$	1,000.00	_	¥ <u>#</u>
Department Date Appro	t Head App	oroval: 🕶	Lunder Jurisco	a Osterbey diction:		\$	1,000.00	_	¥ #
Date Appro	t Head App	oroval:		diction:o the County Clerk's Office	e.	\$	1,000.00	_	¥ #
Date Appro	t Head Appoved by Co	oroval: — mmittee o	orward t	o the County Clerk's Offic		\$	1,000.00	_	?' <u>н</u>
Date Appro	t Head Appoved by Cong this approved by Fin	oroval: — mmittee of the control of	orward t	o the County Clerk's Offic		\$	1,000.00	_	
Date Appro	t Head Appoved by Cong this approximately the by Find oved by Converted by Congression of the by Congression o	oroval: — mmittee of the control of	orward t nmittee: d:	o the County Clerk's Office			21	_	2' - H
Date Appro	t Head Appoved by Cong this approximately the by Find oved by Converted by Congression of the by Congression o	oroval: — mmittee of the control of	orward t nmittee: d:	o the County Clerk's Offic			21	_	

RESOLUTION NO.	
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RESOLUTION DENYING CLAIMS OF SAMUEL M. POLHAMUS

WHEREAS, two claims were filed against Monroe County dated October 22, 2018, one claiming: Cruel and Unusual Punishment, and the other claiming: False Imprisonment; and

WHEREAS, the Monroe County Finance Committee, along with legal counsel, has reviewed the claims and recommends disallowance of the claims pursuant to §893.80 of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that the two claims of Samuel M. Polhamus, are hereby denied.

FURHTER BE IT RESOLVED that Corporation Counsel is directed to send notice, pursuant to statute, of this disallowance to the claimant.

Dated this 28th day of November, 2018.

Statement of Purpose: This resolution denies the claim of against the county and allows the legal process to unfold.

Finance Vote (If required):	Committee of Jurisdiction Forwarded on:, 20
YesNoAbsent	VOTE: Yes No Absent
*****************	Committee Chair:
Approved as to form:	
Andrew C. Kaftan, Corporation Counsel	
□ ADOPTED □ FAILED □ AMENDED	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the
OTHER	foregoing is a true and correct copy of Resolution # acted
County Board Vote on:20	on by the Monroe County Board of Supervisors at the meeting held on
YesNoAbsent	
	SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.

INCOCEO HON NO.	RESOL	LUTION	NO.			
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RESOLUTION DENYING CLAIMS OF RA VAUNNE S. KENDRICK

WHEREAS, two claims were filed against Monroe County dated October 30, 2018, one claiming: Violation of Civil Rights, and the other claiming: False Imprisonment; and

WHEREAS, the Monroe County Finance Committee, along with legal counsel, has reviewed the claims and recommends disallowance of the claims pursuant to §893.80 of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that the two claims of Ra Vaunne S. Kendrick, are hereby denied.

FURHTER BE IT RESOLVED that Corporation Counsel is directed to send notice, pursuant to statute, of this disallowance to the claimant.

Dated this 28th day of November, 2018.

Statement of Purpose: This resolution denies the claim of against the county and allows the legal process to unfold.

Finance Vote (If required):	Committee of Jurisdiction Forwarded on:, 20			
YesNoAbsent	VOTE: Yes No Absent			
***************************************	Committee Chair:			
Approved as to form:				
Andrew C. Kaftan, Corporation Counsel				
□ ADOPTED □ FAILED □ AMENDED	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the			
O OTHER	foregoing is a true and correct copy of Resolution # acted on by the Monroe County Board of Supervisors at the meeting held on			
County Board Vote on:20				
YesNoAbsent				
	SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.			

1 2	REGARDING CANCELLATION OF OUTSTANDING 2017 CHECKS
5	WHEREAS, The checks listed on the attachment, 2017 Outstanding Checks, are outstanding and demand special accounting and extra work listing them as outstanding due to not being timely presented for payment; and
8	WHEREAS, The checks, previously mailed or delivered to the party, read "Void 90 days after date of issue" and more than 90 days have passed since the checks were issued; and
11	WHEREAS, The auditors for the county recommend a policy and practice of canceling outstanding checks on a yearly basis.
14	NOW THEREFORE BE IT RESOLVED that the Monroe County Treasurer, in accordance with §59.64(4)(e) of the Wisconsin Statutes, is instructed to:
17 18 19 20 21	 Cancel the attached list of checks issued in the calendar year of 2017; and Credit the amount of the outstanding checks to the General Fund; and If a listed check or a Request for Replacement Check is presented at a later date and within six years of the date of the check, issue a new check in payment thereof.
22 23 I 24	Dated this 28 th day of November, 2018.
	OFFERED BY THE FINANCE COMMITTEE:
	Fiscal Note: Passage would increase the General Fund by the amount of \$1,071.59.
29 S 30 c	Statement of purpose: The purpose of this resolution is to clear Monroe County's books of old putstanding checks.
	· · · · · · · · · · · · · · · · · · ·
	ote (If required): Committee of Jurisdiction Forwarded on:, 20

RESOLUTION NO.

Approved as to form onAbsent Approved as to form on	Yes No Absent Committee Chair:
□ ADOPTED □ FAILED □ AMENDED □ OTHER County Board Vote on:20	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # acted on by the Monroe County Board of Supervisors at the meeting held on
YesNoAbsent	SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.

OUTSTANDING 2017 CHECKS

1021167 S	CHECK #	AMOUNT	NAME	VENDOR	DEPARTMENT	DATE
1021167 S	1020933			000002	CLERK CRT - Juror	01/20/201
1021577 \$ 18.51 ANGELA ROSE STEINHOFF 000002 CLERK CRT - Juror 02/10/201 1022012 \$ 30.75 ALEX D LEIS 000002 CLERK CRT - Juror 02/24/201 1022026 \$ 38.40 DAVID A PARLOW 000002 CLERK CRT - Juror 02/24/201 1022032 \$ 28.20 JESSE J F RAÎTEN 000002 CLERK CRT - Juror 02/24/201 1022066 \$ 3.10 ERIKA L ROBINSON 000001 TREASURER - Overpayment 2016 Taxes 02/24/201 1022778 \$ 118.00 JOSHUAH C HARNAR 000001 JUSTICE - EMP REIMBURSEMENT 03/24/201 1022793 \$ 35.34 RICKY EDWARD PETERSON 000002 CLERK CRT - Juror 03/31/201 1022651 \$ 35.85 ALLAN EDWARD THOMPSON 000002 CLERK CRT - Juror 04/28/201 10225851 \$ 35.85 ALLAN EDWARD THOMPSON 016091 HUMAN SERVICES - REFUND 05/19/201 1025851 \$ 38.40 CAROLYN RAE BLACKDEER 000002 CLERK CRT - Juror 08/04/201 1025851 \$ 38.40 CAROLYN RAE BLACKDEER 000002 CLERK CRT - Juror 08/04/201 1025630 \$ 36.36 AMANDA MAE WOODWORTH 000002 CIRCUIT CRT - Juror 08/25/201 10227737 \$ 40.30 ASHLEY ELIZABETH HEMMERSBACH 000002 CIRCUIT CRT - Juror 08/25/201 1027737 \$ 29.08 JENNIFER J BENDER 000002 CLERK CRT - Juror 10/13/201 1027793 \$ 40.30 ASHLEY ELIZABETH HEMMERSBACH 000002 CLERK CRT - Juror 10/13/201 1027935 \$ 35.85 MARS LOU SEEK 000002 CLERK CRT - Juror 10/13/201 1027935 \$ 35.85 MARS LOU SEEK 000002 CLERK CRT - Juror 10/13/201 1027935 \$ 35.85 MARS LOU SEEK 000002 CLERK CRT - Juror 10/20/201 1027935 \$ 35.85 MARS LOU SEEK 000002 CLERK CRT - Juror 10/20/201 1027935 \$ 35.85 MARS LOU SEEK 000002 CLERK CRT - Juror 10/20/201 1028886 \$ 14.25 REBECCA GREENDEER 000002 CLERK CRT - Juror 10/20/201 1029374 \$ 48.60 KEVIN SPECCER MILLARD 000002 CLERK CRT - Juror 12/10/201 1029374 \$ 48.60 KEVIN SPECCER MILLARD 000002 CLERK CRT - Juror 12/15/201 1029374 \$ 22.08 GARY P GAWRSIAK 000002 CLERK CRT - Juror 12	1021167		BLAIR RENEE MILLER	000002	CLERK CRT - Juror	
1022012 \$ 30.75 ALEX D LEIS 000002 CLERK CRT - Juror 02/24/201 1022026 \$ 38.40 DAVID A PARLOW 000002 CLERK CRT - Juror 02/24/201 1022032 \$ 28.20 JESSE J F RAITEN 000002 CLERK CRT - Juror 02/24/201 1022036 \$ 3.10 ERIKA L ROBINSON 000001 TREASURER - Overpayment 2016 Taxes 02/24/201 1022778 \$ 118.00 JOSHUAH C HARNAR 000001 JUSTICE - EMP REIMBURSEMENT 03/24/201 1022935 \$ 35.34 RICKY EDWARD PETERSON 000002 CLERK CRT - Juror 03/31/201 1022935 \$ 35.85 ALLAN EDWARD THOMPSON 000002 CLERK CRT - Juror 04/28/201 1024169 \$ 100.00 ANTHONY COX 016091 HUMAN SERVICES - REFUND 05/19/201 1025920 \$ 5.74 DANIEL DUERKOP 000002 CLERK CRT - Juror 08/04/201 1025920 \$ 5.74 DANIEL DUERKOP 000005 TREASURER - Overpayment 2016 Taxes 08/04/201 1026567 \$ 19.02 NATHAN J PRAIRIE 000002 CIRCUIT CRT - Juror 08/25/201 1027737 \$ 29.08 JENNIFER J BENDER 000002 CIRCUIT CRT - Juror 08/25/201 1027737 \$ 29.08 JENNIFER J BENDER 000002 CLERK CRT - Juror 10/13/201 1027934 \$ 19.02 MARSHA B LUKASEK 000002 CIRCUIT CRT - Juror 10/13/201 1027934 \$ 19.02 MARSHA B LUKASEK 000002 CIRCUIT CRT - Juror 10/13/201 1027935 \$ 35.85 MARY LOU MAUCH 000002 CIRCUIT CRT - Juror 10/13/201 1027935 \$ 35.85 MARY LOU MAUCH 000002 CIRCUIT CRT - Juror 10/20/201 1028181 \$ 30.10 TYLER JAMES ARENDT 000002 CLERK CRT - Juror 10/20/201 1028181 \$ 30.10 TYLER JAMES ARENDT 000002 CLERK CRT - Juror 10/20/201 1028181 \$ 30.10 TYLER JAMES ARENDT 000002 CLERK CRT - Juror 10/20/201 1029374 \$ 46.69 ADAM R MAISKE 000002 CLERK CRT - Juror 11/20/201 1029374 \$ 22.08 GARY P GAWRYSIAK 000002 CLERK CRT - Juror 11/20/201 1029374 \$ 22.08 GARY P GAWRYSIAK 000002 CLERK CRT - Juror 12/04/201 1029374 \$ 22.08 GARY P GAWRYSIAK 000002 CLERK CRT - Juror 12/15/201 12/25/201 1029672 \$ 28.20 HENRY R VESS 0000002 CLERK CRT - Juror 12/15/201 12/25/201 12/25	1021577	\$ 18.51	ANGELA ROSE STEINHOFF	000002	CLERK CRT - Juror	
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