Meeting Minutes – 11/10/2022

* Adam called the meeting to order at 4pm
* Roll Call – Adam Balz, Jason Jandt, Toni Wissestad
  + Remy Gomez, Doug Rogalla – absent
* Approval of Previous Meeting Minutes – October 13th, 2022
  + Motion to approve by: Jason Jandt
  + 2nd by: Toni Wissestad
  + Approved by 3/3 present committee members
* **Budget Reviews**:
  + District Attorney
  + Clerk of Courts
  + Circuit Court
* **Land Conservation –** 
  + Resolution: Adopt Monroe County Multi-Hazards Mitigation Plan Amendment – Discussion/Action
    - Motion to adopt Resolution: Toni Wissestad
    - 2nd: Jason Jandt
    - Resolution Passes 3/3
* **District Attorney –** 
  + Line Item Transfer: Vict Hotel / Investigative Costs
    - Motion to approve: Toni Wissestad
    - 2nd: Jason Jandt
    - Approved by 3/3 present committee members
* **Clerk of Courts –** 
  + Line Item Transfer – Conferences / Seminars
    - Motion to approve: Jason Jandt
    - 2nd: Toni Wissestad
    - Approved by 3/3 present committee members
* **Medical Examiner** –
  + Line Item Transfer – Education & Training
    - Motion to approve: Jason Jandt
    - 2nd: Toni Wissestad
    - Approved by 3/3 present committee members
  + Budget Review – no issues/questions
  + Case Load: natural deaths are trending currently, higher number of accidental deaths and suicides. Cremation numbers are down.
* **Justice** –
  + 2022 Budget Review - overall 78.1% due to savings in salaries, drug court – new case manager for the federal grant, the grant has been taken off hold and looking for reimbursements coming soon.
  + Justice Program Report - 15 inmates out on EMP, 6 are in OWI house arrest treatment court
* **Dispatch** –
  + 2022 Budget Review – no issues
  + 2023 Budget Review – no issues
  + 911 Advisory Board Meeting Updates – discussion about potentially moving LE to their own radio channel, some channels are not operating correctly (ex. Fire channel) had to reach out to Motorola for troubleshooting.
  + Budget Adjustment – IT Pool ESInet
    - Motion to Approve: Jason Jandt
    - 2nd: Toni Wissestad
    - Approved by 3/3 present committee members
  + 911 Communications Center Director Position – Dispatch will fall under the Sheriff’s Office pending the County Board’s approval of the following resolution:
  + Resolution – Regarding Restructuring of Monroe County Communications Center
    - Motion to put Resolution on the floor: Toni Wissestad
    - 2nd by Jason Jandt
    - Approved by 3/3 present committee members
* New positions in Dispatch, two supervisory positions in pay grade P. This would provide more supervision in each shift.
* Changing language from reading “1 manager to 2 supervisors” instead of “1 manager to 2”.
* Job description is being created by the Sheriff’s Office Admin staff. Duties and responsibilities may change throughout the department, depending on efficiency. Hours of supervisory position staff will be discussed as well.
* Resolution approved by 3/3 present committee members
* **Monroe County Sheriff’s Office** –
  + 2022 Budget Review
    - Budget Summary (Chief Deputy Weaver) – staying mostly within budget, will potentially be moving funds around from Transport Salaries to extradition to cover higher costs, and
  + Credit Card Approval – Deputy Hein, M
    - Motion to approve: Jason Jandt
    - 2nd by Toni Wissestad
    - Approved by 3/3 present committee members
  + Sheriff’s Comments –
    - Sheriff Revels will provide the jail inspection documents next month.
    - PerMar contract is now ended, the bailiff’s have now been working as front security, there has been some comments about scanning employees coming into the building when they set the metal detectors off – but overall going well
    - Safety Exercise – November 17th in the Justice Center
* Agenda Items for Next Meeting –
  + Update on Dispatch Positions
* Next Meeting Date/Time – December 8th 2022 at 4pm
* Adjourn –
  + Motion to Adjourn By: Jason Jandt
  + 2nd by: Toni Wissestad
  + Adam adjourned the meeting at 4:46pm

Recorded By:

Ally Audetat,

Office Manager